Date June 29, 2026	Regular Meeting	High School Career Center	Kevin Wigoda
	Kind of Meeting	Where Held	Presiding Officer

Members Present Kevin Wigoda		Members Absent
Albert D. Marazas	William Yourey	James O'Brien, Jr.
James T. Croley, II	Michael Andruchek	Cynthia Lubinsky
Sarah R. Newton		
Timothy Sohosky		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Monday evening, June 29, 2026. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Michael Andruchek, Sarah R. Newton, Albert D. Marazas, James T. Croley, Dr. William Yourey, and Timothy Sohosky.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Nicholas A. Quinn, Solicitor, and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Newton, to approve the minutes of the regular meeting of May 26, 2026. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 05/26/2026

AGENDA

MOTION - by Croley, seconded by Sohosky to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

a. 06/05/2026 - American Red Cross Blood Drive - High School Auditorium from 8:00 AM - 2:00 PM.
b. 08/04/2026-08/06/2026; 08/10/2026-08/13/2026; 08/17/2026 - March Band Camp utilizing high school band room 026; teacher parking lot and restrooms from 7:30 AM until 12:30 PM
c. 12/12/2026 - Class of 2031 - Christmas Prom in the High School Cafeteria from 5:00 PM until 10:00 PM.

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve payment for credits earned to:

Credit reimbursements

a. Stacey Faustner - 6 credits @ $750 = $4,500
b. Emily Yourey - 6 credits @ $516 = $3,096

On a roll call vote, all in favor.

MOTION - by Sohosky, seconded by Yourey to pprove proper officers to sign the Collective Bargaining Agreement between Minersville Area Board of Education and Teamsters Local Union No. 429 for the duration July 1, 2026 through June 30, 2027.

One-year Collective Bargaining Agreement with Teamsters Local 429

On a roll call vote all members in favor. Motion carried.

MOTION - by Andruchek, seconded by Yourey to authorize Superintendent to sign automatic renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2026 to 06/30/2027 at the advance payment discounted rate of $2,302.80. Note: 2025/2026 cost: $2,223.

Laudeman Pest Control contract 2026/2027

All members in favor on a roll call vote. Motion carried.

MOTION - by Sohosky, seconded by Croley to authorize proper signatures to Professional Services Agreement with Acorns to Oaks Consulting, LLC, Pottsville, PA to provide Board Certified Behavior Analyst (BCBA) services for the 2026/2027 school year, effective July 1, 2026 through June 30, 2027, at a rate of $130 per hour for direct in-person BCBA services during the school term, not to exceed eight (8) hours per week.

BCBA Services - Acorn to Oaks 2026/2027

All members in favor on a roll call vote. Motion carried.

River Rock agreements 2026/2027

MOTION - by Andruchek, seconded by Yourey to authorize Superintendent to sign agreements with River Rock Academy, Lancaster, PA for AEDY services and Act 48 Program Agreement for Services at the Cressona Campus for the 2026/2027 school year at the below costs:

a. One (one) reserved secondary student slots at daily per diem rate of $189 equating to $34,965 for 185 days in session to be paid in ten (10) monthly installments.
b. If needed, Elementary student services for the Cressona Campus Private Licensed Academic Elementary Program at a per diem cost of $281.

On a roll call vote, all in favor. Motion carried.

Revised Title I agreement 2025/2026

MOTION - by Newton, seconded by Andruchek to approve proper signatures on Revised Title I - Letter of Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2025/2026 school year an amount not to exceed $15,846.85.

All in favor on a roll call vote. Motion carried.

Child Nutrition Agreements - IU & AVTS

MOTION - by Yourey, seconded by Sohosky to authorize Board Secretary to sign agreements to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS, respectively, for the 2026/2027 school year.

All in favor on a voice vote. Motion carried.

ACCESS Program approval 2026/2027

MOTION - by Yourey, seconded by Sohosky to approve Superintendent signature to the 2026/2027 Agreement to Participate in the Pennsylvania School-Based ACCESS Program (SBAP), administered by the Department of Human Service (DHS) and its contractor, Sivic Solutions Group (SSG). Cost for services is remitted to SSG $0.29/claim for direct service and $0.16/claim for transportation.

All in favor on a voice vote. Motion carried.

LIEP Agreement 2026/2027

MOTION - by Marazas, seconded by Andruchek to authorize Superintendent signature on intent to participate in the 2026/2027 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.

On a voice vote, all in favor. Motion carried.

Mobile Dental Van - LVH 2026/2027

MOTION - by Newton, seconded by Sohosky to authorize Superintendent to sign Mobile Dental Van Services Agreement with Lehigh Valley Hospital, Inc., and Minersville Area School District for the 2026/2027 school year beginning July 1, 2026 through June 30, 2027 at a cost of $4 per child.

On a roll call vote, all members in favor. Motion carried.

CertaPro Painters - stadium fence

MOTION - by Andruchek, seconded by Croley to ratify Superintendent signature to contract with CertaPro Painters, Stevens, PA 17578, a Costars approved vendor, to paint the Chain Link Fence surrounding the football stadium, per the specifications, over the summer at a cost of $17,814.

On a roll call vote, all in favor. Motion carried.

CertaPro Painters -High School Gymnasium

MOTION - by Andruchek, seconded by Sohosky to ratify Superintendent signature to contract with CertaPro Painters, Stevens, PA 17578, a Costars approved vendor, to paint the High School Gymnasium per the specifications, over the summer at a cost of $32,380.

On a roll call vote, all in favor. Motion carried.

AmTrust - WC Insurance Package 2026/2027

MOTION - by Sohosky, seconded by Marazas to authorize the Superintendent to sign renewal with CM Regent and AmTrust North America for 2026/2027 Insurance Package (commercial package, commercial auto, umbrella, and workers' compensation) with EHD Insurance (Broker of Record) in the amount of $165,267. Note: 2025/2026 was $134,899.

On a roll call vote, all in favor. Motion carried.

Cyber Liability Insurance 2026/2027

MOTION - by Croley, seconded by Sohosky to authorize the Superintendent to sign renewal with Chubb for 2026/2027 Cyber Liability Insurance with EHD Insurance (Broker of Record). See attached. Note: 2025/2026 was $7,679; 2024/2025 was $16,041.

All in favor on a roll call vote. Motion carried.

Koppy's Propane contract 2026/2027

MOTION - by Newton, seconded by Andruchek to authorize Head of Maintenance to renew with Koppy's Propane, Williamstown, PA, for 2026/2027 liquid propane needs at a fixed rate of $1.5490 per gallon. With the agreement, Koppy's Propane will continue to complete preventative maintenance service and safety checks in August at no charge. Note: 2025/2026 $1.399 per gallon.

All members in favor on a roll call vote. Motion carried.

GLP-1s removed from medical coverage

MOTION - by Newton, seconded by Andruchek to authorize the medical insurance change effective July 1, 2026, prescription drugs with an FDA labeled indication for weight management, weight loss, and obesity/overweight diagnoses are excluded from coverage under the District's health plan for Secretarial, Auxiliary, and all other Non-Bargaining Employees. This exclusion includes, but is not limited to, all GLP-1 drugs prescribed for either the medical or pharmaceutical treatment of weight management, weight loss, and obesity/overweight, regardless of any related comorbidities. This exclusion does not impact GLP-1 drug coverage where the drug has an FDA labeled indication for Type 2 diabetes treatment and is being prescribed to treat Type 2 diabetes. Any member with an active prescription that will be impacted by this exclusion shall be afforded a sixty (60) day grace period from July 1, 2026, to allow sufficient time to consult with their physician regarding the exclusion and to pursue alternative treatment. There are no appeals or exceptions to this exclusion.

On a roll call vote, all members in favor. Motion carried.

Outstanding Cafeteria debt payments

MOTION - by Yourey, seconded by Croley to authorize payment from the General Fund to the Cafeteria Fund for any outstanding debts as of June 30, 2026.

All in favor on a voice vote. Motion carried.

Commit funds approval prior to audit

MOTION - by Marazas, seconded by Andruchek to authorize, subsequent to the final 2025/2026 audit, the administration to commit funds remaining above the PDE threshold to be committed for the following anticipated purposes: increase in healthcare, pension, technology, and charter costs, future salaries, and unexpected maintenance costs.

All in favor on a voice vote. Motion carried.

Tuition Rates

MOTION - by Newton, seconded by Sohosky to record in minutes the Certified Tuition Rates from PDE based on prior fiscal years' Annual Financial Reports (AFRs).

For Use During the Fiscal Yr:	2022/2023	2023/2024	2024/2025	2025/2026
Elementary	$10,405.73	$12,152.27	$12,391.98	$12,931.84
Secondary	$11,206.29	$12,613.31	$13,228.49	$14,204.17

On a voice vote, all in favor. Motion carried.

2026/2027 surety bonds - Board officers

MOTION - by Andruchek, seconded by Croley to approve 2026/2027 surety bonds for Board Officers with Morgan Halcovage Insurance Company in the amount of $100 each:

Secretary $20,000
Treasurer $20,000

All in favor on a roll call vote. Motion carried.

2026/2027 Café prices

MOTION - by Yourey, seconded by Sohosky to approve 2026/2027 cafeteria prices effective with the start of the 2026/2027 school year as per the enclosed listing.

All in favor on a roll call vote. Motion passed.

Athletic Budget 2026/2027

MOTION - by Newton, seconded by Sohosky to approve on recommendation of the Athletic Committee the 2026/2027 Athletic Account Budget in the amount of $254,890. Note: 2025/2026 budget $206,740; 2024/2025 budget $218,315.

On a roll call vote, all in favor. Motion carried.

Athletic subsidy payments authorized 2026/2027

MOTION - by Andruchek, seconded by Croley to authorize 2026/2027 subsidy payments totaling $206,740 from the General Fund to the Athletic Account as follows: July 35% , September 30%, November 20%, and January 15%.

On a roll call vote, all in favor. Motion carried.

2026/2027 General Fund Budget

MOTION - by Marazas, seconded by Newton to approve on recommendation of the Finance Committee the 2026/2027 General Fund Budget.

Revenue: $26,807,200
Expenditures: $26,968,569

On a roll call vote, all members in favor. Motion carried.

ESY Transportation - Summer 2026

MOTION - by Newton, seconded by Sohosky to authorize 2026 Extended School Year (ESY) transportation daily rates with Earl Renninger, Inc. as follows:

a. M6 Van-HS&IU $ 80.00
b. M2-HS $128.00 (Minibus)
c. M14-HS $184.00 (Minibus)
d. M20-IU $ 80.00 (Minibus WC)
e. M27 Van-Hamburg $ 99.00
f. M28 Van-Gillingham $ 89.00

On a roll call vote, all in favor. Motion carried.

21st CCLC Transportation - Summer 2026

MOTION - by Newton, seconded by Sohosky to authorize 2026 21st CCLC Schuylkill ACHIEVE summer transportation daily rates with Earl Renninger, Inc. as follows as paid by the 21st CCLC federal grant:

a. M8-HS $165.00 (Minibus)

On a roll call vote, all in favor. Motion carried.

Board Appointments 2026/2027

MOTION - by Sohosky, seconded by Yourey to approve Board Appointments for 2026/2027:

a.	Board Treasurer	1 year	Albert D. Marazas	$ 1,800
b.	Board Secretary	1 year	Sarah Newton	N/A
c.	District Solicitor	1 year	Nicholas A. Quinn	2,250
d.	Treas., Cafeteria Fund	1 year	Michael Maley	N/A
		1 year	Brittany Doyle	N/A
		1 year	Kristi Adams	N/A
		1 year	Barbara Conville	N/A
e.	Treas., HS Activities	1 year	Michael Maley	N/A
		1 year	Brittany Doyle	N/A
		1 year	Joel Motuk	N/A
		1 year	Tammy Roberts	N/A
		1 year	Barbara Conville	N/A
f.	Treas., HS Athletics	1 year	Michael Maley	N/A
		1 year	Brittany Doyle	N/A
		1 year	Tammy Roberts	N/A
		1 year	Joel Motuk	N/A
		1 year	Barbara Conville	N/A
g.	District Depository	1 year		
	General Fund		Burke & Herbert Bank	N/A
			PSDLAF	N/A
			PLGIT	N/A
	Athletic Fund		Burke & Herbert Bank	N/A
	Payroll Account		Burke & Herbert Bank	N/A
	Activities Account		Mid Penn Bank	N/A
	Cafeteria Fund		Mid Penn Bank	N/A
h.	District Dentist	1 year	Lehigh Valley Mobile Dental Van	$4/student
	School Physician	4 years	Lehigh Valley Health Network	$9/student
			(10 yr addendum to Sports Medicine contract)	

On a roll call vote, all in favor. Motion carried.

Resignations

MOTION - by Newton, seconded by Andruchek to accept with regret the following resignations:

	Name	Position	Effective Date	Years of Service	Reason
a.	Sharon Angelo	Drama Club Advisor, Volunteer	05/26/2026	40 years	Retirement
b.	Michael Hoptak	Technology Director	10/27/2026	23 years	Retirement
c.	Linda Kimmel	PT, Instructional & Bus Aide	06/23/2026	10.83 years	Other employment
d.	Ashley Roberts	Professional Employee	08/01/2026	1 year	Relocation
e.	Robert Stephen	Custodian, Maintenance	10/09/2026	26.6 years	Retirement

All in favor on a voice vote. Motion carried.

Faculty Tenure

MOTION - by Sohosky, seconded by Newton to record in minutes notice by Superintendent to the Board of Education that the following temporary professional employees, whose work has been certified as satisfactory during the third year of employment, have become a tenured professional employee and are to be officially notified of this status.

a. Chelsea Chatcho
b. Emily Ehlinger
c. Morgan Houser
c. Melissa Maness
e. Sarah McKeown
f. Sofie Smith-Frantz
g. Ashley Thompson
h. Margaret Weiderhold
i. Emily Wetzel
j. Erin Zollars

All in favor on a voice vote. Motion carried.

Reassignments 2026/2027

MOTION - by Yourey, seconded by Sohosky to approve the internal departmental transfer of Sha'kyrah Bethea and Amanda Laubach, both part-time Paraprofessional instructional aides, from Title I designation to the Special Education Department for the 2026/2027 school year at the board approved salary.

On a voice vote, all in favor. Motion carried.

Safety Coordinator 2026/2027 named

MOTION - by Marazas, seconded by Newton to authorize the appointment of Mrs. Kelly Valentine as District Safety Coordinator for the Minersville Area School District during the 2026/2027 fiscal year receiving a stipend in the amount of $2,500.

All in favor on a unanimous roll call vote. Motion carried.

Start date revised - A. Shappell

MOTION - by Newton, seconded by Andruchek to authorize the adjusted start date for Ms. Ashley Shappell, Elementary Principal, to July 13, 2026 to participate in necessary training and decision making for the upcoming school year.

On a roll call vote, all in favor. Motion carried.

D. Wank - 21st CCLC staff

MOTION - by Yourey, seconded by Sohosky to approve Danielle Wank as an additional teacher for the 21st CCLC, Schuylkill Achieve Program, effective 06/01/2026 at a rate of $24.70 per hour.

On a roll call vote, all members in favor. Motion carried.

Authorization to hire

MOTION - by Newton, seconded by Yourey to authorize Superintendent to hire unfilled 2026/2027 positions with ratification at an upcoming meeting.

On a voice vote, all voted in favor. Motion carried.

Policy adoptions

MOTION - by Newton, seconded by Croley to approve the second reading and final adoption of the following board policies:

a. 200 - Enrollment in District
b. 626 - Federal Fiscal Compliance
    i. Attachment Procurement - Federal Programs
    ii. Attachment Allowability of Costs - Federal Programs
    iii. Attachment Cash Management - Federal Programs
    iv. Attachment Administration of Federal Funds - Federal Programs
    v. Attachment Grant Subrecipient Monitoring Procedures - Federal Programs
c. 626.1 - Travel Reimbursement - Federal Programs
d. 827 - Conflict of Interest

All in favor on a voice vote. Motion carried.

2026/2027 School Calendar changes

MOTION - Sohosky, seconded by Yourey to approve revisions to the 2026/2027 school calendar per the enclosed.

On a voice vote, all in favor. Motion carried.

Federal - Fiscal Effort Maintained 2023/2024

MOTION - by Sohosky, seconded by Newton to record in minutes receipt of letter from the Pennsylvania Department of Education, Division of Federal Programs, determination that the District maintained fiscal effort when comparing the fiscal year ending June 30, 2023 to June 30, 2024. The maintenance of effort (MOE) enables the District to fully participate in federal grant funding.

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports

No summer reports other than those included in the livebinder.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by Andruchek to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by Andruchek, seconded by Sohosky to ratify the payment of bills for May 2026 from the General Fund in the amount of $1,397,135.95; Cafeteria Account in the amount of $0.00; 21st CCLC - Schuylkill Achieve Account in the amount of $600.00; Federal Programs Account in the amount of $19,378.05; High School Athletics in the amount of $2,744.83; High School Activities Account in the amount of $6,415.12 for a total bills payable $1,426,273.95.

All in favor on a voice vote. Motion carried.

Statement of Taxes

MOTION - by Marazas, seconded by Sohosky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

COMMITTEE REPORTS

Committee Reports

Marazas stated the budget passed earlier during this meeting. No other reports.

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

Croley inquired about the status of the high school roof, Mr. Maley replied there is a meeting tomorrow, June 30, 2026, and at this point the project is on task and will have a more accurate time line of the project following the meeting. Maley also spoke on the fire alarm system, stating the high school and elementary center are finished and Llewellyn has been started.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton, seconded by Croley at 7:29 PM.

Respectfully submitted,

Sarah R. Newton, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary