School Parent and Family Engagement Policy

2026-2027

Revision Date: 6/9/2026

In support of strengthening student academic achievement, Kinchafoonee Primary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Kinchafoonee Primary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

(A) Parents play an integral role in assisting their child's learning
(B) Parents are encouraged to be actively involved in their child's education at school
(C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
(D) Other activities are carried out, such as those described in Section 1116 of the ESSA

JOINTLY DEVELOPED

Kinchafoonee Primary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- The school will hold school council meetings throughout the school year to disseminate information and to obtain feedback on Title 1 programs and other programs in the school.
- The school will utilize parent surveys specific to our Title program including our compacts, family engagement plan, staff training, and how we will spend our 1% allotment on family engagement. These surveys will be given throughout the year to determine student needs, parent needs, and staff needs. The survey results will be compiled and reviewed by the family engagement team, school council and the leadership team at KPS to formulate the family engagement plan.
- Community perception surveys from the district level will be disaggregated by school and used to make decisions specific to Kinchafoonee Primary School's family engagement policy.

ANNUAL TITLE I MEETING

Kinchafoonee Primary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- After revisions from parent input and prior to November 1, the school will convene an annual Title 1 Meeting to inform parents of the school's participation in Title I and what this program means for them as related to our school improvement plan. Parents will be notified of the meeting using multiple means of communication such as ParentSquare, email, and social media. The school will review the LCSS and KPS parent and family engagement plans as well as the school-parent compact and parent's rights to know.

COMMUNICATIONS

Kinchafoonee Primary School will take the following actions to provide parents of participating children the following:

- The school will hold information sessions before the school year, as well as, throughout the year, at various times of the day to give parents information and gain input about Title 1 programs and dates of upcoming events. These meetings may be whole group

discussion, face to face, social media, school website, or breakout sessions from larger groups.

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. Opportunities for virtual meetings on Google Meet will be provided as needed.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:
    - The school will hold an annual Title 1 meeting during the first nine weeks of school.
    - The parent and family engagement policy and school-parent compact will be distributed to all parents at the annual Title 1 Open House during the first nine weeks of school.
    - The school improvement plan, compacts, and the family engagement policy will be posted on the school website for families who do not attend the annual Title 1 Meeting
    - Parents are invited to join and to attend the parent-teacher organization (PTO) meetings.
    - Parents are invited to join the school council.
    - Parents will be informed of the various means of communication that will be used by school personnel which includes, but is not limited to, email, phone calls, social media accounts, Parent Square, Google Classroom, and Infinite Campus.
    - Students enrolled from The Bridge will receive correspondences and invitations to parental/family involvement activities. The information will be sent to the faculty.

SCHOOL-PARENT COMPACT

Kinchafoonee Primary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- The parents, students, and staff of Kinchafoonee Primary School partnered together to develop this school-parent compact for achievement. Last Spring, teachers suggested home learning strategies, parents added input about the types of support they needed, and students told us what would help them learn. Parents are encouraged to attend annual revision meetings held each year to review the

compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the annual Title 1 parent surveys throughout the year that is also used as a tool to collect parent feedback regarding the current Title 1 programs and policies.

- A parent input meeting will be held for parents to discuss the school improvement plan, family engagement plan, and school-parent compact.
- The school will hold an annual Title 1 night during the first grading period to disseminate information and the school-parent compact.

RESERVATION OF FUNDS

Kinchafoonee Primary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

-The budget for the 1% of Title 1 funds reserved for parent and family engagement will be discussed during the informational session before school starts and during the Title 1 night. Parents will have the opportunity to present ideas to get other parents and families involved. The parents will have the opportunity to discuss how they would like the money spent. .

COORDINATION OF SERVICES

Kinchafoonee Primary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- All information received on federal, state, and local programs is sent through an IC blast email or Parent Square and posted on social media for the public.
- Business leaders and parents will be invited to join the school council by phone call or email.
- Local pre-K programs will be contacted to set up and disseminate information regarding parent nights and students visiting the school prior to the next school year.
- The counselor will coordinate services with our BackPack Blessings program and Lee County Family Connections. Free resources for parents are posted on the LCSS federal programs website at www.lee.k12.ga.us/content/federal-programs.
- The school will host family engagement activities to build family and staff partnerships. These activities will coordinate services with the business partners of the school.
- Any student enrolled in the Lee County School System who resides at the Bridge will have correspondence sent to the Bridge's facility.

BUILDING CAPACITY OF PARENTS

Kinchafoonee Primary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright privacy) and , as appropriate, to foster parent and family engagement.
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
    - The challenging Georgia Standards of Excellence
    - The State and local academic assessments including alternate assessments (GKIDS, Beacon, and local assessments)
    - The requirements of Title I, Part A
    - How to monitor their child's progress
    - How to work with educators to improve the achievement of their child
- The school will provide information about Title I programs in the school during the annual Title 1 Night.
- The school will host an open house before school begins with a focus on important information to be discussed among teachers and parents.
- The school will host a grade level orientation night within the first two weeks of school to discuss curriculum and grading with the parents.
- The forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet will be provided to the parents in a timely manner. This includes universal screening results, standards based report card grades and progressions, progress monitoring results (as applicable), unit assessment results for math and ELA.
- The school will provide parents with quarterly resources on how to support their children's academic needs at home.
- The school will foster family and school relationships through outreach events both during the school day and outside of the school day.

BUILDING CAPACITY OF SCHOOL STAFF

Kinchafoonee Primary School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Administration will emphasize the importance of positive relationships with families and ask that a positive phone call be made with their students' families within the first week of school.
- The school will educate teachers and staff on the importance of families and ways to assist parents in their children's education at least twice per semester.
    - Teachers will have access to training, webinars, and other online resources to assist with building their capacity to effectively work in partnership with families.
- Teachers, parents, and school counselors will work together to conduct effective parent-teacher team meetings as determined necessary by the teacher or parent.
- Teachers and staff will receive, at minimum, quarterly training on the importance of the school's Title 1 program, the need for positive partnerships between home and school, and means of fostering this positive partnership.
- Throughout the school year, we will ask for parent input on how to best work with parents as equal partners.

Kinchafoonee Primary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Arranging school meetings at a variety of times with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school. Virtual meetings will be considered on an as needed basis.
- Developing appropriate roles for community-based organizations and businesses in parent and family engagement activities.
- The school will work to reasonably provide support for any parent to engage in school activities by parent request and by offering input throughout the school year on the improvement of parent and family engagement programs.