Adult & Community Education, Columbus City Schools
Practical Nursing Program
HESI Policies

HESI Test Takers

- HESI test takers must earn a cumulative score of 75% on the four areas tested.
- Individuals may retake HESI **once** for the cohort in which they wish to start.
- Individuals who do not pass the retake exam must wait until the HESI is offered again for the following cohort before taking it a third time.
- Individuals may take HESI **no more than four times** total at Adult & Community Education in a 12-month time period.

HESI Registration Procedures

- Individuals register for HESI electronically via the link: https://docs.google.com/forms/d/1IwP2AQrBhDEe-muAIiTRRnYjJpVzGQfJ9xHWpQ-AMWs/edit
- Credit card or debit card payment of $70 is accepted over the phone or in person. Payment must be made within one business day of registration.
- Please print out your registration for your records as a reminder of your test date.

Day of the HESI Test

- The HESI test starts promptly at the scheduled time.
- Individuals must arrive at least 20 minutes before the test begins. Applicants who do not arrive at least 20 minutes early may not be able to test.
- Individuals must bring a non-expired photo ID (state ID, driver's license, etc.). Testing will not be allowed without one.
- A calculator and scrap paper will be provided for HESI test takers.
- Please allow at least four hours for the exam.
- All cell phones must be turned off during the test.
- No smart glasses are allowed in the testing room.