

Minutes of Maple Valley School Board

Meeting: Regular

Location: Tower City, ND

When: July 15, 2026

Present: Joey Bata, Dustin Theurer, Megan McKay, Amanda Olauson, Megan Pfeifer, Sara Zaun, Jennifer Koller

Absent: George Richman, Bryce Kasowski

Attending: Daniel Larson, Cassandra Preston

1. Call to Order: 6:00 pm by Business Manager, Cassandra Preston.
 - a. Board President Nominations: Joey Bata nominated by S. Zaun.
New 2026-2027 Board President is Joey Bata. MCU.
2. Establish New Board for 2026-2027
 - a. Call for nominations for Vice President: Megan McKay nominated by A. Olauson.
New 2026-2027 Board Vice President is Megan McKay. MCU.
3. Additions to the Agenda – none.
4. Approval of Minutes:
A motion was made by M. McKay and seconded by D. Theurer to approve the minutes for the 6/22/26 Canvassing and Regular Board minutes. MCU.
5. Approval of Bills:
A motion was made by D. Theurer and seconded by J. Koller to approve the payment of bills as presented. MCU.

ACME TOOLS - FARGO 99.99, ACT 582.00, ADVANCED BUSINESS METHODS 3,002.39, AMAZON 786.35, APPLE INC. 2,739.00, ARNTSON STEWART WEGNER PC 500.00, BAASCH, LAUREN 31.75, BATA, JOSEPH 208.80, BEK 232.12, BEST BUY 2,799.93, BLUE BEACON 67.50, BOYD, CONNIE 228.70, BUDGET BURGER 55.31, CINTAS CORPORATION 710.16, COMBS, JODI 228.70, CRIMINAL RECORDS SECTION 200.00, DAKOTA ROSE 352.13, DISRUD, MORGAN 31.75, DOCU SHRED INC 64.77, DOLLAR GENERAL STORE VC 26.34, EDUTECH 20.00, GOPHER 1,099.00, GRAINGER, 118.86, GRONDAHL RECREATION INC 12,435.00, HANDY HOME & HARDWARE 10.78, HANK'S SPECIALTIES 164.39, HAPPY VALLEY TREE FARM 130.00, HAROLD ROTUNDA CPA 3,400.00, HIRSHFIELD'S FARGO 231.51, HOOD GUYS 945.00, JENNIFER KOLLER 516.78, K-LOG INC 9,263.20, KASOWSKI T&S 3,513.65, LEEVERS 164.77, McGuire, Angela 262.03, MCKAY, MEGAN 605.96, MENARDS 4,236.63, MOTTER, MACKENZIE 30.00, NELSON, RHONDA 642.49, NENOW, HANNAH 30.00, NORTH DAKOTA EDU SERVICE COOP 200.00, NDSBA 3,738.92, OLAUSON, AMANDA 456.90, OpenAI OpCo, LLC 20.00, OTTERTAIL POWER COMPANY 3,756.39, PARKLAND 7,173.25, RAPTOR TECHNOLOGIES 695.00, ROBERT GIBB & SONS, INC. 842.00, SAMS CLUB / SYNCHRONY BANK 3,835.98, SANFORD HEALTH OCCUPATIONAL 223.00, SCHOOLSIN 5,277.80, SECRETARY OF STATE 15.00, SHEYENNE VALLEY SP. ED. 10,922.78, SPHERO 1,815.79, STEIN'S INC. 93.00, TIM'S PLUMBING 280.00, UNITI 52.30, US POSTAL SERVICE 474.00, VALLEY OFFICEWORKS 34.40, VILLAGE FAMILY SERVICE 1,333.00, WENDEL, DAN 296.38, WEX HEALTH INC 70.00, WILD PRAIRIE BAKERY 21.63, XCEL ENERGY 125.39, ZAUN, SARA 272.75, **GRAND TOTAL 92,793.40**

6. Approval of Accounts – General, Activity, Lunch

A motion was made by J. Koller and seconded by A. Olauson to approve the General Fund, Activities, and Hot Lunch accounts as presented. MCU.

7. Reports:

- a. Superintendent: Report given bus updates, enrollment at 241 currently, two new families moved into the district – Tower City (2 children) and Fingal (4 children), and the Preschool program currently at 9 students, Mrs. Nelson (Meyer) and Mr. Larson will be representing the Best In Class Program in Bismarck at the end of August. The locker room project is to finish up this summer, classroom walls have been fixed.
 - i. Upcoming dates:
 - 1. August 11 – New Teacher Training/Mentorship
 - 2. August 12 – Registration Help Day (10am-7pm) - Online Registration opens in early August and this day is available for anyone who needs help creating their account in Infinite Campus and registering their students.
 - 3. August 19 – Back to School Night – Taco bout a Great Year theme
- Technology updates: Learning Management System switching from Canvas to Infinite Campus and printer updates.
- Grant updates: Community Betterment Grant – Thank you to Deputy Lock and Lindsey Johnson for applying for this grant to add to our classroom safety. The \$4,700 will be put towards adding bolts to go into the floor in classrooms to secure the doors from being opened during lockdown situations.
- b. High School Principal: No report at this time.
- c. Elementary Principal: No report at this time.
- d. Athletic Director: Information shared on behalf of Athletic Director: Current Coaching openings: 2 JH Football, 1 Asst. Track, SADD Advisor, Asst Boys Basketball.
- e. SRO: No report at this time.
- f. Career and Tech Center: Director resigned last month and received one applicant as of last friday.
- g. President: No report at this time.
- h. School Board / Committees: NDSBA Convention information provided.

8. Public Comment

- a. No public comment.

9. Old Business

- a. No old Business

10. New Business

- a. Designate Authorized Representative for Federal & State Programs and Grants for District.

A motion was made by D. Theurer and seconded by J. Koller for Maple Valley School District to approve the authorization of the District Representative, Daniel Larson, as the authorized representative for the following federal programs: Title I, Title II, Title IV, Transfer funds and School Food Service. MCU

- b. Designate Section 504 Coordinator, Title IX Coordinator, and Institutional Authority for School Immunization Law-NDCC-section 23-07-17.1.

A motion was made by D. Theurer and seconded by J. Koller to approve Daniel Larson as the Section 504 Coordinator, Title IX Coordinator, and Institutional Authority for School Immunization Law-NDCC 23-07-17.1. MCU

- c. Designate the Foster Care and Homeless Liaison

A motion was made by A. Olauson and seconded by M. McKay to approve and designate Jodi Combs as the Foster Care and Homeless Liaison. MCU

- d. Appoint Committees for 2026-2027

Committee	2025-2026	2026-2027
Board Policy	Jennifer Koller Amanda Olauson Sara Zaun	Jennifer Koller Amanda Olauson Sara Zaun Megan Pfeifer
Building/Grounds	Joey Bata Bryce Kasowski George Richman Dan Wendel	Joey Bata Bryce Kasowski George Richman Dustin Theurer
CO-OP/Activities	Megan McKay George Richman Dustin Theurer	Megan McKay George Richman Dustin Theurer
Curriculum	Jennifer Koller Megan McKay Amanda Olauson Sara Zaun	Jennifer Koller Megan McKay Amanda Olauson Sara Zaun
Finance	Amanda Olauson George Richman Dustin Theurer	Amanda Olauson George Richman Dustin Theurer
Hiring/Personnel	Jennifer Koller Amanda Olauson Dustin Theurer Sara Zaun	Jennifer Koller Amanda Olauson Dustin Theurer Sara Zaun
Interior Design	Joey Bata Megan McKay Amanda Olauson Dustin Theurer	Joey Bata Megan McKay Amanda Olauson Dustin Theurer
Negotiations <i>*2027 is a negotiating year for Teachers.</i>	Joey Bata Jennifer Koller Megan McKay Amanda Olauson	Joey Bata Jennifer Koller Megan McKay Amanda Olauson
Technology/Website	Megan McKay Dustin Theurer Sara Zaun	Megan McKay Sara Zaun Megan Pfeifer
Vocational Ed (1)	Megan McKay Dustin Theurer (backup)	Megan McKay Dustin Theurer (backup)

e. Set Date, Time, and Location of Regular School Board Meetings.

Date	Time	Meeting
Wednesday, August 12 th	6:00PM	Regular Meeting – Registration Day
Wednesday, September 9 th	6:00PM	Budget Tax Hearing - Regular Meeting to follow
Wednesday, October 7 th	6:00PM	Regular Meeting
Wednesday, November 4 th	6:00PM	Regular Meeting
Wednesday, December 9 th	6:00PM	Regular Meeting
Wednesday, January 13 th	6:00PM	Regular Meeting
Wednesday, February 3 rd	6:00PM	Regular Meeting
Wednesday, March 10 th	6:00PM	Regular Meeting
Wednesday, April 7 th	6:00PM	Regular Meeting
Wednesday, May 12 th	6:00PM	Regular Meeting
Monday, June 21 st	6:00PM	Canvassing Meeting – Regular Meeting to follow
Wednesday, July 14 th	6:00PM	Regular Meeting
**School Board Election Date: Tuesday, June 8th, 2027.		

f. Designate Official Newspaper NDCC 15.1-09-33(34)

A motion was made by D. Theurer and seconded by S. Zaun to approve the Board recommended Official Newspaper as Valley City Times Record. MCU.

g. Tuition Agreement

A motion was made by S. Zaun and seconded by M. McKay to approve the Tuition Agreement. MCU.

h. Coaching Agreement(s)

CO-OP Agreements (No motion required)

- Lauren Baasch – Assistant Speech Advisor
- Daniel Biggers – Head Boys Basketball Coach
- Alex Hoffmann – Head Baseball Coach
- Kelley Utt – JH Boys Basketball Coach
- Kelley Utt – JH Girls Basketball Coach

Maple Valley Coaches

- Cassidy Sanderson for FBLA Advisor
- Mackenzie Motter for 5/6 Elementary Volleyball Coach

A motion was made by A. Olauson and seconded by M. Pfeifer to approve the Maple Valley coaching agreements. MCU.

i. Handbook(s)

A motion was made by A. Olauson and seconded by S. Zaun to approve the Handbooks for Students for the 2026-2027 School Year. MCU.

j. Proposed Budget

The board reviewed the proposed budget. Currently waiting on Federal Title II allocations, tax valuations from Barnes and Cass County, and final adjustments to be made before finalizing 2026-2027 budget.

k. Fees

A recommendation was made to make Jr. High and Sr. High fees all \$35.00 and \$20.00 reduced pricing, added a Student Cap of \$70.00 and update the Family Cap to \$140.00 for the upcoming year to make online registration work for Infinite Campus.

A motion was made by J. Koller and seconded by M. Pfeifer to approve the updated fees for the 2026-2027 School Fees. MCU.

l. Year End Transfer(s)

Special Reserve – Special Reserve levy tax amounts are required to be transferred from General Fund to Special Reserve amount in the amount of \$91,725.92.

A recommendation from the Finance Committee was made to move half of Special Reserve funds to the General Fund to cover COAL loan and upcoming paving project in the amount of \$96,324.84.

A motion was made by D. Theurer and seconded by A. Olauson to approve the transfer of \$96,324.84 from the Special Reserve accounts to the General Fund to cover payments. MCU.

Hot Lunch – A recommendation from the Finance Committee was made to move \$41,278.37 from the Hot Lunch account to General Fund to help cover kitchen salary costs.

A motion was made by D. Theurer and seconded by J. Koller to approve the transfer of \$41,278.37 from the Hot Lunch account to General Fund to help cover kitchen salary costs. MCU.

m. Budget Meeting – Date, Time, Location

Per Century Code: NDCC 40-40-06 No earlier than Sept. 7th nor later than Oct. 7th Purpose of adopting the final budget and making the annual tax levy. This date/time/location is provided to our Cass County Auditor.

A motion was made by S. Zaun and seconded by A. Olauson to approve the date, time and location of the Annual Budget meeting for September 9th at 6:00PM in the school library before the regular board meeting. MCU.

11. Meetings to be scheduled:

i. None at this time

12. Adjournment at 7:17 PM. A motion to adjourn made by J. Koller and seconded by M. Pfeifer.
MCU

Business Manager: _____ date: _____

Board President: _____ date: _____