



BOARD OF EDUCATION MEETING AGENDA
July 7, 2026 (Re-Organizational Meeting)
5:30 PM - NEW YORK MILLS UFSD LIBRARY

- ✓ Kristin Hubley
- ✓ Robert Mahardy, Jr.
- ✓ Sandra Dare
- ✓ Sara DeFazio
- ✓ Jeremy Fennell
- ✓ Cynthia St. James
- ✓ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER	District Clerk	5:30pm	Procedural	
1.1 Pledge to the Flag			Procedural	
I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.				
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>In partnership with students, staff, families, and the community, our mission is to create an educational environment that inspires confidence, builds character, and fosters respect – empowering every student with the knowledge to become a productive, responsible citizen.</i>
1.3 Acceptance of Agenda		Yes	Action	1 st K.Hubley 2 nd S.DeFazio / Yes 7 No0 Abstain ____
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 Administer Oath to Superintendent/ Board Member(s)	District Clerk		Information	
The Oath: “I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Superintendent according to the best of my ability.”				

The Oath: "I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board Member according to the best of my ability."

2.2 Election of New President

Action

1st S.Dare 2nd _____ / Yes 7 No 0 Abstain ____

Sandra Dare nominated Kristin Hubley for the position of President of the New York Mills Board of Education. Kristin Hubley accepted the nomination. There were no other nominations for the position of President of the New York Mills Union Free School District Board of Education.

After roll call vote K. Hubley was elected President of the New York Mills Board of Education.

The Oath: "I do solemnly swear that I, Kristin Hubley, will support the Constitution of the United States of America and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board President according to the best of my ability

2.3 Election of New Vice President

Action

1st K.Hubley_ 2nd _____ / Yes 7 No 0 Abstain ____

Kristin Hubley nominated Robert Mahardy, Jr. for the position of President of the New York Mills Board of Education. Robert Mahardy, Jr. accepted the nomination. There were no other nominations for the position of President of the New York Mills Union Free School District Board of Education.

After roll call vote R.Mahardy, Jr. was elected President of the New York Mills Board of Education.

The Oath: "I do solemnly swear that I, Robert Mahardy, Jr., will support the Constitution of the United States of America and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board President according to the best of my ability

2.4 Ex Officio Student Representative

Abigail Misiaszek

Information

2.5 Annual Board Appointments

Action

1st R. Mahardy, Jr. 2nd S.Dare / Yes 7 No 0 Abstain ____

- a. District Treasurer - Lisa Stamboly
- b. School Attorneys - Ferrara Fiorenza PC / Girvin & Ferlazzo, PC
- c. Central Treasurer, Extra Activities Account – Kaylyn Clark
- d. Internal Claims Auditor - Christine Hurlbut

2.6 Board Sub-Committees

Information

1st S.Dare 2nd J.Fennell / Yes 7 No 0 Abstain ____

Policy Committee –
Finance Committee –
Communications Committee –
Transportation Committee –
Health & Safety Committee –
Facilities Committee –
SBI Committee –

2.7 Action Consent items 2.8 through 2.14

Action

1st R.Mahardy, Jr. 2nd C.St.James / Yes 7 No 0 Abstain ____

Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.8 through 2.14

2.8 External District Auditor				1 st A.Taylor 2 nd S.DeFazio / Yes 7 No 0 Abstain ____
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Appoint: Bonadio & Company, LLC

2.9 403b Service Providers				1 st R.Mahardy, Jr. 2 nd J.Fennell / Yes 7 No 0 Abstain ____
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Renew: OMNI Group Service Agreement

2.10 Financial Advisor				1 st S.Dare 2 nd C.St.James / Yes 7 No 0 Abstain ____
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Appoint: R.G. Timbs, Inc.

2.11 Bond Council				1 st J.Fennell 2 nd R.Mahardy, Jr. / Yes 7 No 0 Abstain ____
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Appoint: Timothy McGill

2.12 School Physician				1 st S.DeFazio 2 nd S.Dare / Yes 7 No 0 Abstain ____
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Appoint: BOCES Physician Service

2.13 Lead Evaluators				1 st S.Dare 2 nd A.Taylor / Yes 7 No 0 Abstain ____
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Appoint M. Facci and D. DiSpirito as Lead Evaluators for Teachers and M. LaGase as Lead Evaluator for Principals and Teachers

2.14 Tax Collectors				1 st J.Fennell 2 nd R.Mahardy, Jr. / Yes 7 No 0 Abstain ____
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Appoint Margaret Hardy, Whitestown and Oneida County, New Hartford

2.15 Action Consent items 2.16 through 2.27		Action		1 st J.Fennell 2 nd R.Mahardy, Jr. / Yes 7 No 0 Abstain ____
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2.16 Authorization to Participate in the following Consortiums:				1 st S.DeFazio 2 nd A.Taylor / Yes 7 No 0 Abstain ____
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- a. Central New York School Employees Workers Compensation Plan
- b. Oneida-Herkimer-Madison Area Schools Property & Casualty Insurance Group
- c. Oneida-Herkimer-Madison Health Insurance Consortium
- d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium

2.17 Sub-Committee on Special Education for K-12 School:

1st J.Fennell 2nd R.Mahardy, Jr. / Yes 7 No 0 Abstain __

O-H-M BOCES Special Education Chairperson
 Special Education Teacher
 Child's Guidance Counselor
 Parent Member
 Child's Special Education and/or Regular Education Teacher(s)
 BOCES/School Social Worker
 BOCES School Psychologist

2.18 Committee on Special Education:

1st S.DeFazio 2nd A.Taylor / Yes 7 No 0 Abstain __

O-H-M BOCES Special Education Chairperson
 Special Education Teacher
 BOCES School Psychologist
 BOCES/School Social Worker
 Parent Member
 BOCES School Physician Service
 Child's Guidance Counselor
 Child's Special Education and Regular Education Teacher(s)

2.19 Committee on Special Education for Pre-School Education:

1st R.Mahardy, Jr. 2nd C.St.James / Yes 7 No 0 Abstain __

O-H-M BOCES Special Education Chairperson
 Special Education Teacher
 BOCES School Psychologist
 BOCES/School Social Worker
 Parent Member
 BOCES School Physician Service
 Preschool Teacher
 Special Education Teacher of the child

2.20 District Specific List for Impartial Hearing Officers:

1st J.Fennell 2nd S.DeFazio / Yes 7 No 0 Abstain __

As maintained by the New York State Education Department Impartial Hearing Reporting System - On-Line

2.21 Resolution: New York Public Officers Law Section 18 (see attachment)

1st A.Taylor 2nd S.DeFazio / Yes 7 No 0 Abstain __

2.22 Community/School Organizations:

1st R.Mahardy, Jr. 2nd J.Fennell / Yes 7 No 0 Abstain __

Parent Teacher Student Organization/Athletic Boosters
 School District Foundation
 Music Boosters Club

2.23 Annual Board Designations:

1st R.Mahardy, Jr. 2nd A.Taylor / Yes 7 No 0 Abstain __

- a. Official Bank Depository - M&T Bank and Citizens Bank
- b. Investment Banks: Any bank deemed profitable by the District Treasurer
- c. Authorization Signatures on Checks: School Treasurer and Superintendent of Schools
- d. Authorized Signatures on Extra-Curricular Activities Account – Kaylyn Clark, Superintendent of Schools
- e. Authorize Wire Transfers Up to \$2 million with the exception of Serial Bond Payments - District Treasurer
- f. Budget Transfers authorization - Superintendent of Schools or Treasurer as their designee
- g. Authorization Use of Credit Card - Superintendent of Schools
- h. Official Newspaper – Rome Daily Sentinel and Utica Observer Dispatch
- i. Medicaid Compliance Officer – Lisa Stamboly / O-H-M BOCES Special Education Chairperson

2.24 Annual Authorization:

1st S.Dare 2nd S.DeFazio / Yes 7 No 0 Abstain __

- a. Certification of Payroll - Superintendent of Schools
- b. Establishment of K-12 Petty Cash Fund - \$300 Kaylyn Clark, custodian
- c. Purchasing Agent - Lisa Stamboly, School Treasurer
- d. Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- e. Authorization for participation and payment of dues: School Boards Institute, Association of School Business Organization, New York State Council of School Superintendents and Rural Schools Association.
- f. Superintendent Conference Approval (local, state, and national)
- g. Mileage reimbursement rate: IRS reimbursement rate
- h. Staff/Curriculum Development: \$33 per hour and Tutorial and Home Bound Instruction \$38 per hour
- i. Ticket Taker/Scanner \$25/hour, Clock/Timer: \$35/Game, Announcer: \$35/game Site Supervisor: \$35/hour, Shot Clock or Scorebook: \$35/game, Event Staff/Security: \$25/hour, Athletic Trainer:\$35/hour. (Please see Section III Event Voucher for Section III Rates).
- j Records Retention Officer - Superintendent's Secretary
- k. Records Access Officer – District Clerk
- l. Asbestos LEA Designee – Custodial Supervisor
- m. Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer - Superintendent of Schools or Designee
- n. Dignity Act Coordinators - Mary Facci, 7-12 Principal
- o. Pesticide Application for Emergencies – Custodial Supervisor
- p. Data Privacy Officer - Superintendent of Schools

2.25 Bonds:

1st R.Mahardy, Jr. 2nd J.Fennell/ Yes 7 No 0 Abstain __

- a. District Treasurer, Lisa Stamboly - \$1,000,000
- b. District Clerk - \$100,000
- c. Central Treasurer, Kaylyn Clark - \$1,000,000

2.26 2026-2027 Tuition Rate:

1st S.DeFazio 2nd A.Taylor / Yes 7 No 0 Abstain __

100% of the State Education Department Formula (currently estimated K-6 - \$5,466.00; 7-12 - \$13,063.00 subject to change in November.)

2.27 Day and Time of Monthly Meeting:

1st S.DeFazio 2nd A.Taylor / Yes 7 No 0 Abstain __

BOARD OF EDUCATION MEETING DATES 2026-2027

Tuesday, July 7, 2026 (Reorganizational Meeting for 2026-27) (5:30pm)

Tuesday, August 11, 2026 (5:30pm)

Tuesday, September 8, 2026
 Tuesday, October 6, 2026
 Tuesday, November 3, 2026
 Tuesday, December 1, 2026
 Tuesday, January 5, 2027
 Tuesday, February 2, 2027
 Tuesday, March 2, 2027 – Budget Workshop
 Tuesday, April 6, 2027 Adopt Budget for Vote
 Tuesday, April 27, 2027 (Vote on BOCES Admin Budget) (5:30pm)
 Tuesday, May 4, 2027- Public Budget Hearing (5:30pm)
 Tuesday, May 18, 2027 (Budget Vote and BOE Election) (12:00pm – 8:00pm)
 Tuesday, June 1, 2027
 All meetings begin at 6:00 p.m. unless otherwise noted

2.28 Re-adopt Board Policies and Code of Ethics			Action	1 st A.Taylor 2 nd S.Dare / Yes 7 No 0 Abstain __
2.29 Career & Technical Education Advisory Council			Action	1 st A.Taylor 2 nd J.Fennell/ Yes 7 No 0 Abstain __
BOCES Council				
2.30 BOCES Cooperative Bids			Action	1 st R.Mahardy, Jr. 2 nd J.Fennell/ Yes 7 No 0 Abstain __
Authorization for Participation Therein				
2.31 Mass Care Facility Usage			Action	1 st A.Taylor 2 nd C.St.James / Yes 7 No 0 Abstain __
Authorization for Superintendent to Commit School District to a. Army Reserve b. American Red Cross				
2.32 Resolution to Approve Substitute Rates		Yes	Action	1 st R.Mahardy, Jr. 2 nd J.Fennell/ Yes 7 No 0 Abstain __
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4		Yes	Action	1 st S.DeFazio 2 nd J.Fennell/ Yes 7 No 0 Abstain __

3.2 Business Office Reports				
3.3 CSE Reports				
3.4 Approval of the Previous Minutes	June 2, 2026			1 st S.Dare 2 nd J.Fennell/ Yes 6 No 0 Abstain 1 *
4. OLD BUSINESS				
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st R.Mahardy, Jr. 2 nd C.St.James/ Yes 7 No 0 Abstain _
5.2 Approval AS-7 Contract for the 2026-2027 School Year between Oneida-Herkimer-Madison BOCES and New York Mills UFSD		Yes	Action	1 st S.DeFazio 2 nd J.Fennell/ Yes 7 No 0 Abstain __
5.3 Approval of the Intermunicipal Agreement for the 2026–2027 School Year between Madison-Oneida BOCES and NYMUFS		Yes	Action	1 st A.Taylor 2 nd R.Mahardy, Jr. / Yes 7 No 0 Abstain __
5.4 Approval of Combined Contract with New Hartford CSD (host) and NYMUFS – Varsity Girls Gymnastics Fall 2026-2027		Yes	Action	1 st R.Mahardy, Jr. 2 nd S.Dare/ Yes 7 No 0 Abstain __
5.5 Approval of Combined Contract with NYMUFS (host) and Sauquoit Valley CSD – Modified Field Hockey Fall 2026-2027		Yes	Action	1 st S.Dare 2 nd S.DeFazio/ Yes 7 No 0 Abstain __

5.6 Resolution – Contract for the 2026-2027 School Year between Upstate Caring Partners and New York Mills UFSD		Yes	Action	1 st S.Dare 2 nd R.Mahardy, Jr./ Yes 7 No 0 Abstain __
5.7 Resolution – Approval of the Contracted Service Agreement with R. G. Timbs, Inc. Financial Advisor Services for the 2026-2027 School Year		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 7 No 0 Abstain __
<i>K.Hubley commented anytime you are given the opportunity to attend a presentation by Mr.Timbs’ – “Go”.</i>				
5.8 Non-Resident/Non-Tuition Students		Yes	Action	1 st R.Mahardy, Jr. 2 nd J.Fennell/ Yes 7 No 0 Abstain __
5.9 Authorization for Approval of the 2026–2027 NYMUFSD District-Wide School Safety Plan		Yes	Action	1 st R.Mahardy, Jr. 2 nd A.Taylor/ Yes 7 No 0 Abstain __
5.10 Authorization for Approval of the District Code of Conduct for the 2026-2027 School Year		Yes	Action	1 st S.Dare 2 nd J.Fennell/ Yes 7 No 0 Abstain __
5.11 Excise Inventory – Excess of District Technology and MORIC Equipment		Yes	Action	1 st S.DeFazio 2 nd S.Dare/ Yes 7 No 0 Abstain __
<i>S.DeFazio inquired on resale of items asking if NYMUFSD was responsible for that? Mrs. LaGase explained it is handled by the MORIC as most excise items are end of life, non-repairable.</i>				
5.12 Excise Inventory – Band Musical Instruments		Yes	Action	1 st J.Fennell 2 nd S.Dare/ Yes 7 No 0 Abstain __
5.13 Policy 4600 Use of District Credit Card (Second Read, Adopt)		Yes	Action	1 st S.Dare 2 nd S.DeFazio/ Yes 6 No 0 Abstain 1
5.14 Regulation 4600.1 Request Form to Use Credit Card (Rescind/Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 6 No 0 Abstain 1

5.15 Regulation 4600.2 Expense Report for Credit Card (Rescind/Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 6 No 0 Abstain 1
5.16 Policy 4601 Use of District Phones (Title Change) (Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 6 No 0 Abstain 1
5.17 Policy 4700 Defense of Tax Certiorari Proceedings (Second Read, Adopt)		Yes	Action	1 st A.Taylor 2 nd R.Mahardy, Jr./ Yes 6 No 0 Abstain 1
5.18 Policy 4701 403(B) Plans (Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd S.Dare/ Yes 6 No 0 Abstain 1
5.19 Regulation 4701.1 NYMUFSD Salary Reduction Agreement for 403(B) Plans (Rescind/Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd J.Fennell/ Yes 6 No 0 Abstain 1
5.20 Regulation 4701.2 Tax Shelter Annuity Program (Rescind/Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd J.Fennell/ Yes 6 No 0 Abstain 1
5.21 Regulation 4701.3 Annuity Indemnity Agreement (Rescind/Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 6 No 0 Abstain 1
5.22 Policy 4702 Tax Exempt Bonds – Post Issuance Compliance (Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd R.Mahardy, Jr./ Yes 6 No 0 Abstain 1
5.23 Policy 2101 Annual Organizational Meeting (Second Read, Adopt)		Yes	Action	1 st S.DeFazio 2 nd A.Taylor/ Yes 6 No 0 Abstain 1
5.24 Resolution to Adopt 2026 SEQRA		Yes	Action	1 st A.Taylor 2 nd J.Fennell/ Yes 7 No 0 Abstain __

6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	
Title change in effect moving forward to 7-12 Principal ;				
6.2 Interim Principal K-12	D. DiSpirito		Information	
Title change in effect moving forward to K-6 Principal				
<i>No Reports as school year closes and new year prep is underway. K.Hubley thanked principals and staff for all they do.</i>				
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	
<i>Business Official - L. Stamboly was on conference called to discuss the bond rating. Noting a new bond rating for the district has moved to A1, low risk factor, low-interest rate tier. Mrs. Stamboly stayed on line for remainder of meeting.</i>				
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk	Yes	Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item. J.Marley on behalf of the Teachers Association extended acknowledgment of Wendy Luton's service to the district and wished her well in her retirement.				
8.2 Board Discussion	BOE		Discussion	
<i>S.DeFazio addressed her role in the fall there with a SPP Indicator 13 Review, which is transition services. This is Mrs. DeFazio day to day job and wanted to make it known she will be the one conducting the sessions.</i> <i>Discussion on new 12:1:1 classroom, after considering special education program needs.</i> <i>A.Taylor commented on how great it was to see and hear, student selected Keynote Speaker Mrs. Hartmann at the Graduation Ceremony, sharing her journey. Fellow Board members further commented and congratulated teachers and students on the productive and great school year.</i> <i>K.Hubley reviewed the BOE Sub-Committee's and assigned chair and a committee membership.</i>				

9. EXECUTIVE SESSION - (If Needed)	BOE		Time: 6:17 pm	1 st S.Defazio 2 nd R.Mahardy, Jr./ Yes 7 No 0 Abstain __
<i>Motions from the floor:</i> <i>To approve the amended term of employment for the Superintendent, Michele D. LaGase, as discussed.</i> 1st J.Fennell 2nd S.DeFazio/ Yes 6 No 0 Abstain 1 <i>To approve the amended terms and conditions (compensation) of the employment agreement for Michele D. LaGase, Superintendent, as discussed.</i> 1st C.St.James 2nd S.Defazio/ Yes 7 No 0 Abstain __ <i>To approve the settlement agreement /resignation between Mary Facci, 7-12 Principal and the New York Mills Union Free School District</i> 1st A.Taylor 2nd R.Mahardy, Jr./ Yes 7 No 0 Abstain __				
9.1 Return to General Session	BOE		Time: 7:55 pm	1 st S.DeFazio 2 nd J.Fennell/ Yes 7 No 0 Abstain __
10. ADJOURNMENT				
10.1 Adjournment			Time: 7:57 pm	1 st R.Mahardy, Jr. 2 nd C.St.James/ Yes 7 No 0 Abstain __
**§105. Conduct of executive sessions. 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: a. matters which will imperil the public safety if disclosed; b. any matter which may disclose the identity of a law enforcement agent or informer; c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; d. discussions regarding proposed, pending or current litigation; e. collective negotiations pursuant to article fourteen of the civil service law; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; g. the preparation, grading or administration of examinations; and h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.				