



Frederick County Public Schools

Christie Sibert, Assistant Director of Finance

sibertc@fcpsk12.net

DATE: June 08, 2026
TO: Administrators and Other Personnel
FROM: Christie Sibert, Assistant Director of Finance
RE: Important Accounts Payable Dates — Fiscal Year 2027

The following chart lists the cut-off dates for invoices submitted for payment. The chart also shows the date payment will be made to vendors and individuals. Any bills processed and not approved in Tyler after the cut-off date will be held and scheduled for the next payment date.

Please encourage staff to process all paperwork in a timely fashion in order to expedite payment to the vendor or individual.

Cut-Off Date:	Payment Date:
Thursday, June 25, 2026	Thursday, July 02, 2026
Thursday, July 09, 2026	Thursday, July 16, 2026
Thursday, July 23, 2026	Thursday, July 30, 2026
Thursday, August 6, 2026	Thursday, August 13, 2026
Thursday, August 20, 2026	Thursday, August 27, 2026
Tuesday, September 01, 2026	Thursday, September 10, 2026
Thursday, September 17, 2026	Thursday, September 24, 2026
Thursday, October 01, 2026	Thursday, October 08, 2026
Thursday, October 15, 2026	Thursday, October 22, 2026
Tuesday, October 27, 2026	Thursday, November 5, 2026
Thursday, November 12, 2026	Thursday, November 19, 2026
Monday, November 23, 2026	Thursday, December 03, 2026
Thursday, December 10, 2026	Thursday, December 17, 2026
Thursday, December 17, 2026	Thursday, January 07, 2027
Wednesday, January 13, 2027	Thursday, January 21, 2027
Thursday, January 28, 2027	Thursday February 04, 2027
Tuesday, February 9, 2027	Thursday, February 18, 2027
Thursday, February 25, 2027	Thursday, March 04, 2027
Thursday, March 11, 2027	Thursday, March 18, 2027
Tuesday, March 23, 2027	Thursday, April 01, 2027
Thursday, April 08, 2027	Thursday, April 15, 2027
Thursday, April 22, 2027	Thursday, April 29, 2027
Thursday, May 06, 2027	Thursday, May 13, 2027
Thursday, May 20, 2027	Thursday, May 27, 2027
Thursday, June 03, 2027	Thursday, June 10, 2027
Wednesday, June 16, 2027	Thursday, June 24, 2027

Please call Shelia Heishman at extension 88106 or Jeanne Dike at extension 88107 in the finance department, should you have any questions.