# ROXBURY HIGH SCHOOL

**One Bryant Drive**
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200
Fax: 973-584-7584
http://www.roxbury.org


August 2026

Dear Parent/Guardian:

Each year at this time of summer, our thoughts begin to turn from vacations toward the beginning of another school year. I hope that the past weeks have been relaxing and restful and that you are as enthusiastic about the upcoming year as I am. To assist you and your student in preparing for the first days of school, please find below some important information for you to review together. Please take some time to review and navigate this resource.

* We have posted the student handbook on the Roxbury.org website. You may access this information by opening the roxbury.org website, click on "high school," then scroll over the student life tab on the navy banner and click on the student handbook.

* Dress Code - Our updated dress code is intended to support the teaching and learning process. I ask for your assistance in this matter by ensuring that your student dresses according to the school policy. I have included a copy of the dress code with this correspondence.

* **Roxbury High School Cell Phone Policy for the 2026-2027 School Year**
To ensure an optimal learning environment for all students, Roxbury High School will implement its cell phone usage protocols for the 2026-2027 Academic School Year, in accordance with both district policy and New Jersey Public Law # 2025 c.195. All students will be asked to keep cell phones out of sight from 7:25 a.m. until 2:07 p.m. Students must keep cell phones in backpacks or lockers for the duration of the day. Failure to do so will result in a conduct violation via the student code of conduct of Roxbury High School.

* * I would like to call your attention to our attendance regulations regarding the number of permissible unexcused absences allowed in a specific course: 14 absences in a full-year course, 12 absences in a three-quarter course, 7 absences in a half-year course, and 4 absences in a quarter course. In addition, medical notes will only be accepted within ten days of the student's absence.

* Once again, we will maintain our agreement with the Roxbury Police Department, and we will be receiving assistance with school security. Officer Paul Santos will continue to serve as the liaison between the Police Department and the school district, acting as our school resource officer.

* Back-to-School Night will occur during the first month of school. Please mark your calendar and join us on Thursday, September 3, 2026, at 6:30 p.m.

We extend a sincere invitation to collaborate with our leadership team, teachers, counselors, coaches, and advisors in your student's educational journey. Our collective aim is to inspire a lifelong passion for learning and guide each student toward becoming a contributing member of our community and a productive citizen. For our partnership to thrive, strong communication is essential. Please connect with your student's counselor or teacher regarding any concerns. Together, we're ready to make this a fantastic year for all Gaels!!

Respectfully,

William Crispino
Principal


***Stuart Mason***
Director of Athletics and Student Activities

***Erin Posbergh***
*Assistant Principal*

***William Crispino***
*Principal*

***Jason Toncic***
*Assistant Principal*

***Colleen Huguenin***
Supervisor of Student Support Services

# ROXBURY HIGH SCHOOL

**One Bryant Drive**
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200
Fax: 973-584-7584
http://www.roxbury.org


August 2026

Dear Grade 12 Parents and Students:

This year, we are continuing our process for digital submission of forms and documents that must be read and approved by parents and students. All of the required documents will be posted on the Genesis portal. Therefore, parents (and in some cases students) will read and submit the responses electronically.

Required documents found in Genesis include: Emergency Contact Form, Code of Conduct Form, Fan Code of Conduct Form, Media Consent Form, Anti-Bullying Rights Policy, and the Technology Acknowledgement Form. The forms will be available on August 14. The Free and Reduced Lunch Form can be found in the parent portal as well.

Information regarding school (student) accident insurance is posted on the RHS website under the Parent/General Resources tab. I would encourage parents to consider this low-cost option because the District does not carry student accident insurance. Senior portrait sessions are scheduled to take place this summer, **August 12 through August 21.** Additional information will be available from Lohrs Photography via email regarding the scheduling and purchasing process.

Once all forms have been submitted, reviewed, and approved, parents will be given access via Genesis to student schedules. Student schedules will be available on the parent portal after 3 pm on August 14 for those who have completed all required digital paperwork.

Senior class portraits are scheduled for August 12, 13, 14, 17, and 21, and retakes will be taken on October 26, 2026, after school. Students or parents are responsible for scheduling any retake appointments. Additionally, please be advised that we will be hosting a **Virtual Financial Aid information session on October 21, 2026, at 7:00 p.m.** for all Roxbury parents.

The first day of school for all students is Wednesday, August 26th. Back-to-School Night will be held on Thursday, September 3, at 6:30 pm. Please mark your calendars. We hope that you find all the information on our website regarding the opening of school convenient for you and that you appreciate our efforts to reduce the cost of paper and postage. Always remember, every day is a great day to be a Gael.

Respectfully,

William Crispino
Principal


***Stuart Mason***
Director of Athletics and Student Activities

***Erin Posbergh***
*Assistant Principal*

***William Crispino***
*Principal*

***Jason Toncic***
*Assistant Principal*

***Colleen Huguenin***
Supervisor of Student Support Services

# ROXBURY HIGH SCHOOL

**One Bryant Drive**
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200
Fax: 973-584-7584
http://www.roxbury.org

August 2026

Dear Senior:

Your senior year has finally arrived! This is a time in your life that is filled with great expectations, joys, responsibilities, and decisions. Rest assured, the entire staff of Roxbury High School is prepared to help you meet this challenge and ensure that your last year in Roxbury is a productive and positive one. The past three years have passed very quickly and it is now time to face the next big step in your life.

To assist you and your parents in preparing for the first several days of school, please find below some information that is important for you to know. You will report to the same homeroom every day. Please review this information carefully with your parents. As a Roxbury student, you are responsible for knowing and conforming to all the expectations outlined in these materials and to the regulations in the student handbook posted on the high school website under the category of "Student Life". Please pay particular attention to the school regulations related to academic integrity, attendance, the dress code, physical education rules, the tobacco/vaping policy, and the discipline code. As a senior, you are expected to set a positive example for our underclass students.

To ensure an optimal learning environment for all students, Roxbury High School will implement its cell phone usage protocols for the 2026-2027 Academic School Year, in accordance with both district policy and New Jersey Public Law # 2025 c.195. All students will be asked to keep cell phones out of sight from 7:25 a.m. until 2:07 p.m. Students must keep cell phones in backpacks or lockers for the duration of the day. Failure to do so will result in a conduct violation via the student code of conduct of Roxbury High School.

**Wednesday, August 26** -All students report to school.
* **School begins at 7:25 a.m**. You should report to the homeroom on your schedule, which will be available on Genesis after 3 pm on August 14.
*To assist with our transition to the new bell schedule for the upcoming school year, please feel free to utilize this schedule tool so you can see your schedule for the 4-day rotation. **Make a copy of the template for your own use**.
* Your bus stop and pick-up times are listed in the Genesis portal
* In your homeroom, you will receive pertinent information regarding the school year, which will be shared with you.
* Classroom instruction begins after homeroom in all courses. A full day of school will conclude at 2:07 p.m., and buses depart at 2:14 p.m.

As you know, senior parking applications have been processed. Be sure to park in the parking space assigned to you. Parking rules and regulations are in effect as of August 26, 2026. Please remember that the speed limit on campus is 15 mph. Be a safe driver!

Open lunch will begin on the first day of school. Seniors can check in the Main Office to determine if their application was approved. Remember, there is a 25-hour service component for each semester to qualify.

Enjoy the remaining few days of summer, and I look forward to seeing you on August 26th. If you have any questions regarding the opening of school, please contact the high school office at 973-584-1200. Best wishes for a successful school year! Remember, every day is a great day to be a Gael!

Respectfully,

William Crispino
Principal

***Stuart Mason***
Director of Athletics and Student Activities

***Erin Posbergh***
*Assistant Principal*

***William Crispino***
*Principal*

***Jason Toncic***
*Assistant Principal*

***Colleen Huguenin***
Supervisor of Student Support Services