REQUEST FOR QUALIFICATIONS (RFQ)

Electrical Engineering Selection

Duplin County Schools Intercom/School Safety Renovation Project

Owner: Duplin County Public Schools

Project Location: Duplin County, NC

Submission Deadline: Qualifications will be received until **4:00 p.m. on August 10, 2026**, in the Superintendent's Office located at 315 North Main Street, Kenansville, NC 28349.

Submission Instructions: Please deliver **FOUR (4) paper copies** and send an **electronic copy** to Daren Tyndall by e-mail at Dtyndall@duplinschools.net and Jason Ginn by e-mail at jginn@duplinschools.net.

Contact Information: For further information, please contact Jason Ginn by e-mail at jginn@duplinschools.net or telephone at 910-296-6138.

Website RFQ Link: Information requirements to respond to this RFQ are available at www.duplinschools.net/departments/finance/requests-for-bids.

I. Project Overview & Selection Process

It is the owner's intention to select an Electrical Engineering Consultant for the design of the intercom/school safety systems at 12 locations in Duplin County, North Carolina. The 12 sites will be listed below.

B F Grady Elementary 2627 North NC 11 & 903 Albertson, NC 28508	Wallace Elementary 4266 NC 11 South Wallace, NC 28466
Beulaville Elementary 138 Lyman Rd. Beulaville, NC 28518	Wallace-Rose Hill High 602 High School Road Teachey, NC 28464
Chinquapin Elementary 3894 NC 50 South Chinquapin, NC 28521	Warsaw Elementary 158 Lanefield Rd. Warsaw, NC 28398
Duplin Early College High 212 James Sprunt Drive Kenansville, NC 28349	
James Kenan High 1241 NC 24 & 50 Hwy. Warsaw, NC 28398	
Kenansville Elementary 328 Limestone Road Kenansville, NC 28349	
North Duplin Elem. 157 North Duplin Sch Rd Mt. Olive, NC 28365	
North Duplin Jr/Sr 1388 W. NC 403 Hwy. Mt. Olive, NC 28365	
Rose Hill - Magnolia Elem. 1329 Brooks Quinn Rd Rose Hill, NC 28458	

The Request for Qualifications (RFQ) is designed to comply with all applicable rules and regulations of new school facilities as described by the North Carolina Department of Public Instruction School Planning Section, as well as any applicable federal, state, and local requirements associated with the construction of new school facilities. Electrical Engineering firms wishing to be considered for this project are requested to submit a Statement of Qualifications per the instructions on the Duplin County Public Schools website.

Evaluation Criteria

Selection Criteria	Weight
Expertise and past performance in PreK-13 intercom/school safety projects	25%
Staffing and proposed design team for the project	25%
Sustainability in school design	25%
Proximity to, and familiarity with, the area where the project will be located	15%
Miscellaneous	10%

II. Statement of Qualifications Application

This project is for the electrical engineering design of intercom/school safety in Duplin County, North Carolina. The following criteria will be used to select firms for interview and final selection. Please address the following in your submissions:

1. Expertise and Past Performance in PreK-13 Intercom/SchoolSafety Projects (25%)

1.1 How many school facility projects has your firm completed in North Carolina in the last seven years?

_____

1.2 On your last five school facility projects over $1.5 million ($1,500,000.00), what were your last budget estimates compared to the actual bid prices for each project, not the contract award amounts?

_____

1.3 What was the percentage of errors and omissions change orders compared to the initial bid for each of your last five school facility projects over $1.5 million ($1,500,000.00)?

_____

1.4 Describe your experience with intercom/school safety renovation or installation.

_____

1.5 Have you had any legal issues or major technical issues on any of your projects? (Yes/No) _____

If yes, please include an explanation:

_____

_____

1.6 What was the number of bid addenda on each of your last five school projects over $1.5 million ($1,500,000.00)?

_____

_____

1.7 Describe your experience in determining life cycle and ultimate selection of building electrical components and systems:

_____

_____

1.8 Describe your experience designing intercom/school safety public school projects in North Carolina:

_____

_____

2. Staffing and Proposed Design Team for the Project (25%)

2.1 Number of electrical engineers in your firm: _____

2.2 List proposed design team with a summary of their educational background, professional registration, years of experience, and direct experience with school renovation projects in North Carolina:

_____

_____

2.3 What is your current workload?

_____

_____

2.4 Letters of Recommendation: Please attach any Letters of Recommendation that you desire to include.

3. Sustainability in School Design (25%)

3.1 Please describe your approach to sustainable school electrical design and energy efficiency:

_____

_____

4. Proximity to, and Familiarity with, the Project Location (15%)

4.1 Does your firm have an office within one hundred (100) miles of Duplin County, North Carolina? (Yes/No) _____

4.2 Where is the closest office to Duplin County, NC?

_____

4.3 Are you familiar with North Carolina building codes, electrical codes, and local ordinances? (Yes/No) _____

4.4 How many projects over $1.5 million ($1,500,000.00), including schools, have you completed in the last 5 years within 100 miles of Duplin County, North Carolina?

_____

5. Miscellaneous (10%)

- List specialized or appropriate expertise in these types of electrical engineering projects.
- List any recent past performance in these types of projects.
- Provide a list of all school facility projects completed in the last seven (7) years in North Carolina, including a contact person for the local school system.
- Provide a list of all school intercom/school safety projects that are currently under design or construction in North Carolina, including a contact person for the local school system.
- Describe your recent experience with project cost control and maintaining design schedules.

Any questions regarding this process should be sent in via form here and all applicants will be able to see questions and answers.

III. Certification

I certify that the preceding and referenced information is accurate to the best of my knowledge and belief.

_____

Name

_____

Title

_____

Date