



2026-2027 TUITION AGREEMENT FORM

ALL FAMILIES: Please complete and return this form to the school office.
For questions call or email the school office (stelizabethoffice@steschool.org)

Parent/Guardian Names: _____

Primary Address: _____

City: _____ ST: _____ ZIP: _____

Home Number: () _____ Mobile Number: () _____

PARISH AFFILIATION:

☐ ACTIVE and registered parishioners in the Diocese of Metuchen:

Name of Parish

Town

☐ Not an active Parishioner within OLPH or the Diocese of Metuchen

Families eligible for the 2026-27 Active Parishioner Discount must provide verification of their status from OLPH or their respective Parish. Status must be verified as active as of December 31, 2025 to be eligible for the discount. All others are required to enroll at the Non-Active tuition rate. In-Diocese rates are offered to all children registered at any Diocese of Metuchen parish and are based on the principle of Stewardship. Parishioners are expected to use the parish envelope or ParishSOFT Giving systems where available and attend Mass on a weekly basis. For families eligible for the In-Diocese rate, your parish will be contacted to confirm that you are registered and contributing to your parish.

STUDENT INFORMATION FOR 2026-27 SCHOOL YEAR:

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

All Tuition fees are paid through FACTS. There is an annual enrollment fee charged by FACTS. When enrolling in FACTS, you may choose one of the following payment plan options:

Single Payment Plan: Single Payment due July 15, 2026. Semi-Annual Payment Plan: First payment due July 15, 2026 and the second payment is due on February 15, 2027. Monthly Payment Plan: Payment budgeted evenly over the remaining months ending May, 2027. Payment may be made on the 5th or 20th of the month. All Tuition and fees must be paid in full by May 20, 2027.

I agree to enroll in FACTS and to have my tuition payments administered through FACTS. Please sign into FACTS to select your payment plan. By selecting Active Parishioners in the Diocese of Metuchen I further agree that our family participates weekly at Saturday evening/Sunday mass at a parish in The Diocese of Metuchen and that I have formally registered at my Parish office. I have read and accept the terms of the school Refund Policy which states that prior to the first day of school, tuition and fees (with the exception of the non-refundable \$1,000 Registration/Tuition Fee for new students, and the non-refundable \$1,000 Re-registration Fee for returning families) are fully refundable minus a \$200 per student administrative charge. Beginning the first day of school through September 15th no fees are refundable; tuition will be fully refunded minus a \$200 per student administrative charge. After September 15, 2026, no tuition or fees are refundable. Parents are notified that in the event of a student's withdrawal after September 15, 2026, all tuition and fees are due for the entire school year. We regret that no exceptions will be made to this policy.

Parent/Guardian Signature: _____ Date: _____

**Signature required for New and Returning Families*