

Family Handbook



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Welcome!

Welcome to the Solana Beach School District Child Development Center. We are delighted that you and your child are joining our preschool community and hope your family enjoys being part of our program.

Parents and families play an important role in enriching the experiences we provide for children. We value your interest, involvement, and support and encourage open communication throughout the year. We value your feedback and partnership. If you have any questions or ideas you would like to share, please feel free to reach out to us at any time. We are always here to assist you.

We understand that choosing a preschool is an important decision and we are honored that you have selected the Solana Beach School District Child Development Center. Thank you for allowing us the opportunity to share in this special and important time in your child's life. We look forward to partnering with your family as your child learns, grows, and thrives.

Warmly,

The Child Development Center Team

Mission Statement

It is our mission to provide children with the opportunity to grow socially, emotionally, physically, and cognitively in a safe, secure, and inclusive environment.

Program Philosophy

We believe a superior preschool and childcare program is an essential part of family life in today's society. The Child Development Center is committed to providing services that support and contribute to the success and well-being of our families.

We believe children's experiences during the early childhood years influence the rest of their lives. Children in our program start wherever they are on the developmental continuum and they grow and learn at their own pace.

We believe that children learn best when they have the freedom to make choices. We provide children with opportunities for child-initiated, child-directed play with developmentally appropriate materials and activities. Our teachers facilitate learning by guiding, questioning, and assisting in developing skills.

We believe children deserve to be taught and cared for by adults who genuinely enjoy young children. Our staff respects and values each child for his or her uniqueness. We recognize that each child has individual strengths, needs, special interests, and life experiences.

Program Goals

The Child Development Center wants each child to:

- Develop a positive self-image and feel safe, secure, and successful in an inclusive learning environment.
- Develop good communication skills and learn to effectively express their needs and feelings to other children and the teaching staff.
- Develop independence as well as good problem-solving and decision-making skills.
- Develop self-control, learn to take responsibility for their actions, and learn to make positive choices.
- Develop respect for all people and the needs and feelings of others. Develop good health and safety habits.
- Achieve their full potential socially, emotionally, physically, and intellectually.
- Have Fun!

CDC's Relationship to the Solana Beach School District

The Child Development Center operates under the authority of the Solana Beach School District Board of Trustees. CDC was established in 1980 and is a fee-based program. CDC staff members are School District employees.

Licensing Requirements and Inspections

The Child Development Center is licensed and regularly inspected by the California Department of Social Services, Child Care Licensing Division. Our program operates in compliance with all applicable state regulations and licensing requirements established for all licensed child care centers in California.

We are committed to providing a safe, healthy, and nurturing environment for all children in our care and adhere to all state guidelines regarding health, safety, staffing, supervision, and program operations.

If you have questions regarding licensing requirements or would like additional information, please speak with office staff or visit their website at:
www.cdss.ca.gov/inforesources/child-care-licensing.

Program Curriculum

CDC has developed its curriculum based on the principles of Developmentally Appropriate Practice and the California Preschool Learning Foundations. Our program is designed to support each child's individual growth and development through meaningful, engaging, and age-appropriate learning experiences.

The preschool program incorporates Benchmark's Ready to Advance curriculum, Learning Without Tears handwriting curriculum, and Second Step social-emotional learning curriculum. These research based programs provide a strong foundation for kindergarten readiness while fostering a love of learning.

Our teachers plan activities that promote the development of the whole child, with a focus on social, emotional, cognitive, language, and physical growth. Children are encouraged to explore, discover, create, and problem solve through hands-on experiences and play-based learning. Opportunities for creative expression are integrated throughout the day through art, music, movement, dramatic play, and sensory experiences.

A daily schedule is posted in each classroom to provide consistency and structure while allowing flexibility to meet the needs and interests of the children.

Enrollment Policy

CDC is committed to providing a welcoming, inclusive, and non-discriminatory environment for all children and families. We value diversity and respect the unique backgrounds, cultures, and beliefs of each family we serve.

Children are accepted into the program on a tentative basis, pending a determination that the program is appropriate for the child's needs and that the child is able to successfully adjust to the preschool environment.

Enrollment applications are processed in the order they are received. Priority enrollment is given to:

- Siblings of children currently enrolled in the program
- District staff members

Before a child may begin attending the program, parents/guardians must:

- Complete the online registration process
- Provide the Child Development Center with an up-to-date California Required Immunization Record
- Submit a completed Physician's Report signed by the child's pediatrician within the last 12 months

Toilet Training Requirement for Preschool and Pre-K: Children enrolled in the preschool and Pre-K programs must be fully toilet trained prior to enrollment. Children who are still wearing diapers or Pull-Ups or children demonstrating inconsistent toileting success are not considered fully toilet trained.

The Child Development Center considers a child fully toilet trained when they can independently:

- Recognize the need to use the toilet
- Initiate going to the restroom without prompting
- Arrive at the restroom in time
- Pull down and pull up their clothing
- Use the toilet successfully
- Wipe themselves appropriately
- Wash their hands thoroughly after using the restroom

Children should be able to complete the toileting process independently with minimal adult assistance. We are always here to help, when needed.

Helping Your Child Adjust to Preschool

Starting preschool is an exciting milestone, but it can also be an adjustment for both children and parents. The following tips can help make the transition smoother:

- Be patient and consistent. Separation is a normal part of the preschool experience and every child adjusts at their own pace. Consistent arrival times and goodbye routines help children feel secure and confident.
- Arrive on time. CDC's learning part of the day begins promptly at 9:00am. Children who arrive with their classmates often feel more comfortable joining activities, making friends, and learning classroom routines.
- Allow plenty of time in the morning. A calm, unrushed start to the day helps children arrive feeling relaxed and ready to learn.

- Encourage independence. Let your child participate in simple morning tasks, such as helping pack their lunch or backpack.
- Say goodbye and leave confidently. Always let your child know when you are leaving and when you will return. A brief, positive goodbye is usually easier for both children and parents than a prolonged departure. **Never leave school without saying goodbye to your child.**
- Trust the process. It is normal for some children to cry or feel uncertain when separating from their families. Our staff provides comfort, support, and reassurance while helping children develop confidence and independence.
- Communicate with us. We want your child to have a positive preschool experience. If you have questions or concerns, please speak with your child's teacher or the CDC office. We are here to support your family.

If you would like an update after drop-off, please feel free to call the center: (858)794-7160.

Program fees

A non-refundable registration fee of \$200 is due at the time an application is submitted. An annual re-registration fee of \$35 is required each year to maintain enrollment. Registration fees are non-refundable and are not applied toward tuition.

When a child withdraws from the program the following requirements must be met:

- Give a minimum two week written notice of withdrawal in your online account
- All tuition and other fees paid in full

Monthly Tuition Payments: Tuition statements are emailed during the first week of each month and payment is due by the 15th of the month. All fees will be charged through the payment method established during the registration process.

Families are responsible for ensuring that tuition is paid on time, even if a statement is not received. If you do not receive your monthly statement via the primary account holders email, please contact the CDC office to verify your balance.

Late Payments: A late payment fee will be assessed for accounts not paid by the 15th of the month.

Accounts with an outstanding balance at the end of the month may be referred to a collection agency. Child care services may be suspended until the account balance is paid in full and the account is brought current.

Late Pickup Fees: A fee of \$40 for every 15 minutes, or any portion of 15 minutes, will be charged for children picked up after their scheduled pick-up time. Late fees will be added to the family's account.

Holidays and Absent Days

Please refer to the current CDC Student Calendar for program schedules, holiday closures, and school breaks.

Tuition is based on your child's enrolled schedule rather than attendance. Therefore, no refunds, credits, or substitute days will be provided for absences due to illness, vacation, appointments, or other reasons.

If your child will be absent from school, please notify the CDC office as soon as possible.

Schedule Changes

Schedule change requests may be submitted through the online registration system. All requests are subject to space availability, as classrooms operate at full capacity.

Approved schedule changes will be confirmed via email. If approved, schedule changes will take effect on the first day of the month.

Sign-In/Sign-Out Procedures and Authorized Pick-Up

Each child must be signed in and out daily by a parent/guardian or authorized adult using a full legal signature. Initials are not permitted. **Children are not allowed to use the iPads under any circumstances.** Failure to properly sign your child in or out will result in a charge for a full day of care.

At drop-off and pick-up, parents/guardians must make direct contact with a staff member to confirm the child's arrival or departure. Children may never be left unattended in a classroom or on the playground.

Children will only be released to a parent/guardian or to individuals listed on the child's authorized pick-up list. No child will be released to anyone under the age of 18.

In accordance with state licensing requirements, a valid photo ID must be presented when the pick-up person is not known to staff. All families are asked to be prepared to show identification at any time.

If someone other than a parent/guardian will be picking up your child, prior authorization must be submitted through the online system. Without advance notice and authorization, your child will not be released.

Emergency contact information must be kept current at all times. If a parent/guardian cannot be reached, emergency contacts will be called in the order listed.

Custody Arrangements

Please note that the CDC remains neutral in all child custody matters. We only provide records or center access to individuals with verified legal custody, or in direct response to a court subpoena. If a custody agreement is in place, a current copy signed by a judge must be kept on file with our office.

Dressing for Preschool Success

A typical day at school is packed with adventure, including vigorous outdoor play, water and sand fun, and wonderfully messy art projects. We want your child to fully dive into these experiences without worrying about keeping their clothes clean.

To help us keep your child safe and comfortable, please follow these clothing guidelines:

- **Clothing:** Dress your child in simple, durable, and washable clothes. Please avoid complicated fastenings (like tricky belts or overalls) so they can navigate bathroom breaks independently.
- **Footwear for Safety:** Running, climbing, and jumping require sturdy shoes. Tennis shoes or other closed-toe shoes are recommended. Please consider leaving flip-flops, Crocs, and dress-up shoes at home, as they easily slip off and cause playground accidents.
- **Extra Clothes:** Please send a full backup set of clothes (underwear, socks, shirt, and pants) in a labeled, sealed Ziploc bag to leave in your child's cubby. We also highly recommend keeping an extra sweater or jacket, as the weather can change quickly.

Please Label Everything! Every year, our lost-and-found overflows with beautiful jackets and sweaters that we can't return because they lack a name. Child Care Licensing requires that all personal items such as clothing, bedding, backpacks, lunchboxes, water bottles, and shared items be labeled with your child's name.

Toys from Home

To help maintain a safe, focused, and inclusive learning environment, the center requests that children do not bring personal toys from home to school. Sharing personal items can be developmentally challenging for young children, and toys brought from home are frequently subject to loss or damage.

The school is fully equipped with a wide variety of fun, age-appropriate, and educational materials for all students to enjoy. If your child requires a specific comfort item (such as a small lovey) for reassurance or during rest time, please consult with your child's teacher to arrange appropriate guidelines.

Illness and Exclusion Policy

It is common for young children to experience more frequent illness when first entering a preschool environment. Because the health and well-being of all children is a top priority, we will send home any child who shows obvious signs of illness.

If your child is diagnosed with a contagious illness (e.g., strep throat), please notify us immediately so we can inform other parents and take appropriate precautions.

Your child will be excluded from care if they exhibit any of the following symptoms or conditions:

- Fever of 100°F or higher
- Nausea and/or vomiting
- Diarrhea
- Body rash accompanied by a fever
- Hand, Foot, and Mouth Disease with fluid-filled sores
- Sore throat with fever and swollen glands
- Severe or persistent coughing
- Fifth Disease
- Signs of conjunctivitis (pink eye)
- Lice
- Unusual fatigue, irritability, lethargy, continuous crying, or need for care that compromises the health and safety of others
- Inability to comfortably participate in regular classroom activities

If your child shows signs of illness while at school:

- They will be kept comfortable and separated from the other children
- You will be contacted to pick up your child
- Sick children must be picked up within one hour of notification. If a parent is unavailable, an authorized emergency contact must pick up within the hour

A child who has been ill or sent home must meet all of the following criteria before returning:

- Children sent home sick from school must be out for at least the next full day. For example, if your child is sent home with a fever on Tuesday, the earliest they can return is Thursday.
- Fever-free for at least 24 hours without the use of medication (temperature below 99°F)
- Vomiting and diarrhea remain home for at least 24 hours after the last episode; child must be on a regular diet and have normal bowel movements before returning
- Able to participate in regular classroom activities
- If on antibiotics for a contagious illness, they must be on medication for at least 24 hours before returning
- Children must be completely lice and nit free to return head check

- **All children who are sent home for illness must have a health check performed by the office before re-admittance**

A note about casts, stitches, and stabilization devices: If your child is in a cast, has stitches, or a stabilization device, we will do our best to accommodate any restrictions. A note from a physician will be required that clearly states any limitation. Children who are restricted from sand play or contact with water will be redirected, but cannot be restricted from these activities per California State Licensing guidelines. The Child Development Center cannot be held responsible for any issues with sand or water coming in contact with the cast, stitches, or stabilization device.

Medication

Generally, CDC feels that a child requiring medication needs to be at home. However, we recognize that some illnesses (such as ear infections) require medication to be given over a set period of days even after the child's symptoms have improved.

The Center will administer prescription medication under the following strict conditions:

- The parent must complete and sign the CDC's "Request to Give Medication Form" (available in the office), accompanied by a written physician authorization. No medication will be administered without both signatures, without exception.
- The medication must be unexpired and in its original container. The label must clearly display the child's name, physician's name, date, correct dosage, and administration times.

Hand-to-Hand Delivery Required: For the safety of all students, all medications must be handed directly to a staff member upon arrival. Medication, including vitamins and over-the-counter remedies, must never be left in a child's backpack, lunchbox, or cubby.

Application of topical medications (including over the counter products): A physician's note is required before we can apply any kind of topical medications or ointments to your child. This includes diaper rash ointment, eczema creams, lotions, chapstick, etc. All products must be handed to a staff member with the physician's note and a medical release form signed by the parent/guardian and must be clearly labeled with your child's first and last name.

Health and Safety Policies

Our primary goal is to provide a safe and secure environment for all children. Because active and energetic children learn through play, minor bumps and scrapes can happen. Here is how we handle medical situations and campus safety:

First Aid & Medical Emergencies:

- **Minor Injuries:** Treated with soap, water, ice, Band-Aids, and plenty of TLC. You will receive a written accident report at the end of the day.

- **Serious Illness or Accidents:** We will attempt to reach you immediately. If we cannot reach a parent, we will contact your child's physician. If the physician is unavailable, your child will be taken to Scripps Hospital in Encinitas.
- **Life-Threatening Situations:** 911 will be called immediately, followed by an immediate call to the parents.

Safety Preparedness

The safety of your children is our highest priority. To ensure our students and staff are always prepared, the CDC holds monthly safety drills, including fire, earthquake, and lockdown drills, on a rotating basis.

Our Safety Readiness:

- **Fully Certified Staff:** The entire CDC staff is professionally certified in First Aid, CPR, Epi-Pen administration, and disaster preparedness.
- **Equipped Classrooms:** Each classroom is outfitted with a dedicated emergency backpack and a two-way radio. Official evacuation plans are clearly posted in every room.
- **Emergency Supplies:** In the event of a major emergency, we have a comprehensive plan and ample supplies on hand to care for your children until an authorized adult is able to come for them.
- **Dedicated Care:** Our staff will remain with the children until every single child has been safely picked up by an authorized adult.

Important Guidelines for Parents:

- **No Drop-Offs During Drills:** For safety and accountability, drop-offs are not permitted while a drill is actively in progress. If you arrive during a drill, please wait patiently outside or in your car until it concludes.
- **How You Can Help in an Emergency:** It is entirely natural to want to call the center for updates, but we kindly ask that you refrain from calling in an emergency. Our staff needs to focus 100% of their attention on the children's safety and our phone lines must remain clear for first responders. We promise to communicate with families through a phone call or another form of communication the moment we are safely able to.

Campus Rules & Safety Guidelines

- **We are a Strict "Nut-Free" School:** Due to severe, life threatening allergies, nuts, nut butters, and any nut products are not allowed at the CDC.
 - Do not pack peanuts or nuts of any kind in lunches (even a single fallen nut can be disastrous for an allergic child).
 - Do not pack candy of any kind.
 - If packing things such as Lunchables, please check it and remove any included candy, as it may contain trace nuts.

- **Security Gates:** All gate latches and security devices must be used at all times. We teach children that only adults are allowed to open gates.
- **iPad Usage:** Children are not allowed to use the iPads under any circumstances.
- **Constant Adult Supervision:** Children (including younger and older siblings) must be supervised at all times. Please keep your child by your side during drop-off and pick-up. Do not let them run ahead to the car, the office, or enter a classroom alone for their belongings.
- **After Sign-Out:** Once you sign your child out for the day, they are no longer the CDC's legal responsibility. Please keep them close so our staff can remain fully focused on the children still under our direct supervision.
- **Keep Emergency Info Current:** It is critical that we can reach you if your child becomes ill. Please update your online account immediately if you move, change your phone number, or update your email address.
- **No Dogs on Campus:** For the safety and comfort of all families, please leave your dogs at home or safely in your vehicle.
- **Mandated Reporting & Vehicle Safety:** CDC staff are legally mandated reporters trained to recognize suspected child abuse or endangerment. Never leave children unattended in vehicles. The CDC is legally required to report any such incidents to the Sheriff's Department or Child Protective Services.
- **Restroom Use:** Classroom and playground restrooms are strictly for children. Adult restrooms are located around campus, please see a staff member for directions if you need to use the restroom.

Snacks and Lunch

CDC provides a nutritious mid-morning and afternoon snack, which always includes items from at least two food groups. Snack menus are updated regularly and posted on the parent information boards in each classroom.

Lunch Guidelines (12:00 PM): Children bring their own lunch from home. To help us keep lunchtime safe and efficient, please keep the following in mind:

- **Temperature Control:** We are unable to refrigerate or heat lunches. Please use insulated lunch boxes, thermos containers, and ice packs to keep food at the desired temperature.
- **Allergy Reminder:** Please do not pack candy, peanut butter, or nuts of any kind in your child's lunch.
- **Foster Independence:** Please pack foods that are easy for your child to open on their own. Pre-opening tight packages, using easy-snap tupperware, or practicing with containers at home helps build their confidence and independence during mealtime.

It is very common for children to eat less than usual during the first few weeks of school—they are often simply too excited to finish eating and get to playtime! Once the novelty wears off, their normal appetite returns.

- **"Growing Foods" First:** We encourage children to eat their "growing foods" (proteins, fruits, and veggies) before moving on to other items in their lunch box. We love to use positive encouragement, telling them: "How old are you? Three? Great! Because you are already three, let's see you eat three bites of your growing food."
- **No Forcing:** The CDC cannot and does not ever force children to eat what they do not want to eat and food is never used as a punishment.
- **Leftovers Go Home:** Sometimes, children will try to throw uneaten food away because they don't want to disappoint you. If we see this, we ask them to pack it back into their lunchbox so you can see exactly what they ate. Please feel free to check in with your child's teachers if you have any concerns about their eating habits!

Birthdays

CDC is happy to help your child celebrate their birthday during our morning snack period. School celebrations are optional and parents/guardians are always welcome to join. If you wish to provide a birthday treat, you may bring items such as mini cupcakes, cookies, muffins, popsicles, ice cream cones, etc. Please notify the classroom teachers ahead of time so they can provide you with an accurate headcount for the treats. Teachers will present your child with a special birthday crown and lead the class in singing "Happy Birthday."

To protect the feelings of all children, invitations to private parties held away from school may not be distributed on campus. For smaller gatherings, parents are encouraged to utilize the classroom contact list, which includes phone numbers and email addresses for families who wish to share their information, so that invitations can be coordinated and emailed privately.

Rest Time

Children enrolled in our preschool and pre-k full-day program rest on cots each afternoon from 12:45 PM to 2:00 PM. Children enrolled in our Toddler Center full-day program rest from 12:30-2:30. We strive to make this a soothing, pleasant experience for everyone by playing quiet music and audio stories to help the children relax. Rest time is not optional.

California State Licensing Bedding Requirements:

To remain in compliance with state licensing laws, every child must have both a sheet and a blanket for their cot.

- **Toddler Center:** All bedding is provided and laundered on site, weekly.
- **Preschool and Pre-K, What to Send:** Twin-sized fitted or flat sheets work best, along with a standard-sized blanket.
- **Not Permitted:** Please do not send sleeping bags, extra-large blankets, or pillows of any kind. Because our storage space is limited, we cannot accommodate oversized items.
- **Comfort Items:** Children are welcome to bring a small stuffed animal to cuddle during rest time, if needed.

- **Preschool and Pre-K, Laundering:** All sheets and blankets are sent home at the end of each week to be laundered and returned on Monday.

Non-Sleepers: We understand that children don't always fall asleep. After resting quietly for 45 minutes, children who are still awake are offered a book to enjoy until rest time concludes.

School Rules and Guidance Policy

Our school rules are designed with safety in mind and apply equally to children, parents/guardians, and staff. At the Child Development Center, all children and adults are treated with dignity and respect.

We know that making mistakes is a normal, healthy part of the learning process. Learning to share, take turns, express feelings positively, understand others, and practice good manners are all core parts of a child's day.

Our guidance policy is tailored to each child's individual developmental age:

- **Proactive Redirection:** Staff anticipate potential conflicts and proactively redirect children to other activities when necessary.
- **Clear Boundaries:** We set clear, consistent limits and reinforce positive choices by teaching safety, care of property, and empathy for others.
- **Building Responsibility:** Children are given age-appropriate choices and decisions regarding their behavior, helping them learn to accept responsibility for their actions.

Parent & Staff Boundaries:

- **Staff-Led Resolution:** Only CDC staff members will handle discipline matters between children. It is never appropriate or permitted for a parent/guardian to confront or discipline another family's child.

School/Home Communication:

We do not report every minor, routine peer incident that occurs during a busy school day. However, we believe in a team effort when it comes to more serious behaviors:

- **The Power of Consistency:** If a serious behavioral challenge arises, you will be informed so we can address it together. Consistency between home and school is the quickest way to resolve challenging behaviors.
- **In-Classroom Resolution:** Teachers address behavior and relationship issues immediately. Depending on the situation, a child may receive a gentle verbal reminder or be redirected to a different activity for a short period.
- **Administrative Support:** If a child's safety or the safety of others is at risk, or if classroom strategies are unsuccessful, a Supervisor will step in, and the child may be temporarily removed from the classroom environment to cool down.

- **Official Documentation:** Major behavior issues will be documented on an "Unusual Incident" report, or we will reach out to schedule a parent-teacher conference to create a collaborative success plan.
- **Repeated Safety Concerns & Dismissal for the Day:** The physical and emotional safety of all children is our absolute priority. If a child exhibits repeated safety concerns or behaviors that pose an immediate risk to themselves or others, such as excessive hitting, throwing objects, or biting, the parent will be called to pick the child up immediately for the remainder of the day.

Please note: The CDC reserves the right to cancel a child's enrollment for any reason, at any time.

Body Privacy and Personal Boundaries:

At the CDC, we are committed to maintaining a safe, respectful, and protective environment for all children. Body curiosity is a completely normal part of early childhood development; however, it is a topic that must be consistently addressed both at school and at home.

We foster an environment that respects privacy by maintaining close adult supervision and actively teaching children about personal space and bodily autonomy. To ensure the comfort and safety of all students, we handle personal boundary challenges using the following steps:

- **First Incident:** In instances where a child exposes their private parts or asks another child to expose theirs, teachers will immediately intervene, give the child a clear warning regarding body privacy, and notify the parents so that home and school can align on the conversation.
- **Repeated Incidents:** If the behavior occurs again after a warning has been issued, the child will be sent home immediately for the day. The physical and emotional safety of every child in our care is our highest priority, and we appreciate your partnership in reinforcing these boundaries at home.

Please Tell Us About Your Child

No one knows your child better than you do! As parents, you are our most valuable resource. To help us provide the best care possible, we kindly ask that you keep us informed of any major events at home that might affect your child's feelings or behavior at school.

Examples of events to share might include:

- Extreme nightmares or disrupted sleep
- Frequent or unusual temper tantrums
- The serious illness or loss of a family member or beloved pet
- The birth of a new sibling
- A family separation

By sharing these transitions with us, you help us truly understand your child. Whether it is a joyful milestone or a difficult challenge, knowing what is happening at home allows us to wrap your child in extra love, patience, and attention when they need it most.

Please note: Any information you share with our staff will always be kept strictly confidential.

Parent/Guardian and Staff Campus Culture

At the Child Development Center , we are dedicated to partnering with you to help your child learn, grow, and thrive. To foster a safe, supportive, and positive environment on our campus, we require all parents, guardians, and visitors to adhere to this Campus Culture.

Our Shared Expectations:

- **Respectful Communication:** We invite you to join us in fostering open, polite, and positive interactions among all families, staff, and leadership.
- **Constructive Partnership:** We value direct and timely dialogue. If concerns or questions arise regarding school policies or experiences, please reach out to CDC leadership or staff so we can work together toward a positive resolution.
- **Protecting Our Community:** We rely on our partnership to maintain the privacy and confidentiality of all children and families, ensuring a safe and trusting space for everyone.

Our Community Commitments:

- **Commitment to Positive Communication:** We value a community built on trust. By choosing to speak kindly and directly rather than engaging in gossip or negative speculation, we protect the supportive atmosphere our children deserve.
- **Commitment to a Safe Environment:** We are committed to a campus free from harassment, bullying, or verbal abuse. Maintaining a respectful space for all children, staff, and families is essential to our collective success.

While our goal is always to work in partnership with our families, please understand that maintaining these standards is vital for the safety of our program. In instances where these commitments cannot be met, the CDC may need to evaluate the continued enrollment of a child to ensure the well-being of the entire community.

Solana Beach School District
Child Development Center

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Solana Beach School District
Child Development Center-
Solana Ranch Preschool

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Parent Handbook Acknowledgement & Agreement

Please read the statements below, initial the boxes, and sign to acknowledge your agreement. Print and return to your child's teacher.

- ☐ **Handbook Agreement:** I have received a copy of the Solana Beach School District Child Development Center's Parent Handbook. I am responsible for reading the rules, policies, and requirements outlined within it, and I agree to comply with all policies as stated.
- ☐ **Policy Updates:** I understand that I am responsible for keeping myself updated and informed regarding CDC's policies, and I agree to comply with any changes made throughout the year.
- ☐ **Annual Renewal:** I understand that I will receive a new handbook with any relevant revisions each year and will be required to sign a new acknowledgment form annually.
- ☐ **Termination of Services:** I understand that failure to follow these established policies may result in the termination of childcare services.

Child's Name:

Parent/Guardian Printed Name:

Parent/Guardian Signature:

Date: _____