VOLUNTEERS AND CHAPERONES:

COMPLETION
required prior to participation in school activities and trips.

Vector Solutions Instructions – Byram Township Public Schools

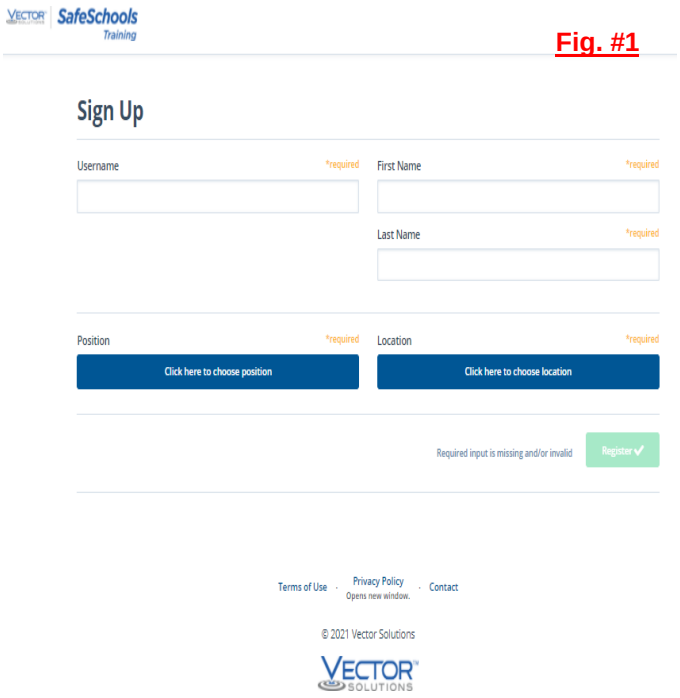
IMPORTANT: Please note that Google or Firefox may work better than Internet Explorer as your browser for SafeSchools.

Byram Township Public Schools uses Vector Solutions online safety training program to train professional and support staff, as well as volunteers on school-related safety issues. Vector Solutions offers training in all facets of school safety issues, and its compliance management system tracks all the training for the district, allowing us to easily demonstrate state and federal compliance with safety mandates.

In order to complete the online training modules, you will need to register yourself into the Vector Solutions system:

https://byramschools-nj.safeschools.com/register/ceea0c73< Click on this link or enter it into your browser and you will be taken to the registration page (see **Fig. #1**) where you will enter information, including a username (to log in to the system moving forward). *Please use your first initial and last name as your username (e.g.,"JSMITH" for Joe Smith)! If that username is already taken, try adding a number at the end (e.g. "JSMITH2").*

Fig. #1



For your **position,** please click on the > arrow to the left of "Volunteers." This will open a list, where you should choose the position of "Volunteer" by clicking on it. You must then confirm your choice by clicking on the bar at the bottom of the screen. Next, select your **location** (Byram Lakes, Byram Intermediate, or both). All volunteers wth complete training can volunteer in both buildings.

NOTE: It is very important that you select the correct position and location, since different positions require different training modules to be completed! ***PLEASE ADD AN EMAIL TO RECEIVE NOTIFICATIONS!***

Click on the **REGISTER** button to bring you to the following message, where you will find a link to your training modules:



Once you advance to your training page, you will see a list of courses assigned to you. To begin a course, click on the title and follow the prompts. You must complete all sections of a course and pass the quiz. You do not have to take all the courses in one sitting (or complete any course in one sitting). The system will remember where you left off and allow you to pick up again at that point. It is **not** necessary to print your certificates; we will run periodic reports.

To return to Vector Solutions after registering and logging out, click on the link below or enter it into your browser to log in with your username: https://byramschools-nj.safeschools.com/training/home

Please do NOT register more than once! Registering more than once will result in multiple profiles, which will negatively impact reports.

If you have any questions, please contact **Katrina Thompson at**

thompson.katrina@byramschools.org

IMPORTANT! Vector Solutions training must be completed and you must be Board approved before you may volunteer

Thank you for your help in making Byram Township Public Schools a safer place!