

**CTE Four Year Planning Requirement Template**

(formerly "District Wide Plan")

District Goal: The mission of the **Aberdeen School District** is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens. (Quality Criteria indicators are referenced on the Career & Technical Education Evaluation Form.)

Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
Educator Licensing WAC 181-77-014 (Criteria 1)	Collaborate with teachers to support necessary coursework for initial CTE certifications Document clock hours required for conditional certifications Send reminders for certification renewals Ensure current First Aid/CPR certification for CTE instructors	Collaborate with teachers to support necessary coursework for initial CTE certifications Document clock hours required for conditional certifications Send reminders for certification renewals Ensure current First Aid/CPR certification for CTE instructors New instructor oriented for Electrical Engineering/HVAC and Refrigeration	Collaborate with teachers to support necessary coursework for initial CTE certifications Document clock hours required for conditional certifications Send reminders for certification renewals Ensure current First Aid/CPR certification for CTE instructors New instructors oriented as needed	Collaborate with teachers to support necessary coursework for initial CTE certifications Document clock hours required for conditional certifications Send reminders for certification renewals Ensure current First Aid/CPR certification for CTE instructors New instructors oriented as needed



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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
Curriculum, Instruction, and Evaluation RCW 28A.700.010 (Criteria 2)	Monitor materials and software available across content areas for piloting, adoptions Expand iCEV to Criminal Justice Offer E-Sports as a class at AHS Criminal Justice returns to AHS and Twin Harbors Skills Center Continue to incorporate Microsoft Office programs in CTE classes per advisory committee feedback Ensure communication skills and professionalism are embedded into various programs and lead to certification opportunities	Monitor materials and software available across content areas for piloting, adoptions Align E-Sports modules at Miller with AHS classes Explore Precision Exams (You Science) for Advanced Banking/Finance Implement Adobe/Apple Final Cut certification for video production Implement Animal Science class in Ag Ed	Monitor materials and software available across content areas for piloting, adoptions Offer graphic design class at HLC Explore Vet Science class offering in Ag Ed	Monitor materials and software available across content areas for piloting, adoptions Prepare to add a culinary course in the new HLC classroom

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	Implement PCT course (Patient Care Technician incorporating Phlebotomy, EKG) Explore curriculum options for graphics and photography classes using Adobe products			
Academic Integration RCW 28A.700.010(2)(a) (Criteria 3)	Explore cross crediting options for courses across the CTE program Explore Global Health content - implement phlebotomy and EKG standards	Update all frameworks according to newly adopted state standards in 2026 Explore options for Cosmetology cross crediting in science and/or fine arts Explore Leadership/Project Management for cross credit in fine arts Explore science credit option for Construction 2 program	Explore cross crediting options with new state standards	Explore cross crediting options with new state standards Implement cross-disciplinary STEM projects with ELA, math or social studies at the junior high level

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Student Access to Program RCW 28A.700.010 (Criteria 4)	Open entry into all CTE exploratory programs Connect to after school programs for access and exposure to CTE content areas Host elementary and or junior high student visits High school students attend Miller and elementary career events Expand annual nondiscrimination notifications	Open entry into all CTE exploratory programs Connect to after school programs for access and exposure to CTE content areas Host elementary and or junior high student visits High school students attend Miller and elementary career events Work closely with EL and SPED staff to ensure proper supports and accommodations across CTE classes	Open entry into all CTE exploratory programs Connect to after school programs for access and exposure to CTE content areas Host elementary and or junior high student visits High school students attend Miller and elementary career events Work closely with EL and SPED staff to ensure proper supports and accommodations across CTE classes	Open entry into all CTE exploratory programs Connect to after school programs for access and exposure to CTE content areas Host elementary and or junior high student visits High school students attend Miller and elementary career events Work closely with EL and SPED staff to ensure proper supports and accommodations across CTE classes Launch a CTE Student Ambassador Leadership program at Miller
Accountability RCW 28A.700.040(1)(c) (Criteria 5)	Conduct CLNA process and review relevant demographic and student performance data as available	Conduct CLNA process and review relevant demographic and student performance data as available	Conduct CLNA process and review relevant demographic and student performance data as available	Conduct CLNA process and review relevant demographic and student performance data as available

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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
	Implement application process for all skills center programs NATEF Mid-Point Review		Prepare for NATEF 5 year review	
Safe Practices RCW 28A.700.010 (Criteria 6)	Ensure safety testing is done in all shop and lab classes Ensure transition of greenhouse instructors includes safety orientation	Ensure safety testing is done in all shop and lab classes	Ensure safety testing is done in all shop and lab classes Require ServeSafe certification for culinary students	Ensure safety testing is done in all shop and lab classes
Facilities RCW 28A.700.010 (Criteria 7)	Construct overhang outside of wood shop area for covered outside work area and replace dust collection system Complete culinary kitchen revisions - accessible station	Evaluate other needs in various program areas Review Room 148 for upgrades Complete culinary kitchen revision - cooking area ADA access to greenhouse facilities	Evaluate other needs in various program areas Explore purchase of venting system for gas fired furnaces for HVAC program Explore outdoor work station for Electrical Engineering program Plan for a green house or garden area for junior high science lessons	Evaluate other needs in various program areas Plan for move to new HLC; order equipment for new CTE spaces Open medical suite for CNA, phlebotomy, EKG in new HLC building

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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
Instructional Materials RCW 28A.700.010 (Criteria 8)	Evaluate texts and online materials for updates, new sources Update Deaf Culture materials if available Add Robotics kits for Miller and AHS Explore resources for incorporating AI standards into various CTE courses Identify CAD software for use in construction and STEM classes	Evaluate texts and online materials for updates, new sources Utilize MagicSchool AI tools Incorporate Electrical Vehicle safety and maintenance into automotive offerings Explore use of Microsoft 365 Purchase a new demonstration camera for hospitality program	Evaluate texts and online materials for updates, new sources Pilot deaf culture curriculum in ASL classes	Evaluate texts and online materials for updates, new sources
Leadership and Employability RCW 28A.700.010 (Criteria 9)	Evaluate Entrepreneurship program at Miller for any changes Continue operation of student run enterprises across all buildings Evaluate program expansion in Career and	Continue operation of student run enterprises across all buildings Evaluate program expansion in Career and Technical Student Organizations (FBLA, FFA, SkillsUSA, etc.) - possibilities for HLC programs	Continue operation of student run enterprises across all buildings Evaluate program expansion in Career and Technical Student Organizations (FBLA, FFA, SkillsUSA, etc.)	Continue operation of student run enterprises across all buildings Evaluate program expansion in Career and Technical Student Organizations (FBLA, FFA, SkillsUSA, etc.)

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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
	Technical Student Organizations (FBLA, FFA, SkillsUSA, etc.) Host a Greater Grays Harbor Inc. Business After Hours event in February for CTE Month Continue ASL workshop, H.A.M. night and ASL performances Resume aquaculture lab activities	Continue AHA! and ASL clubs, Art Extravaganza and CTE Showcase events Expand SkillsUSA access at Miller Junior High FBLA will take over blood drives during the school year Work to expand HOSA membership and skill participation	Continue AHA! and ASL clubs, Art Extravaganza and CTE Showcase events Expand SkillsUSA access at Miller Junior High Support students in attending yearbook camp opportunities	Continue AHA! and ASL clubs, Art Extravaganza and CTE Showcase events Support SkillsUSA at Miller Junior High
Long Range Planning RCW 28A.700.010(2)(b) (Criteria 10)	Explore options for Snug Harbor to re-open to 3 years old and above and how that aligns with HLC building construction Incorporate possibilities for business and marketing options in HLC with facilities through design process Complete wood shop overhang project	Evaluate program evaluation data from advisory committees and incorporate suggestions into annual planning Look at proper facilities for CTE programming in the new Miller Junior High building - incorporate lab stations	Evaluate program evaluation data from advisory committees and incorporate suggestions into annual planning Look at proper facilities for CTE programming in the new Miller Junior High building - incorporate lab stations	Evaluate program evaluation data from advisory committees and incorporate suggestions into annual planning Look at proper facilities for CTE programming in the new Miller Junior High building - incorporate lab stations

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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
	Restore Criminal Justice skills center block program			
Advisory Committee RCW 28A.700.020(1) (Criteria 11)	Annual dinner hosted by Hoquiam Updated any advisory committee templates Schedule all meetings and conduct annual business including program evaluations Restore Criminal Justice advisory committee Rebuild Natural Resources advisory committee	Annual dinner hosted by Aberdeen Update any advisory committee templates Schedule all meetings and conduct annual business including program evaluations	Annual dinner hosted by Montesano Update any advisory committee templates Schedule all meetings and conduct annual business including program evaluations	Annual dinner hosted by Aberdeen Update any advisory committee templates Schedule all meetings and conduct annual business including program evaluations
Program of Study RCW 28A.700.020(2)(a)(b) (Criteria 12)	Explore articulations for HLC courses including hospitality and fashion design Evaluate Pierce County articulation options Renew GHC articulations	Renew Grays Harbor College articulations as needed - ASL Evaluate Pierce County articulation options	Renew Grays Harbor College articulations as needed Evaluate Pierce County articulation options	Renew Grays Harbor College articulations as needed

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	Implement new automotive articulation with GHC Implement new construction articulation with GHC	Explore Walla Walla Community College for articulation with animal science Explore articulations for HLC courses including hospitality and fashion design	Expand hands-on coursework for HLC classes in anticipation of the new facility	
Certification Work based Learning RCW 28A.700.060(2)(c)(d) (Criteria 13A, 13B)	Incorporate WBL activities into all classes Explore safety certifications in Dragon Cafe Expand forklift certification for students in construction program and other applicable areas Continue to add early childhood certifications at Harbor High Begin phlebotomy internships	Incorporate WBL activities into all classes Expand certification opportunities for students in all programs Integrate forklift certification into Construction 2 classes Begin introductory training on Kubota excavator for Construction 2 classes Criminal Justice students will earn First Aid/CPR certifications	Incorporate WBL activities into all classes Expand certification opportunities for students in all programs Host a spring job fair for students to connect with employers in the county Collaborate with WorkSource GH to bring employability workshops to high school students	Incorporate WBL activities into all classes Expand certification opportunities for students in all programs Incorporate OSHA safety training in the Dragon Cafe Introduce micro credentialing (i.e. drone safety, CAD basics, OSHA modules) for junior high students

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Quality Criteria	2025-2026	2026-2027	2027-2028	2028-2029
Career Guidance RCW 28A.700.010(3) (Criteria 14)	Expand Big Brothers Big Sisters partnership to other industry areas Continue field trip and guest speaker opportunities within CTE programs in addition to Career Day Continue to pursue partnerships with labor unions for construction program	Expand Big Brothers Big Sisters partnership to other industry areas Continue field trip and guest speaker opportunities within CTE programs in addition to Career Day	Expand Big Brothers Big Sisters partnership to other industry areas Continue field trip and guest speaker opportunities within CTE programs in addition to Career Day	Continue field trip and guest speaker opportunities within CTE programs in addition to Career Day Implement career exploration capstone for 8th grade students (resume, mock interview, career plan)
Program Evaluation RCW 28A.700.020(1) (Criteria 15)	Continue annual program evaluations with advisory committee members Continue Early Achievers requirements NATEF Mid-Point Review	Renew DOH/DSHS program approval for CNA program Continue annual program evaluations with advisory committee members Continue Early Achievers requirements Program evaluation by Carpenter's Union for pre-apprenticeship	Continue annual program evaluations with advisory committee members Conduct NATEF 5 year renewal Continue Early Achievers requirements	Continue annual program evaluations with advisory committee members Continue Early Achievers requirements



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Professional Development RCW 28A.700.005(4) (Criteria 16)	Support various conferences for CTE staff that align with district and program goals	Support various conferences for CTE staff that align with district and program goals Plan CTE PD for all CTE staff for summer 2027	Support various conferences for CTE staff that align with district and program goals	Plan CTE PD for all CTE staff for summer 2029

Advisory Chairperson: _____

Date:

CTE Director: _____

Date: