



## HCPA Board of Directors Board Meeting

**Meeting Date:** Tuesday, June 30, 2026

**Type of Meeting:** Board Meeting

**Start Time:** 5:30PM

**Adjourned:** 7:25PM

**Location:** Hmong College Prep Academy Board Room

**Minute Taker:** Mai Zer Vang

**Facilitator:** Susan Vang

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**JUL 22 2026**

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**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

| Yes | No | Name                                           |
|-----|----|------------------------------------------------|
| x   |    | Susan Vang – Board Chair                       |
|     | x  | Daniel Schmidt – Board Member                  |
| x   |    | Sonya Zuker - Board Vice Chair                 |
| x   |    | Ge Vang - Board Treasurer                      |
| x   |    | Christine Smith - Board Member                 |
| x   |    | Joseph Norby-White - Board Secretary           |
| x   |    | Tou Yang - Board Member                        |
| x   |    | Danijela Duvnjak – HCPA Chief Academic Officer |
| x   |    | David Kloskin – HCPA Chief Financial Officer   |
| x   |    | Alison Ford - Charter Source Representative    |
| x   |    | Tu Nguyen - NEO Representative                 |

### **OPENING ITEMS**

|              |                                                    |                                      |
|--------------|----------------------------------------------------|--------------------------------------|
| Agenda Item: | Approve Agenda                                     |                                      |
| Notes:       |                                                    |                                      |
| Motion:      | Motion to approve the 6.30.26 Board Meeting Agenda |                                      |
| Made by:     | 1 <sup>st</sup> : Sonya Zuker                      | 2 <sup>nd</sup> : Joseph Norby-White |

**All that a school should be.**



|                                            |                                                                                 |
|--------------------------------------------|---------------------------------------------------------------------------------|
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |
| Action:                                    | Motion passed.                                                                  |

#### DECLARATION OF CONFLICT OF INTEREST

|              |                                                                        |
|--------------|------------------------------------------------------------------------|
| Agenda Item: | Declaration of Conflict of Interest                                    |
| Notes:       | Board Members reviewed the Agenda and Declared NO Conflict of Interest |

#### CONSENT AGENDA

|                                            |                                                                                 |                            |
|--------------------------------------------|---------------------------------------------------------------------------------|----------------------------|
| Agenda Item:                               | Minutes & Contracts                                                             |                            |
| Notes:                                     |                                                                                 |                            |
| Motion:                                    | Motion to approve the minutes and contracts                                     |                            |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                       | 2 <sup>nd</sup> : Tou Yang |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |                            |
| Action:                                    | Motion passed.                                                                  |                            |

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**JUL 22 2026**

#### SCHOOL ADMINISTRATION

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| Agenda Item: | Academic Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Notes:       | <ul style="list-style-type: none"> <li>- The HCPA school year ended on June 4th</li> <li>- Immediately after the school year concluded, our K-12 academic leadership team of instructional coaches and directors had the opportunity to engage in professional learning connected to our instructional rubric.</li> <li>- Summer School started on June 15th</li> <li>- Enrollment has rolled out and this is the busiest time of the year. Compared to this time last year, we have about 40 students less.</li> <li>- The enrollment team will continue with Hmongtown Marketplace marketing efforts</li> <li>- New serving lines are going to be installed after summer school</li> <li>- Numerous cleaning and painting projects are currently underway</li> <li>- Transportation is helping with summer school and are in preparation for the 26-27 SY</li> <li>- HCPA Graduation rate for the Class of 2026: 98.9%</li> <li>- SPED Dept has started its 26-27 Program Planning</li> </ul> |

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#### GOVERNANCE COMMITTEE

|              |                           |
|--------------|---------------------------|
| Agenda Item: | Board Member Event Report |
|--------------|---------------------------|

**All that a school should be.**



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| Notes: | Graduation: Graduation was good. Board members will pick up their gowns from HCPA and we will also provide extras at the graduation site. |
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#### GOVERNANCE COMMITTEE

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| Agenda Item:                               | 2026 School Board Election Results                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |
| Notes:                                     | <p>The HCPA Governance Committee finalized the results. There were 83 ballots submitted digitally via Election Runner, and 2 ballots mailed in. Election results for Board Seats E &amp; F are below:</p> <p><b>Seat E: Teacher/Parent/Community - Daniel Schmidt - 77</b><br/>Abstain - 6<br/>Write In - 2</p> <p><b>Seat F: Parent/Community - Christine Smith: 70</b><br/>Abstain - 15<br/>Write In - 0</p> <p>The new term starts on July 1, 2026</p> |                            |
| Motion:                                    | Motion to approve the School Board Election Results of Daniel Schmidt to Seat E and Christine Smith to Seat F                                                                                                                                                                                                                                                                                                                                             |                            |
| Made by:                                   | 1 <sup>st</sup> : Sonya Zuker                                                                                                                                                                                                                                                                                                                                                                                                                             | 2 <sup>nd</sup> : Ge Vang  |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                                                                                                                                                                                                                                                                                                                                           |                            |
| Action:                                    | Motion passed.                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>HCPA BOARD APPROVED</b> |

**JUL 22 2026**

#### GOVERNANCE COMMITTEE

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|--------------------------------------------|---------------------------------------------------------------------------------|-------------------------------|--------------------------|
| Agenda Item:                               | 2026-27 HCPA Board Meeting Schedule                                             |                               | <b>ORIGINAL DOCUMENT</b> |
| Notes:                                     | The dates are correct but the year is not. Need to adjust the year to 26-27.    |                               |                          |
| Motion:                                    | Motion to approve the 2026-27 HCPA Board Meeting Schedule                       |                               |                          |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                       | 2 <sup>nd</sup> : Sonya Zuker |                          |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |                               |                          |
| Action:                                    | Motion passed.                                                                  |                               |                          |

#### FINANCE COMMITTEE



|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |
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| Agenda Item:                               | Monthly Financial Review                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |
| Notes:                                     | <p>ADM Overview: Original Budget: 2,465<br/>Actual ADM: 2,455</p> <p>Key Indicator Updates: Days' Cash on Hand: 271 days (minimum is 90 days)<br/>Debt Service Coverage Ratio: 2.71 (minimum is 1.10)</p> <ul style="list-style-type: none"> <li>- The FY26 original budget that was approved in May 2025 is included within these statements.</li> <li>- There was a large staff laptop purchase in May.</li> <li>- Salaries and Wages went up due to additional staffing.</li> </ul> |                               |
| Motion:                                    | Motion to approve the monthly financial review                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 2 <sup>nd</sup> : Sonya Zuker |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                                                                                                                                                                                                                                                                                                                                                                        |                               |
| Action:                                    | Motion passed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |

#### FINANCE COMMITTEE

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| Agenda Item:                               | Chromebook Quotes                                                                                                                                                      |                                      |
| Notes:                                     | <p>Received three bids. One from CDW, CIT and SHI.</p> <p>HCPA went with CIT because it had the lowest cost. This is a ratification as it has already been signed.</p> |                                      |
| Motion:                                    | Motion to approve the ratification of the Chromebook quotes                                                                                                            |                                      |
| Made by:                                   | 1 <sup>st</sup> : Sonya Zuker                                                                                                                                          | 2 <sup>nd</sup> : Joseph Norby-White |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                                                        |                                      |
| Action:                                    | Motion passed.                                                                                                                                                         |                                      |

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#### FINANCE COMMITTEE

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| Agenda Item: | School Advance Finance Resolution                                                                                                               |  |
| Notes:       | <p>This has been talked about for a few months now. HCPA wants to refinance our 2026 bonds. This will be presented to the Attorney General.</p> |  |

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|--------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------|
| Motion:                                    | Motion to approve the School Advance Finance Resolution                         |                                   |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                       | 2 <sup>nd</sup> : Christine Smith |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |                                   |
| Action:                                    | Motion passed.                                                                  |                                   |

#### FINANCE COMMITTEE

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|--------------------------------------------|---------------------------------------------------------------------------------|-------------------------------|
| Agenda Item:                               | Revised 25-26 Budget                                                            |                               |
| Notes:                                     | Revised budget is within the monthly financial review.                          |                               |
| Motion:                                    | Motion to approve the revised 25-26 budget                                      |                               |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                       | 2 <sup>nd</sup> : Sonya Zuker |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |                               |
| Action:                                    | Motion passed.                                                                  |                               |

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**JUL 22 2026**

#### FINANCE COMMITTEE

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|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Agenda Item:                               | 2026-27 Lease Aid Application                                                                                                   |                           |
| Notes:                                     | HERC owns the HCPA building and leases the school.<br>Board members need to confirm no conflict of interest with HERC and sign. |                           |
| Motion:                                    | Motion to approve the 2026-27 Lease Aid Application                                                                             |                           |
| Made by:                                   | 1 <sup>st</sup> : Sonya Zuker                                                                                                   | 2 <sup>nd</sup> : Ge Vang |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                 |                           |
| Action:                                    | Motion passed.                                                                                                                  |                           |

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#### NEW BUSINESS

|              |                                                                                                                                                                         |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Agenda Item: | Board Member Self-Evaluation                                                                                                                                            |
| Notes:       | This next school year, the board wants to focus on improving student academic achievement and state testing outcomes, and increasing student engagement and motivation. |



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|  | Discussion on what can be used as board training certification. |
|--|-----------------------------------------------------------------|

#### CLOSED MEETING

|                                            |                                                                                                                                                         |                               |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Agenda Item:                               | Closed Meeting                                                                                                                                          |                               |
| Notes:                                     |                                                                                                                                                         |                               |
| Motion:                                    | Motion to close the meeting to consider a matter subject to employee performance evaluations as permitted by Minnesota Statutes § 13D.05 subdivision 3. |                               |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                                                                                               | 2 <sup>nd</sup> : Sonya Zuker |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                                         |                               |
| Action:                                    | Motion passed.                                                                                                                                          |                               |

#### RE-OPEN MEETING

|                                            |                                                                                                                            |                            |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Agenda Item:                               | Re-Open Meeting: Closed Meeting Report                                                                                     |                            |
| Notes:                                     | Re-opened the meeting at 7:21PM.<br><br>CAO and CFO employee performance evaluations were discussed in the closed meeting. |                            |
| Motion:                                    | Motion to re-open the board meeting                                                                                        |                            |
| Made by:                                   | 1 <sup>st</sup> : Ge Vang                                                                                                  | 2 <sup>nd</sup> : Tou Yang |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                            |                            |
| Action:                                    | Motion passed.                                                                                                             |                            |

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**JUL 22 2026**

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#### NEW BUSINESS CONT'D

|                              |                                                                                                                                                           |                                   |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| Agenda Item:                 | CFO Contract Renewal                                                                                                                                      |                                   |
| Notes:                       | Board members discussed and agreed to present CFO with a new 3 year contract with a 2.5% raise each year. There is currently no cap on the salary amount. |                                   |
| Motion:                      | Motion to approve the CFO Contract Renewal                                                                                                                |                                   |
| Made by:                     | 1 <sup>st</sup> : Sonya Zuker                                                                                                                             | 2 <sup>nd</sup> : Christine Smith |
| Voted Yea: 6<br>Voted Nay: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang                                                                           |                                   |





|            |                |
|------------|----------------|
| Abstain: 0 |                |
| Action:    | Motion passed. |

**ADJOURN**

|                                            |                                                                                 |                           |
|--------------------------------------------|---------------------------------------------------------------------------------|---------------------------|
| Agenda Item:                               | Adjourn                                                                         |                           |
| Notes:                                     |                                                                                 |                           |
| Motion:                                    | Motion to Adjourn Board meeting at 7:25PM.                                      |                           |
| Made by:                                   | 1 <sup>st</sup> : Sonya Zuker                                                   | 2 <sup>nd</sup> : Ge Vang |
| Voted Yea: 6<br>Voted Nay: 0<br>Abstain: 0 | Susan Vang, Sonya Zuker, Ge Vang, Christine Smith, Joseph Norby-White, Tou Yang |                           |
| Action:                                    | Motion passed.                                                                  |                           |

The Board Meeting Adjourned at 7:25PM.

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**JUL 22 2026**

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