

Ann Arbor Public Schools  <i>Lead. Care. Inspire.</i>	Lost Chromebook Form HS/MS Students	Student Helpdesk 734-997-1222
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Directions: If you have lost your AAPS chromebook, please complete the entire form below using your best handwriting as well as have your parent/guardian sign at the bottom of the form to acknowledge your missing device. Please return the completed form to the School Office and check out a daily chromebook loaner until a replacement device is delivered to you.

SECTION #1: Student Information								
Student Name:								
Student ID:								
School:								
SECTION #2: Last Known Device Use - AT SCHOOL								
Where in the school did you last use your chromebook?								
Did you check your locker?	YES		NO					
Have you checked throughout the school and/or with your friends?	YES		NO					
SECTION #3: Teacher Sign-Off - You Checked Each Classroom for Your Lost Device								
Class Periods	1st	2nd	3rd	4th	5th	6th	7th	
Teacher Initials								
SECTION #4: Last Known Device Use - AT HOME								
Where in your home did you last use your chromebook?								
Have you checked in your house, siblings backpacks, vehicle, the bus, etc.?	YES		NO					
Parent/Guardian signature to confirm student chromebook is lost/missing →								

Special Note: *If you find your chromebook at a later date, please return the device to the School Office. Students are issued only one chromebook at a time.*