

Addendum No. 1



July 21, 2026 – ADDENDUM No. 1

To the Contract Documents for:

**TOWN OF PUTNAM, CT
SAINT MARIE-GREENHALGH SPORTS COMPLEX
RUNNING TRACK RENOVATION**

CHA PROJECT NO: 099163 – PUTNAM, CONNECTICUT

Prepared by:
CHA

TO ALL BIDDERS:

The following Addendum contains clarifications and revisions to the construction documents issued for bid June 2026, for the above-mentioned project. This addendum forms a part of the Contract Documents and modifies previously issued specifications and drawings. Bidders shall update their Bidding Documents with the information contained in this Addendum. Where new Drawings are enclosed with this Addendum, discard the old Drawing and insert the new. Where Supplemental drawings (Sketches) are enclosed with this Addendum, attach the Supplemental Drawing to the documents as noted. Where only written modifications are given, copy the information onto the appropriate Documents and note the Addendum number. All items contained herein shall be included with the Bid. Acknowledge receipt of this addendum by inserting the number and date on the bid form.

Note: This addendum does ☐/does not ☒ modify the bid due date.

ADDENDUM ITEMS:

A. Mandatory Pre-Bid Meeting Minutes:

- See attached minutes of the July 15, 2026 meeting.

END OF ADDENDUM No. 1



Saint Marie-Greenhalgh Sports Complex Putnam High School Track & Field Replacement

Pre-Bid Meeting Notes

Date:	July 15, 2026
Time:	11:00 AM
Location:	Microsoft Teams (Virtual)
Bid Due:	August 6, 2026, by 11:00 AM

1. Attendees:

CHA:

- Jason Pollard, Lead Sports Designer
- Chuck Eaton, Engineer/PM
- Mike Moonan, PM
- Kyle Rudzinski, Engineer

Town/Owner Representatives:

- Barney Seney, Mayor
- James Callaghan, Recreation Director
- Mary Ann Chinatti, Economic Development

Contractors:

- Bronson Baskin, Rad Sports
- Cade Wolak, Mattern Construction
- Josh S., Mountain View Landscapes
- Dan Czapor, Richards Corporation
- Carl Rosa, Hi Stoneson
- Luke McCoy, TenCate
- Ed Busby, Play Safe Turf and Track
- David Mitchell, Mid Conn Construction

2. Meeting Agenda:

- Base Bid Scope
- Add Alternates
- Bid Requirements
- Bid Schedule
- Anticipated Construction Schedule
- Special Site Constraint
- Q&A



3. Base Bid Scope:

Demolition

- Removal of existing track surfacing
- Removal of existing asphalt
- Removal of existing stone base on track oval and d-zone's including pole vault areas, long/triple jump runways, and high jump area
- Removal of existing fence fabric only around track perimeter; existing fence posts, rails, and footings are to remain in place

Earthwork / Reuse of Existing Materials

- Existing asphalt may be reused if rubblized/processed and meets specification requirements
- Existing stone subbase may be reused if meets specifications
- Existing long/triple jump sand may be stockpiled and reused in lower layers of new sand pits

Protection Requirements

- Existing infield
- Home & Visitor Bleachers
- Sports light poles
- Field goal posts and footings
- Fence posts, rails, and footings
- Minimize disturbance within the infield

Track Improvements

- New 42" wide, 6-lane 400m running track, with sprint straights
- New striping and field event markings; track layout survey and post-construction certification survey are required per specifications

Field Events

- West D-Zone: High Jump Area & Pole Vault Runway
- East D-Zone: Two long/triple jump runways with new sand pits, including new take-off boards (combination of in-ground and painted)

Drainage

- New slot drains where d-zones meet the track
- New storm header pipe around interior field perimeter with area drains
- Connects to existing 24" CPP

Power

- Provide (3) in-ground power boxes
- Provide (2) 2" conduits between boxes



Fencing

- New 42" black coated chain link fence fabric
- Assume existing fence framework to remain
- Framework repairs were not included in the base scope, any future repairs would require further discussion

Site Restoration

- Topsoil and sod disturbed lawn areas within the infield
- Repair disturbed asphalt in-kind surrounding the track
- Temporary erosion and sediment controls
- Contractors are advised to photograph and document existing conditions before construction

4. Add Alternates

Add Alternate No.1

- 10 ft. high retractable ball netting
- 100 LF at both end lines
- Including posts, foundations, netting, and associated components

Add Alternate No.2

- Upgrade track surfacing to Sandwich System Surfacing in lieu of Basemat Structural Spray
- This is an upgraded polyurethane surfacing system with a flood top layer over the paved rubber mat

5. Bid Requirements

- Use the bid form in the project manual
- Acknowledge all addenda
- Include 10% bid bond
- Submit required forms
- Noted there is a bid submission checklist included in the specifications

6. Bid Schedule

- Bid Due Date: Thursday, August 6, 2026 at 11:00 AM
- Questions Due Date: Wednesday, July 29, 2026 at 5:00 PM
- Final Addendum: Friday, July 31, 2026
- Bids remain valid for 30 days following bid opening



7. Anticipated Construction Schedule

- Award anticipated in August 2026
- Notice to Proceed after award
- Construction may begin as early as September 2026
- The following dates are weather dependent:
 - Target top asphalt course by November 15, 2026
 - Winter curing period anticipated
 - Resume work in Spring 2027
 - Substantial Completion: June 1, 2027
 - Final Completion: June 15, 2027

8. Special Site Constraint

Veterans Memorial Wall Event

- Town representatives emphasized the event
- Discussion clarified that construction activity should cease during the event period due to the event's location and nature.
- Contractors should plan for **No Construction Work September 8-13, 2026**

9. Q&A

Will incomplete bid packages be rejected?

- Yes. Missing required items such as bid bonds or required signatures may disqualify a bid.

Is survey control available?

- Survey information, AutoCAD files, and available control points will be provided to the successful contractor.

Should fence framework be painted or rehabilitated?

- No. Current bid scope assumes existing framework remains as-is and receives new fence mesh only.

How will mandatory pre-bid attendance be documented?

- The meeting was recorded and serves as proof of attendance.