

Green Friday Virtual Plan

- Staff will take part virtually in either Student Success Team Meetings, Data meetings, or building-level professional development. The principal will share the schedule.
- SPED and Title will take part in either Student Success Team Meetings, Data meetings, or building-level professional development.
- Guidance Office staff will take part in either Student Success Team Meetings, Data meetings, or building-level professional development.
- Instructional Coaches will take part in either Student Success Team Meetings, Data meetings, or building-level professional development.
- Secretaries and Clerks will be paid for hours worked virtually. Any hours exceeding three hours in a workday will constitute a full Green Friday. Please email your principal and District Payroll Specialist as to what hours you have worked.
- Nurses and Nurse clerks will participate in training as determined by a collegial group in conjunction with the Office of Special Services Director.
- Library staff and Paras who regularly work on Green Fridays will be assigned training by the principal. Any hours exceeding three hours in a workday will constitute a full Green Friday. Please email your principal and District Payroll Specialist as to what hours you have worked.
- Custodians will report to work if roads are open. If state or county-maintained highways and roads are open, employees are responsible for being at work. A PTO day must be taken if public roads are open and the employee chooses not to travel.
- All bus drivers and bus paras scheduled to drive/ride a Friday route will be compensated for their regular schedule should school be converted to a Green Friday Virtual plan.