



Allendale Elementary Parental Pick-Up Authorization 2026-2027



Parents who wish to pick up their children on the regular basis at dismissal must complete the permission form below. By filling out this form you will **NOT** need to send in a note on the days you designate for your child(ren) to be picked up. They will be on the pick-up list automatically. **Please return this form to school ASAP.**

- **NEW FOR 2026-2027: WE WILL NO LONGER BE USING CAR TAGS**
- *You must show your photo id each time you pick up your child(ren), & to for entry to the building*
- *You will remain in your car for this process, there is no need to come into the building*

Student pick-up will begin **promptly at 2:55 PM on whole days, and 5 minutes prior to dismissal on Half Days.** *In order for us to keep an overflow of traffic to a minimum, **please do not arrive prior to the designated pick up time.***

Please Print:

Student #1 _____ Teacher _____

Student #2 _____ Teacher _____

Student #3 _____ Teacher _____

Student #4 _____ Teacher _____

Parent _____ Phone # _____

Additional Authorized Adults _____ Phone # _____

_____ Phone # _____

_____ Phone # _____

_____ Phone # _____

My child will be picked up:

☐ Everyday

OR specify which day(s) of the week:

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

*****A PICTURE ID IS ALWAYS REQUIRED AT THE TIME OF PICK-UP*****

For any other pick-ups that are NOT on our regularly scheduled pick-up list you must send in a note to the office. IF YOU FORGET TO SEND IN A NOTE PLEASE DO NOT EMAIL, TEXT, OR MESSAGE THE TEACHER. YOU MUST CONTACT THE OFFICE @ 677-3661.

******This form must be filled out every school year**