

22 July 2026

Our Ref: PSG/MTT/End of Term 6 Letter

Dear Parents and Carers,

Re: End of Term 6

As we come to the end of another successful school year, we would like to thank you for your continued support. Working in partnership with our families enables us to provide the best possible environment for our young people to learn, thrive and achieve.

As we look ahead to the new academic year, we would like to make you aware of a couple of updates to our school policies following recent changes to legislation, along with some information about the start of term arrangements.

Mobile Phones

The recently introduced Children's Wellbeing and Schools Act 2026 has made mobile phone bans in schools legally enforceable. Following this change in legislation, our school will be introducing an 'In School, Out of Sight' mobile phone policy from the start of the new academic year.

We recognise that many families wish their child to carry a mobile phone for travel to and from school. Students may continue to bring a phone with them; however, once they enter the school site, it must be **switched off or on silent and kept out of sight for the entirety of the school day**. Any student found using a mobile phone during the school day will receive a sanction in line with our new graduated strike system. For a first strike, the student will be required to hand over their phone, which must then be collected from the academy by a parent or carer.

Further details of the consequences at each stage will be published in our updated Behaviour and Mobile Phone Policies.



Uniform

A full uniform list can be seen below.

- **School trousers** – Starting from September 2026 school trousers will no longer be required to have the TBHA logo on them. Students will be expected to wear dark grey (charcoal) school trousers, commonly found in supermarket own brand clothing labels. No jeans, leggings, jeggings or tracksuit bottoms are permitted. School trousers with the TBHA logo can still be worn.
- **PE Polo Shirt** – Following feedback from students, we are continuing with the phased introduction of the navy blue TBHA PE polo shirt. The current white version may continue to be worn until September 2027.
- **PE shorts** – all students are expected to wear navy/black loose-fitting mid-thigh to knee length shorts for all PE lessons. **Skorts are no longer permitted.**

We appreciate your support in reinforcing these changes with your child before they return in September. We are currently updating our policies, which will be published at the beginning of September.

Pre-loved uniform sale

On Tuesday 1st September, we will be holding a pre-loved uniform sale at 3.30 pm. All money raised will go towards supporting the school's PTA.

Start of Term

As part of our move to Sussex Learning Trust, the school is currently undergoing a digital migration. As a result, our telephone system will not be available on Tuesday 1st September. We apologise for any inconvenience and appreciate your patience while staff become familiar with the new systems.

We look forward to welcoming Year 7 and Year 11 students on Thursday 3rd September. Year 7 students should arrive on site by 8.25 am, while Year 11 students should arrive at 11.00 am, ready for breaktime. All other students will return on Friday 4th September.

Please also note that, as part of our updated arrangements for next academic year, the school gates will open at 8.20 am.

Thank you for your continued support. We wish you all a restful and enjoyable break.

Yours faithfully,

The Burgess Hill Academy

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2026-2027 Uniform and Equipment

Equipment Required

All students are expected to bring the following equipment to school each day:

- 2 x Pen (Black/Blue)
- 2 x Pencil
- 1 x Green Pen
- 1 x glue stick
- Highlighters
- Pencil Sharpener
- Ruler (30cm)
- Rubber
- Compass
- Protractor or angle measure
- Scientific calculator (We recommend students have the Casio FX-85GTCW)
- Sketching pencils (containing 2H, HB, 2B, 4B, 6B)

Our Academy Uniform

Uniform

- The Burgess Hill Academy blazer*
- Plain white shirt
- Dark grey (charcoal) school trousers, The Burgess Hill Academy shorts* or The Burgess Hill Academy skirt*
- The Burgess Hill Academy tie* must be worn at waist length, clearly displaying the academy emblem
- Plain black footwear. No other colour is permitted on the footwear, including logos or laces

Optional Uniform

- The Burgess Hill Academy navy jumper*

PE Kit

- The Burgess Hill Academy navy-blue sweatshirt or navy-blue quarter-zip top*
- The Burgess Hill Academy blue polo shirt*. The Burgess Hill Academy white polo shirt may be worn until September 2027
- Navy or black, loose-fitting, mid-thigh to knee-length shorts. Skorts are not permitted.
- Cuffed tracksuit bottoms and/or track, stadium or training pants
- Sports trainers

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Optional PE Kit

- Navy or black, loose-fitting tracksuit bottoms
- Navy socks
- Black or navy sports leggings to be worn under navy or black, loose-fitting, knee-length shorts for trampolining, gymnastics or cheer only
- Long-sleeved navy polo shirt, sweatshirt and/or lightweight rain jacket
- Navy base layer or modesty top with longer sleeves

*In the interests of consistency and ensuring that the appearance of the uniform remains one of smartness rather than fashion, these items will display The Burgess Hill Academy logo and will only be available through our registered suppliers.

Rules and Expectations

How to Wear Our Uniform

Students should wear their uniform with pride and keep it to the highest standard.

- Ankle warmers and accessories must not be worn over the uniform.
- Socks must be plain black or white and must not be worn over tights.
- Leggings must not be worn.
- Fashion sweatshirts or hoodies must not be worn inside the academy and, if seen, will be confiscated. ¹
- Shirts must be tucked in.
- Skirts must not be rolled up or altered in any way. ³

Hair

- Hair should be worn in a tidy manner.
- Hair should be tied back as appropriate for lessons and activities such as PE and science for health and safety reasons.
- When hair is tied back, it should be secured with an elastic hairband.

Make-up, Nails and Eyelashes

- Light, discreet and natural-looking make-up is optional. Heavy make-up is not allowed.
- Nails should be short and natural. False nails, acrylics and nail extensions are not permitted. ²
- Eyelashes should be natural. False eyelashes and eyelash extensions are not permitted. ²

Jewellery and Piercings

- Jewellery is limited to one pair of stud earrings and one nose stud. No other piercings or hoops, rings, bracelets and necklaces are permitted and will be confiscated. ¹
- Students will be asked to remove piercings for lessons and activities such as PE. They must not tape them or request to keep them in because they are within a six-week healing period. ¹

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- ¹. If this item is seen within the academy it will be confiscated. Parents/ carers will be able to collect this from school.
- ². If this item is seen within the academy the student will be asked to remove it. Should this not be possible, parents/ carers will be contacted and asked to collect the student for these to be professionally removed and the student will be placed out of circulation.
- ³. If a student's skirt is rolled-up, the student will receive one strike (recorded on Class Charts). Should a student receive 5 strikes they will not be allowed to wear a skirt in school.

