



Carmel Middle School PTO General Board Meeting

August 26, 2025

Carmel Middle School PTO

General Meeting Minutes

August 26, 2025; 9am

Present: Amy Sample, Sarah Grelecki, Breann McNeil, Liz McKechnie, Deanna Pitman, Jennifer Arnold, Katie Hammer, Michele Kirby

- I. Minutes. Michele moved to approve the May minutes. Breann 2nd to approve the May minutes. All approved.
 - i. Principal's Report.
 - a. Been a great start to the school year.
 - b. ILearn: New ILearn benchmarks. Will have 3 checkpoints and a summative test. 3 checkpoints do not count. The summative test will be in April. The checkmarks are 45 minutes long with 20 questions.
 - c. Tailgate: 6th and 7th grade tailgate information sent out. 220 responses as of 8.26.25. 8th grade tailgate information will go out on Friday. Will leave open until the 8th of September.
 - d. Meet the teacher: Meet the teacher night went well. Raised \$4,000 after the Meet the teacher email.
 - e. Midcycle renovations will begin over the summer.
 - f. Joseph Maley for disability awareness. They do a puppet event and can-do workshops. Their events run around \$300.
 - ii. Topics for Discussion
 - a. General Board Overview/Administrative Information
 - i. Google Drive – Everyone should have access to admin folder. Includes contact info, sign up genius info. If you can drag finals of flyers, budget copies, items of such sorts so that Google Drive can house all information in one place. Please put main things in the Google Drive so do not need to recreate the following school year. Amy is using Google Sheets so they are prepared for this year and next. Sarah will work on budget, send to Amy, and then post within Google drive. The website will house minutes and budget, designating the electronic copy as the copy available for those who would like to view.
 - b. Fall Fundraiser – Donuts and pizza. Donuts are 6-2 and Pizza are 8-1. Krispy Kreme coupons are electronic. Hot Box pizza provides a discount. Michele



Carmel Middle School PTO General Board Meeting

August 26, 2025

suggested recognizing the top earners. Principal Pitman agreed to recognize the top earners, perhaps on announcements or with the remaining gift cards. Bre is currently working with parent businesses to sponsor clubs to help with the budget difference. Bre suggested that for \$250 it can be a sponsor a club or \$500 for teacher breakfast. Bre is listing out clubs and teacher breakfasts and showing when someone has taken on the financial sponsoring of the club to increase donations. Michele will take all reports from Boosters and place them into Google Drive. Amy would like to see if Boosterthon could have a drop-down option with a dialogue box for the team so parents may designate which team.

- c. Wellness Run – good with volunteers. An email has gone out to all volunteers with information as well as confirming background checks. Bre has a lot of water at her house. Working with custodial for tables for a snack/water station. Thursday 8/28 at 8:30. Friday 8/29 is 6th and 7th grade. They will have a water tub for ice and water.
- d. Fall Tailgates – Bre has been in contact with Darren. Jon Dwyer will be a point of contact for the evening. Will have water in the pools. Have volunteers signed up, Jon is bringing a bunch volunteers. Now that the wellness run is full, Bre said we may push the tailgate volunteer links. Photo booth is confirmed. Whit Miller is confirmed to DJ. The games are outside. Tailgate closes at 5. Those who are not staying will go to door 4. All this information will be on the form for the kids. Cheer squad will have pizza provided; the cheerleaders will help hype at the tailgate. Jon will pick up the pizza.
- e. Volunteer Recruitment – Let Bre know if you cannot contact the volunteers for your committee or task. Bre thinking of succession planning for upcoming school years. For example, finding someone to learn under Amy for communications. Amanda Derheimer has people learning how to run the teacher's appreciation. Thankful Thursday parents have signed up. Doing well with volunteers.
- f. Pantry Packs – Jen & Katie said first packs will go out this week. Starting this school year with 45 kids, last year was 26. Katie and Jen have had meetings with the social workers to rethink how they run the pantry packs. Each week we will have different items, such as fresh fruit and toiletries. They reached out to families and the families shared they had needed for toiletries and household cleaning items. The plan for the pantry pack is to be specific and conscious of what they are sending to ensure they are meeting actual needs. The social worker created an Amazon Wishlist and that will be distributed. Will include the link into



Carmel Middle School PTO General Board Meeting

August 26, 2025

the running document. Hoping to do a QR code for the asks at the football games to raise funds for Pantry Packs. Katie will create gift cards Wishlist for fundraising. Northview will send grant money.

- g. Dine to Donate
 - i. Communication – Bre will meet with Nancy on Friday. To give her the Candance of how we run the D2D to help with planning and how CAMS could run D2D this year. Bre and Nancy will synchronize about where food is purchased for a give back. Will look at cheer and football. Look to see if Nancy can set up to benefit the fall sports.
 - h. Student Government and Student Athletic though Darren and NJHS board and engaging them with PTO. Bre will connect with the kids in the organization and how they can collaborate with PTO.
- iii. General All PTO Meeting – Bre suggestion is to supply at Google link for those who cannot attend in person. Bre will log in and if people join Google link. Deann will provide a Google link and the parent must sign up before the meeting. Hold the next meeting in the school day.
- iv. Committee Updates – First thankful Thursday is working.
- v. Communications – Great job to Amy for all her hard work. Amy will work on the lookbook for spirit wear. Amy will look to see if they have a sock option. The next spirit wear will be around the Holidays and parents can order the item to be a gift or students may take home. Amy's communication email is within the admin. Tell Amy a date when you need an item communicated. Amy can create graphics and copy, just let her know what you are looking for.
- vi. Treasurer's Report – Budget is updated. Sarah has included has been earned through Boosterthon. D2D is from last year's Krispy Kreme that was just given. Esports need \$300 per semester. Michele suggested Bre contacted Butler Esport division for sponsorship of the CaMS Esport club. Team 8-1 has used all their funds for prizes and candy. Received \$50 for pantry pack.
- vii. Upcoming Dates:
 - a. Thankful Thursday 8/28
 - b. Wellness Run 8/28 & 8/29
 - c. Labor Day 9/1
 - d. Tailgate 9/3 & 9/10
 - e. Northview October 21st for coffee cart.