"Our Community is Committed to Success for Every Child, Every Day"

HAPPY VALLEY UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees
Regular Board Meeting Minutes
May 13, 2026
Happy Valley Elementary Cafeteria – Open Session – 3:00 p.m.
Happy Valley Elementary Room 201 – Closed Session – 3:10 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 3:00 PM Elementary Cafeteria

1.0 Call to Order @ 3:00 p.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Erin Ciapponi, Jacque Brousseau, Josh Hancock – Present

3.0 Approval of Closed Session

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the Closed Session Agenda.

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the agenda.

4.1 Public Comment Session Opened @ 3:01 p.m.
4.2 Person wishing to address the Board – None
4.3 Public Comment Session Closed @ 3:01 p.m.

5.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to adjourn Open Session and convene Closed Session at 3:01 p.m.

CLOSED SESSION - 3:10 PM Elementary Room 201

6.0 Closed Session

6.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)

6.2 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)) (1 case)
6.3 Public Employee Performance Evaluation – Superintendent/Primary School Principal (§54957)
6.4 Conference with Labor Negotiators (§54957.6) – Unrepresented – Superintendent/Principal

7.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to adjourn Closed Session and convene Open Session at 6:00 p.m.

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order at 6:06 p.m.

9.0 Pledge of Allegiance – Led by Jodi Shearman

10.0 Report from Closed Session - None

11.0 Approval of Agenda –

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to approve the agenda.

12.0 Presentation – Students and Staff – Marlene Alvis, Bonnie Caron-Cook, Lorilie Thomas, Sam Holland, Kavalynne Burgess-Kidder

Community Coordinator Update: Sandi Garcia, Janet Outcalt - Sandi and Janet provided an update on activities and services offered during the school year. They reported that the food pantry has been a valuable resource for the community, along with the clothing closet. Additional activities included providing Thanksgiving dinners to families, hosting Walk to School and Bike to School events, facilitating a 0–5 play group, and organizing attendance dance parties. During the school year, they distributed 46 boxes of food and 28 pairs of shoes to students and families in need.

13.0 Information/Discussion Items

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None
d) Board Members – Cheryl commented on the success of the Strawberry Festival. She noted that the 4-H Club served chocolate-covered strawberries, hosted a petting zoo, and provided arts and crafts activities for attendees.
e) Primary Site Update – Gina Murphy reported that Open House was a success. She shared that kindergarten students participated in a field trip to Kinder College, and second-grade students visited the Schrader Planetarium. She also provided an update on benchmark testing and recognized students who received awards for sportsmanship.

f) Elementary Site Update – Chris Nelson reported that Open House is scheduled for March 14. He shared that staff participated in IEP transition meetings for eighth-grade students preparing to enter high school. He also reported that the West Valley Band performed for students, eighth-grade students attended Civil War Days, students participated in a field trip to the theater to see the play *Frozen,* and students involved in the TRIO program attended a carnival at Shasta College.

14.0 Communications to the Board – SCOE – Concurrence of 2nd Interim Budget & Positive Certification

15.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the district complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

15.1 Public Comment Session Opened @ 6:52 p.m.
15.2 Items on the agenda – None
15.3 Items not on the agenda – None
15.4 Public Comment Session Closed @ 6:52 p.m.

16.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

16.1 Approval of Minutes for Regular Board Meeting April 14, 2026
16.2 Approval of Warrants April 2, 2026 – May 8, 2026
16.3 Approve Personnel Action Report (None to report)
16.4 Approve Consolidated Application for Federal Funding

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to approve the Consent Agenda.

17.0 Discussion/Action Items

17.1 Discussion/Action: Approval of Items Removed from the Consent Agenda

Nothing removed from the consent agenda.

17.2 Discussion/Action: Review and Possible Adjustment of Confidential/Management Salary Schedule including work days

The Board discussed the Confidential Management Salary Schedule with the CBO. The CBO reported that salaries on the schedule were generally below those of comparable positions in other districts, with the largest disparities affecting the CBO and Executive Assistant positions. She requested salary adjustments to bring those positions more in line with comparable districts. The CBO also requested a reduction in her work calendar from 260 days to 250 days, noting that the previous CBO worked a 250-day calendar and that the proposed schedule would align more closely with the calendar of the Shasta County Office of Education. Additionally, she requested that any approved salary adjustments be made retroactive to July 1st, 2025.

Board members reviewed the Multi-Year Projection (MYP) previously requested to evaluate the district's ability to sustain the proposed changes. The Board asked questions regarding the salary comparisons, proposed calendar reduction, and fiscal impact of the requested adjustments.

Following discussion, the Board approved amendments to the Confidential Management Salary Schedule for the CBO and Executive Assistant positions, approved retroactive implementation of the salary adjustments effective January 1, and approved reducing the CBO work calendar from 260 days to 250 days.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 5-0 to approve the adjustment of Confidential/Management Salary Schedule including work days.

17.3 Discussion/Action: Approve February 2026 Updated Board Policies (please refer to the board policies in your March board packet)

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to approve and/or delete the Updated Special BP Updates – February 26', with the noted adjustments.

18.0 Superintendent Update – Gina Murphy reported that the TK/K Building Grand Opening is scheduled for May 27 at 5:30 p.m. and will be held in conjunction with the TK/Kindergarten Roundup. She also reported that the school received a $22,000 Kitchen Training Grant and is currently working on a summer project list for Robin's team.

19.0 Business Manager Update – Larissa Schwab reported that the Cost-of-Living Adjustment (COLA) may be higher than originally projected. She also provided an update on the development of the 2026-2027 budget and reported that the district is exploring the possibility of hiring student workers to assist with maintenance and other District projects.

20.0 Enrollment Update as of May 8, 2026 – 488 Grades TK-8

21.0 Next Meetings

June 9, 2026 – Regular Board Meeting
June 12, 2026 – Special Board Meeting – 8:30a.m. – District Office

Board Meeting Times:
5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria
5:20 p.m. – 6:00 p.m. – Closed Session – Elementary Staff Room

6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

22.0 Adjourn Open Session

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to adjourn open session @ 8:48 p.m.

Approved June 9, 2026

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Clerk of the Board