

Student Registration Grades 6-8 FAQ

Q. I submitted the online registration, but didn't receive the email with hyperlinks. Why is that?

A. Please check your spam folder. If you do not see it in your inbox or spam folder, please email the registrar at registrar@motsd.org

Q. I'm having trouble uploading documents to the hyperlinks. What else can I do?

- Double check you are using the correct file format options, ie. JPEG, PDF, PNG
- Try an alternate web browser, ie. Chrome, Firefox, Safari
- Try a different device. Cell phones may be problematic when trying to upload documents to the hyperlinks.
- You can request new hyperlinks from the registrar.

Q. Can I email the forms instead of uploading them to the hyperlinks?

A. It is best to upload the documents as it is a more secure option which links the forms directly to your child's registration.

Q. Is the Universal Health Form required to enter grades 6-8?

A. Yes. The examination shall be conducted within 365 days prior to the first day of school and must comply with the required immunizations.

Q. What are the hours of operation at my child's school?

A. Hours of operation are posted at the bottom of each school's homepage. They include regular hours of operation, delayed opening hours and early dismissal times.

Q. When will my child receive his/her schedule and start date for school?

A. Once your child's registration is complete, the middle school guidance department will be notified. They will reach out to you with a schedule, start date and other important information.

Q. When will I receive bus information for my child?

A. The transportation department assigns busing. The bus information will be available in the Realtime Parent Portal.

Q. How do I access the Realtime Parent Portal?

A. The login credentials will be provided to you via email from the guidance secretary.

Q. Who do I contact if I have problems accessing the Realtime Parent Portal?

- A. Email all questions/concerns regarding the Realtime Parent Portal to realtime@motsd.org. Please allow 48 hours for a response.

Q. Where can I find the school calendar?

- A. The school calendar is located on our website's main page and every school's homepage.

Q. Who are the points of contact at my child's school?

Mount Olive Middle School

973-691-4006

Principal: Ms. Agatha Wilke

agatha.wilke@motsd.org

VP: Mrs. Lea Margosiak

lea.margosiak@motsd.org

VP: Mr. Nick Cutro

nicholas.cutro@motsd.org

VP: Mr. Daniel Barcia

daniel.barcia@motsd.org

Secretary to the Principal: Mrs. Julie Notillo

julie.notillo@motsd.org

Guidance Secretary: Mrs. Sandy Remshifski

sandra.remshifski@motsd.org

School Nurse: Mr. Andrew Jaworski, RN

andrew.jaworski@motsd.org

Attendance Line (to report a child absent)

973-691-4006 follow the prompt

Q. How do I reach the transportation department?

Transportation

Phone: 973-691-4005

Transportation Supervisor: Patricia Trojanowski

Email: transportation.dept@motsd.org