

# **TRAVEL:**

## **TRANSPORTATION OF STUDENTS**

### **1. PROCEDURES**

Clint ISD school buses are to be used to transfer all athletic groups whenever possible. High school athletic trips are to be within a 100 mile radius of the school district except for playoff contests beyond this limit. It is the responsibility of each Clint ISD Head coach to submit a transportation request at least three weeks prior to the trip CNA (REG). Drivers of rental vehicles must have prior approval from Clint ISD Transportation and Clint ISD Athletic department 3 weeks prior to the trip. ***Students may not be transported in coaches' personal vehicles at any time.***

Travel by Clint ISD athletic teams or individual athletes not directly related to a UIL sanctioned activity (i.e. ropes course or team retreat) must be recommended by the Campus athletic coordinator and Campus Principal, and must receive approval by the Executive Director of Athletics. Such activities are the financial responsibility of the campus.

To drive for the Clint ISD, coaches must have a valid CDL passenger bus driving license and be approved by the Clint ISD Transportation Department. Clint ISD coaches will drive vans and mini-buses on athletic trips whenever possible. During the school day no student/athlete is allowed to transport himself/herself to any off-campus practice facility unless, prior to the trip, a parent or guardian has completed a CLINT ISD PERMISSION FOR STUDENT/PARENT-PROVIDED TRANSPORTATION form. An Early Release Form needs to be submitted for approval to the Campus Principal and Campus Athletic Coordinator for any student trip which will cause athletes to miss academic classes. All Clint ISD athletes must travel with the team. All athletes must return with the team unless, prior to the trip, a parent or guardian has completed a STUDENT TRAVEL RELEASE form that entitles the student/athlete to be released to the custody of the parents at the completion of the activity or event. Coaches may have a sign out sheet if the Student Travel Release form is attached for parents to read prior to signing.

### **2. OVERNIGHT TRAVEL**

**\*\*** The following request process must be completed at least 21 days before event

- a. Travel to Lubbock, Amarillo, Dallas/Ft Worth, San Antonio, and Austin... require an overnight stay.
- b. Transportation cannot leave before 5 AM and all trips must be back in the district no later than 2 AM.
- c. Drivers cannot drive over 10 hours in a single day
- d. Coach must complete a Travel Request Form.
- e. Coach must attach copy of tournament bracket and/ or letter of invitation.
- f. Funding for trips must be defined prior to the submission of a Travel Request Form
- g. Completed form is to be submitted to the campus athletic secretary, who will obtain approval and signatures of the principal and athletic director
- h. Copy of form to be kept on file with head coach, athletic director and campus principal.
- i. All travel must be cleared within 10 days.

**FORMS ARE LOCATED ON THE CLINT ISD ATHLETIC WEBSITE UNDER BUSINESS FORMS**

### 3. **OVERNIGHT ALLOWANCE GUIDELINES**

| Sport         | Approved Numbers                                          |
|---------------|-----------------------------------------------------------|
| Cross Country | 16 (14 students / 2 coaches)                              |
| Tennis        | 20 (18 students / 2 coaches)                              |
| Volleyball    | 15 (12 students / 3 coaches)                              |
| Football      | 47 (36 students / 10 coaches / 1 trainer)                 |
| Basketball    | 18 (15 students / 3 coaches)                              |
| Track         | 46 (40 students / 6 coaches)                              |
| Softball      | 19 (16 students / 3 coaches)                              |
| Baseball      | 19 (16 students / 3 coaches)                              |
| Golf          | 12 (10 students / 2 coaches)                              |
| Wrestling     | 26 (24 students / 2 coaches = 1 student per weight class) |
| Soccer        | 18 (16 students / 2 coaches)                              |

Any additional students above the allowance guidelines who are taken on out of town trips must be covered by the campus or the team. In some instances, more than one school will travel together if going to the same location. Travel may not exceed 4 days or miss more than 2.5 days of instruction. Any expenses above the normal approved travel will be the responsibility of the campus or team.

### **NON-SCHOOL SPORTS AND CAMP PARTICIPATION**

Student-athletes and coaches must be aware of UIL/Clint ISD policies, guidelines and regulations in regard to nonschool activities. Various UIL restrictions apply and can be accessed by following the link below to Section 1209: Non-School Participation.

<https://www.uiltexas.org/policy/constitution/athletics/eligibility>