Will County School District 92

2026 2027

STUDENT/PARENT HANDBOOK
DISCIPLINE HANDBOOK
ATHLETIC HANDBOOK

A Community Partnership

Empowering each student with the love of learning.

Board Approval 1/20/26

WILL COUNTY SCHOOL DISTRICT 92

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Our Mission
We are Will County School District 92 Bulldogs, a proud student-centered, community-focused district committed to supporting every learner. Through high-quality educators, a safe and inclusive learning environment, and strong partnerships, we empower students to grow with purpose, pride, and a passion for learning.

We value rigorous academic standards, social-emotional learning, the purposeful use of technology, and extracurricular opportunities that support the growth of the whole child. Together, we continue to build a future grounded in opportunity, engagement, and success for generations.

Our Vision
To ensure students are at the center of everything we do, helping every Bulldog grow into a lifelong learner and thoughtful problem solver by utilizing data-driven decisions to guide instruction.

Our Core Values
BeaBulldog by…
Being responsible
Uniting to succeed
Learning with passion
Leading by example
Demonstrating respect
Owning your originality
Growing with purpose

Pledge of Allegiance
We recite the Pledge of Allegiance each day. Students and staff are encouraged, but not required to stand and join in reciting the Pledge of Allegiance.

Moment of Silence
We will have a brief moment of silence each day after morning announcements as mandated by the Illinois State Board of Education.

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Student/Parent Handbook

COMMUNICATION

HOMEROOM PERIODS

During the homeroom periods, attendance is checked and various announcements of interest to both teachers and students are made via the school's intercom system. Handouts are typically given to students at the end of class.

TELEPHONE (Use of)

The main office telephone will be available to students for emergency calls only. When the phone is to be used during the school day, students must come to the office with a note from the teacher before permission will be granted.

Students wishing to stay for athletics and other after-school events must make "pick-up" arrangements with parents beforehand.

PERSONAL ELECTRONIC DEVICES

Personal electronic devices, including but not limited to cell phones and smart watches, are permitted at school. They must be turned off and kept out of sight during the school day. Personal electronic device usage is allowed outside of the school day and other times authorized by school personnel.

POLICIES AND REGULATIONS

VISITORS (Policy 8.50)

Except for parents, guardians, or parental designees who are on essential business, visiting is not permitted to interrupt the educational process during the school day. Further, except for specified and authorized occasions, students of other schools are not to visit during the school day.

All visitors and parents must check-in at the Main Office of the school. Teachers have been instructed to direct all unauthorized visitors to the office to obtain a Visitor's Pass. Parents are encouraged to visit their school throughout the year. Visitation of younger brothers and sisters, cousins, and houseguests of our students is discouraged.

ALL VISITORS ARE REQUIRED TO SUBMIT A DRIVERS LICENSE OR STATE I.D. FOR SCANNING.

ADMISSION POLICY (Policies 7.50, 7.110, 7.350 & 7.370)

To enter kindergarten or first grade, a child must have reached the age of five (5) or six (6) years old respectively on or before September 1st. All students must comply with the health examination, immunization and vision regulations required by the State of Illinois. Students in

kindergarten, second and sixth grades must present proof of a dental examination before May 15th of the current school year.

A student entering any grade must present a transfer form affirming that the student is currently in “Good Standing” with the previous school, and fill out a request that report cards, medical and cumulative records be forwarded from his previous school. All new students who are first-time registrants have30 days following registration to comply with the health examination and immunization requirements. Enrollment is tentative until all records are received.

Students who are homeless shall be immediately enrolled even if they are unable to produce the required records for enrollment. Students whose families are suspected to be homeless should be referred to the Homeless Liaison at 815-836-7719.

TEXTBOOKS, FEES, AND SUPPLIES (Policy 4.140)

When a student loses, damages or permits damage to a textbook, workbook or library book, the student will be charged per district replacement cost for the damage or loss.

Supplies such as paper, pencils, pens, crayons, paste, etc., should be purchased for the student by the parents as these supplies are needed. A list of the supplies your child will need will be available on the district website.

It should be expected that there will be some fees during the year for other educational programs

DRESS CODE (Policy 7.160)

All students in the District 92 school system will be expected to dress in such a fashion as to reflect good taste, good grooming, and present an appearance to display pride in themselves, their home, and their school. Student’s grooming and dress shall not cause a disruption to the educational process or school environment.

- Clothing displaying vulgar language, obscene gestures, alcohol, or containing references to drugs, gang content, or tobacco, sexually offensive, suggestive, or violent content may not be worn at school.
- No undergarments are to be seen - an undergarment is anything under your shirt/top or pants/jeans/shorts.
- Shorts, dresses, and skirts must be no shorter than the longest fingertip with shoulders down.
- Pants, including jeans, must be worn at the waist.
- Pants should be the appropriate size (sagging pants, pant legs that are excessively baggy, excessively tight, or see-through are not permitted.)
- Clothing may not have holes, mesh, slits or frayed areas If it causes a disruption to the learning environment.
- All clothing should not be excessively tight or see-through
- Top attire must touch bottom attire at all times including while standing, walking, and sitting. All students must be covered from shoulder to 4 inches above the knees.
- Crop tops, low necklines, see-through clothing, including lace tube tops, spaghetti straps, loose-fitting tank tops, one-shoulder tops, or halter tops are not allowed. Necklines should not show cleavage. Tops may not be excessively tight.
- Excessively oversized sweatshirts may not be worn inside the premises.

- Midriff front and back must be covered - this includes athletic uniforms.

Outerwear
- Sunglasses may not be worn indoors during the school day.
- Hats and hoods may not be worn inside the premises.

Accessories
- Inappropriate jewelry (including spiked jewelry and/or accessories) is not to be worn.
- Pocket chains are not to be exposed at any time.

Shoes
- Shoes must be worn in school at all times.

PUPILS WITHDRAWING FROM THE DISTRICT (Policy 7.110)

Parents should give the teacher or the principal at least three days notice when a pupil is withdrawing from the District. The transfer/release will be issued on the student's last day. With written and signed consent, records of tests, health records, special education records, and other information pertinent to the child's welfare will be forwarded to the new school upon request from the school.

ATTENDANCE and ABSENCES (Policies 7.70 & 7.80)

Regular attendance at school is required by law, as well as being essential to success. If your child is to be absent from school for any reason, please call the school secretary before classes begin each morning to report the absence. If a parent has not called in to report the absence, the District will call the parent to inquire why the student is not at school. If there has been no contact from the family at the start of the school day, the school may contact the police to conduct a wellness check at the home of the student.

Teachers are not normally expected to make special preparations or give advance assignments for any student who will be absent from school; however, upon returning to school, students will be provided with assignments for all missing work. The student, by being absent, misses valuable instructional time that cannot be regained. It is the parent's responsibility to have the child in attendance for each day that school is in session.

According to the Regional Office of Education, students are to be identified under one of the following categories each school day:

- **In Person Instruction:** The full day or partial days represented as a decimal that the student was present.
- **e-Learning:** e-Learning days are established by the Superintendent in lieu of an emergency day.
- **Absent – Excused:** "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, student mental health day, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.
- **Absent – Unexcused:** Absences not due to a "valid cause" as noted under Excused Absences.

- **Medically Homebound:** A student who is receiving home/hospital instructional services, provided by the district, in accordance with 105 ILCS 5/14-13.01
- **Hospitalized:** a student was hospitalized because of medical emergencies or procedures (e.g., because of a motor vehicle or other type of accident, surgery, severe illness, psychiatric emergency) or was participating in residential programs that provide psychological treatment or treatment for drug or alcohol abuse, but was not receiving home/hospital instructional services, in accordance with 105 ILCS 5/14-13.01.
- **Remote Learning:** Used if the Governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Emergency Management Agency Act, the State Superintendent of Education may declare a requirement to use remote learning days or blended remote learning days for a school district.

Parents may be requested to meet with the school officials to discuss habitual absences. Pursuant to the Illinois School Code, a child who is absent without valid cause for 5% or more of the previous 180 regular attendance day is a chronic or habitual truant. Students whose absences are in excess of 5% may be required to provide documentation in the form of a doctor's note or other documentation for absences. Failure to do so will result in these absences being termed unexcused and the initiation of truancy proceedings on the part of the district. A student must be present at least 5 hours to be counted as present for the entire day and a student who is present at least 2.5 hours is considered present for a half day

TARDINESS (Policies 7.70 & 6.110)

Students are expected to be in their seats by the time the second bell rings in the morning.

Any student tardy to school must report to the office with a parent or guardian before reporting to their class.

Repeated tardiness or absence, without justifiable cause, may result in referral to the truancy officer, temporary suspension, parent conference, or additional meaningful assignments at the discretion of the teacher or administrator.

EARLY DISMISSAL (Policies 7.80 & 7.90)

Procedures for a child leaving school are as follows:

1. Children are released from school only to their custodial parents or to persons authorized by their parents. A child must be signed out at the office. Identification may be requested.

2. Children are released to police officers only after proper clearance by the building administrator and notification to parents.

3. In case of family dissension (divorce, step- parents, etc.) the request occasionally comes to prohibit one party of the conflict from taking the child from school. Such requests are honored only if legal status has been established and a notarized affidavit certifying the legal guardian has been turned into the office.

4. Students will be released from school as an excused absence, to observe religious holiday or for religious instruction. The student's parent must give written notice to the building principal at least one calendar day before the anticipated absence. Students will be given an opportunity to make up any missed work.

5. Requests for released time for dental and medical appointments are honored. When possible, appointments should be scheduled during non-school hours.

PHYSICAL EDUCATION (Policies 6.60, 6.310 & 7.260)

Unless excused by a family physician or spiritual advisor, all students in grades K-8 are required to take physical education. This includes the wearing of school approved apparel during class. (Grades 6, 7, and 8 only.) Parental excuses may be accepted for physical education classes or recess periods for 1 day only. Any serious or chronic ailment that a student may have must be verified in writing by a physician and entered in the student's health record before the student shall be excused for periods of physical education classes and/or recess of more than 1 day.

Students should have their own non-marking soled gym shoes for physical education classes.

Students are required to purchase a school combination lock. (Grades 6, 7, and 8 only.)

PARENTAL NOTICE OF RIGHT TO KNOW TEACHER QUALIFICATIONS

As required by Every *Student Succeeds Act* (ESSA), the District advises parents that they may request, and the school shall provide in a timely manner, information regarding the professional qualifications of your child's classroom teachers, including the following:

- Whether the teacher has met state certification criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or provisional status through which state certification has been waived. The degrees earned by the teacher and the field of certification or degree. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Please contact the school principal at your child's school if you wish to request such information.

STUDENT RECORDS -- NOTIFICATION OF RIGHTS OF PARENTS AND STUDENTS (Policies 7.340, 7.350, 7.360 & 7.370)

Permanent Record. A student's permanent record consists of:

1) Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and address of the student's parents;
2) Birth certificate or other reliable proof of the student's identity used to enroll the child in school;
3) Academic transcript, including, grades, class rank, graduation date and grade level achieved; unique student identifier assigned and used by the Student Information System;
4) Attendance record;
5) Health record;
6) Record of release of permanent record information.

The permanent record shall be kept for 60 years after graduation or permanent withdrawal.

Temporary Record. A student's temporary record consists of the following:

1) All information required to be in the student permanent record.

2) A record of release of temporary record information.
3) Scores received on the State assessment tests.
4) Completed home language survey form.
5) Information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction.
6) Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act.
7) Any biometric information collected pursuant to the Illinois School Code.
8) Health-related information.
9) Accident reports.

A student's temporary record may also include family background information, intelligence test scores, aptitude test scores, reports of psychological evaluations, elementary achievement level test results, participation in extracurricular activities, including any offices in school-sponsored clubs or organizations, honors and awards received, other disciplinary information, special education records, records associated with plans developed under Section 504, any verified reports or information from non-educational persons or organizations of clear relevance to the education of the student. The temporary record will be destroyed five years after graduation, a transfer, or permanent withdrawal from the District.

Rights. Parents have the right to:

1) Inspect and copy the student's school records within 15 school days of the day of the school's receipt of such request. The school may charge a fee for the actual cost of copies, not to exceed $.35 per page. This fee shall be waived for those unable to afford such cost. Access will not be given with respect to confidential letters/recommendations concerning post-secondary institutions, including but not limited to a college / university. Where parents/guardians are divorced or separated, both shall be permitted to inspect and copy the student's records unless the District receives a copy of a court order indicating otherwise. When a student reaches 18 years old, graduates from high school, marries, or enters military service, all rights and privileges accorded to the parents/ guardians become exclusively those of the student and no one other than the student can request records or information in such records. Requests for the District to release a student's record to any person other than the parent/ guardian must be in writing.

2) To request a hearing to challenge the accuracy, relevancy, or propriety of their student's records, except for academic grades and references to expulsions or out- of-school suspensions, if the challenge is made at the time the student's school records are forwarded to another school to which the student is transferring. Parents also have the right to insert a written rebuttal concerning the contents of such records. Upon request for a hearing concerning the content of the student's records, the Principal will arrange an informal meeting with the parent/guardian. If thereafter the parent/guardian wishes to proceed with a hearing, the parent/guardian must submit such request in writing to the Superintendent. The parent/guardian has the right to present evidence and call witnesses, cross-examine witnesses, legal counsel, and receive written statement of the decision and the reasons for such decision. The parent/guardian may insert a written statement of reasonable length describing their position on disputed information. The parent/guardian may appeal the decision to an administrative tribunal or official designated by the State Board of Education.

3) To permit disclosure of personally identifiable information contained in the student's education records, except in certain circumstances. Disclosure is permitted without consent in the case of directory information and to school officials with legitimate educational or administrative interests.

a. Disclosure is also permitted without consent to:
    i. Any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified.
    ii. A person named in a court order, provided that the parent shall be given prompt written notice of such order's terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents. The District will provide prompt written notice to the parents of this intended action.
    iii. As specifically required by federal or State law. It is the District's policy to share information regarding the criminal activities of students with juvenile authorities, including local law enforcement, as permitted by law.
    iv. To official records custodian of another Illinois school, or an official with similar responsibilities in a school outside of Illinois, in which the student has enrolled or intends to enroll, upon written request from such official. The District will provide prompt written notice to the parents of this intended action.
    v. In connection with an emergency if the knowledge of such information is necessary to protect the health or safety of the student or other persons. The District shall make this decision taking into consideration the nature of the emergency, the seriousness of the threat to the health or safety of the student or other persons, the need for such records to meet the emergency, and whether the persons to whom such records are released are in a position to deal with the emergency. The District shall notify the parents as soon as possible of the information released, the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
    vi. To juvenile authorities when necessary for the discharge of their official duties upon their request before the student's adjudication, provided they certify in writing that the information will not be disclosed to any other parties expect as provided under law or order of court.
        1. "Juvenile authorities" means:
            a. a circuit court judge and court staff members designated by the judge,
            b. parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys,
            c. probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case,
            d. any individual, public or private agency having court-ordered custody of the child,
            e. any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor,
            f. any potential placement provider when such release is authorized by the court to determine the appropriateness of the potential placement,
            g. law enforcement officers and prosecutors,
            h. adult and juvenile prisoner review boards,
            i. authorized military personnel; and
            j. individuals authorized by court.

k. appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student; and in other cases permitted by law.
l. to a SHOCAP (Serious Habitual Offender Comprehensive Action Program) committee member, provided that:
    i. the committee member is a State or local official or authority,
    ii. the disclosure concerns the juvenile justice system's ability to effectively serve, prior to adjudication, the student whose records are to be released and the official or authority certifies in writing that the records will not be disclosed to any other party except as provided under State law without the prior written consent of the student's parent(s)/guardian(s);
    iii. the disclosure's purpose is limited to identifying serious habitual juvenile offenders and matching those offenders with community resources pursuant to Section 5-145 of the Juvenile Court Act of 1987; and
    iv. the release, transfer, disclosure, or dissemination consistent with the Family Educational Rights and Privacy Act.

4) The right to complain to the U.S. Department of Education if the school or District fails to comply with the above. Federal officials may be contacted at: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington D.C. 20202- 4605.

Orders of Protection. Upon receipt of a court order of protection, the building principal shall file it in the records of a student who is the "protected person" under the order of protection. No information or records shall be released to the Respondent named in the order of protection. When a student who is a "protected person" under an order of protection transfers to public or private school, or as soon as possible, the building principal will, at the request of the Petitioner, provide, within 24 hours of the transfer or as soon as possible, written notice of the order of protection, along with a certified copy of the order, to the school to which the student is transferring.

Board Policy. Copies of the Board Policy 7: Student Records, and its administrative procedures are available for inspection in the District's Administrative Office and on the District's website. Please contact the building principal if you have any questions.

FEES AND STUDENT SCHOOL DEBTS (Policy 4.140)

(Textbooks, workbooks, student insurance, locker rental and damages, etc.)

Students may be charged fees to cover textbooks and certain school activities. All checks should be made payable to: Will County School District 92. Students who may be unable to pay these fees will not be denied educational services or academic credit due to the inability of their parents to pay fees or certain charges. Students whose parents are unable to afford student

fees may apply for a fee waiver. A fee waiver does not exempt a student from charges for lost and damaged books, locks, materials, supplies, and/or equipment.

A student is eligible for a fee waiver if the student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act; or the student or the student's family is currently receiving aid under Article IV of the Illinois Public Aide Code -Temporary Assistance for Needy Families (TANF).

The Superintendent may also consider one or more of the following factors:

- Very significant loss of income due to an illness or injury in the family.
- Unusual expenses caused by fire, flood, storm damage, etc;
- Emergency situations; or
- When one or more of the parents are unemployed or involved in a work stoppage.

Questions regarding the fee waiver application process should be address to the Superintendent. The Superintendent will notify the parent as to whether the fee waiver request has been granted or denied. The fee waiver does not exempt a student from charges for lost or damaged books, materials, or other supplies.

Eighth grade students with outstanding fees will not be permitted to participate in the graduation ceremony.

LIBRARY MEDIA CENTER

Library books, materials and technology resources are available to all students.

Each student is responsible for the prompt return of all materials on or before the due date. Should any of these materials be lost or damaged, the student will be responsible for replacement or repair costs.

INTERNET (Policy 6.235)

Improper use of the Internet will result in disciplinary action.

The Board of Education denies any responsibility for any information, including its accuracy or quality, obtained or transmitted through the use of the Internet. Further, the Board denies responsibility for any information that may be lost, damaged, altered or unavailable when using the District's network. Students and their parents shall be solely responsible for any unauthorized charges or fees resulting from a student's access to the Internet.

Acceptable Use Policy - Authorized use of the school district's network and the internet shall be governed by administrative policy 6.235 and administrative procedures developed by the Superintendent.

District 92 uses a web blocking program.

ACTIVITIES - ARTICLES PROHIBITED (Policy 7.190)

Students are prohibited from bringing articles to school which may interfere in any way with school procedure and general student welfare. The school is not responsible for loss or theft of personal items.

No school clubs of any kind will be permitted except those sanctioned by the administration and/or the Board of Education.

EQUAL EDUCATIONAL OPPORTUNITIES, STUDENT SEX EQUITY, SEX DISCRIMINATION, AND SEXUAL HARASSMENT/INTIMIDATION SUMMARY POLICY STATEMENT (Policy 7.10 7.20)

Will County School District 92 provides equal educational opportunities for all students. The District does not discriminate against any pupil on the basis of color, race, nationality, religion, sex, sexual orientation, ancestry, age, marital status or physical or mental disability, gender identity, order of protection status, pregnancy, or status of being homeless. The District does not deny access to its schools or programs to students who lack documentation of their immigration status or legal presence in the United States.

The District 92 does not discriminate on the basis of sex in the provision of programs, activities, services, or benefits, and guarantees both sexes equal access to educational and extracurricular programs and activities.

Complaints regarding sex equity may be filed by following Board policy 2.260 Uniform Grievance Procedure. An individual who wishes to appeal the Board's resolution of the complaint may complain to the Regional Superintendent and subsequently the State Superintendent.

No student shall be subjected to sexual discrimination, harassment, intimidation or bias by any District 92 employee, by other students, or by the effect of any school policy or practice. Sexual harassment includes, but is not limited to, the following: 1) verbal harassment, such as derogatory comments or jokes, 2) physical harassment, such as offensive touching, and 3) visual harassment, such as offensive drawings.

Students should report incidences of bullying, harassment, intimidation, sexual harassment, sexual discrimination, sexual bias, or any other prohibited conduct to the Nondiscrimination Coordinator or Complaint Managers:

- Nondiscrimination Coordinator, Dr. Kirsten Frankovich, 815-838-8031
- Complaint Managers, Dr. Kirsten Frankovich and Dave Blatchley, 815-838-8031
- Complaints may also be filed by following Board policy 2.260 Uniform Grievance Procedure.

Students who violate this policy may be disciplined including, but not limited to, expulsion from school.

PARENTAL NOTIFICATION OF REGISTERED SEX OFFENDERS

In accordance with state statute, Will County School District 92 hereby notifies you that information regarding registered sex offenders residing within the school district may be obtained from local police departments and by accessing the Illinois Department of State Police web site at www.isp.state.il.us and clicking on the link labeled, “Sex Offender Information”.

MAINTENANCE OF ORDERLY CONDUCT (Policies 7.200, 7.130, 7.190)

Board of Education Policy: Students shall conduct themselves in keeping with their level of maturity, acting with due regard for the supervisory authority vested by the Board in all District employees, for the educational purposes underlying all school activities, for the widely shared use of school property, and for the rights and welfare of other students.

All employees of the District shall share responsibility for supervising the behavior of students and for seeing that they meet the standards of conduct which have been or may hereafter be established by the Board or its agents. (Illinois School Code)

PREVENTING BULLYING, INTIMIDATION, AND HARASSMENT

Bullying is contrary to State law and the policies of this District. The District prohibits bullying, including bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Nothing in this policy is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the United States Constitution or under Section 3 of Article I of the Illinois Constitution.

No student shall be subjected to bullying:

- during any school-sponsored education program or activity;
- while in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school sanctioned events or activities; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment; or through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and does not require a district or school to staff or monitor any non-school-related activity, function, or program.

As used in this section, “bullying” includes “cyber-bullying” and is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

- placing the student(s) in reasonable fear of harm to the student's or students' person or property,
- causing a substantially detrimental effect on the student's or students' physical or mental health,
- substantially interfering with the student's or students' academic performance; or
- substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

"Cyber-bullying" means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photo optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. "Cyber-bullying" includes the creation of a web page or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying in this Section. "Cyber-bullying" also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated herein.

Students are encouraged to promptly report incidences of bullying. Reports may be made anonymously. Reports of bullying may be made, in writing, by telephone, or by email, to the building principal. If a report is received by a staff member other than the building principal, the staff member shall notify the principal, or his or her designee, of the report of the incident as soon as reasonably possible. The parent(s)/guardian(s) of all students involved in an alleged incident of bullying shall be informed of the incident to the extent permitted by the federal and State laws and rules governing student privacy rights. The building principal, or his or her designee, shall discuss, if appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
An administrator shall promptly address reports of bullying and shall determine whether a reported act of bullying is within the permissible scope of the district's or school's jurisdiction. If, in the administrator's discretion, it is within the permissible scope of the district's or schools' jurisdiction, an investigation shall be conducted.
All reasonable efforts shall be made to complete the investigation within 10 school days after the date the report of the incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident. Appropriate school support staff and other staff with knowledge, experience, and training on bullying prevention, shall be involved, as deemed appropriate. Parents and guardians of the students who are parties to the investigation shall be provided with information about the investigation and an opportunity to meet with the principal, or his or her designee, to discuss the investigation, the findings of the investigation, and the actions taken to address the report incident of bullying to the extent permitted by federal and State laws and rules governing student privacy rights. The District may take interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

Retaliation or reprisal against any person who reports an act of bullying is prohibited. Appropriate consequences and remedial actions will be taken in regards to any person who engages in reprisal or retaliation. Appropriate consequences and remedial action will be taken against individuals who falsely accuse another of bullying as a means of retaliation or as a means of bullying.

The Superintendent or designee shall develop and maintain a program that:

1. Fully implement and enforces each of the following Board policies:
    a. 7:190 – Student Discipline. This policy prohibits students from engaging in any kind of aggressive behavior that does physical or psychological harm to another or any urging of other students to engage in such conduct; prohibited conduct includes any use of violence, force, threats, intimidation, fear, harassment, bullying or other comparable conduct.
    b. 7:310 – Restrictions on Publications and Written or Electronic Material. This policy prohibits students from accessing and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and creating and/or distributing written, or electronic material, including photographs and Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
    c. 7:20 – Sexual Harassment – This policy prohibits any person from harassing or intimidating a student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or another protected group status.
    d. Full implementation of the above policies includes:
        i. conducting a prompt and thorough investigation of alleged incidents of bullying, intimidation, harassing behavior, or similar conduct,
        ii. providing each student who violates one or more of these policies with appropriate consequences and remedial action, and
        iii. protecting students against retaliation for reporting such conduct.

2. Examines the appropriate steps to understand and rectify conditions that foster bullying, intimidation, and harassment; this contemplates taking action to eliminate or prevent these disruptive behaviors beyond traditional punitive disciplinary actions.
3. Includes bullying prevention and character instruction in all grades in accordance with State law.
4. Fully informs staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes: (a) communicating the District's expectation – and the State law requirement – that teachers and other certificated employees maintain discipline, and (b) establishing a process for staff members to fulfill their obligation to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
5. Encourages all members of the school community, including students, parents, volunteers, and visitors, to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.
7. Communicates the District's expectation that all students conduct themselves with proper regard for the rights and welfare of other students. This includes a process for commending or acknowledging students for demonstrating appropriate behavior.

8. Annually communicates this policy to students and their parents/guardians. This includes annually disseminating information to all students and parents/guardians explaining the serious disruption caused by bullying, intimidation, or harassment and that these behaviors will be taken seriously and are not acceptable in any form.
9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment to the Board along with recommendations to enhance effectiveness.
10. Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.
11. The policy evaluation process shall include a process to assess the outcomes and effectiveness of the policy, including, but not limited to, factors such as the frequency of victimization; student/staff/family observations of safety at school; identification of areas of a school building where bullying most frequently occurs; the types of bullying utilized; and bystander intervention or participation. Information which the District already collects for other purposes may be used in this policy evaluation. The information developed as a result of the policy evaluations shall be made available on the District's website.

GRADING AND PROMOTION

REPORT CARDS (Policies 6.280 & 6.340)

Walsh and Reed's grades are reported using Standards-Based Grading (SBG). SBG is a student-centered approach to assessment and reporting that focuses on measuring a student's mastery of specific learning standards. This system provides a clear and detailed understanding of what students know and can do in relation to grade-level expectations. Report cards are issued three times annually (trimesters).

Separating work behaviors from academic skills/standards ensures that students are assessed more holistically and fairly. Academic skills and standards measure a student's mastery of subject-specific content, while work behaviors evaluate skills such as responsibility, collaboration, participation, and time management.

Work behaviors are documented separately, often in a designated section of the report card, with indicators like "consistently," "occasionally," or "rarely." This distinction helps to clarify that a student's academic grade reflects content mastery without being influenced by factors such as late work or classroom participation, which are better suited for behavioral feedback.

KEY FEATURES OF STANDARDS-BASED GRADING

- **Emphasis on Mastery:** Grades reflect a student's understanding and mastery of specific standards, highlighting areas of strength and those needing improvement.
- **Descriptive Feedback:** Students receive detailed feedback on their performance related to each standard, promoting targeted growth.
- **Separation of Academic Achievement and Behaviors:** Academic grades are distinct from behaviors such as effort, participation, and attendance, ensuring a clear representation of academic proficiency.

Proficiency Scales in Our District:
To effectively communicate student progress, our district employs proficiency scales tailored to different grade levels:

Grades K-3: 3-Point Proficiency Scale

Proficiency Level	Description
3 – Proficient "I have a complete understanding of my learning."	STUDENTS: ● Meet the standard ● Demonstrate knowledge consistently and independently ● Apply their knowledge to a basic situation ● Demonstrate a complete understanding of the concept or skill
2 – Developing "I can do this, but not consistently."	STUDENTS: ● Know the basics of what they are supposed to do, but may need prompting ● Apply their knowledge inconsistently ● Need some assistance to understand the concept or skill
1 – Beginning "I need help to be able to do this. I can't do it on my own."	STUDENTS: ● Know what they are supposed to do but really don't understand how ● Need help getting started, or they tried but weren't on the right track ● Demonstrate a minimal understanding of the concept or skill, may make many errors, and are easily confused ● Need more assistance and reteaching
0 - Lack of Evidence	STUDENTS: ● Did not turn in the assignment ● Did not complete the assessment

BENEFITS OF STANDARDS-BASED GRADING

- **Clarity:** Provides clear information on which standards students have mastered and where they need further development.
- **Targeted Support:** Enables teachers to design instruction that addresses specific learning gaps.
- **Student Empowerment:** Encourages students to take ownership of their learning by understanding their progress toward each standard.
- **Enhanced Communication:** Facilitates meaningful discussions among teachers, students, and parents about academic achievements and areas for growth.

Ludwig and Oak Prairie's grades are reported using traditional A, B, C, D, F and incomplete. At Ludwig report cards will be issued three times annually (trimester). Oak Prairie report cards will be issued four times annually at the end of each marking period (quarterly).

An incomplete grade will be issued if there is not enough evidence of learning to determine a grade.

District 92 grading and promotion policy is available upon request (Policy 6:280).

Ludwig Grading Scale Grades 4-5		
Letter Grade	**Percentage**	**Point Value**
A	90-100	4.00
B	80-89	3.00
C	70-79	2.00
D	60-69	1.00
F	0-59	0

Oak Prairie Grading Scale Grades 6-8		
Letter Grade	**Percentage**	**Point Value**
A	94 - 100	4.00 pts.
A-	90 - 93	3.67
B+	87 - 89	3.33
B	83 - 86	3.00
B-	80 - 82	2.67
C+	77 - 79	2.33
C	73 - 76	2.00
C-	70 - 72	1.67
D+	67 - 69	1.33
D	63 - 66	1.00
D-	60 - 62	0.67
F	0 - 59	0

QUALIFICATIONS FOR PLACEMENT ON HONOR ROLL

Students in grades 6-8 are recognized for High Honor Roll (3.75 average or higher) and Honor Roll (3.0 average or higher) each grading period.

HOMEWORK (Policy 6.290)

Homework assignments may be made to all students and with increasing frequency as the child advances to higher grade levels. (See district program policy for homework requirements)

Homework should support student learning, promote mastery of standards, and provide meaningful practice without unfairly impacting academic grades.

In a Standards-Based Reporting system (Grades K - 5), homework is considered practice and does not directly contribute to the student's academic grade. Instead, it provides feedback to students and teachers about progress toward mastery of skills and standards.

In a Standards-Based Reporting system (Grades K - 5), homework completion and effort are reported separately from academic achievement. These behaviors will be documented as part of a “Work Behaviors” section on the report card.

PARENT-TEACHER CONFERENCES (Policy 8.50)

Conferences between parents and their child’s teacher(s) will be conducted during the school year. Teachers may schedule individual conferences with parents when class not in session. Parents should feel free to request appointments for conferences with teachers at any time during the school year. Please do not report for a conference without first making an appointment. Please keep appointments, and/or notify the teacher(s) if you will not be able to attend.

RETENTION POLICY (Policy 6.280)

The promotion and retention of children is the responsibility of the professional staff. It is the policy of the Board of Education to support these decisions. The administrator and the teacher have the background and information to make an educational decision in the best interest of the child. Habitual absences, excessive tardiness and failure to make up the missed assignments are considered reasons for retention.

Students shall not be promoted to the next higher grade level based on age or any other social reasons not related to the academic performance of the student.

EIGHTH GRADE GRADUATION

Graduation is a special occasion and students are expected to dress appropriately. Disposable gowns and ribbons are made available through the school for graduation.

SUPPORT SERVICES

SPECIAL EDUCATION SERVICES (Policy 6.120)

District 92 provides a free, appropriate public education in the least restrictive environment to all eligible students with disabilities, as required by the Individuals with Disabilities Education Act (IDEA), Article 14 of the Illinois School Code, Section 504 of the Rehabilitation Act of 1973, and their implementing regulations. The term “students with disabilities”, for purposes of the IDEA, means students for whom it is determined, through definitions and procedures described under these laws and regulations, that special education and related services are required.

For purposes of Section 504, “students with disabilities” includes students for whom a physical or mental impairment substantially limits one or more major life functions. For further information regarding programs and services for students with disabilities or how to request an evaluation of your student, contact the Director of Student Services.

HEALTH SERVICES (Policies 7.250, 7.260 & 7.270)

Vision and Hearing Tests - Vision tests and hearing tests are given to students in predetermined grade levels each year. Referrals are sent to parents of the pupils who need to be checked by a physician.

Parents or guardians are notified in case of serious illness or accident. The parents will be asked to come for the child in the event of a serious accident or illness where a child will need further medical attention. It is imperative that the school has the parents' phone numbers (at home and place of employment) as well as those of relatives or neighbors, and emergency telephone numbers on file in the office for this purpose. Please advise your school of any phone number changes. Update emergency and parent contact information as changes occur.

A physician's statement concerning any serious ailment, such as asthma, diabetes, epilepsy, chronic back ailments, etc., should be filed with the school so that this information may be entered in the student's health record.

When a child returns to school after a serious illness or accident, it is the responsibility of both the parent and the physician to establish with the school the child's physical limitations.

Medication – For students who need to take medication during the school day, medication administration procedures and permission forms are available in the Nurse's Offices. A student may possess an epinephrine auto-injector and/or medication prescribed for asthma for immediate use at the student's discretion only if proper forms are submitted to the Nurse or Principal. No student will be permitted to possess or self- administer medication until the proper forms are received by the school. The District retains discretion to reject requests for administration of medication, subject to the requirements of the Individuals with Disabilities Education Act (IDEA), Article 14 of the Illinois School Code, Section 504 of the Rehabilitation Act of 1973, and their implementing regulations.

To provide care to all students, it is important that parents and students update the nurses when a student has a change in medication and/or medical condition. Nothing prohibits any school employee or official from providing emergency assistance to students, including but not limited to administering medication.

STUDENT HEALTH

Illness at School

Parents or guardians are notified in case of serious illness or accident. The parents will be asked to come for the child in the event of a serious accident or illness where a child will need further medical attention. It is imperative that the school has the parents' phone numbers (at home and place of employment) as well as those of relatives or neighbors, and emergency telephone numbers on file in the office for this purpose. Please advise your school of any phone number changes. Update emergency and parent contact information as changes occur. A physician's statement concerning any serious ailment, such as asthma, diabetes, epilepsy, chronic back ailments, etc., should be filed with the school so that this information may be entered in the student's health record.

When a child returns to school after a serious illness or accident, it is the responsibility of both the parent and the physician to establish with the school the child's physical limitations.

Communicable Diseases

District 92 recognizes that a student with a communicable and chronic infectious disease is eligible for all rights, privileges, and services, provided by law and School District 92's policies. The district shall balance those student rights with its obligation to protect the health of all District students and staff. In order to promote optimum health in the schools, the District will follow the IDPH Communicable Disease School Nurse Guidance, recommended treatment as to

when a student can return to school. In order to promote optimum health in the schools, the following guidelines are to be observed regarding communicable diseases. If IDPH changes guidelines, the district will follow the most up to date guidelines. IDPH guidelines can be found here.

When a child is found to have lice or nits, the parents are responsible to remove all lice and/or nits. All information pertaining to lice is highly confidential and no information will be given to staff or other families. The child will be checked upon returning to school and the D92 Lice Protocol will be followed.

Please see the nurse at your school for information regarding lice removal or suggested sites are:

- CDC Website
- Kids Health Website

District 92 will follow the guidelines set forth by the Illinois department of public health (IDPH) for exclusion and readmission to school. ***Exclude means that the school will not permit attendance. ***

- Fever – No child with a temperature of 100.4 degrees or higher should be sent to school. Your child should be fever-free for 24 hours (without the use of fever reducing medication) before returning to school.
- Severe Cough/Cold Symptoms – Children with severe and/or persistent coughs need to stay home until symptoms have improved / resolved.
- Rash – Rash may be one of the first signs of one of many childhood illnesses, such as chicken pox or measles. A rash or "spots" may cover the entire body or may appear in only one area. Please do not send a child to school with a rash or skin eruption until your doctor has said that it is safe to do so.
- Tooth pain – Contact your dentist.
- Ear pain – Consult your doctor.
- Vomiting / diarrhea -Exclude until vomiting and diarrhea has ceased for at least 24 hours.
- Antibiotic treatment – If your doctor has prescribed antibiotics, your child must be on the antibiotics for at least 24 hours before returning to school.

Click here for a one page guidelines overview.

Readmission to School Following an Illness

Students shall be readmitted to school according to the exclusion requirements in Rules and Regulations for the Control of Communicable Diseases, published by the Illinois Department of Health and the IDPH Communicable Disease School Nurse Guide. A student who has been absent from school for three (3) or more consecutive days due to an illness, surgery or hospitalization should present a physician's release before being readmitted to school.

First Aid and Emergency Treatment

The school attempts to provide an environment in which the child will be safe from accidents. If any accident or sudden illness occurs, first aid will be administered in accordance with School District 92 procedures. First aid is defined as the immediate temporary care given in case of accident or sudden illness. If it is not a life-threatening situation and further medical attention is deemed necessary, care and movement of the child will be directed or provided by the

parent/guardian or other designee as indicated on the emergency card. Parents will be notified at the nurse's discretion and/or when the needs of the student can no longer be met at school and the student needs to go home. Parents are then expected to pick up their children in a reasonable amount of time to reduce the exposure of illness to healthy children. Parents are asked not to send their children to see the school nurse for diagnosis of injuries or conditions which have occurred at home or away from school and not under the jurisdiction of the school. If the emergency should be deemed life threatening or a parent/guardian or their designee cannot be reached, the student will be transported by ambulance to a local hospital and a school employee will remain with the student until the parent/guardian or their designee arrives.

Medication

Medication – For students who need to take medication during the school day, medication administration procedures and permission forms are available in the Nurse's Offices. A student may possess an epinephrine auto-injector and/or medication prescribed for asthma for immediate use at the student's discretion only if proper forms are submitted to the Nurse or Principal. No student will be permitted to possess or self- administer medication until the proper forms are received by the school. The District retains discretion to reject requests for administration of medication, subject to the requirements of the Individuals with Disabilities Education Act (IDEA), Article 14 of the Illinois School Code, Section 504 of the Rehabilitation Act of 1973, and their implementing regulations.

To provide care to all students, it is important that parents and students update the nurses when a student has a change in medication and/or medical condition. Nothing prohibits any school employee or official from providing emergency assistance to students, including but not limited to administering medication. Board Approved 06/20/2023

Vision and Hearing Screening

Vision tests and hearing tests are given to students in predetermined grade levels each year. Referrals are sent to parents of the pupils who need to be checked by a physician.

Health Examinations

Medical Examinations: The School Code of Illinois requires that all incoming Kindergarten and 6th grade students have a physical examination completed on the State of Illinois Certificate of Child Health Examination form, dated within one year prior to the first day of school, including immunizations. Students entering Kindergarten and 6th grade from schools in District 92 must submit these records prior to October 15th Students with missing or incomplete physical exams, including necessary immunizations, will be excluded from school. *All students transferring into District 92 must present documentation of all immunization dates and a current physical examination in order to register. Students transferring from out-of-state must provide a current physical examination in order to attend on the first day of school. Out-of-state students have 30 days to submit the required immunizations.* The 6th grade school physical may be used as a sports physical, good for 395 days from the time it is completed. The Illinois Elementary School Association (IESA) sports physical form CANNOT be accepted as the sixth-grade physical.

Eye Examinations: All students new to the state of Illinois must have an eye exam completed within one year prior to starting school in the fall. Proof of the required eye examination by a physician to practice medicine or a licensed optometrist must be submitted by October 15th. Illinois Child Exam forms, Dental Examination forms, Dental Waivers and Eye Exam forms can be obtained on the District's website.

Dental Exams: All students in 2nd and 6th grade are required to have an oral health examination performed by a licensed dentist. The examination should be submitted to the building nurse by May 1st of the school year. Illinois Child Exam forms, Dental Examination forms, Dental Waivers, and Eye Exam forms can be obtained on the District's website.

LUNCH PROGRAM

Students are assigned to a regular lunch period. Students of grades K-5, under supervision, may spend additional time on the playground except during inclement weather. Parents or guardians are advised that school campuses are closed.

Students at Walsh, Reed, Ludwig and Oak Prairie are supplied with a photo identification lunch card at the beginning of each school year. This card is a debit card used for purchasing lunches. If this card is lost it will be replaced at no charge one time. Any further need to replace the card will result in a $5.00 charge to the student.

LUNCHROOM EXPECTATIONS

- All students must report to the lunchroom with their assigned class.
- Each student is responsible for leaving the table and floor around the table free from lunch papers and other refuse
- All garbage must be thrown into the trash cans provided.
- Students are to finish eating before leaving the lunchroom.
- Students must remain seated in the lunchroom until they are dismissed by the lunchroom supervisor.
- Students must pass quietly from the lunchroom, as classes are in session.
- During inclement weather, students will stay in the lunchroom or return to their classrooms and remain orderly under the direction of the supervisor.
- The building administrator will determine if the students stay inside or go outside. Children should be provided with suitable clothing for participating in outside recesses during the winter months.

LOST AND FOUND

Articles of clothing, purses, jewelry, and equipment that are found should be brought to the office so that the rightful owner may be found. If a student loses an item, they should report the loss immediately to the office. Check at intervals to claim the article if it is found. Students are encouraged not to bring a large sum of money or personal possessions to school. The school is not responsible for loss or theft of personal items. Furthermore, the school is not responsible for missing items including textbooks and other school materials. A student may purchase a combination lock (Ludwig or Oak Prairie only) for a hall locker. Personal locks are not permitted on any school locker.

SAFETY

ASBESTOS HAZARD EMERGENCY RESPONSE ACT

In accordance with the AHERA Regulation (40 CFR 763.93 (g) (4) concerning Notification of Plan Availability, please be advised that the AHERA Management Plan is located in the District 92 Office. Please contact Dave Blatchley, Asst. Supt. for Business Services, if you'd like to make an appointment to review the Management Plan. The Management Plan is a site-specific guidance document that the School District's Designated Person, Teresa Bishop, must follow in managing the asbestos-containing building materials (ACBM) present in the schools.

CRISIS MANAGEMENT PLAN

Each of our buildings has a Crisis Management Plan as required by the Regional Office of Education. Questions about school safety should be directed to the school principal or District Office.

EVACUATION DRILLS (Policy 4.170)

All schools in Illinois, for the safety of their students, are required to have a bus evacuation drill, active shooter drill, tornado drills, and fire drills.

FIRE - TORNADO DRILLS (Policy 4.170)

All schools will participate in regularly scheduled fire and tornado drills. Drill details will be given to all students before drills.

Each school is equipped with specialized radios to receive direct communication from State Police Headquarters in the event of a tornado, heavy windstorm, or other emergencies. The safety of all students is the school's greatest concern.

BICYCLES (Policy 4.170)

Students are discouraged from riding bicycles to and from school due to hazardous traffic conditions. Students who choose to ride bicycles to the schools are not to ride them on the school grounds at any time during the school day. Students are responsible for providing chains and locks for their bicycles when not in use. The school will not be liable for stolen bicycles or damage to bicycles.

WALKERS (Policy 7.190)

Students who walk to and from school should practice proper respect for property and safety.

LOCKERS (Policy 7.140)

The lockers are the property of District 92 and are assigned to students for their use. A student should have no expectation of privacy in his/her assigned locker. School authorities may conduct announced or unannounced searches of any or all of the lockers at any time. No personal locks may be used on school lockers. Combination locks may be purchased at any time in the Ludwig and Oak Prairie School offices.

SCHOOL CLOSING (Policy 4.170)

It may be necessary because of bad weather or emergencies (electrical problems, water shut-off, boiler breakdown, etc.) to close school or to shorten the school day. The district has adopted an e-learning plan for school closures. Click here for details on the D92 e-Learning Plan. When school is to be closed for the entire day, the Superintendent will notify families through the district's digital notification system, as well as post notification on the District 92 web site and social media pages. While not likely, in an extreme emergency students may be sent home early. Parents are encouraged to discuss plans with their children regarding what they should do in the event of an unplanned shortened school day.

AUTOMATED NOTIFICATION SYSTEM - ALERT SOLUTIONS

The district's automated notification system is a school-to-parent communication service which enables school administrators to record, send, and track phone messages to parents and staff.

THREAT ASSESSMENT

All schools have a Threat Assessment Team in place to review any threats made to students or staff members. In cases where students have engaged in conduct, which is threatening in nature, the student may be required to engage in a threat assessment at the expense of the District to help determine disciplinary consequences and/or a plan for student support.

CALENDAR

BOARD MEETING (Policy 2.220)

The Board of Education meets on a regular basis to consider items of business and all general problems relating to the proper functioning of the schools. Minutes from Board of Education meetings will be posted on the District's website. The location and times of regular meetings are posted under the Board of Education section of the D92 website. The public is cordially invited to attend.

LEGAL SCHOOL TERM (Policy 6.20)

Each school board shall annually prepare a calendar for the school term, specifying the opening and closing dates and providing a minimum term of at least 185 days to ensure required days of actual pupil attendance; provided that any days allowed by law for teachers' in-service training workshops but not used as such shall increase the minimum term by such days not so used.

GIFTED/ACCELERATED SERVICES

(Policy 6.130)

The District 92 philosophy toward academically talented programming supports the need for a differentiated program of instruction that addresses the acceleration and enrichment of curricular content, individual learning styles, and special talents and abilities. The program helps to develop self-esteem, independent study skills, research, and creative/critical thinking skills.

Academically talented/gifted services are offered in grades three through eight. Program eligibility is determined through student placement and ranking on a district matrix. Eligible students in grades 6-8 receive instruction through designated Honors courses. Click here for additional details on the D92 Gifted Services.

TITLE I PROGRAM

(Policy 6.170)

Students in qualifying schools who need extra help in reading and language arts may be eligible for federally funded Title1services. Title 1 funds are allocated to schools based on the number of students qualifying for the free or reduced-price lunch program. Any child at the school, however, may receive Title 1 services if he or she has the educational need.

ENGLISH LEARNER PROGRAM (K-8)

The District English Learner (EL) program helps to ensure that students with limited English proficiency develop high levels of academic attainment in English as they participate in grade level curriculum. All non-English language background students new to the District are given an age-appropriate English language proficiency test to determine eligibility for this program. The District EL program is partially funded through Every Student Succeeds Act (ESSA)federal Title III funds. Illinois is the fifth largest state with the highest number of English Learners (EL). Focused instruction in English language skills is provided by an EL specialist.

SOS - STUDENTS OPPORTUNITY TO SUCCEED

SOS is a 40 minute, after school, voluntary study hall designed to assist students in the successful completion of homework and other assignments. Students are assisted and monitored by staff from the building housing the program.

MULTI-TIERED SYSTEM OF SUPPORTS

(Multi-Tiered System of Supports (MTSS)

Response to Intervention is a multi-tiered process for educators to identify and serve student learning needs through researched-based interventions. MTSS ensures that every student receives the appropriate level of academic, social, and emotional support to succeed. This system helps identify students' needs early and provides tailored interventions to support their growth and success in school.

For more information regarding MTSS, please click on the links below:

- One page overview
- MTSS handbook

STUDENT DISCIPLINE HANDBOOK

DISCIPLINE PROGRAM

(Policy 7.180, 7.185, 7.190 & 7.20)
Updates for 2022-23

In the following program for discipline, students are given opportunities to improve behavior and cooperate with their teachers and others in charge. Much importance is placed upon parental involvement in the social development of each student.

In order to maintain order and security in school, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. State law precludes school authorities from requesting passwords or other related account information to gain access to a student's account or profiles on a social networking website.

The School Discipline Policy applies to all students that are engaged in any student sponsored, recognized activity, or are on school property. It also applies to students moving to and from school on foot or on a bus. These rules also apply, and a student may be subject to discipline, for any conduct that takes place off-campus and/or outside of school if the conduct interferes with, disrupts, or adversely affects the school mission, instruction, activities, discipline, and/ or operations, or is reasonably foreseeable that the conduct will interfere with, disrupt, or adversely affect the school mission, instruction, activities, discipline, and/or operations, including but not limited to conduct that may reasonably be considered to a) be a threat to a staff member; b) endanger the health or safety of students, staff, or school property; or c) otherwise impinges on the rights of other students. This may include conduct through e-mail, the Internet, and/or social media.

All our schools encourage positive behaviors by offering incentive programs periodically throughout the school year.

So that students may clearly understand those behaviors that are unacceptable, specific infractions and their consequences are categorized below. These guidelines are not intended to be exhaustive, students are subject to disciplinary action any time their behavior is disruptive, illegal, insubordinate, or disrespectful of others and/or otherwise violates the expected behavior of students.

In addition, administration from the elementary and intermediate grade buildings reserve the right to administer age-appropriate disciplinary actions for the infractions listed in this code. This may include but not be limited to programs like peer mediation, anger management classes, and/or privileges being removed.

Bullying, intimidation, and harassment are not acceptable in any form and will not be tolerated at school or any school-related activity. The School District will protect students against retaliation for reporting incidents of bullying, intimidation, or harassment, and will take disciplinary action against any student who participates in such conduct.

A student receiving special education services may require an alternative behavior intervention plan documented by an Individual Education Program (IEP). Students receiving special education services shall be disciplined in accordance with federal and State rules and regulations and a student's IEP.

LUNCHROOM RULES

Lunch is a time for students to relax, unwind and converse with their classmates. Students still must show respect for their peers and supervisors by keeping noise at a moderate level and following the lunchroom rules in addition to complying with expected student behavior. Disregard for these rules may result in the following disciplinary sanctions based on the severity of the incident (this list is not exhaustive):

- Repeated verbal reminders to group and/or individuals
- Specific table assignments
- Lunch detention
- Recess detention
- Parent contact
- Office intervention

DISCIPLINE TERMS

Detention - the length, time and location will be determined by each school.

In School Suspension (ISS) - removal from class for a predetermined amount of time. Work may be assigned.

Out of School Suspension (OSS) - Out of School Suspension - removal from school, school grounds and school activities for a predetermined amount of time. Work, of the equivalent academic credit, will be assigned and is due upon return. Students who are suspended for between five and ten school days shall be provided appropriate and available support services during the period of their suspension. Students may be suspended for up to ten school days for any activity that constitutes gross disobedience or misconduct. Students who are assigned OSS may not be on the campus or attend any school functions for any reason unless prior arrangements have been made with the building principal.

Possession - The term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including but not limited to situations in which the item is: (a) on your person; (b) contained in another item belonging to you, or under your control, including but not limited to in your clothes, backpack, or purse; (c) in your school locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Bullying -The term “bullying” includes “cyber-bullying” and is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

- placing the student(s) in reasonable fear of harm to the student’s or students’
- person or property;
- causing a substantially detrimental effect on the student’s or students’ physical or mental health;
- substantially interfering with the student’s or students’ academic performance; or
- substantially interfering with the student’s or students’ ability to participate in
- or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

Cyber-bullying - Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photooptical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications.

"Cyber-bullying" includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying in this Section. "Cyber-bullying" also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated herein.

Weapon - A weapon is defined as any object, instrument, or combination thereof; designed, used, or intended to be used for the purpose of causing injury to a person, damage to the property of another individual, or to threaten another individual.

Weapons include, but are not limited to firearms as defined in Section 1.1 of the Firearm Owners Identification Act, use of a weapon as defined in Section 24-1 of the Criminal Code, knives, guns, rifles, shotguns, B-B guns, pellet guns, brass knuckles, "billy" clubs, mace, or look-a- likes" thereof. Items such as baseball bats, pipes, sticks, bottles, locks, pencils, pens, chains, ice picks, screw drivers, bricks, or stones may be considered weapons if used or attempted to be used to cause bodily harm.

Any toy or model weapon that looks enough like an authentic weapon to be reasonably mistaken for one will be considered a look-a-like weapon. Any student who represents a look-a-like weapon to a staff member or another student as a real weapon and/or uses it to intimidate, threaten, or harass someone will be treated the same as if (s) he used a real weapon according to state and federal laws.

Referral to Local Law Enforcement - All known or suspected illegal acts will be reported to local law enforcement.

Expulsion - In cases of gross disobedience or misconduct, a recommendation may be made to the Board of Education that expulsion proceedings be initiated. The Board of Education has the authority to expel a student for up to two years. Students who are expelled may be referred to appropriate and available support services.

A student who has been determined to have brought one of the following objects to school, any school sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

- A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
- A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alike" of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

Social Suspension - Loss of privilege to attend or participate in extra-curricular or non-curricular activities outside of the regularly defined school day.

LEVEL 1 ACTS OF MISCONDUCT

Level 1 Acts of Misconduct are minor misbehaviors which impede the orderly operation of the classroom and school. Such misbehaviors can usually be handled by an individual staff member but sometimes require the intervention of other school support personnel. Level 1 misbehaviors include the following:

- Causing classroom/lunchroom disturbances.
- Being disobedient.
- Throwing or propelling any object-- for example, paper wads,rubber bands, food, etc.
- Failing to enter a class at the assigned time without an acceptable excuse.
- Violating school rules, playground rules and lunchroom rules:
- Littering -- careless discarding of trash or other items.
- Eating outside the lunchroom unless at a special supervised event.
- Running in the hallways.
- Making loud, boisterous noise in hallways.
- Dress code violations.
- Public display of affection on school property.
- Misbehaving for a substitute teacher.
- Being sent to the office for disruptions to the classroom, when the class is supervised by a substitute teacher may receive a day of In-School Suspension (ISS).
- Failing to respect all others.

LEVEL 1 DISCIPLINARY OPTIONS: The action taken will be made on a case by case basis according to the severity of the incident, and may include but are not limited to

- Restorative practices
- Conference with parents
- Detention
- In-School Suspension
- Withdrawal of privileges
- Consequences as stipulated in the approved classroom management plan

LEVEL 2 ACTS OF MISCONDUCT

Level 2 Acts of Misconduct involve misbehaviors whose frequency or seriousness tend to disrupt the learning climate of the school. Those infractions which result from the continuation of Level I misbehaviors require the intervention of personnel on the administrative level because the execution of Level I disciplinary options has failed to correct the situation. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of the administrative personnel. These include such misbehaviors as:

- Continued, unmodified Level I Acts of Misconduct – Continuation of Level I or Level II Acts of Misconduct will automatically move the infraction to a Level III.

- Insubordination – Refusing to obey a direct order from a staff member.
- Using obscenity, profanity, vulgarity, directed toward other students.
- Any form of bullying, verbally abusing or sexually harassing other students.
- Using or possessing, distributing, purchasing or selling tobacco materials (including, but not limited to lighters and matches) or e-cigarettes.
- Entering another student's locker without permission.
- Forging notes from parents or school forms.
- Any form of plagiarism.
- Misrepresenting – Lying, being dishonest, refusing to identify self.
- Gambling – Participation in games of chance or skill for profit.
- Being grossly disobedient and disrespectful – Openly or persistently defying authority, using obscene language or gestures with staff members.
- Throwing or propelling snowballs, tacks, pins, BB's, rocks, etc.
- Using or possessing laser pointers.
- Using the District's technology inappropriately, including cyber bullying, will result in a loss of privileges. Additional disciplinary options may also apply depending on the severity of the misuse.

LEVEL 2 DISCIPLINARY OPTIONS: The action taken will be made on a case-by-case basis according to the severity of the incident, and may include but are not limited to:

- Restorative practices
- Conference with parent
- In-School Suspension
- Out of School Suspension from school (one to three days)
- Out of School Suspension (four to ten days) if other appropriate and available interventions have been exhausted
- Recommendation for alternative program
- Withdrawal of privileges

LEVEL 3 ACTS OF MISCONDUCT

Level 3 Acts of Misconduct involve acts directed against persons or property. Level III acts of misconduct can usually be handled by the disciplinary mechanism in the school. The corrective measures which the school or district uses will be determined by the extent of the resources available for remediation in the best interest of all students. Level III offenses may involve law enforcement. These include such behaviors as:

- Continued unmodified Level II offenses
- Possession or use of fireworks
- Extortion, threats, or any form of bullying or intimidation
- Theft or possession of articles belonging to others
- Vandalism or defacing of school property or property of others
- Bomb threat/false fire alarms
- Breaking and entering
- Other acts of misconduct which are seriously disruptive, and/or create a safety hazard to students
- Being involved in a gang or gang related activities including displaying gang symbols or paraphernalia
- Using, possessing, distributing, purchasing, selling or being under the influence of alcohol or alcoholic beverages. Students who are under the influence of alcohol are not permitted to attend school or school functions and are treated as though they had alcohol in their possession
- Using, possession, distributing, purchasing or selling:

    - Any illegal drug, controlled substance, or cannabis (including marijuana and hashish
    - Any anabolic steroid unless being administered in accordance with a physician's or licensed practitioner's prescription
    - Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription
    - Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions
- Any inhalant, regardless of whether it contains an illegal drug or controlled substance:
    - that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or
    - about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications
- "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one:
    - that a student believes to be, or represents to be, an illegal drug or controlled substance; or
    - about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance
- Drug paraphernalia, including devices that are or can be used to:
    - ingest, inhale, or inject cannabis or controlled substances into the body; and
    - grow, process, store, or conceal cannabis or controlled substances.
- Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.
- Arson or attempted arson
- Physical assault on a staff member
- Possession, control, use, or transfer of a "weapon", as defined above, or any object that can reasonably be considered, or looks like, a "weapon"
- Fight/Assault -- Confrontation during which a student attempts to do bodily harm to another student may result in an Out-Of-School Suspension (OSS)
- Any form of hazing, bullying, aggressive behavior, intimidation or sexual harassment of other students or staff that does physical or psychological harm, or encouraging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct
- Being involved with any public school fraternity, sorority, or secret society, by:
    - being a member;
    - promising to join;
    - pledging to become a member; or
    - soliciting any other person to join, promise to join, or be pledged to become a member.

LEVEL 3 DISCIPLINARY OPTIONS: The actions taken will be made on a case by case basis according to the severity of the incident, and may include but are not limited to:

- Loss of privileges, exclusion from celebratory events, and/or loss of graduation events

- Suspension from school (OSS for one to three days or, ISS)
- Suspension from school (OSS for four to ten days) if other appropriate and available interventions have been exhausted
- Recommendation for expulsion
- Recommendation for alternative program
- School District action which results in appropriate placement
- Restitution for cost of repair or replacement of property
- Referral to law enforcement

THREAT ASSESSMENT

In cases where students have engaged in conduct, which is threatening in nature, the School Threat Assessment Team will implement the Treat Assessment Protocol. A student may be required to engage in an external threat assessment at the expense of the District to help determine disciplinary consequences and/or a plan for student support.

SCHOOL ACTIVITIES

For more detailed information about prohibited student conduct and student discipline, see Board Policies 7:190, Student Discipline, 7:220, Bus Conduct, 7:230, Misconduct by Students with Disabilities; 7:20, Harassment of Students Prohibited; 7:130, Student Rights and Responsibilities; 7:160, Student Appearance; 7:170, Vandalism; 7:180, Preventing Bullying, Intimidation, and Harassment; 7:310, Restrictions on Publications and Written or Electronic Material.

SCHOOL BUS RIDER HANDBOOK

SCHOOL BUS BEHAVIOR (Policies 7.220 & 7.130)

It is the school's legal responsibility to transport home the students who rode the bus to school in the morning. Students who desire to walk when they are assigned to a bus route must have written permission from a parent/guardian stating they have given them permission to walk. If a note is not on record a student will face disciplinary action for leaving school grounds without the proper permission.

No one other than students of the District 92 schools are to ride buses without special permission or assignment. This regulation is in keeping with transportation insurance coverage.

The District will be unable to honor requests for students to ride buses other than their own.

In general, student conduct should be essentially the same on the buses as in the classroom. Any student guilty of misbehavior that could jeopardize personal safety and the safety of other bus occupants is subject to exclusion from bus transportation.

School bus drivers are to have control of all children while transporting between the homes of the children and the school. The driver shall keep order, shall treat all children in a civil manner, shall see that no child is imposed upon or mistreated enroute, and shall assure that the following regulations are observed by all pupil passengers.

EXPECTATIONS FOR SCHOOL BUS RIDERS

Riding the school bus is a privilege, not a right. All actions of misconduct on the bus, at the stop, or during loading/unloading fall under the school's general disciplinary framework. Consequences will be administered based on the severity of the action as defined by Level 1, Level 2, or Level 3 Misconduct.

1. Arrive at your designated bus stop at least 5 minutes prior to your scheduled pick-up time. Help keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Be careful in approaching the place where the bus stops. Do not move toward the bus until the bus has been brought to a complete stop.
4. Do not leave your seat while the bus is in motion.
5. Listen to the bus driver's directions.
6. Remain in the bus in the event of a road emergency until instructions are given by the driver.
7. Keep hands and head inside the bus at all times. Do not throw anything out of the bus window.
8. Loud talking and laughing or unnecessary confusion may divert the driver's attention which could result in an accident.
9. Be absolutely quiet when the bus is approaching a railroad crossing stop.
10. Never tamper with the bus or any of its equipment.
11. Assist in keeping the bus safe and clean at all times.
12. No animals are permitted on the bus.
13. Cell phones and other electronic devices may not be used to take pictures of other students while riding on the bus.
14. Keep books, lunches or other articles out of the aisle.

15. Leave no books, lunches or other articles on the bus.
16. Students are not allowed to eat on the bus.
17. Do not ask the driver to stop at places other than the regular bus stop; he/she is not permitted to do this except by proper authorization.
18. Observe safety precautions at the discharge point. Where it is necessary to cross the highway, proceed to a point at least 10 feet in front of the bus on the right shoulder of the highway where traffic may be observed in both directions. Wait for a signal from the bus driver permitting you to cross.
19. Observe the same rules and regulations on other trips under school sponsorship as you observe between home and school. Respect the wishes of the chaperone appointed by the school.
20. Locate your seat upon entering the bus. The bus driver or school administrator may assign a seat.
21. Do not stand or move from place to place while the bus is in motion.
22. Leave windows or doors closed except by permission of the driver.
23. Do not enter or leave the bus until it has come to a full stop and the door has been opened by the driver.

Students in grades kindergarten to third grade must be released to designated adults or older siblings at their bus stops in the afternoon. Parents must complete a Child Release Form and return it to the school office prior to the start of the school year or when there are changes in those who are authorized to pick up students. Those designated individuals picking up students must have identification (driver's license/state ID/school photo ID) with them on a daily basis.

The following procedure may be used in processing all bus referrals. Additional or more serious consequences may be implemented at any step based on the severity of the incident.

1. **First referral** may result in a warning, a call home to the parent and a copy of the referral slip mailed home.
2. **Second referral** may result in a two day suspension of bus privileges, a call home to the parent and a copy of the referral slip mailed home.
3. **Third referral** may result in a one week suspension of bus privileges, a call home to the parent and a copy of the referral slip mailed home.
4. **Fourth referral** may result in a two week suspension of bus privileges, a call home to the parent and a copy of the referral slip mailed home.
5. **Fifth referral** may result in removal of all bus privileges for the remainder of the school year, a call home to the parent and a copy of the referral slip mailed home.

If a student's bus privileges are suspended or removed, it is the responsibility of the pupil's parent to notify school officials if the pupil does not have alternate transportation to school. Pupils suspended or removed from school who do not have alternate transportation to school, shall have the opportunity to make up work for equivalent academic credit.

It is a privilege to ride the bus. Upon recommendation of the driver, school administrator, and after a conference with the student and parent, school authorities may deny the privilege of riding on the school bus student who fails to abide by the rules.

For more detailed information about prohibited student conduct on the bus, see Board Policies 7:220, Bus Conduct and 7:130, Student Rights and Responsibilities.

STUDENT ATHLETE EXPECTATIONS

SPORTSMANSHIP

The Illinois Elementary School Association's (IESA) vision for Sportsmanship is built on expectations that the entire school community will teach and promote the values of good sportsmanship. Students, coaches, administrators, board members and spectators are expected to demonstrate the highest level of sportsmanship and respect for others.

Not only is good sportsmanship necessary for a successful interscholastic activity, it is a character quality that contributes to successful life endeavors. As an IESA member school we have a mission to provide a respectful and caring environment for today's youth that fosters the development of tomorrow's leaders.

BEHAVIORAL GUIDELINES

- All parents/guardians and students intending to participate in junior high athletics and extracurricular activities are required to complete, submit, and comply with the terms outlined in the Athletics and Activities Contract. Failure to fulfill this requirement may result in the student's suspension or removal from the respective team or activity.
- Respect the integrity and judgment of game officials. Avoid public criticism of game officials. Accept the decision of contest officials.
- Display modesty in victory and graciousness in defeat.
- Teach sportsmanship and reward/acknowledge players that display good sportsmanship.
- Learn and follow the rules of the game. Share this knowledge with parents and fans to help them have a better understanding and appreciation of the game.
- Respect your opponents. Treat them the way you would wish to be treated, as a guest or friend, who better can understand all the hard work and team effort that is required of the participants.

ATHLETIC UNIFORMS

The district allows a student to modify his or her athletic or team uniform for the purpose of modesty in clothing or attire that is in accordance with the requirements of his or her religion or his or her cultural values or modesty preferences. A student is not required to receive the prior approval of the school board for such modification.

ATHLETIC TEAMS GRADING PROCEDURES

Students who participate in athletic teams including but not limited to: track, basketball, volleyball, baseball, softball, cross country and cheerleading must maintain passing grades in all subject areas. Students who do not meet the above guidelines will be removed from participation until the unsatisfactory grade is remedied. Students will not be able to participate for a minimum of one week until the next regular evaluation is completed. Students who are ineligible for four consecutive weeks will be removed from participation for the remainder of the particular season.

EXTRACURRICULAR ATTENDANCE PROCEDURES

Any student who participates in any district extracurricular programs and/or athletic teams must be in attendance on the day in which participation in that activity is to take place.

Students may participate after keeping doctor, dentist, orthodontist, or other medically related appointments on the day of their participation, as long as they attend school for the part of the day either prior to or following the medical appointment.

Other absences due to extenuating circumstances may be discussed with the building administrator. Students who are ill from school and not in attendance by 11:30 a.m. on the day of the scheduled activity will not be allowed to participate in that scheduled activity.

Students who go home because of illness on the day of the scheduled activity will not be allowed to participate in the scheduled activity.

CONCUSSIONS AND HEAD INJURIES (Policy 7.185)

The District shall follow the protocols, policies and by-laws of the Illinois High School Association (IHSA) relating to concussion and head injuries. The District shall include the information in this policy that is required to be signed by a student athlete and/or the guardian of a student athlete before the student is allowed to participate in practice or interscholastic competition.

IMPORTANT TELEPHONE NUMBERS

Will County Health Department General Information	**815-727-8480**
Will County Health Department Website.	**www.willcountyhealth.org**
Dental	**815-774-7300**
Family Health Services	**815-727-8501**
Immunization Program	**815-740-8143**
Medical Care (Adult & Child)	**815-727-8670**
Vision Testing for Children	**815-727-8501**
Vital Records (Birth & Death Certificates)	**815-727-8639**
Will County Community Health Center - Clinic	**815-727-8670**
Will-Grundy Medical Clinic (those w/o insurance)	**815-726-3377**
WIC - Women, Infant & Children-food assistance	**815-727-8524**
Illinois Dept of Human Services - Food Stamps	**815-740-5350**
Catholic Charities Daybreak Center	**815-774-4663**
WCCC - Will County Center for Community Concerns (gas, electric & water)	**815-722-0722**
Illinois Dept of Employment Security	**815-740-5100**
Will County Legal Assistance	**815-727-5123**
Lockport Township - General assistance (food, rent, utilities, etc.) 222 E. 9th Street Lockport, Il 60441	**815-838-4161**
Lockport Police – non-emergency	**815-838-2132**

Enrolling Your Child in School

If you:

- Live in a shelter or motel
- Share housing with relatives because you lost your housing
- Live in a campground, car, old building or other temporary shelter
- Don't have a permanent address

You have the right to:

- Enroll your child in school immediately even without school or medical records
- Get help from the district liaison with immunizations and/or medical records
- Choose your child's school or school closest to where you are living now
- Get transportation to school for your child
- Dispute enrollment or transportation decisions
- Participate in your child's education

For help, call NORA SKENTZOS at (815) 838-8031

Your School District Homeless Education Liaison

Or call the Illinois State Board of Education
(800) 215-6379

Project Coordinated by the Adult Learning Resource Center in Partnership with ROE #26 – Hancock/McDonough, Macomb
Supported 100% through a Grant from the ISBE under the McKinney-Vento Homeless Assistance Act.

NO TRESPASS NOTICE

FOR ALL GROUNDS, BUILDINGS, ACTIVITIES AND VEHICLES ENTERING UPON THE PREMISES OF WILL COUNTY SCHOOL DISTRICT NUMBER 92

This **NOTICE** is to personally inform you that you are not permitted on **THE GROUNDS, OR IN ANY BUILDINGS, OR AT ANY ACTIVITIES, OR IN ANY VEHICLES ON THE PREMISES OF WILL COUNTY SCHOOL DISTRICT NUMBER 92** if you are in possession of any of the following:

- **RIFLE HANDGUN SHOTGUN**
- **AIR RIFLE** or **AIR GUN BB GUN**
- **AIR SOFT GUN PAINTBALL GUN**
- **PELLET GUN** or any
- **LOOK-ALIKE GUN** of any kind that a reasonable person would believe to be a real gun regardless of the distance at which that person might see it.
- **KNIFE DAGGER DIRK RAZOR STILETTO**
- **SWITCHBLADE THROWING STAR** or any other object used or attempted to be used to cause bodily harm.

Any person who, without legal authority, disobeys this notice may be charged with Criminal Trespass to State-Supported Land and/or Trespass to Common School Lands. Criminal Trespass to State-Supported Land is a Class A misdemeanor. You can be arrested. If you are convicted, you can be punished by up to one year in the Illinois Department of Corrections, Juvenile Division, and if you are 17 years of age or older, by up to 364 days in jail. Trespass to Common School Lands is a petty offense and subject to a fine.

2026 – 2027 School Calendar

2026-27 DISTRICT CALENDAR

D92 WILL COUNTY SCHOOL DISTRICT — WALSH REED LUDWIG OAK PRAIRIE

AUGUST 2026						
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SEPTEMBER 2026						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY 2027						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**For planning purposes, please consider the last day of school to be June 4. The actual last day of school will depend on the number of Emergency Days, if any, used during the school year.*

AUGUST
17-18 Teacher Institute (No School)
19 First Day of School

SEPTEMBER
7 Labor Day (No School)

OCTOBER
9 SIP Day:
Ludwig/Oak Prairie: 10:55 a.m.
Walsh/Reed 11:55 a.m.
12 Columbus Day (No School)
16 First Quarter Ends (Oak Prairie)

NOVEMBER
11 Veteran's Day - Regular Student Attendance Day
12 First Trimester Ends (Walsh, Reed, Ludwig)
20 SIP Day:
Ludwig/Oak Prairie: 10:55 a.m.
Walsh/Reed 11:55 a.m.
23-24 Parent/Teacher Conferences (No School)
25-27 Thanksgiving Break (No School)

DECEMBER
18 Second Quarter Ends (Oak Prairie)
18 Early Dismissal:
Ludwig/Oak Prairie: 12:50 p.m.
Walsh/Reed: 1:50 p.m.
21 Winter Break Begins (No School through January 4)

JANUARY
4 Teacher Institute (No School)
5 Classes Resume
18 Martin Luther King's Birthday (No School)

FEBRUARY
15 President's Day (No School)
26 Teacher institute (No School)

MARCH
1 Casimir Pulaski Day (No School)
2 Second Trimester Ends (Walsh, Reed, Ludwig)
12 Third Quarter Ends (Oak Prairie)
25 Early Dismissal:
Ludwig/Oak Prairie: 12:50 p.m.
Walsh/Reed 1:50 p.m.
26 Good Friday (No School)
29 Spring Break Begins (No School Through April 2)

APRIL
5 Classes Resume

MAY
27 Last Day of School with Early Dismissal:
Ludwig/Oak Prairie: 10:55 a.m.
Walsh/Reed 11:55 a.m.
(if no Emergency Days are used)*
31 Memorial Day (No School)

Regular School Day Schedule:
- Walsh: 8:50 a.m.-3:30 p.m.
- Reed: 8:50 a.m.-3:30 p.m.
- Ludwig: 7:50 a.m.-2:30 p.m.
- Oak Prairie: 7:50 a.m.-2:30 p.m.

Dismissal times on all Wednesdays:
- Ludwig & Oak Prairie: 1:50 p.m.
- Walsh & Reed: 2:50 p.m.

Notes:
- 8th Grade Graduation: TBD
- Emergency Days (if needed): May 28, June 1, 2, 3, 4

● No School ● SIP Day ● Early Dismissal ● Teacher Institute (No School) ● Parent/Teacher Conference (No School)