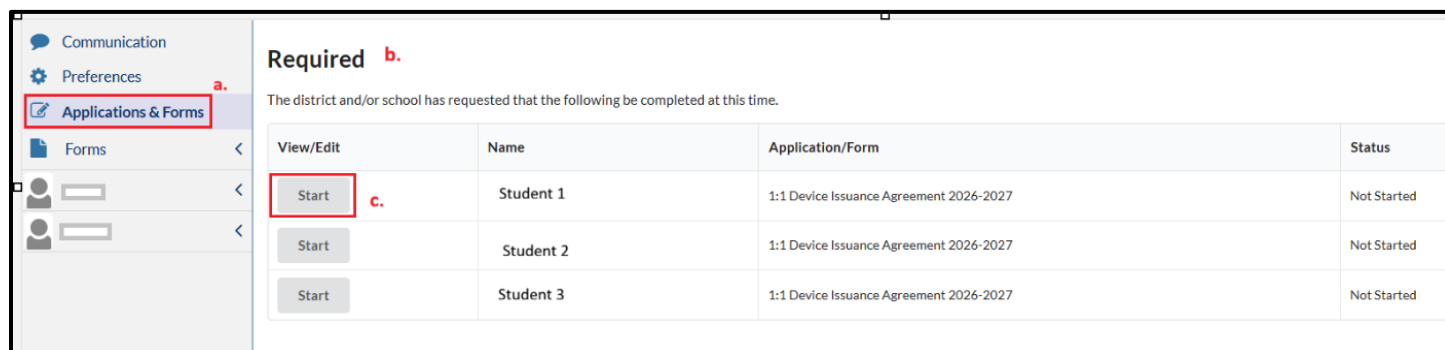


Parents or guardians of students that choose to participate in the One-to-One Laptop Issuance program must Opt-In by completing the **1:1 Device Issuance Agreement** form in the Focus Parent Portal for each student.

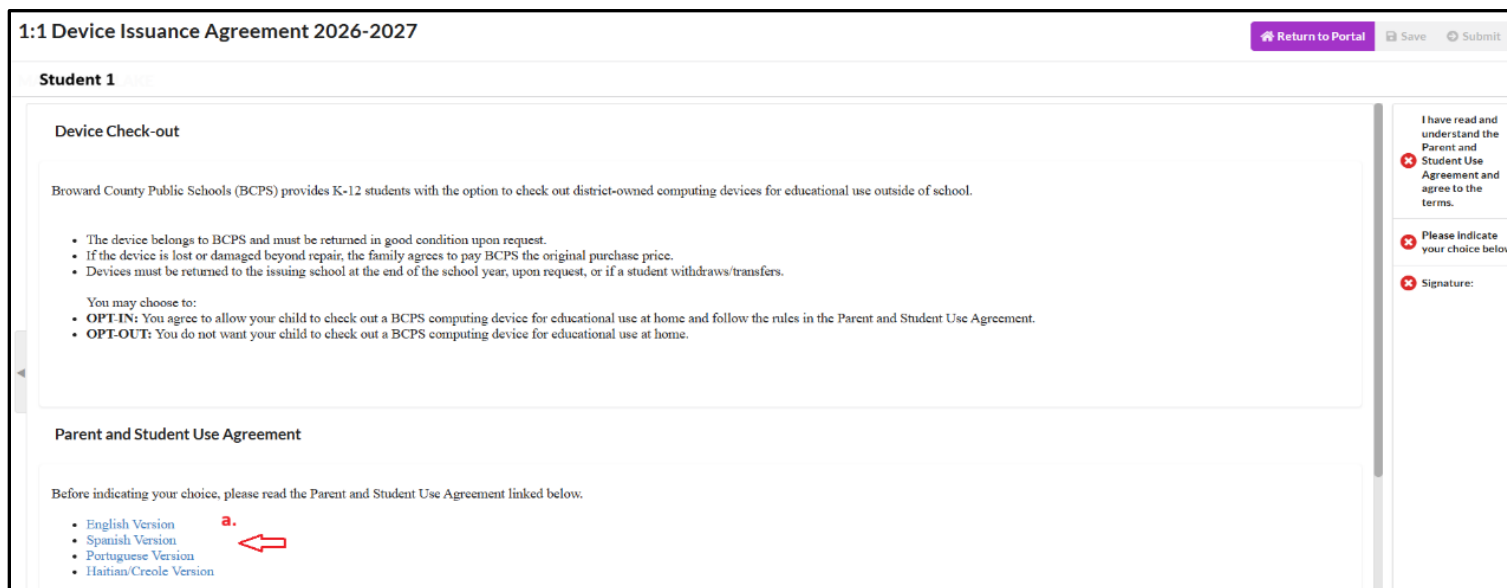
To create a Focus Parent Portal account visit <https://browardschools.focusschoolsoftware.com/focus/auth/>.

1. Log into your Focus Parent Portal account.
 - a. Select **Applications & Forms**
 - b. **Required or Available Applications** will populate.
 - c. Click **Start** for each student. *Only the primary contact in Focus will be able to view the applications tab. If you do not see the application, please have the primary contact sign into their Focus Parent Portal account and continue, or contact the school office to update your contact information.*



View/Edit	Name	Application/Form	Status
Start c.	Student 1	1:1 Device Issuance Agreement 2026-2027	Not Started
Start	Student 2	1:1 Device Issuance Agreement 2026-2027	Not Started
Start	Student 3	1:1 Device Issuance Agreement 2026-2027	Not Started

2. The first page of the form will appear on the next screen.
 - a. Select the preferred language to read the Parent and Student Use Agreement.
 - b. Click the box to agree.
 - c. Indicate your choice using the blue arrow dropdown.
 - d. Click to sign and a screen will pop up for your signature.



1:1 Device Issuance Agreement 2026-2027

Student 1

Device Check-out

Broward County Public Schools (BCPS) provides K-12 students with the option to check out district-owned computing devices for educational use outside of school.

- The device belongs to BCPS and must be returned in good condition upon request.
- If the device is lost or damaged beyond repair, the family agrees to pay BCPS the original purchase price.
- Devices must be returned to the issuing school at the end of the school year, upon request, or if a student withdraws/transfers.

You may choose to:

- OPT-IN:** You agree to allow your child to check out a BCPS computing device for educational use at home and follow the rules in the Parent and Student Use Agreement.
- OPT-OUT:** You do not want your child to check out a BCPS computing device for educational use at home.

Parent and Student Use Agreement

Before indicating your choice, please read the Parent and Student Use Agreement linked below.

- English Version a.
- Spanish Version
- Portuguese Version
- Haitian/Creole Version

I have read and understand the Parent and Student Use Agreement and agree to the terms.

Please indicate your choice below

Signature:

* I have read and understand the Parent and Student Use Agreement and agree to the terms.

☐ **b.**

* Please indicate your choice below:

c.

* Signature:

d. Click to Sign

3. Use a mouse, finger, or stylus to sign. Then, click **Sign**.

d.

Sign Below

Cancel Clear **Sign**

4. Click the red **Save** button at the top of the form.

Return to Portal **Save** Submit

5. Click **Submit**.

Return to Portal Save **Submit**

6. You must click the green **Confirm** button to turn in your selection.

Thank you for submitting 1:1 Device Issuance Agreement 2026-2027

Confirm Review/Make Changes

7. Parents or guardians of students that choose to participate in the One-to-One Laptop Issuance program must Opt-In by completing the **1:1 Device Issuance Agreement** form in the Focus Parent Portal for **each student**.