RELATIONS WITH PARENT ORGANIZATIONS
GE (REGULATION)
CONTACT: CHIEF OF STAFF AND COMMUNICATIONS

ORGANIZATIONS AND CLUBS

Parent organizations and booster clubs may be formed to promote the school program or to complement a particular student group or activity, with the approval of the campus principal.

Each organization must submit the following to the campus principal for approval:

1. The governing documents of the organization
2. A list of all activities and fundraisers, annually
3. The budget of the organization, annually

Such organizations must agree to abide by all applicable UIL, District, and campus rules.

LIAISON

The faculty sponsor of a student group will serve as the liaison between any organization formed in connection with that student group and the District. If no specific student group is involved, the principal will serve as the liaison.

FUNDRAISING ACTIVITIES

Parent organizations or booster clubs that conduct fundraising activities must submit to the principal. or designee, a monthly report containing the following information:

1. Purpose of the fundraising
2. Type of activity
3. Dates and times of the activity
4. Name of the person who is responsible for handling the money
5. Name of the sponsoring organization and representative
6. Estimated amount of money raised or to be raised

BOOSTER CLUBS

District booster clubs will:

1. Coordinate all activities with the principal or designee
2. Be voluntary and support student activities of the school
3. Use school facilities only with the prior approval by the principal or designee
4. Not attempt to influence District employees in the administration of duties
5. Comply with administrative regulations, Board policy, and any applicable UIL rules when offering money or gifts to the District
6. Pay all taxes and other debts incurred by the organization

7. Provide evidence of adequate insurance coverage for activities conducted on school premises. The District cannot provide insurance coverage for the booster club.
8. Submit to an audit and/or supply copies of its audited financial statements to the Superintendent, or designee. annually, as requested
9. Assume liability for any and all personal injuries or property damage arising from their activities
10. Treat all students, staff, parents, and stakeholders with respect

Approved – May 2026