

OXHEAD ROAD ELEMENTARY SCHOOL

144 Oxhead Road
Centereach, NY 11720
(631) 285-8700
Phyllis L. Saltz, Ed.D., Principal

Middle Country Central School District
8 43rd Street
Centereach, NY 11720

Roberta A. Gerold, Ed.D., Superintendent of Schools
James G. Donovan, Assistant Superintendent for Human Resources
Beth A. Rella, Ed.D., Assistant Superintendent for Business
Jonathan Singer, Assistant Superintendent for Instruction

August 2026

Dear Parents/Guardians,

In order to provide the safest possible environment for the students and staff of the Middle Country Central School District, there are numerous security procedures and practices in place. We ask for your continued partnership as we maintain a secure and safe building at Oxhead Road Elementary School.

All adults entering Middle Country schools, including frequent visitors, **must present photo ID** before final entry into a school building. Please do not mistake the procedures listed below as an impersonal welcome to the building. Safety must be our first priority.

1. In order to expedite entry procedures, please take out your photo ID **prior** to arriving at the main entrance.
2. Ring the bell/intercom to the far right of the main entrance doors.
3. When asked, please state your name and the purpose for coming to the school.
4. Once you have been granted access to the security vestibule, pass your ID to the security guard or greeter through the opening in the glass to the far right.
5. Once your visit has been verified, you will be buzzed into the main lobby to conduct your business.
6. Any adult who is picking up a child **must have photo ID and must be listed on the emergency contact card or be granted permission to pick up the child by the child's parent/guardian in a note submitted to the main office prior to pick-up.**

When visiting a Middle Country school building, please **do not ever allow anyone else to enter the building as you enter**. While door-holding is polite, it poses a security risk.

If you are dropping off a late student, the student may enter by himself/herself by ringing the bell and coming in through the visitor entrance.

At Oxhead Road Elementary School, we certainly value strong family involvement in our school. Please understand that our security procedures are necessary in order to ensure the safety and security of all students and staff. Thank you!

Sincerely,
Phyllis L. Saltz, Ed.D.
Principal