

Material Revision Supplemental Application: Enrollment Increase or Grade Level Change

(last updated July 2026)

This supplemental application must be completed for all material revisions requesting an enrollment increase or grade level change. This form is to be completed *in addition* to the Material Revision Application. All instructions for submission of material revision requests can be found in the OCS Material Revision Handbook.

Enrollment Increase or Grade Level Change Request Details

Please check all boxes that apply to the enrollment and/or grade-level change portion of your material revision request.

- ☐ Enrollment increase
☐ Grade level expansion

- ☐ Grade level reduction

Questions and Additional Information

Provide a written narrative response to each of the questions below, and attach any additional documentation or evidence as necessary.

1. What evidence supports the feasibility of your proposed enrollment projections? Attach supporting documentation to demonstrate that your proposed enrollment projections are realistic (e.g. waitlist and application demand data).

2. How do you plan to accommodate the proposed enrollment at the existing or additional/new facility? (Not required for reductions in grade levels served).

3. Describe any information you believe is relevant to evaluating the fiscal impact of the proposed enrollment increase or increase in grade levels on the district. (Not required for reductions in grade levels served).