ROXBURY HIGH SCHOOL

One Bryant Drive
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200
Fax: 973-584-7584
http://www.roxbury.org

August 2026
Dear Parent/Guardian:

Each year at this time of summer, our thoughts begin to turn from vacations toward the beginning of another school year. I hope that the past weeks have been relaxing and restful and that you are as enthusiastic about the upcoming year as I am. To assist you and your student in preparing for the first days of school, please find below some important information for you to review together. Please take some time to review and navigate this resource.

* We have posted the student handbook on the Roxbury.org website. You may access this information by opening the roxbury.org website, click on "high school," then scroll over the student life tab on the navy banner and click on the student handbook.

* Dress Code - Our dress code is intended to support the teaching and learning process. I ask for your assistance in this matter by ensuring that your students dress according to the school policy. I have included a copy of the dress code with this correspondence.

*** Roxbury High School Cell Phone Policy for the 2026-2027 School Year**
To ensure an optimal learning environment for all students, Roxbury High School will implement its cell phone usage protocols for the 2026-2027 Academic School Year, in accordance with both district policy and New Jersey Public Law # 2025 c.195. All students will be asked to keep cell phones out of sight from 7:25 a.m. until 2:07 p.m. Students must keep cell phones in backpacks or lockers for the duration of the day. Failure to do so will result in a conduct violation via the student code of conduct of Roxbury High School.

* I would like to call your attention to our attendance regulations regarding the number of permissible unexcused absences allowed in a specific course: 14 absences in a full-year course, 12 absences in a three-quarter course, 7 absences in a half-year course, and 4 absences in a quarter course. In addition, medical notes will only be accepted within ten days of the student's absence.

* Once again, we will maintain our agreement with the Roxbury Police Department, and we will be receiving assistance with school security. Officer Paul Santos will continue to serve as the liaison between the Police Department and the school district, acting as our school resource officer.

* Back-to-School Night will occur during the first month of school. Please mark your calendar and join us on Thursday, September 3, 2026, at 6:30 p.m.

We extend a sincere invitation to collaborate with our leadership team, teachers, counselors, coaches, and advisors in your student's educational journey. Our collective aim is to inspire a lifelong passion for learning and guide each student toward becoming a contributing member of our community and a productive citizen. For our partnership to thrive, strong communication is essential. Please connect with your student's counselor or teacher regarding any concerns. Together, we're ready to make this a fantastic year for all Gaels!

Respectfully,

William Crispino
Principal

Stuart Mason
Director of Athletics and Student Activities

Erin Posbergh
Assistant Principal

William Crispino
Principal

Jason Toncic
Assistant Principal

Colleen Huguenin
Supervisor of Student Support Services

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Dear Grade 9 Parents and Students:

This year, we are continuing our process for digital submission of forms and documents that must be read and approved by parents and students. All of the required documents will be posted on the Genesis portal. Therefore, parents (and in some cases students) will read and submit the responses electronically.

Required documents found in Genesis include: Emergency Contact Form, Code of Conduct Form, Fan Code of Conduct Form, Media Consent Form, Anti-Bullying Rights Policy, and the Technology Acknowledgement Form. Also, for grade 9 students, there is the Family Life Education/Health Curriculum Letter. These forms will be available on August 14. The Free and Reduced Lunch Form can be found in the parent portal as well.

Information regarding school (student) accident insurance is posted on the RHS website under the Parent/General Resources tab. I would encourage parents to consider this low-cost option because the District does not carry student accident insurance. Underclassmen pictures will be taken on August 27, August 28 and August 31. For the upcoming school year, photo ordering for students in Grades 9-11 will transition from a pre-pay and school code system to a proof-based method, similar to our current process for seniors. Parents will receive individual student codes, enabling them to view images before making a purchase.

Once all forms have been submitted, reviewed, and approved, parents will be given access via Genesis to student schedules. Student schedules will be available on the parent portal on August 14 for those who have completed all required digital paperwork."

Parents of freshmen students - our 9th-grade transition program will take place on Tuesday, August 25, from 8:00 am to 2:00 pm. The first day of school for all students is Wednesday, August 26. Please mark your calendars for our Back-to-School Night, which will be held on Thursday, September 3, at 6:30 pm.

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August 2026

Dear Class of 2030:

Welcome to Roxbury High School, "Home of the Gaels." To assist you in preparing for the first several days of school, please find below some information that is important for you to know as an incoming student. Please review this information carefully with your parents. As an RHS student, you will be responsible for knowing and conforming to all the expectations outlined in these materials and to the regulations in the student handbook posted on the high school website under the category of "Student Life". Please pay particular attention to the school regulations related to academic integrity, attendance, the dress code, physical education rules, the tobacco/vaping policy, and the discipline code.

Tuesday, August 25 - Freshman Orientation Day 8:00 -2:00 pm.
Transportation will not be provided to or from school. Students will be assigned a time based on their last names. Roxbury High School's Peer Leaders will facilitate a walking tour. Our incoming freshmen will have the opportunity to walk through their daily schedules and locate their lockers. Members of the Class of 2030 will have the opportunity to ask questions to their assigned Peer Leaders. More specific information and a schedule will be shared no later than August 14.

In addition, Roxbury High School will continue to implement its cell phone usage protocols for the 2026-2027 academic school year. To ensure an optimal learning environment for all students, Roxbury High School will implement its cell phone usage protocols for the 2026-2027 Academic School Year. In accordance with both district policy and New Jersey Public Law # 2025 c.195, all students will be asked to keep cell phones out of sight from 7:25 a.m. until 2:07 p.m. Students must keep cell phones in backpacks or lockers for the duration of the day. Failure to do so will result in a conduct violation via the student code of conduct of Roxbury High School.

Wednesday, August 26 -All students report to school.
* School begins at 7:25 a.m. You should report to the homeroom on your schedule, which will be available on Genesis after August 14, after students and parents complete all necessary information.
*To assist with our transition to the new bell schedule for the upcoming school year, please feel free to utilize this schedule tool so you can see your schedule for the 4-day rotation. **Make a copy of the template for your own use**.
* Your bus stop and pick-up times are listed in the Genesis portal
* In your homeroom, you will receive pertinent information regarding the school year, which will be shared with you.
* Classroom instruction begins after homeroom in all courses. A full day of school will conclude at 2:07 p.m. and buses depart at 2:14 p.m.

Enjoy the remaining few days of summer, and I look forward to seeing you on "Orientation Day." If you have any questions regarding the opening of school, please contact the high school office at 973-584-1200. Best wishes for a successful school year! Remember, every day is a great day to be a Gael!

Respectfully,

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