



Karns City Area School District

Karns City Area Elementary School
205 Kittanning Street
Chicora, PA 16025

Jeffrey Wagner
Assistant Principal

Shane Spack
Principal

July 2026

Dear Karns City Area Elementary Student and Family:

In preparation for the 2026-2027 school year, please take time to review this letter carefully, so that you are aware of important information and changes pertaining to the new school year.

DIGITAL SCHEDULES

Elementary students' classroom or homeroom placement for the 2026-2027 school year can be located via our Infinite Campus System. This information will be made available for students and families to access on Monday, July 27, 2026.

FOR PARENTS/GUARDIANS: HOW CAN I CHECK MY CHILD'S GRADES

Parents can use Infinite Campus to check their child's grades. To access Infinite Campus, parents can either download the Infinite Campus Parent Portal App, or click on "Parent" > "Parent Resources" > "Infinite Campus" on the district's website. If you already have a parent account, your account will be active for the 2026-2027 school year. However, if you do not have an account, please email helpdesk@kcasdk12.org and share your name, your child's name and grade, and request an activation code. Our technology team will email you a code to register your account.

If you need to update your household information, such as your address, phone number, and/or email, please follow the directions by clicking on the following link: [Update Household Information in Infinite Campus](#)

Updating this information is extremely important, because we intend to use Infinite Campus for regular communication.

LOCATING TRANSPORTATION DETAILS IN INFINITE CAMPUS

Parents and guardians can view their child's bus number, pick-up/drop-off times, and transportation information by logging into the Infinite Campus Parent Portal. Step-by-step instructions for accessing transportation details are available here: [Transportation Infinite Campus](#)

FOR PARENTS/GUARDIANS: IMPORTANT INFORMATION REGARDING DISTRICT COMMUNICATION

We will launch all-calls and email important information using Infinite Campus. Therefore, it is imperative that parents create and update their Infinite Campus contact information. By doing this, parents can receive phone calls, text messages, and emails from the district. Please click on the following link for directions about updating your contact information: [Click Here](#)

IMPORTANT DATES and INFORMATION

Open House

The elementary school open house will be held on Wednesday, September 9, 2026 from 5:00 pm until 7:00 pm.

When is the First Day of School?

The first day of school is Wednesday, August 26, 2026.

Breakfast and Lunch

Breakfast and lunch will be **free** to all students again for the 2026-2027 school year.

I am a KC Cyber Student. When and How will I Receive my Schedule?

KC Cyber students' schedules will be emailed directly to the student and their parents approximately 1 week before school begins.

What Time Does School Start at the Elementary School?

Homeroom begins at 8:50 am, but students have access to breakfast and their homeroom class starting at 8:20 am. The school day ends at 3:25 pm.

Parent-Teacher Conference Day - November 10

School will not be in session on November 10, because it is scheduled for parent-teacher conferences. The purpose of the conference is to address any academic, social, or behavioral concerns that may be appearing. More information will be forthcoming.

Changes at the Elementary School in 2026-2027

The District would like to acknowledge the restructuring of the administrative team at the elementary school. Mr. Wagner, will serve as the Assistant Principal K-6, and Mr. Spack will serve as the Principal K-6. Also, we are welcoming Mr. Carson as our new physical education teacher at the elementary school and a new autistic support teacher TBA.

Cell Phones and Personal Devices

Beginning this year, cell phones and personal devices must be kept in students' bookbags or cubbies throughout the entire day. Please take time to read important information regarding this rule by clicking [HERE](#).

What Happens if School is Closed Due to Weather?

The District website provides important information regarding remote instruction when school is closed due to weather. You can read more about school-closure information by clicking "[Weather Delays/School Closures & Remote Learning](#)" under the "Our District" tab on the District's website. We encourage you to visit the District website on a regular basis for updates and announcements.

If I Drive My Student to School, Where Should I Drop Off and Pick Up My Child?

Please click on the following link [Elementary Arrival & Dismissal Procedures](#) to access important information regarding parent pick up and drop off at the elementary school beginning with the 2026-2027 school year.

Will Students Receive a Chromebook?

Like last year, every student will be issued their own Chromebook on the first day of school. Students are responsible for charging and maintaining their Chromebooks. Although students will possess their Chromebooks throughout the year, the District owns them. Regardless, it is critical that students take care of their devices as if *they* own them. Any damage to a Chromebook will result in financial charges to cover repair costs, as well as potential disciplinary action for intentional damage. Similarly, students are highly encouraged to be good digital citizens. Please be aware that the District employs online filters to identify potentially dangerous and/or inappropriate online content.

Attendance Information

When a student is absent from school, they should take a parental excuse to the elementary school office the day they return from their absence. Excuses can also be emailed to Mrs. Sara Ellenberger, Attendance Clerk, at sellenberger@kcasdk12.org, or they can be faxed to the Elementary School Office at 724-445-2776.

Failure to turn in an excuse will result in an illegal absence. By law, three illegal absences is defined as "truant." Once a student has accrued three illegal absences, they and their parents will be required to meet with a principal to

develop a truancy elimination plan. Furthermore, when a student has accrued six or more unexcused absences, by law, they are defined as “habitually truant.” Habitual truancy may result in a hearing before the Magisterial District Judge.

Above all, please keep in mind that there is a direct correlation between attendance and school performance. Students who exhibit attendance issues are more likely to experience academic difficulties. Please know that failure to attend school may result in retention. Additionally, if your child is experiencing issues that are causing barriers to school attendance, please call a principal or school counselor so that we can work to assist you and your child.

Picture Day

Picture Day for students is currently scheduled for September 18.

State Testing Dates and Other Tests

All 3rd through 6th graders will take the PSSA English/Language Arts (ELA) and Math tests; grade 5 will take the PSSA ELA, Math, and Science tests. Testing dates are tentatively scheduled as follows: ELA - April 27, 28, and 29; Math - May 3 and May 4; Science - May 5 and May 6.

Additionally, 2nd and 5th graders will take the Otis-Lennon School Ability Test (OLSAT) to help measure abstract thinking and reasoning. It measures students’ ability to cope with school learning tasks, to suggest their possible placement for school learning functions, and to evaluate their achievement in relation to the talents they bring to school learning situations.

As we approach testing dates, we will share more information as well as the proper procedures for opting your child out of testing obligations, should you prefer your child not take one of the aforementioned exams.

Respectfully,

Jeffrey Wagner
Assistant Principal

Shane Spack
Principal