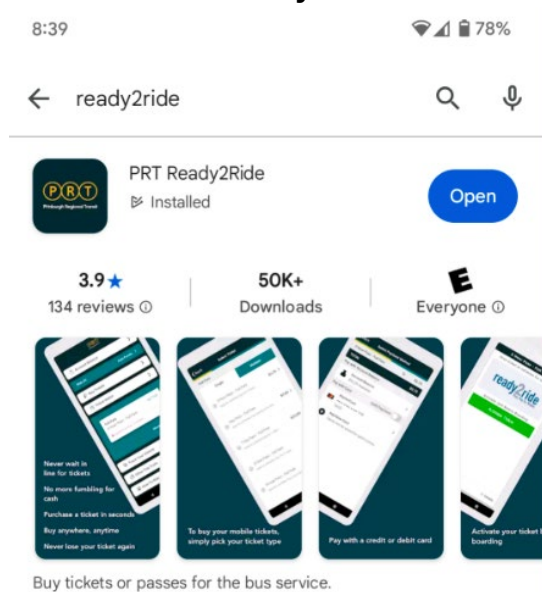


***PRTner PASS™* Program: Downloading the Ready2Ride App and Accessing Your Pass**

1. **A. On your phone, go to your app store (on iPhone, the App Store; on Android, the Play Store).**

B. Search “Ready2Ride.”

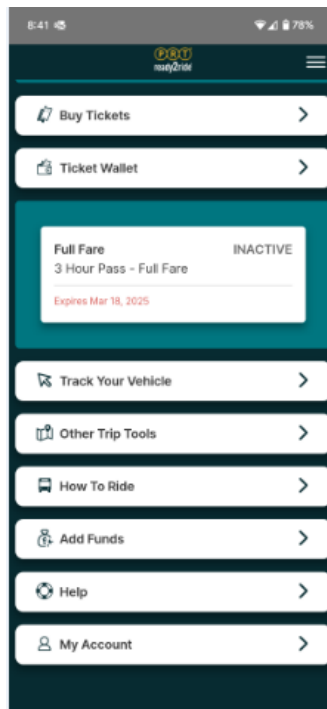
C. Select “PRT Ready2Ride.”



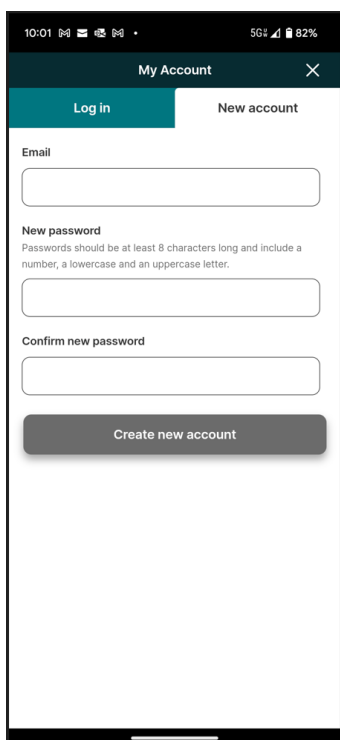
D. Select “Install.”

E. Once installed, select “Open.”

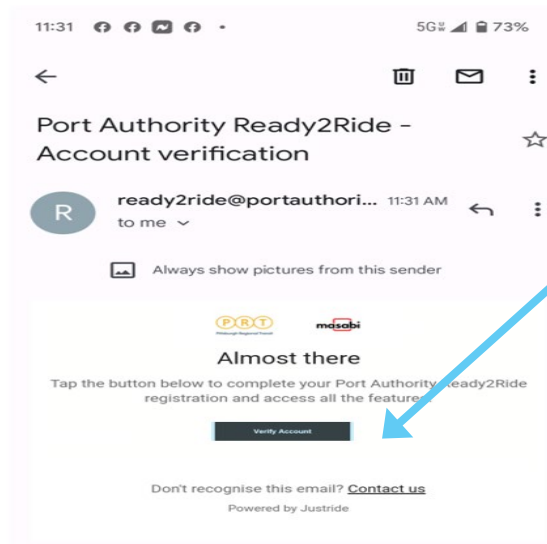
2. A. At the main screen, select “My Account.”



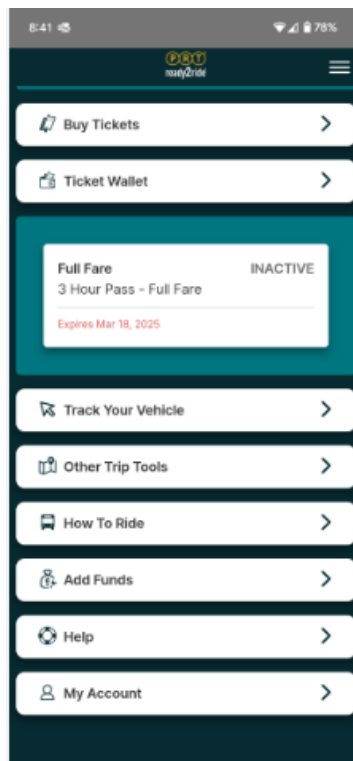
B. Select “New Account” and enter your school email address, create a password, confirm the password, then select “Create Account.”



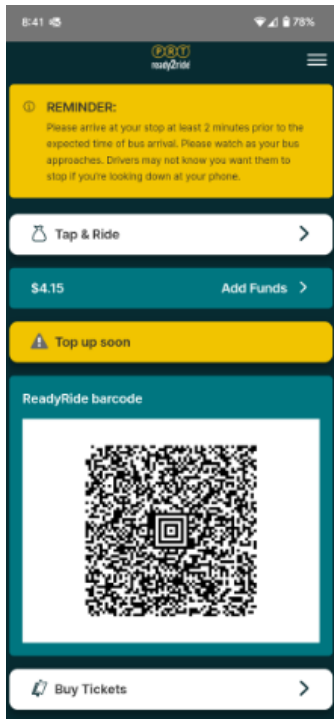
C. Go to your email and find the verification email from “PRT Ready2Ride-Account Verification” and click on “Verify Account.” (Please check your spam folder if you are unable to locate your verification email.)



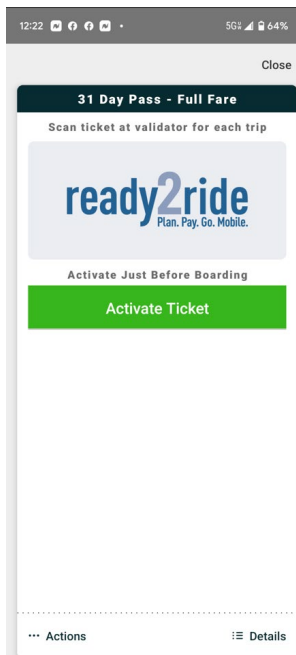
3. A. Scroll down to your Ticket Wallet; you will see your available PRTner PASS ticket here once your organization administrator has issued your ticket.



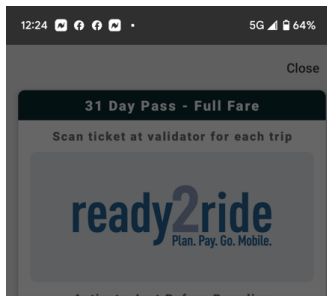
B. Please note, the main screen of the app has an option to add funds in order to use the Pay as You Go function or to Buy Tickets to purchase a fare product. You will not need to use either of these options for PRTner PASS.



4. A. Prior to the first ride using a new pass, open the app and click on the pass in your Ticket Wallet. Then select “Activate Ticket.”



B. Select “Activate Ticket” again.

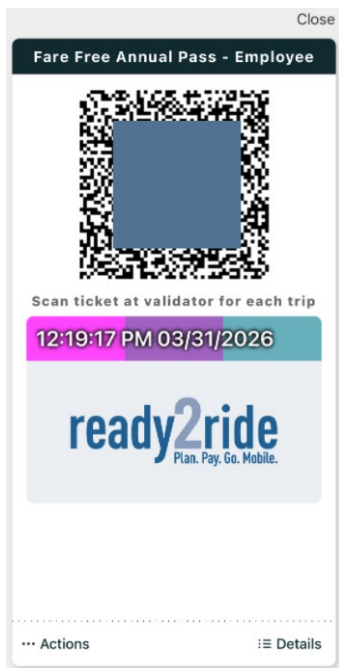


- Full Fare 31 Day Pass
- Activate pass just prior to scanning it on the bus or incline.
 - Pass can be validated for unlimited bus and incline trips within 31 days after activated.
 - Once the pass is activated, it cannot be undone.
 - Tickets and passes are non-refundable after activated or expired.

Activate Ticket

× Cancel

C. Your mobile ticket will then be ready to scan on the Ready2Ride validator aboard your vehicle.



D. When you board your vehicle, hover your phone showing the QR code over the ticket reader until you hear the tone and see the green “Valid” light.



E. Please note that, since you are receiving a monthly pass, your pass will need to be reactivated at the beginning of every month. Follow steps 4.A and 4.B in order to do so.