SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

750 Winter Street
Framingham, MA 01702

REGULAR MEETING OF THE DISTRICT SCHOOL COMMITTEE

July 20, 2026 @ 6:00 PM

I. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 8, 2026

II. GUESTS AND VISITORS

III. CHAIRMAN'S REPORT

IV. EXECUTIVE SESSION

V. SUPERINTENDENT-DIRECTOR'S REPORT

1. Update on Summer Programs
2. Hiring Update (Appendix 2026-55)
3. Personnel Activity (Appendix 2026-56)
4. Out of State Field Trip Request (Appendix 2026-57)
5. MSBA Update
6. MSBA – Request for Services for Owner's Project Manager (Appendix 2026-58)
7. MASC/MASS Conference (Appendix 2026-59)

VI. FINANCIAL MATTERS

5. Non-Salary Financial Expenditure Report (Appendix 2026-60)
6. Budget Transfer (Appendix 2026-61)

VII. COMMUNICATION

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

**One or more members of the South Middlesex Regional Vocational Technical School Committee may be participating remotely in accordance with the Attorney General's Regulations and Procedures {940 CMR 29.10}. A quorum of the Committee will be present.*

Posted: Keefe Tech Web Site: https://www.keefetech.org/community
cc: Legal Counsel, Administrative Staff, School Treasurer, Metro West Daily News, KTEA President, and Town/City Clerks: Ashland, Framingham, Holliston, Hopkinton and Natick

School Year 2026/2027

New Faculty/Staff

Updated 7/15/26

New Faculty/Staff

Hannah McCarthy, *Biology Teacher* (former employee)	Replaced Kyle Dudley
Jocyelin Berry, *Biology Teacher*	Replaced Erin Wheeler
Matthew Frechette, *Carpentry Teacher*	New position
Joanna Oppedisano, *Dental Assisting Teacher* (former employee)	Replaced Jasmine Vazquez
Alexa Wallace, *Social Studies Teacher*	Replaced Phil Rosano
Michael Tully, *Social Studies Teacher*	Replaced Michael Canizaro

Internal

Mikayla Morin, *Special Education Teacher*	Returning from one-year leave
Caroline Mikhail, *Mathematics Teacher*	From 1-year assignment in FY26

Open Positions

LTS, Health/PE Teacher (for Kevin Bresciani)

For waiver purposes

HVAC Teacher

ADVISORY BOARD CANDIDATES - July 20, 2026		
NAME	PROGRAM	Student/Parent Alumni/Community/Business
Tej A. Shah, DMD	Dental Assisting	Business/Industry

KEEFE TECHNICAL HIGH SCHOOL
FIELD TRIP & VEHICLE REQUEST FORM

(Appendix 2026-57)

Faculty Member(s): Doug Paul

In-State Field Trip

Date of Trip: Tuesday, October 20- Friday, October 23, 2026

X Out of State Field Trip

General Information for Teachers:

- Request for in-state field trips must be made at least one week in advance
- Once a request is granted, school based transportation should be arranged as follows:
  - Commercial Vehicles - Lisa Petitt lpetitt@jpkeefehs.org
  - Keefe Tech Vehicles: Popi Almeida palmeida@jpkeefehs.org
- Once a request is granted, Substitute arrangements should be made through Ken Collins kcollins@jpkeefehs.org
- Supervision should be provided in a ratio of 15 students per staff member
- The day prior to your trip an alphabetical listing of students must be provided to the main office for the Daily Bulletin
- A permission slip signed by parent/guardian must be returned to the teacher prior to departure
- No trip should begin until students have reported for morning attendance check
- Return this form to your coordinator
- A valid list of students who are attending the trip must be submitted to the attendance secretary on the day of the trip
- A valid list of students who are attending the trip must be submitted to the nurse one week prior to the trip.
- **NEW:** To order Bronco Box Lunch, please make a copy of *TEMPLATE Bronco Box Lunch Form and select from the drop down menu

Estimated Time of Departure: 8AM Tues, Oct 20, 2026

Application Date: 5/11/2026

Estimated Time of Return: 8PM Fri Oct 23, 2026

Number of Students: 4

Grade Levels: 11 & post grad

Destination Indianapolis, Indiana

Briefly describe the instructional intent of this trip: Annual FFA National Convention. The students will be representing Massachusetts in the Agricultural Sales Competition at the FFA National Convention. They will also experience cultural, enrichment, leadership, career building and college planning events.

Is Substitute coverage needed? X Yes No

Date & Day	Periods/Rooms	Name of Class
10/20-Tuesday	1-6/Horticulture Shop	Horticulture & Landscape Mgmt Grade 10
10/21-Wednesday	1-6/Horticulture Shop	Horticulture & Landscape Mgmt Grade 10
10/22-Thursday	1-6/Horticulture Shop	Horticulture & Landscape Mgmt Grade 10
10/23-Friday	1-6/Horticulture Shop	Horticulture & Landscape Mgmt Grade 10

Approved by:

Account No:

Principal's Signature: Shannon Sraj

Date: 6/11/26

Teacher Morris Vance

Sabo Nurse

Almeida Collins

Ward

Vehicle Request

- Accident reports involving personal injury must be promptly submitted to the Nurse's Office
- Report any damage, misuse of vehicle or accidents, in writing to the Principal
- If there is a change in the date or number of students, please notify Cafeteria @ Ext 248

Updated 04/01/2026 M.S.

99th National FFA Convention & Expo • Indianapolis, Indiana

All times EDT.

Printable Schedules (PDF):

Printable Schedules coming in summer 2026.

Wednesday, Oct. 21

- Opening Session 1A | 3:30 p.m.
- Competitive Events
- Expo and Shopping Mall
- Delegate Events
- Student and Teacher Workshops
- Career Success Tours

NATIONAL FFA CONVENTION ITINERARY 2026
Tuesday, OCTOBER 20-Friday, October 23rd

Preliminary Itinerary- as of 6/9/26

Departure- Boston to Indianapolis – Flight # TBD
-Leaving Keefe approximately 9:00 am Tuesday morning

Tuesday- Travel, preparing for competitions, as well as visiting the ArtsGarden, Circle City Mall, White River Walk downtown, and historical monuments

Wednesday- Agricultural Sales Competition preparations, Career and College Fair/Exposition, workshops, and attending rodeo

Thursday- Agricultural Sales Competition, Career and College Fair/Exposition, & Awards Ceremony.

Friday- Indianapolis Motor Speedway Museum and Track Tour, possibly attending finals, and travelling home

Return- Indianapolis to Boston – Flight # TBD
-Friday Oct 23
-Likely departing late afternoon

- Student Showcase Stage
- Award Recognition Ceremonies
- Concert
- Rodeo

Thursday, Oct. 22

- Opening Session 1B | 8 a.m.
- Second General Session | 2 p.m.
- Third General Session | 7 p.m.
- Competitive Events
- Expo and Shopping Mall
- Delegate Events
- Student and Teacher Workshops
- Career Success Tours
- National Days of Service
- Student Showcase Stage
- Award Recognition Ceremonies
- Rodeo
- Hypnotist Shows

Friday, Oct. 23

- Fourth General Session | 8 a.m.
- Fifth General Session | 2:30 p.m.
- Sixth General Session | 7 p.m.
- Expo and Shopping Mall
- Student and Teacher Workshops
- Career Success Tours
- National Days of Service
- Student Showcase Stage
- Award Recognition Ceremonies
- Rodeo

Saturday, Oct. 24

- American Degree Ceremony
- Seventh General Session | 1 p.m.

MEMORANDUM

To: Keefe Tech School Building Committee
From: Jon Evans
Date: July 20, 2026
RE: Request for Services Attachment

Attached, please find a Request for Services form (RFS) that was prepared for the selection of an Owner's Project Manager (OPM) for our MSBA project.

The document template was provided by the MSBA. While there are areas in the document where we were able to insert information unique to our proposed project, much of the remainder of the form was required to be left as it was provided.

You can find the areas where we made changes in red text.

I request your approval so that we can move forward, and hopefully secure the earliest possible date for OPM selection.

Thank you for your consideration.

INSTRUCTIONS FOR COMPLETING THE REQUEST FOR SERVICES ("RFS")

This model RFS is intended for use in the procurement of an Owner's Project Manager ("OPM") by cities, towns, and regional school districts that have been invited by the Massachusetts School Building Authority (the "MSBA") to conduct a feasibility study or that have been approved for a project by the MSBA. Unless otherwise approved by the MSBA in writing, a city, town, or regional school district shall use this model RFS in the procurement of an OPM in order to qualify for MSBA funding. Each city, town, and regional school district shall be responsible for inserting project and district specific information where indicated in the RFS. Although this model RFS is intended to be comprehensive in meeting MSBA requirements for the procurement of an OPM, each city, town and regional school district shall be solely responsible for ensuring that its particular RFS complies with all applicable provisions of federal, state, and local law, including, but not limited to, all procurement laws. The MSBA recommends that each city, town, and regional school district have its legal counsel review its RFS to ensure that it is in compliance with all provisions of federal, state and local law prior to its publication. No addition, deletion or revision to the model RFS of any kind shall be valid unless approved in writing by the MSBA. The written approval given by the MSBA in this instance is solely for the purpose of determining whether the proposed RFS appears consistent with the MSBA's guidelines and requirements for OPM procurement and is not for the purpose of determining whether the proposed RFS meets any other legal requirements imposed by federal, state or local law, including, but not limited to, public procurement laws. The MSBA shall not be responsible for any legal fees or costs of any kind that may be incurred by a city, town or regional school district in relation to its preparation or review of its RFS.

1) Each city, town and regional school district ("Owner") shall follow the instructions designated by italics and bold-face lettering in the body of the model RFS.
2) The Owner is responsible for reviewing its RFS to ensure that all template information and preparation guidance has been replaced with project and Owner specific information in the final RFS.
3) The Owner should review the RFS with its legal counsel to ensure it is in compliance with all federal, state and local laws.
4) The Owner shall submit a red-lined version of its final RFS indicating any and all additions, deletions or revisions to the model RFS for MSBA approval prior to the advertisement being placed.
5) The Owner shall include in the final RFS all attachments indicated in the RFS model.
6) A copy of the final RFS and the advertisement must be submitted to the MSBA as part of the required documentation in accordance with the sample narrative summary and checklist in the MSBA's OPM Guidelines.
7) The Owner should allow a minimum of ten business days for MSBA review of the RFS. Actual review time may vary.
8) Unless agreed to in writing by the MSBA, the Owner should not advertise the RFS until the MSBA has approved the form of the RFS.

REQUEST FOR OWNER'S PROJECT MANAGEMENT SERVICES ("OPM RFS")

1. Introduction

The ***South Middlesex Regional Vocational Technical School District***, ("Owner") is seeking the services of a qualified OPM "Owner's Project Manager" as defined in Massachusetts General Laws Chapter 149, Section 44A½ and as further defined by the provisions of this RFS, to provide Project Management Services for the design, construction, addition to and /or renovation of the ***Joseph P. Keefe Technical School*** in **Framingham**, Massachusetts ("Project").

The Owner is requesting the services of an OPM to represent the Owner during the feasibility study and schematic design phases of the project initially. Subject to the approval of the Project by the Massachusetts School Building Authority (the "MSBA") and further subject to continued funding authorized by the **South Middlesex Regional Vocational Technical School District**, the contract between the Owner and the Owner's Project Manager may be amended to include continued Project Management Services through design development, construction documents, bid and award, construction and final closeout of the potential Project. A potential approved Project may include a renovation of the existing School, a renovation and addition of the existing School and/or new construction. The estimated total project costs of an approved potential Project may range from (***$250,000,000.00*** to ***$350,000,000.00***) depending upon the solution that is agreed upon by the Owner and the MSBA and that is ultimately approved by a vote of the MSBA Board of Directors.

To ensure goals are set properly, Municipalities should contact SDO.Construction@mass.gov or 617-872-4064 as soon as possible for assistance from the Supplier Diversity Office ("SDO") in goal setting.

Please note that the Owner's Project Manager will be expected to utilize the SDO's online reporting system, presently known as "The Hub," and will be expected to adhere to all requirements set forth in M.G.L. c. 7, § 61, as well as any associated guidance from the SDO. The Owner's Project Manager will also be expected to provide, in the forms and formats required by the Owner and the SDO, regular reports of information pertaining to the businesses engaged in work set forth in the Contract for Project Management Services with the Owner, as amended.

2. Background

Any Reference to "District" in this RFS refers to the Owner, the South Middlesex Regional Vocational Technical School District, Joseph P. Keefe Technical School, which is located at 750 Winter Street, Framingham, MA 01702. The District consists of five member communities (Ashland, Framingham, Holliston, Hopkinton, and Natick). The District opened its doors in 1973. The School Committee consists of two representatives from Ashland, Holliston, Hopkinton, Natick and eight members from Framingham. Each member is appointed by respective Municipal Boards. The school Committee Chair is elected by a vote of the South Middlesex Regional Vocational Technical School District on an annual basis. The School Committee has several standing subcommittees.

3. Project Description, Objectives and Scope of Services

On or about ***April 4, 2024***, the Owner submitted a Statement of Interest (Attachment A) to the MSBA for ***Joseph P. Keefe Technical School***. The MSBA is an independent public authority that administers and funds a program for grants to eligible cities, towns, and regional school districts for school construction and renovation projects. The MSBA's grant program is discretionary, and no city, town, or regional school district has any entitlement to any funds from the MSBA. At the ***December 13, 2024*** Board of Directors meeting, the MSBA voted to issue an invitation to the Owner to conduct a feasibility study for this Statement of Interest to identify and study possible solutions and, through a collaborative process with the MSBA, reach a mutually-agreed upon solution. The MSBA has not approved a Project and the results of this feasibility study may or may not result in an approved Project.

It is anticipated that the feasibility study will review the problems identified in the Statement of Interest at the *Joseph P. Keefe Technical School. The Joseph P. Keefe Technical School at 750 Winter Street, Framingham MA 01702. The district opened its doors in September of 1973. This 258,000 square foot facility was constructed as the regional solution to the need for career and technical education for the towns of Ashland, Framingham, Holliston and Hopkinton. The town of Natick joined the district in 1988. These five towns comprise the South Middlesex Regional Vocational Technical School District. The current need expressed in this SOI application is very timely and combined with previous projects would position this institution for long term sustainability.*

The Joseph P. Keefe Technical School is located on 29 acres of land on Winter Street in Framingham MA. The school site is at the end of the old Cushing Hospital Federal land that is now owned by the City of Framingham and operated by the Framingham Parks and Recreation Department. Winter Street is residential zoning and the adjoining Fountain Street is light commercial zoning. Entrances to the building are located on Winter and Fountain Street. The facility has adequate parking for construction vehicles so the neighborhood will not be negatively impacted. The facility is three stories high and has a curved design to fit the comer lot. The building faces south and the roof has a direct southern exposure. There are no known issues with the facility site that would negatively impact this project.

Original Building Plus Additions Square Footage 258000
Modular Units (erected in 2023) Square Footage 3500

Joseph P. Keefe Technical School is a career and technical high school that contains 16 career and technical programs for students in grades 9-12. These programs include the following: Carpentry, HVACR, Visual Design, Electrical, Horticulture /Landscape Design, Plumbing, Metal Fabrication and Welding, Automotive Technology, Cosmetology, Culinary Arts, Health Assistant Careers, Early Childhood Education and Care, Information Technology, Web Design, Legal/Protective Services and Dental Assisting. Academically, the District offers Mathematics, English Language Arts, Science, Social Studies, Physical Education, Music, Art, Health, Special Education, Guidance, Recruiting, Admissions, and Co-operative Work Placement. The District has added course offerings in theater arts and expanded the Dental Assisting program for the 2024-2025 based on increasing student interest. The District offers a continuing education program for adults in both career/technical courses as well as enrichment programs. The district also runs a summer discovery program for approximately 550 campers during the summer months.

As a result of a collaborative analysis with the MSBA of enrollment projections and space capacity needs for the Joseph P. Keefe Technical School, the South Middlesex Regional Technical School District acknowledges and agrees that the design of alternatives, which may be evaluated as a part of the Feasibility Study for the Joseph P. Keefe Technical School, shall be based on an enrollment range

between 875 and 1350 students. As the district considers enrollment plans, Career and Technical program options will also be considered.

Specific examples of capital repair projects undertaken in the past:
Addition:
Completed in 1986, added male and female pool locker rooms, added handicap access ramp to A Building, and added fitness center space adjacent to the gym. (bond). *In 2006, the District completed an ESCO project on most of the major energy components in the facility including HVAC, lighting, lighting controls, water usage, pool heating, energy controls and fire alarm system replacement.* Completed in 2014 a new roof installed. Completed in 2023, added modular building inclusive of 4 additional classrooms.

The District commissioned Drummy Rosane Anderson, Inc.(DRA Architects, Inc.to study all aspects of the facility and provide a Facilities Assessment Plan (completed 4/4/2022).

Although Joseph P. Keefe Technical School building structure and components have been well maintained over the past 51 years, many of the components in the building (windows, doors etc ...) and building systems (plumbing, electrical, fire, HVAC) are original and have reached or exceeded their useful life as referenced in the Facilities Assessment Plan provided by DRA Inc. It is often difficult to procure parts due to the age of these components and systems.
Due to the age of the building, it is not in compliance with current ADA, Energy Efficiency Standards and Life Safety Systems code.
The windows and their components (framing, insulation and caulking) in the school are original and in need of replacement.
The plumbing systems (Fixtures and underground piping) are reaching the end of their useful life and have potential for catastrophic failure (underground water lines and sanitary drain lines) and repairs would be disruptive to the educational program.
The electrical systems (main switch gear and associated wiring) have reached the end of its useful life, and it would be difficult to procure parts for this system due to availability. Repairs to the main switch gear, in the event of a catastrophic failure, would be very disruptive to the educational system.

For more building and systems information, the District's 2024 SOI is provided as an Attachment A. We have also attached Drummey Rosane Anderson (DRA Architects, Inc.) 4/4/2022 Facilities Assessment Plan in Attachment A.

Project Objectives under consideration by the Owner include:

- ***Identification of community concerns that may impact study options;***
- ***Identification of specific milestone requirements and/or constraints of the District – e.g. Town votes, swing space, occupancy issues;***
- ***Life cycle costs of operating the School as it relates to future operational budgets;***
- ***Green Building Council's LEED Rating System;***
- ***CM-at-Risk Delivery Method;***
- ***Review and expansion of Career and Technical program offerings.***

The required scope of services is set forth in Article 8 of the standard contract for Owner's Project Management Services for a Design/Bid/Build project that is attached hereto as Attachment B and incorporated by reference herein. If the Owner determines to use a CM-at-Risk delivery method, this contract shall need to be amended and/or substituted. The work is divided into the Project Phases as listed in Attachment A of this contract. The durations of the Phases shown below are estimates only, based on the

Owner's experience. Actual durations may vary depending upon the Project agreed upon by the Owner and the MSBA. The total duration of the Contract is estimated as follows:

1.	Feasibility Study/Schematic Design Phase;	***20-24*** months*
2.	Design Development/Construction Documents/Bidding Phase; and	***10-12*** months*
3.	Construction Phase.	***24-36*** months*

(*These ranges for scheduling timeframes are provided as guidelines only and are based upon schedules established by other Owners.)

4. Minimum Requirements and Evaluation Criteria:

Minimum Requirements:

In order to be eligible for selection, each Respondent must certify that it meets the following minimum requirements. Any Response that fails to include such certification in its response, demonstrating that these criteria have been met, may be rejected without further consideration.

Each Respondent must designate an individual who will serve as the Project Director. The Project Director shall be certified in the Massachusetts Certified Public Purchasing Officer Program (the "MCPPO") as administered by the Inspector General of the Commonwealth of Massachusetts and must also meet the following minimum requirements:

- The Project Director shall be a person who is registered by the Commonwealth of Massachusetts as an architect or professional engineer and who has at least five years' experience in the construction and supervision of construction and design of public buildings;
  or,
- if not registered as an architect or professional engineer, the Project Director must be a person who has at least seven years' experience in the construction and supervision of construction and design of public buildings.

Evaluation Criteria

In addition to the minimum requirements set forth above, all Respondents must demonstrate that they have significant experience, knowledge and abilities with respect to public construction projects, particularly involving the construction and renovation of K-12 schools in Massachusetts. The Owner will evaluate Responses based on criteria that shall include, but not be limited to, the following:

1) Past performance of the Respondent, if any, with regard to public, private, Department Of Education funded and MSBA-funded school projects across the Commonwealth, as evidenced by:
   a) Documented performance on previous projects as set forth in Attachment C, including the number of projects managed, project dollar value, number and percentage completed on time, number and dollar value of change orders, average number of projects per project manager per year, number of accidents and safety violations, dollar value of any safety fines, and number and outcome of any legal actions; (up to 10 Points)
   b) Satisfactory working relationship with designers, contractors, Owner, the MSBA and its commissioning consultants, and local officials. (up to 10 Points)

2) Thorough knowledge of the Massachusetts State Building Code, regulations related to the Americans with Disabilities Act, and all other pertinent codes and regulations related to successful completion of the project. (up to 5 Points)
3) Thorough knowledge of Commonwealth construction procurement laws, regulations, policies and procedures, as amended by the 2004 Construction Reform laws and knowledge and experience with CM-At-Risk Procurement methodology. (up to 5 Points)
4) Management approach: Describe the Respondent's approach to providing the level and nature of services required as evidenced by proposed project staffing for a potential (hypothetical) proposed project for new construction of ***261,500*** square feet or renovation of ***337,500*** square feet; proposed project management systems; effective information management; technical assistance for and attendance at Owner meetings; and examples of problem solving approaches to resolving issues that impact time and cost. (up to 10 Points)
5) Key personnel: Provide an organizational chart that shows the interrelationship of key personnel to be provided by the Respondent for this project and that identifies the individuals and associated firms (if any) who will fill the roles of Project Director, Project Representative and any other key roles identified by the Respondent, including but not limited to roles in design review, estimating, cost and schedule control. Specifically, describe the time commitment, experience and references for these key personnel including relevant experience in the supervision of construction of several projects that have been either successfully completed or in process that are similar in type, size, dollar value and complexity to the project being considered. (up to 10 Points)
6) Capacity and skills: Identify existing employees by number and area of expertise (e.g. field supervision, cost estimating, schedule analysis, value engineering, constructability review, quality control and safety). Identify any services to be provided by sub-consultants. (up to 5 Points)
7) Identify the Respondent's current and projected workload for projects estimated to cost in excess of $1.5 million. (up to 5 Points)
8) Familiarity with the MSBA's Green Schools Program. Demonstrated experience working on high performance green buildings (if any), green building rating system used (e.g., LEED), life cycle cost analysis and recommendations to Owners about building materials, finishes etc., ability to assist in grant applications for funding and track Owner documentation for LEED prerequisites. (up to 5 Points)
9) Thorough knowledge and demonstrated experience with life cycle cost analysis, cost estimating and value engineering with actual examples of recommendations and associated benefits to Owners. (up to 10 Points)
10) Knowledge of the purpose and practices of the services of Building Commissioning Consultants. (up to 5 Points)
11) Financial Stability: Provide current balance sheet and income statement as evidence of the Respondent's financial stability and capacity to support the proposed contract. (up to 5 Points)
~~11~~12) Familiarity with Chapter 74 Career & Technical Program delivery, and districts that provide this service to their students. (up to 15 Points)

In order to establish a short-list of Respondents to be interviewed, the Owner will base its initial ranking of Respondents on the above Evaluation Criteria. The Owner will establish its final ranking of the short-listed Respondents after conducting interviews.*

The Owner reserves the right to consider any other relevant criteria that it may deem appropriate, within its sole discretion, and such other relevant criteria as the MSBA may request. The Owner may or may not, within its sole discretion, seek additional information from Respondents.

This RFS, any addenda issued by the Owner, and the selected Respondent's response, will become part of the executed contract. The key personnel that the Respondent identifies in its response must be contractually committed for the Project. No substitution or replacement of key personnel or change in the sub-consultants identified in the response shall take place without the prior written approval of the Owner and the MSBA.

The selected Respondent(s) will be required to execute a Contract for Project Management Services with the Owner in the form that is attached hereto as Attachment B and incorporated by reference herein. Prior to execution of the Contract for Project Management Services with the Owner, the selected Respondent will be required to submit to the Owner a certificate of insurance that meets the requirements set forth in the Contract for Project Management Services.

Prior to execution of the Contract for Project Management Services, the fee for services shall be negotiated between the Owner and the selected Respondent to the satisfaction of the Owner, within its sole discretion. The initial fee structure will be negotiated through the Feasibility Study/Schematic Design Phase. The selected Respondent, however, will be required to provide pricing information for all Phases specified in the Contract at the time of fee negotiation.

5. Selection Process and Selection Schedule

Process

1) The Director of Finance and Business Operations will review all responses and identify those that meet the minimum eligibility requirements set forth in Section 4 above. All documentation provided by eligible respondents will be provided to the OPM Selection Subcommittee. The OPM Selection Subcommittee will be comprised of the School Committee's School Building Committee and the Director of Finance and Business Operations. This subcommittee will be confirmed by a vote of the School Building Committee. The reviewers will rank the Responses based on the weighted evaluation criteria identified in the RFS and shall short-list a minimum of three Responses. Cumulative point totals for each respondent will be tabulated and the three highest point-earning respondents will proceed to the next phase of the evaluation process.
2) Identified reviewers must rank the Responses based on the weighted evaluation criteria identified in the RFS and must short-list a minimum of three Responses.
3) The Director of Finance and Business Operations will contact at least three (3) references for each of the top three Respondents. Feedback from the references will be shared with the OPM Selection Subcommittee but the information will not become a weighted part of the rating process. The OPM Selection Subcommittee will schedule and conduct interviews with the top three Respondents. The Respondents will be asked the same standard questions and may also be asked questions specific to (a) their RFS responses as they relate to the criteria in Section 4 and (b) reference check information. After completing the interviews, each member of the OPM Selection Subcommittee will re-rank each Respondent, based on a cumulative point total of answers to interview questions. The Subcommittee will not factor in the original scores with the interview scores. The Owner reserves the right to require the three top-ranked Respondents to submit additional information.
4) The Director of Finance and Business Operations will contact the Respondent ranked in first place by the OPM Selection Subcommittee and begin fee negotiations by requesting a detailed fee proposal for the OPM services set forth in Attachment B, Contract for Project Management Services, indicating hourly rates and time allocations for the proposed key personnel for each phase of the work, as well as a total proposed not-to-exceed fee, from the Respondent. Based on the fee proposal, the Director of Finance and Business Operations will attempt to negotiate a

satisfactory fee for the contract. When the Director of Finance and Business Operations has negotiated a satisfactory fee with a Respondent, the Respondent and the Owner and will execute Revised January 2026 Page 7 of 22 the Contract for Project Management Services found in Attachment B. A final estimated or actual project construction cost that exceeds the estimated project construction cost provided in this RFQ will not necessarily constitute a justification or basis for an increase to the negotiated OPM fee.

5) The selected firm will be submitted to the MSBA for its approval.
6) The selected firm may be asked to participate in a presentation to the MSBA and/or submit additional documentation, as required by MSBA, as part of the MSBA approval process.
7) The Owner reserves the right to re-advertise for OPM services or consider other eligible Respondents if the Owner receives fewer than three Responses meeting the minimum requirements set forth in Section 4, above if fee negotiations fail tp produce a contract acceptable to the Owner.

The following is a tentative schedule of the selection process, subject to change at the Owner's and MSBA's discretion.

September 2, 2026	RFS appears in Central Register of the Commonwealth of Massachusetts, MetroWest Daily News and Commbuys.
September 8, 2026 at 1:00 PM	Non-mandatory informational meeting and site walkthrough. Meeting to begin in the Main Office Conference Room.
September 14, 2026 at 4:00 PM	Last day for questions from Respondents
September 17, 2026 at 1:00 PM	Responses due by 1:00 PM
September 18, 2026	Respondents short-listed
September 25, 2026	Interview short-listed Respondents
September 28, 2026	Negotiate with selected Respondent
October 13, 2026	Final selection submitted to the MSBA for review and approval
December 7, 2026	Anticipated MSBA OPM Review Panel Meeting
December 8, 2026	Anticipated execution of contract

The RFS may be obtained from:

Dolores Sharek, Director of Finance & Business Operations
750 Winter Street, Framingham, MA 01702
508-416-2240
dsharek@jpkeefehs.org

On or after ***Wednesday, September 2, 2026, during regular business hours (Monday – Friday 7:30 AM to 3:30 PM).***

Any questions concerning this RFS must be submitted in writing to:

Dolores Sharek, Director of Finance & Business Operations
750 Winter Street, Framingham, MA 01702
508-416-2240
dsharek@jpkeefehs.org
Facsimile508-879-1059

By 3:30 PM on Monday, September 14, 2026.

Sealed Responses to the RFS for OPM services must be clearly labeled "Owner's Project Management Services for South Middlesex Regional Vocational Technical School District and delivered to:

Dolores Sharek, Director of Finance & Business Operations
South Middlesex Regional Vocational Technical School District
750 Winter Street, Framingham, MA 01702
508-416-2240

no later than 1:00 PM on September 17, 2026. The Owner assumes no responsibility or liability for late delivery or receipt of Responses. All responses received after the stated submittal date and time will be judged to be unacceptable and will be returned unopened to the sender.

6. Requirements for content of response:

Submit ***thirteen (13)*** hard copies of the response to this RFS and one electronic version in PDF format on CD or flash drive. All responses shall be:

- In ink or typewritten;
- Presented in an organized and clear manner;
- Must include the required forms in Attachment C;
- Must include all required Attachments and certifications;
- Must include the following information:

1. Cover letter shall be a maximum of two pages in length and include:
    a. An acknowledgement of any addendum issued to the RFS.
    b. An acknowledgement that the Respondent has read the RFS. Respondent shall note any exceptions to the RFS in its cover letter.
    c. An acknowledgement that the Respondent has read the Contract for Project Management Services. Respondent shall note any exceptions to the Contract for Project Management Services in its cover letter.
    d. A specific statement regarding compliance with the minimum requirements identified in Item 4 of this RFS to include identification of registration, number of years of experience and where obtained (as supported by the resume section of Attachment C), as well as the date of the MCPPO certification. (A copy of the MCPPO certification must be attached to the cover letter).
    e. A description of the Respondent's organization and its history.

f. The signature of an individual authorized to negotiate and execute the Contract for Project Management Services, in the form that is attached to the RFS, on behalf of the Respondent.

g. The name, title, address, e-mail and telephone number of the contact person who can respond to requests for additional information.

2. Selection Criteria: The response shall address the Respondent's ability to meet the "Selection Criteria" Section including submittal of additional information as needed. The total length of the Response (including Attachment C only but excluding Attachments A, B, D, and E) may not exceed twenty (20) single-sided numbered pages with a minimum acceptable font size of "12 pt" for all text.

   Respondents may supplement this proposal with graphic materials and photographs that best demonstrate its project management capabilities of the team proposed for this project. **Limit this additional information to a maximum of three 8½" x 11" pages, double-sided.**

Please See Attachment E.

7. Payment Schedule and Fee Explanation:

The Owner will negotiate the fee for services dependent upon an evaluation of the level of effort required, job complexity, specialized knowledge required, estimated construction cost, comparison with past project fees, and other considerations. As construction cost is but one of several factors, a final construction figure in excess of the initial construction estimate will not, in and of itself, constitute a justification for an increased OPM fee.

8. Other Provisions

A. Public Record

All responses and information submitted in response to this RFS are subject to the Massachusetts Public Records Law, M.G.L. c. 66, § 10 and c. 4, § 7(26). Any statements in submitted responses that are inconsistent with the provisions of these statutes shall be disregarded.

B. Waiver/Cure of Minor Informalities, Errors and Omissions

The Owner reserves the right to waive or permit cure of minor informalities, errors or omissions prior to the selection of a Respondent, and to conduct discussions with any qualified Respondents and to take any other measures with respect to this RFS in any manner necessary to serve the best interest of the Owner and its beneficiaries.

C. Communications with the Owner

The Owner's Procurement Officer for this RFS is:

Dolores Sharek, Director of Finance & Business Operations
750 Winter Street, Framingham, MA 01702
508-416-2240
dsharek@jpkeefehs.org
Fax: 508-879-1059

Respondents that intend to submit a response are prohibited from contacting any of the Owner's staff other than the Procurement Officer. An exception to this rule applies to Respondents that currently do business

with the Owner, but any contact made with persons other than the Procurement Officer must be limited to that business, and must not relate to this RFS. In addition, such respondents shall not discuss this RFS with any of the Owner's consultants, legal counsel or other advisors. ***FAILURE TO OBSERVE THIS RULE MAY BE GROUNDS FOR DISQUALIFICATION.***

D. Costs

Neither the Owner nor the MSBA will be liable for any costs incurred by any Respondent in preparing a response to this RFS or for any other costs incurred prior to entering into a Contract with an OPM approved by the MSBA.

E. Withdrawn/Irrevocability of Responses

A Respondent may withdraw and resubmit their response prior to the deadline. No withdrawals or re-submissions will be allowed after the deadline.

F. Rejection of Responses, Modification of RFS

The Owner reserves the right to reject any and all responses if the Owner determines, within its own discretion, that it is in the Owner's best interests to do so. This RFS does not commit the Owner to select any Respondent, award any contract, pay any costs in preparing a response, or procure a contract for any services. The Owner also reserves the right to cancel or modify this RFS in part or in its entirety, or to change the RFS guidelines. A Respondent may not alter the RFS or its components.

G. Subcontracting and Joint Ventures

Respondent's intention to subcontract or partner or joint venture with other firm(s), individual or entity must be clearly described in the response.

H. Validity of Response

Submitted responses must be valid in all respects for a minimum period of ninety (90) days after the submission deadline.

FURTHER INFORMATION

The Owner should include any additional information that is required or that may assist Respondents in responding to the RFS.

ATTACHMENTS:

Attachment A: Statement of Interest
Attachment B: Contract for Owner's Project Management Services
Attachment C: OPM Application Form – March 2017
Attachment D: Enrollment Letter and Enrollment Certification
Attachment E: Required Certifications

ATTACHMENT A
Statement of Interest

Owner's Project Manager Application Form – March 2017

1.Project Name/Location for Which Firm is Filing:

1a. MSBA Project Number:

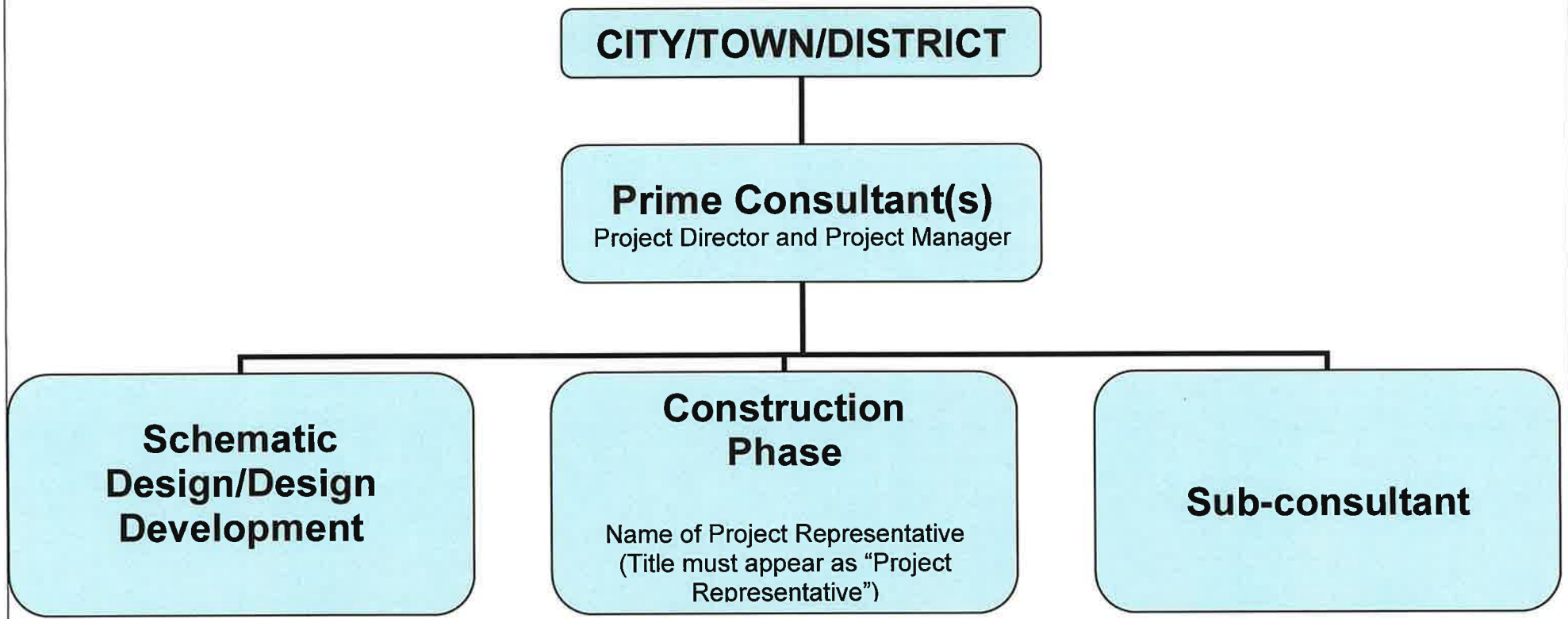
2a. Respondent, Firm (Or Joint-Venture) - Name And Address Of Primary Office To Perform The Work:	2b. Name And Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above:
2c. Date Present And Predecessor Firms Were Established:	2d. Name And Address Of Parent Company, If Any:
2e. Federal ID #:	2f. Name of Proposed Project Director:

3. Personnel From Prime Firm Included In Question #2 Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline):

Admin. Personnel	____	Cost Estimators	____	Other _____	____
Architects	____	Electrical Engrs.	____	_____	____
Acoustical Engrs.	____	Environmental Engrs.	____	_____	____
Civil Engrs.	____	Licensed Site Profs.	____	_____	____
Code Specialists	____	Mechanical Engrs.		_____	____
Construction Inspectors	____			_____	____
				Total	

4. Has this Joint-Venture previously worked together? ❑ Yes ❑ No

5. List **ONLY** Those Prime and Sub-Consultant Personnel identified as Key personnel in the Response to Request for Services. This Information Should Be Presented Below In The Form Of An Organizational Chart modified to fit the firm's proposed management approach. Include Name of Firm And Name Of The Person:



6.	Brief Resume for Key Personnel **ONLY** as indicated in the Request for Services. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 5. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel And They Must Be In The Format Provided. By Including A Firm As A Subconsultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.	
a.	Name And Title Within Firm:	a. Name And Title Within Firm:
b.	Project Assignment:	b. Project Assignment:
c.	Name And Address Of Office In Which Individual Identified In 6a Resides:	c. Name And Address Of Office In Which Individual Identified In 6a Resides:
d.	Years Experience: With This Firm: _____ With Other Firms: _____	d. Years Experience: With This Firm: _____ With Other Firms: _____
e.	Education: Degree(s) /Year/Specialization	e. Education: Degree(s) /Year/Specialization
f.	Date of MCPPO Certification:	f. Date of MCPPO Certification:
g.	Applicable Registrations and Certifications :	g. Applicable Registrations and Certifications:
h.	Current Work Assignments And Availability For This Project *(availability should be identified as a percentage: eg: "As of 5/30, 50% available")*:	h. Current Work Assignments And Availability For This Project *(availability should be identified as a percentage: eg: "As of 5/30, 50% available")*:
i.	Other Experience And Qualifications Relevant To The Proposed Project: (Identify OPM Firm By Which Employed, If Not Current Firm. Please distinguish between OPM work and any design work performed by the firm.):	i. Other Experience And Qualifications Relevant To The Proposed Project: (Identify OPM Firm By Which Employed, If Not Current Firm. Please distinguish between OPM work and any design work performed by the firm.):

7a	Past Performance: List all Completed Projects, in excess of $1.5 million, for which the Prime Applicant has performed, or has entered into a contract to perform Owner's Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.									
a.	Project Name And Location Project Director	b. Brief Description Of Project And Services (Include Reference To Areas Of Similar Experience)	c. Project Dollar Value	d. Completion Date (Actual Or Estimate)	e. On Time (Yes Or No)	f. Original Construction Contract Value	g. Change Orders	h. Number of Accidents and Safety Violations	i. Dollar Value of any Safety fines	j. Number And Outcome Of Legal Actions
(1)										
(2)										
(3)										
(4)										
(5)										

7b. (cont)	Past Performance: Provide the following information for those completed Projects listed above in 7a for which the Prime Applicant has performed, or has entered into a contract to perform Owner's Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.						
a.	Project Name And Location Project Director	b. Original Project Budget	c. Final Project Budget	d. If different, provide reason(s) for variance	e. Original Project Completion	e. Actual Project Completion On Time (Yes or No)	f. If different, provide reason(s) for variance.
(1)							
(2)							
(3)							
(4)							
(5)							

8. **Capacity:** Identify all current/ongoing Work by Prime Applicant, Joint-Venture Members or Sub-consultants. Identify project participants and highlight any work involving the project participants identified in the response.

Project Name And Location Project Director	b. Brief Description Of Project And Services (Include Reference To Areas Of Similar Experience)	c. Original Project Budget	d. Current Project Budget	d. Project Completion Date	e. Current forecast completion date On Time (Yes Or No)	f. Original Construction Contract Value	g. Number and dollar value of Change Orders	h. Number,and dollar value of claims
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								

9.	References: Provide the following information for completed and current Projects listed above in 7 and 8 for which the Prime Applicant has performed, or has entered into a contract to perform Owner's Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.					
a.	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person
1)			5)		9)	
2)			6)		10)	
3)			7)		11)	
4)			8)		12)	

9.	Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-consultants. If Needed, Up To Three, Double-Sided 8 ½" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE REQUIRED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED**.
10.	I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury. Submitted By (Signature) _____ Printed Name And Title _____ Date _____

ATTACHMENT D
Enrollment Letter and Enrollment Certification~~cation~~

ATTACHMENT E

Required Certifications

1. Non-collusion and tax compliance form
2. Certificate of Corporate Authority

NON-COLLUSION AND TAX COMPLIANCE FORM

CERTIFICATE OF NON-COLLUSION

The undersigned certified under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

_____

Signature of individual submitting bid

_____

Name of business/organization

TAX COMPLIANCE CERTIFICATION

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, the undersigned, authorized signatory for the below named business/organization, do hereby certify under the pains and penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

_____

Signature of person submitting bid

_____

Name of Business/organization

CERTIFICATE OF CORPORATE AUTHORITY

At a duly authorized meeting of the Board of Directors of _____
(Name of Corporation)

held on _____ it was VOTED that:
(DATE)

_____
(Name) (Title)

of this corporation, be and he/she hereby is authorized to submit bids and proposals, execute contracts, deeds and bonds in the name and on behalf of said corporation, and affix its corporate seal thereto; and such execution of any contract, deed or obligation in this corporation's name on its behalf by such _____ under seal of the company, shall be valid and binding upon this corporation.

_____ A True Copy,

_____ ATTEST: _____

_____ TITLE: _____

_____ PLACE OF BUSINESS: _____

_____

_____ DATE OF THIS CERTIFICATE: _____

I hereby certify that I am the clerk of the _____
(Corporation)

that _____ is the duly elected _____ of
(Name) (Title)

said corporation, and that the above vote has not been amended or rescinded and remains in full force and effect as of the date of this Certification.

_____
(Clerk)

CORPORATE SEAL:

masc

Massachusetts Association of School Committees, Inc.
One McKinley Square, Boston, Massachusetts 02109
(617) 523-8454 fax: (617) 702-4111 www.masc.org

Denise Hurst, President
Glenn Koocher, Executive Director

March 10, 2026

TO: School Committee Members

SUBJECT: **MASC ANNUAL BUSINESS MEETING**
Will be held during the Joint Conference on **FRIDAY NOVEMBER 6, 2026** 3:15pm.

DOUBLETREE by HILTON in Danvers, MA
Voting Delegate
Resolutions

Enclosed is the Official Delegate Form for registering your voting delegate for the MASC annual business meeting. This year's meeting will be in **Danvers** during the joint conference. **The form must be received in the MASC office by Tuesday, October 20, 2026.**

MASC adopts its formal positions from decisions made by our membership. The resolution process is the primary vehicle for measuring feedback and developing legislative positions and action. Enclosed is the form, and instructions for submitting a resolution for consideration at the annual meeting. **The deadline for submission of resolutions for review by the Resolutions Committee is June 1, 2026.**

masc

Massachusetts Association of School Committees, Inc.
One McKinley Square, Boston, Massachusetts 02109
(617) 523–8454 fax: (617) 702–4111 www.masc.org

Denise Hurst, President

Date: March 2026
To: MASC member school committees, c/o superintendent of schools
Re: Voting delegate to annual business meeting
Date: **DURING JOINT CONFERENCE. FRIDAY, NOVEMBER 6**
Location: **DOUBLETREE BY HILTON, DANVERS**

FIRST NOTICE

In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:

All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.

PLEASE NOTE:

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2026 annual meeting is October 20, 2026.

Official Delegate Form

For the school committee of _____

The official voting delegate is: _____

The alternate voting delegate is: _____

Signed _____

NOTE:
In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
750 Winter Street, Framingham, MA 01702 · 508-416-2100 · Fax 508-879-1059

JONATHAN EVANS
Superintendent/Director
jevans@jpkeefehs.org

DOLORES D. SHAREK
Director of Finance and Business Operations
dsharek@jpkeefehs.org

Monthly Budget Report Highlights

- The non-salary report represents FY27 expenditures through mid-July 2026.
- The total FY27 Budget is $27,582,234 of which $1,449,373 (5.3%) - including salaries - has been expended to date.
- Salaries for all 12-month employees have been encumbered.
- Fiscal year contracts will be encumbered over the next few weeks.
- A final FY26 transfer request has been submitted under a separate memo.

I appreciate the time you have taken to review the attached Non-Salary Report.

South Middlesex Regional Technical School District

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2410.536.01.2.3	TEXTBOOKS INFO TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.639.01.2.3	DUES/SUBS- INFO TECH	$3,979.00	$0.00	$0.00	$3,979.00	$0.00	$3,979.00	100.00%
1000.2420.560.01.2.3	EQUIP-INFO TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.01.2.3	SUPPLIES-INFO TECH	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2440.430.01.2.3	C/S-INFO TECH	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2440.480.01.2.3	REPAIR/MAINT-INFO TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.01.2.3	HARDWARE-INFO TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.01.2.3	SOFTWARE- INFO TECH	$0.00	$0.00	$0.00	$0.00	$3,893.92	($3,893.92)	0.00%
	Dept: Information Systems - 01	$8,979.00	$0.00	$0.00	$8,979.00	$3,893.92	$5,085.08	56.63%
1000.2410.536.03.2.3	TEXTBOOKS LEGAL/PROTECTIVE SVC	$2,722.00	$0.00	$0.00	$2,722.00	$0.00	$2,722.00	100.00%
1000.2410.639.03.2.3	DUES/SUBS- LEGAL/PROTECTIVE SV	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.03.2.3	EQUIP- LEGAL/PROTECTIVE SVCS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.03.2.3	SUPPLIES- LEGAL/PROTECTIVE SVC	$2,600.00	$0.00	$0.00	$2,600.00	$0.00	$2,600.00	100.00%
1000.2440.430.03.2.3	C/S- LEGAL/PROTECTIVE SVCS	$3,600.00	$0.00	$0.00	$3,600.00	$0.00	$3,600.00	100.00%
1000.2440.480.03.2.3	REPAIR/MAINT- LEGAL/PROTECTIVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.03.2.3	HARDWARE- LEGAL/PROTECTIVE SVC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.03.2.3	SOFTWARE- LEGAL/PROTECTIVE SVC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Legal/Protective Svcs - 03	$8,922.00	$0.00	$0.00	$8,922.00	$0.00	$8,922.00	100.00%
1000.2410.536.04.2.3	TEXTBOOKS HORTICULTURE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.639.04.2.3	DUES/SUBS- HORTICULTURE	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2420.560.04.2.3	EQUIP-HORTICULTURE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.04.2.3	SUPPLIES-HORTICULTURE	$22,950.00	$0.00	$0.00	$22,950.00	$0.00	$22,950.00	100.00%
1000.2440.430.04.2.3	C/S-HORTICULTURE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.480.04.2.3	REPAIR/MAINT-HORTICULTURE	$5,250.00	$0.00	$0.00	$5,250.00	$0.00	$5,250.00	100.00%
1000.2451.831.04.2.3	HARDWARE-HORTICULTURE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.04.2.3	SOFTWARE- HORTICULTURE	$1,250.00	$0.00	$0.00	$1,250.00	$0.00	$1,250.00	100.00%
	Dept: Horticulture/Landscape - 04	$29,950.00	$0.00	$0.00	$29,950.00	$0.00	$29,950.00	100.00%
1000.2410.536.05.2.3	TEXTBOOKS COSMETOLOGY	$5,650.00	$0.00	$0.00	$5,650.00	$0.00	$5,650.00	100.00%
1000.2410.639.05.2.3	DUES/SUBS- COSMETOLOGY	$700.00	$0.00	$0.00	$700.00	$0.00	$700.00	100.00%
1000.2420.560.05.2.3	EQUIP-COSMO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.05.2.3	SUPPLIES-COSMETOLOGY	$23,000.00	$0.00	$0.00	$23,000.00	$0.00	$23,000.00	100.00%
1000.2440.430.05.2.3	C/S-COSMETOLOGY	$1,400.00	$0.00	$0.00	$1,400.00	$0.00	$1,400.00	100.00%
1000.2440.480.05.2.3	REPAIR/MAINT-COSMETOLOGY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.05.2.3	HARDWARE-COSMETOLOGY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.05.2.3	SOFTWARE- COSMETOLOGY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Cosmetology - 05	$30,750.00	$0.00	$0.00	$30,750.00	$0.00	$30,750.00	100.00%
1000.2410.536.06.2.3	TEXTBOOKS WORLD LANGUAGES	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00	100.00%
1000.2410.639.06.2.3	DUES/SUBS- WORLD LANGUAGES	$90.00	$0.00	$0.00	$90.00	$0.00	$90.00	100.00%
1000.2430.530.06.2.3	SUPPLIES-WORLD LANGUAGES	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.2440.430.06.2.3	C/S-WORLD LANGUAGES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.480.06.2.3	REPAIR/MAINT-WORLD LANGUAGES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.06.2.3	SOFTWARE- WORLD LANGUAGES	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
	Dept: World Languages - 06	$5,390.00	$0.00	$0.00	$5,390.00	$0.00	$5,390.00	100.00%
1000.2410.536.07.2.3	TEXTBOOKS Dental Assisting	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.639.07.2.3	DUES/SUBS- Dental Assisting	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
1000.2420.560.07.2.3	EQUIP- Dental Assisting	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

South Middlesex Regional Technical School District

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2430.530.07.2.3	SUPPLIES- Dental Assisting	$14,200.00	$0.00	$0.00	$14,200.00	$0.00	$14,200.00	100.00%
1000.2440.430.07.2.3	C/S- Dental Assisting	$550.00	$0.00	$0.00	$550.00	$0.00	$550.00	100.00%
1000.2440.480.07.2.3	REPAIR/MAINT- Dental Assisting	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2451.831.07.2.3	HARDWARE- Dental Assisting	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.07.2.3	SOFTWARE- Dental Assisting	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Dental Assisting - 07	$15,450.00	$0.00	$0.00	$15,450.00	$0.00	$15,450.00	100.00%
1000.2357.453.08.2.3	C/S - PROF DEV	$35,000.00	$0.00	$0.00	$35,000.00	$0.00	$35,000.00	100.00%
1000.2357.483.08.2.3	REPAIR/MAINT-PROF DEV	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2357.553.08.2.3	SUPPLIES-PROF DEV	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2357.556.08.2.3	TEXTBOOKS-PROF DEV	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2357.653.08.2.3	PROF DEV-TUITION/CONF FEES	$120,000.00	$2,625.00	$2,625.00	$117,375.00	$1,133.00	$116,242.00	96.87%
1000.2357.690.08.2.3	DUES/SUBS-PROF DEV	$800.00	$0.00	$0.00	$800.00	$0.00	$800.00	100.00%
1000.2357.770.08.2.3	TRAVEL IN-STATE-PROF DEV	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2357.775.08.2.3	TRAVEL OUT-OF-STATE-PROF DEV	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	Dept: Professional Development - 08	$160,800.00	$2,625.00	$2,625.00	$158,175.00	$1,133.00	$157,042.00	97.66%
1000.2410.536.09.2.3	TEXTBOOKS ELECTIVES	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2430.530.09.2.3	SUPPLIES-ELECTIVES	$17,000.00	$0.00	$0.00	$17,000.00	$1,895.65	$15,104.35	88.85%
1000.2451.831.09.2.3	HARDWARE-ELECTIVES	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
1000.2455.832.09.2.3	SOFTWARE- ELECTIVES	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	Dept: ELECTIVES - 09	$23,000.00	$0.00	$0.00	$23,000.00	$1,895.65	$21,104.35	91.76%
1000.2410.536.10.2.3	TEXTBOOKS VISUAL DESIGN	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2410.639.10.2.3	DUES/SUBS- VISUAL DESIGN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.10.2.3	EQUIP-VISUAL DESIGN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.10.2.3	SUPPLIES-VISUAL DESIGN	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
1000.2440.430.10.2.3	C/S-VISUAL DESIGN	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.2440.480.10.2.3	REPAIR/MAINT-VISUAL DESIGN	$1,800.00	$0.00	$0.00	$1,800.00	$0.00	$1,800.00	100.00%
1000.2451.831.10.2.3	HARDWARE-VISUAL DESIGN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.10.2.3	SOFTWARE- VISUAL DESIGN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Visual Design - 10	$10,800.00	$0.00	$0.00	$10,800.00	$0.00	$10,800.00	100.00%
1000.2410.536.11.2.3	TEXTBOOKS PLUMBING	$1,250.00	$0.00	$0.00	$1,250.00	$0.00	$1,250.00	100.00%
1000.2410.639.11.2.3	DUES/SUBS-PLUMBING	$1,350.00	$0.00	$0.00	$1,350.00	$0.00	$1,350.00	100.00%
1000.2420.560.11.2.3	EQUIP-PLUMBING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.11.2.3	SUPPLIES-PLUMBING	$35,000.00	$0.00	$0.00	$35,000.00	$0.00	$35,000.00	100.00%
1000.2440.430.11.2.3	C/S-PLUMBING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.480.11.2.3	REPAIR/MAINT-PLUMBING	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2451.831.11.2.3	HARDWARE-PLUMBING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Plumbing - 11	$40,600.00	$0.00	$0.00	$40,600.00	$0.00	$40,600.00	100.00%
1000.2410.536.12.2.3	TEXTBOOKS HVAC	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
1000.2410.639.12.2.3	DUES/SUBS- HVAC	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
1000.2420.560.12.2.3	EQUIP-HVAC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.12.2.3	SUPPLIES-HVAC	$23,000.00	$0.00	$0.00	$23,000.00	$0.00	$23,000.00	100.00%
1000.2440.430.12.2.3	C/S-HVAC	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2440.480.12.2.3	REPAIR/MAINT-HVAC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.12.2.3	HARDWARE-HVAC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: HVAC - 12	$25,900.00	$0.00	$0.00	$25,900.00	$0.00	$25,900.00	100.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2410.536.14.2.3	TEXTBOOKS WEB DESIGN/PROGRAMI	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.14.2.3	SUPPLIES- WEB DESIGN/PROGRAMMI	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
1000.2451.831.14.2.3	HARDWARE-WEB DESIGN/PROGRAMI	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.14.2.3	SOFTWARE- WEB DESIGN/PROGRAMI	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
	Dept: Web Design/Programming - 14	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
1000.2410.536.15.2.3	TEXTBOOKS EARLY CHILDHOOD	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2410.639.15.2.3	DUES/SUBS- EARLY CHILDHOOD	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00	100.00%
1000.2420.560.15.2.3	EQUIP-EARLY CHILDHOOD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.15.2.3	SUPPLIES-EARLY CHILDHOOD	$10,000.00	$0.00	$0.00	$10,000.00	$352.33	$9,647.67	96.48%
1000.2440.430.15.2.3	C/S-EARLY CHLDHD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.480.15.2.3	REPAIR/MAINT- EARLY CHLDHD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.15.2.3	HARDWARE-EARLY CHLDHD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.15.2.3	SOFTWARE- EARLY CHILDHOOD	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
	Dept: Early Childhood - 15	$13,600.00	$0.00	$0.00	$13,600.00	$352.33	$13,247.67	97.41%
1000.2410.536.16.2.3	TEXTBOOKS HEALTH CAREERS	$2,000.00	$0.00	$0.00	$2,000.00	$2,571.10	($571.10)	-28.56%
1000.2410.639.16.2.3	DUES/SUBS- HEALTH CAREERS	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
1000.2420.560.16.2.3	EQUIP-HEALTH CAREERS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.16.2.3	SUPPLIES-HEALTH CAREERS	$10,500.00	$0.00	$0.00	$10,500.00	$1,277.81	$9,222.19	87.83%
1000.2440.430.16.2.3	C/S-HEALTH CAREERS	$1,250.00	$0.00	$0.00	$1,250.00	$0.00	$1,250.00	100.00%
1000.2440.480.16.2.3	REPAIR/MAINT-HEALTH CAREERS	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.2451.831.16.2.3	HARDWARE-HEALTH CAREERS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.16.2.3	SOFTWARE- HEALTH CAREERS	$5,875.00	$0.00	$0.00	$5,875.00	$0.00	$5,875.00	100.00%
	Dept: Health Careers - 16	$20,525.00	$0.00	$0.00	$20,525.00	$3,848.91	$16,676.09	81.25%
1000.2410.536.17.2.3	TEXTBOOKS CULINARY ARTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.639.17.2.3	DUES/SUBS- CULINARY ARTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.17.2.3	EQUIP-CULINARY ARTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.17.2.3	SUPPLIES-CULINARY ARTS	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
1000.2440.430.17.2.3	C/S-CULINARY ARTS	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
1000.2440.480.17.2.3	REPAIR/MAINT-CULINARY ARTS	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2451.831.17.2.3	HARDWARE-CULINARY ARTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.17.2.3	SOFTWARE- CULINARY ARTS	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
	Dept: Culinary Arts - 17	$26,500.00	$0.00	$0.00	$26,500.00	$0.00	$26,500.00	100.00%
1000.2410.536.19.2.3	TEXTBOOKS AUTOMOTIVE	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
1000.2410.639.19.2.3	DUES/SUBS- AUTOMOTIVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.19.2.3	EQUIP-AUTOMOTIVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.19.2.3	SUPPLIES-AUTOMOTIVE	$13,000.00	$0.00	$0.00	$13,000.00	$975.00	$12,025.00	92.50%
1000.2440.430.19.2.3	C/S-AUTOMOTIVE	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2440.480.19.2.3	REPAIR/MAINT-AUTOMOTIVE	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2451.831.19.2.3	HARDWARE-AUTOMOTIVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.19.2.3	SOFTWARE- AUTOMOTIVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Auto Technology - 19	$22,000.00	$0.00	$0.00	$22,000.00	$975.00	$21,025.00	95.57%
1000.2410.536.21.2.3	TEXTBOOKS ELECTRICAL	$5,010.00	$0.00	$0.00	$5,010.00	$180.00	$4,830.00	96.41%
1000.2410.639.21.2.3	DUES/SUBS- ELECTRICAL	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
1000.2420.560.21.2.3	EQUIP-ELECTRICAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.21.2.3	SUPPLIES-ELECTRICAL	$29,000.00	$0.00	$0.00	$29,000.00	$32.43	$28,967.57	99.89%
1000.2440.430.21.2.3	C/S-ELECTRICAL	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2440.480.21.2.3	REPAIR/MAINT-ELECTRICAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.831.21.2.3	HARDWARE-ELECTRICAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.21.2.3	SOFTWARE- ELECTRICAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Electrical - 21	$34,660.00	$0.00	$0.00	$34,660.00	$212.43	$34,447.57	99.39%
1000.2410.536.23.2.3	TEXTBOOKS CARPENTRY	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
1000.2410.639.23.2.3	DUES/SUBS- CARPENTRY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.23.2.3	EQUIP-CARPENTRY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.23.2.3	SUPPLIES-CARPENTRY	$28,000.00	$0.00	$0.00	$28,000.00	$0.00	$28,000.00	100.00%
1000.2440.480.23.2.3	REPAIR/MAINT-CARPENTRY	$2,100.00	$0.00	$0.00	$2,100.00	$0.00	$2,100.00	100.00%
1000.2451.831.23.2.3	HARDWARE-CARPENTRY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.23.2.3	SOFTWARE- CARPENTRY	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
	Dept: Carpentry - 23	$32,800.00	$0.00	$0.00	$32,800.00	$0.00	$32,800.00	100.00%
1000.2410.536.25.2.3	TEXTBOOKS METAL TECH TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.639.25.2.3	DUES/SUBS- METAL TECH	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.2420.560.25.2.3	EQUIP-METAL TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.530.25.2.3	SUPPLIES-METAL TECH	$39,000.00	$0.00	$0.00	$39,000.00	$13,881.79	$25,118.21	64.41%
1000.2440.430.25.2.3	C/S-METAL TECH	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2440.480.25.2.3	REPAIR/MAINT-METAL TECH	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2451.831.25.2.3	HARDWARE-METALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.832.25.2.3	SOFTWARE- METALS	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
	Dept: Metal Technology - 25	$45,300.00	$0.00	$0.00	$45,300.00	$13,881.79	$31,418.21	69.36%
1000.2420.560.27.2.3	EQUIP-PHYS ED	$2,800.00	$0.00	$0.00	$2,800.00	$0.00	$2,800.00	100.00%
1000.2430.520.27.2.3	SUPPLIES-PHYS ED	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.2440.420.27.2.3	C/S-PHYS ED	$800.00	$0.00	$0.00	$800.00	$0.00	$800.00	100.00%
1000.2440.480.27.2.3	REPAIR/MAINT-PHYS ED	$2,300.00	$0.00	$0.00	$2,300.00	$0.00	$2,300.00	100.00%
	Dept: Physical Education - 27	$8,400.00	$0.00	$0.00	$8,400.00	$0.00	$8,400.00	100.00%
1000.2410.526.28.2.3	TEXTBOOKS READING	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2420.560.28.2.3	EQUIP-READING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.520.28.2.3	SUPPLIES-READING	$0.00	$0.00	$0.00	$0.00	$239.96	($239.96)	0.00%
1000.2455.822.28.2.3	SOFTWARE- READING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Reading Lab - 28	$1,000.00	$0.00	$0.00	$1,000.00	$239.96	$760.04	76.00%
1000.2410.526.29.2.3	TEXTBOOKS ENGLISH	$9,500.00	$0.00	$0.00	$9,500.00	$2,838.80	$6,661.20	70.12%
1000.2410.629.29.2.3	DUES/SUBS- ENGLISH	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
1000.2420.560.29.2.3	EQUIP-ENGLISH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.520.29.2.3	SUPPLIES-ENGLISH	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2440.480.29.2.3	REPAIR/MAINT-ENGLISH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.821.29.2.3	HARDWARE-ENGLISH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.822.29.2.3	SOFTWARE- ENGLISH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: English - 29	$11,100.00	$0.00	$0.00	$11,100.00	$2,838.80	$8,261.20	74.43%
1000.2410.526.30.2.3	TEXTBOOKS SCIENCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2410.629.30.2.3	DUES/SUBS- SCIENCE	$1,600.00	$0.00	$0.00	$1,600.00	$0.00	$1,600.00	100.00%
1000.2420.560.30.2.3	EQUIP-SCIENCE	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
1000.2430.520.30.2.3	SUPPLIES-SCIENCE	$7,600.00	$0.00	$0.00	$7,600.00	$0.00	$7,600.00	100.00%
1000.2440.480.30.2.3	REPAIR/MAINT-SCIENCE	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.2451.821.30.2.3	HARDWARE-SCIENCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2455.822.30.2.3	SOFTWARE- SCIENCE	$925.00	$0.00	$0.00	$925.00	$0.00	$925.00	100.00%
	Dept: Science - 30	$18,125.00	$0.00	$0.00	$18,125.00	$0.00	$18,125.00	100.00%
1000.2410.526.31.2.3	TEXTBOOKS SOCIAL STUDIES	$4,000.00	$0.00	$0.00	$4,000.00	$329.67	$3,670.33	91.76%
1000.2410.629.31.2.3	DUES/SUBS- SOCIAL STUDIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.31.2.3	EQUIP-SOCIAL STUDIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.520.31.2.3	SUPPLIES-SOCIAL STUDIES	$1,600.00	$0.00	$0.00	$1,600.00	$1,186.19	$413.81	25.86%
1000.2451.821.31.2.3	HARDWARE-SOCIAL STUDIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2455.822.31.2.3	SOFTWARE- SOCIAL STUDIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Social Studies - 31	$5,600.00	$0.00	$0.00	$5,600.00	$1,515.86	$4,084.14	72.93%
1000.2410.526.32.2.3	TEXTBOOKS MATH	$0.00	$0.00	$0.00	$0.00	$1,328.36	($1,328.36)	0.00%
1000.2410.629.32.2.3	DUES/SUBS- MATH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2420.560.32.2.3	EQUIP-MATH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.520.32.2.3	SUPPLIES-MATH	$7,500.00	$0.00	$0.00	$7,500.00	$2,210.26	$5,289.74	70.53%
1000.2440.480.32.2.3	REPAIR/MAINT-MATH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.821.32.2.3	HARDWARE-MATH	$0.00	$0.00	$0.00	$0.00	$2,260.00	($2,260.00)	0.00%
1000.2455.822.32.2.3	SOFTWARE- MATH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Math - 32	$7,500.00	$0.00	$0.00	$7,500.00	$5,798.62	$1,701.38	22.69%
1000.2410.629.37.2.3	DUES/SUBS- Project Lead the Wa	$3,200.00	$0.00	$0.00	$3,200.00	$0.00	$3,200.00	100.00%
1000.2430.520.37.2.3	SUPPLIES-Project Lead the Way	$9,000.00	$0.00	$0.00	$9,000.00	$2,644.98	$6,355.02	70.61%
	Dept: Project Lead the Way - 37	$12,200.00	$0.00	$0.00	$12,200.00	$2,644.98	$9,555.02	78.32%
1000.2310.440.41.2.4	SPED C/S-TUTORING	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
1000.2320.440.41.2.4	C/S-COUNSELING/SPEECH/TREATMEI	$78,000.00	$0.00	$0.00	$78,000.00	$0.00	$78,000.00	100.00%
1000.2410.546.41.2.4	TEXTBOOKS SPED	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
1000.2410.649.41.2.4	DUES/SUBS- SPED	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.2420.560.41.2.4	EQUIP-SPED	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.440.41.2.4	REPAIR/MAINT-SPED	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.730.41.2.4	TRAVEL SPED	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2451.841.41.2.4	HARDWARE-SPED	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2455.842.41.2.4	SOFTWARE- SPED	$19,000.00	$0.00	$0.00	$19,000.00	$1,005.00	$17,995.00	94.71%
1000.2800.440.41.2.4	SPED C/S-TESTING	$33,000.00	$0.00	$0.00	$33,000.00	$0.00	$33,000.00	100.00%
	Dept: Special Education - 41	$148,150.00	$0.00	$0.00	$148,150.00	$1,005.00	$147,145.00	99.32%
1000.2410.526.43.2.3	TEXTBOOKS ELL	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.2410.629.43.2.3	DUES/SUBS- ELL	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
1000.2420.560.43.2.3	EQUIP-ELL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2430.520.43.2.3	SUPPLIES-ELL	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.2440.420.43.2.3	C/S-ELL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2440.480.43.2.3	REPAIR/MAINT-ELL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2451.821.43.2.3	HARDWARE-ELL	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
	Dept: Bilingual - 43	$4,450.00	$0.00	$0.00	$4,450.00	$0.00	$4,450.00	100.00%
1000.2715.430.44.2.3	C/S-CO-OP	$3,800.00	$0.00	$0.00	$3,800.00	$0.00	$3,800.00	100.00%
1000.2715.530.44.2.3	SUPPLIES-CO-OP	$900.00	$0.00	$0.00	$900.00	$0.00	$900.00	100.00%
1000.2715.639.44.2.3	DUES/SUBS-CO-OP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2715.770.44.2.3	TRAVEL IN-STATE-CO-OP	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
	Dept: Co-Operative Education - 44	$5,300.00	$0.00	$0.00	$5,300.00	$0.00	$5,300.00	100.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2440.730.53.2.3	TRAVEL IN STATE BPA	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
1000.2440.735.53.2.3	TRAVEL OUT OF STATE BPA	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
	Dept: BPA – Stdnt Acty - 53	$19,000.00	$0.00	$0.00	$19,000.00	$0.00	$19,000.00	100.00%
1000.2440.730.54.2.3	TRAVEL IN-STATE FFA	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.2440.735.54.2.3	TRAVEL OUT-OF-STATE FFA	$6,000.00	$0.00	$0.00	$6,000.00	$3,160.00	$2,840.00	47.33%
	Dept: FFA - Stdnt Acty - 54	$7,500.00	$0.00	$0.00	$7,500.00	$3,160.00	$4,340.00	57.87%
1000.2430.540.55.2.4	SUPPLIES- ACADEMICS	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
1000.2432.540.55.2.4	SUPPLIES- SPED EVALUATIONS	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
1000.2710.440.55.2.4	ACCEPT CONTRACTED SERVICES	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
	Dept: JET - 55	$8,700.00	$0.00	$0.00	$8,700.00	$0.00	$8,700.00	100.00%
1000.2440.730.58.2.3	TRAVEL IN-STATE SKILLS USA	$35,000.00	$0.00	$0.00	$35,000.00	$0.00	$35,000.00	100.00%
1000.2440.735.58.2.3	TRAVEL OUT-OF-STATE SKILLS USA	$25,000.00	$0.00	$0.00	$25,000.00	$0.00	$25,000.00	100.00%
	Dept: Skills USA - Stdnt Acty - 58	$60,000.00	$0.00	$0.00	$60,000.00	$0.00	$60,000.00	100.00%
1000.3200.450.72.3.1	C/S - NURSES	$8,000.00	$0.00	$0.00	$8,000.00	$0.00	$8,000.00	100.00%
1000.3200.480.72.3.1	REPAIR/MAINT-NURSES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.3200.550.72.3.1	SUPPLIES-NURSES	$8,450.00	$0.00	$0.00	$8,450.00	$0.00	$8,450.00	100.00%
1000.3200.560.72.3.1	NURSE EQUIPMENT	$2,660.00	$0.00	$0.00	$2,660.00	$0.00	$2,660.00	100.00%
1000.3200.690.72.3.1	DUES/SUBS-NURSES	$310.00	$0.00	$0.00	$310.00	$0.00	$310.00	100.00%
1000.3200.770.72.3.1	TRAVEL IN-STATE-NURSES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.3200.850.72.3.1	TECH SUPPLIES-NURSES	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
	Dept: Health Services - Nurse - 72	$25,420.00	$0.00	$0.00	$25,420.00	$0.00	$25,420.00	100.00%
1000.3300.450.73.3.7	TRANSPORTATION CONTRACTED SEF	$1,445,220.00	$0.00	$0.00	$1,445,220.00	$327,939.00	$1,117,281.00	77.31%
1000.3300.458.73.3.7	TRANSPORTATION FUEL ADJUSTMEN	$2,000.00	$0.00	$0.00	$2,000.00	$2,000.00	$0.00	0.00%
	Dept: Transportation Services - 73	$1,447,220.00	$0.00	$0.00	$1,447,220.00	$329,939.00	$1,117,281.00	77.20%
1000.3510.450.75.3.1	ATHLETIC TRANSPORTATION	$65,000.00	$0.00	$0.00	$65,000.00	$60,000.00	$5,000.00	7.69%
1000.3510.470.75.3.1	C/S ATHLETIC OFFICIALS	$97,316.79	$0.00	$0.00	$97,316.79	$5,154.66	$92,162.13	94.70%
1000.3510.480.75.3.1	REPAIR/MAINT-ATHLETICS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.3510.550.75.3.1	SUPPLIES-ATHLETICS	$18,201.08	$0.00	$0.00	$18,201.08	$8,055.75	$10,145.33	55.74%
1000.3510.560.75.3.1	ATHLETIC EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.3510.670.75.3.1	MISC FEES & AWARDS	$8,234.76	$0.00	$0.00	$8,234.76	$1,466.64	$6,768.12	82.19%
1000.3510.690.75.3.1	DUES/SUBS-ATHLETICS	$10,900.00	$0.00	$0.00	$10,900.00	$6,969.00	$3,931.00	36.06%
	Dept: Athletics - 75	$199,652.63	$0.00	$0.00	$199,652.63	$81,646.05	$118,006.58	59.11%
1000.3520.450.76.3.1	C/S - YEARBOOK	$19,000.00	$0.00	$0.00	$19,000.00	$0.00	$19,000.00	100.00%
1000.3520.550.76.3.1	SUPPLIES-STUDENT ACTIVITIES	$14,000.00	$0.00	$0.00	$14,000.00	$0.00	$14,000.00	100.00%
1000.3520.650.76.3.1	STUDENT COUNCIL	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
1000.3520.690.76.3.1	DUES/SUBS-STUDENT ACTIVITIES	$2,000.00	$0.00	$0.00	$2,000.00	$385.00	$1,615.00	80.75%
1000.3520.770.76.3.1	TRAVEL -STUDENT ACTIVITIES	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
	Dept: Student Services - 76	$43,500.00	$0.00	$0.00	$43,500.00	$385.00	$43,115.00	99.11%
1000.2440.690.77.2.3	PROF DUES SKILLS/FFA/BPA	$14,000.00	$0.00	$0.00	$14,000.00	$0.00	$14,000.00	100.00%
1000.2440.730.77.2.3	TRAVEL VOCATIONAL EDUCATION	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
	Dept: Administrative Accounts - 77	$15,500.00	$0.00	$0.00	$15,500.00	$0.00	$15,500.00	100.00%
1000.2250.400.78.2.3	C/S-BLDG TECHNOLOGY	$155,000.00	$500.00	$500.00	$154,500.00	$18,102.00	$136,398.00	88.00%

South Middlesex Regional Technical School District

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2250.480.78.2.3	REPAIR/MAINT-BUILDING TECH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2250.561.78.2.3	EQUIPMENT-BLDG TECHNOLOGY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2250.690.78.2.3	DUES/SUBS-BLDG TECHNOLOGY	$600.00	$0.00	$0.00	$600.00	$560.00	$40.00	6.67%
1000.2250.770.78.2.3	TRAVEL IN-STATE-BLDG TECH	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2250.850.78.2.3	TECH SUPPLIES-SCHOOL WIDE	$430,000.00	$0.00	$0.00	$430,000.00	$105,397.20	$324,602.80	75.49%
1000.2250.852.78.2.3	INSTRUCTIONAL SOFTWARE-BLDG TE	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
	Dept: School Building Technology - 78	$592,100.00	$500.00	$500.00	$591,600.00	$124,059.20	$467,540.80	78.96%
1000.1450.450.79.1.1	C/S - DATA INFO MGMT	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.1450.480.79.1.1	REPAIR/MAINT-DATA INFO MGMT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.1450.550.79.1.1	SUPPLIES-DATA INFO MGMT	$250.00	$0.00	$0.00	$250.00	$0.00	$250.00	100.00%
1000.1450.690.79.1.1	DUES/SUBS-DATA INFO MGMT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.1450.770.79.1.1	TRAVEL IN-STATE-DATA INFO MGMT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.1450.850.79.1.1	TEST SUPPLIES-DATA INFO MGMT	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.1450.852.79.1.1	SOFTWARE RENEWAL-DATA INFO MG	$63,000.00	$0.00	$0.00	$63,000.00	$5,500.00	$57,500.00	91.27%
1000.4400.450.79.4.1	C/S - DISTRICT NETWORK/MAINT	$21,500.00	$0.00	$0.00	$21,500.00	$2,400.00	$19,100.00	88.84%
1000.4400.480.79.4.1	REPAIR/MAINT-DIST NETWORK/MAIN	$2,000.00	$0.00	$0.00	$2,000.00	$1,906.01	$93.99	4.70%
1000.4400.550.79.4.1	SUPPLIES-DIST NETWORK/MAINT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Networking/Data Info Mgmt - 79	$92,250.00	$0.00	$0.00	$92,250.00	$9,806.01	$82,443.99	89.37%
1000.1110.400.80.1.1	AUDIT	$40,000.00	$0.00	$0.00	$40,000.00	$0.00	$40,000.00	100.00%
1000.1110.500.80.1.1	SUPPLIES-SCH COMM	$3,500.00	$0.00	$0.00	$3,500.00	$328.68	$3,171.32	90.61%
1000.1110.600.80.1.1	ADVERTISING LEGAL	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
1000.1110.690.80.1.1	DUES/SUBS-SCH COMM	$7,800.00	$0.00	$0.00	$7,800.00	$0.00	$7,800.00	100.00%
1000.1110.770.80.1.1	TRAVEL IN-STATE-SCH COMM	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.1110.775.80.1.1	TRAVEL OUT-OF-STATE-SCH COMM	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.1430.410.80.1.1	LEGAL CONTRACTED SERVICES	$40,000.00	$0.00	$0.00	$40,000.00	$28,000.00	$12,000.00	30.00%
	Dept: School Committee - 80	$95,500.00	$0.00	$0.00	$95,500.00	$28,328.68	$67,171.32	70.34%
1000.1210.400.81.1.1	COMMUNITY RELATIONS	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.1210.410.81.1.1	NEASC EVALUATION	$5,000.00	$0.00	$0.00	$5,000.00	$5,070.00	($70.00)	-1.40%
1000.1210.650.81.1.1	POSTAGE	$25,000.00	$0.00	$0.00	$25,000.00	$81.95	$24,918.05	99.67%
1000.1210.690.81.1.1	DUES/SUBS-SUPT	$11,000.00	$0.00	$0.00	$11,000.00	$6,935.90	$4,064.10	36.95%
1000.1210.770.81.1.1	TRAVEL IN-STATE-SUPT	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.1210.775.81.1.1	TRAVEL OUT-OF-STATE-SUPT	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
	Dept: Superintendent's Office - 81	$49,000.00	$0.00	$0.00	$49,000.00	$12,087.85	$36,912.15	75.33%
1000.2110.550.82.2.3	SUPPLIES-CTE DIRECTOR	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2110.630.82.2.3	ADVISORY COMMITTEE	$9,500.00	$0.00	$0.00	$9,500.00	$0.00	$9,500.00	100.00%
1000.2110.690.82.2.3	DUES/SUBS-CTECOORDINATOR	$9,500.00	$0.00	$0.00	$9,500.00	$0.00	$9,500.00	100.00%
1000.2110.770.82.2.3	TRAVEL IN-STATE-CTE COORDINATO	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.2110.775.82.2.3	TRAVEL OUT-OF-STATE-CTE COORD	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.2110.850.82.2.3	TECH SUPPLIES-CTE COORDINATOR	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2210.454.82.2.3	CONTRACTED TRANSLATION	$12,000.00	$0.00	$0.00	$12,000.00	$0.00	$12,000.00	100.00%
1000.2210.480.82.2.3	REPAIR/MAINT-PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.2210.550.82.2.3	SUPPLIES-PRINCIPAL	$20,000.00	$0.00	$0.00	$20,000.00	$160.66	$19,839.34	99.20%
1000.2210.600.82.2.3	ADVERTISING	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
1000.2210.650.82.2.3	CONTRACTED TESTING	$23,000.00	$0.00	$0.00	$23,000.00	$0.00	$23,000.00	100.00%
1000.2210.657.82.2.3	GRADUATION	$60,000.00	$500.00	$500.00	$59,500.00	$3,499.00	$56,001.00	93.34%
1000.2210.670.82.2.3	CONFERENCE REGISTRATION-PRINCI	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.2210.690.82.2.3	DUES/SUBS-PRINCIPAL	$250.00	$0.00	$0.00	$250.00	$0.00	$250.00	100.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2210.770.82.2.3	TRAVEL IN-STATE-PRINCIPAL	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.2210.775.82.2.3	TRAVEL OUT-OF-STATE-PRINCIPAL	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.2210.850.82.2.3	TECH SUPPLIES-PRINCIPAL	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
1000.2210.851.82.2.3	TECH HARDWARE-PRINCIPAL	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
1000.2420.450.82.2.3	LEASING REPRODUCTION	$60,000.00	$0.00	$0.00	$60,000.00	$0.00	$60,000.00	100.00%
1000.2440.720.82.2.3	TRAVEL ACADEMIC	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.3600.450.82.3.1	C/S - SCHOOL SECURITY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.3600.550.82.3.1	SUPPLIES-SECURITY	$25,000.00	$0.00	$0.00	$25,000.00	$0.00	$25,000.00	100.00%
	Dept: Principals Office - 82	$246,600.00	$500.00	$500.00	$246,100.00	$3,659.66	$242,440.34	98.31%
1000.2710.450.83.2.3	SERVICES & COUNSELING	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
1000.2710.470.83.2.3	C/S - GUIDANCE	$58,000.00	$0.00	$0.00	$58,000.00	$0.00	$58,000.00	100.00%
1000.2710.550.83.2.3	SUPPLIES-GUIDANCE/ADMISSIONS	$42,000.00	$0.00	$0.00	$42,000.00	$0.00	$42,000.00	100.00%
1000.2710.690.83.2.3	DUES/SUBS-GUIDANCE	$1,195.00	$0.00	$0.00	$1,195.00	$0.00	$1,195.00	100.00%
1000.2710.770.83.2.3	TRAVEL IN STATE-GUIDANCE	$13,000.00	$0.00	$0.00	$13,000.00	$0.00	$13,000.00	100.00%
1000.2710.850.83.2.3	TECH SUPPLIES-GUIDANCE	$13,500.00	$0.00	$0.00	$13,500.00	$0.00	$13,500.00	100.00%
	Dept: Guidance - 83	$147,695.00	$0.00	$0.00	$147,695.00	$0.00	$147,695.00	100.00%
1000.4110.450.84.4.1	C/S - CUSTODIAL	$559,000.00	$0.00	$0.00	$559,000.00	$0.00	$559,000.00	100.00%
1000.4110.480.84.4.1	REPAIR/MAINT-CUSTODIAL	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.4110.550.84.4.1	SUPPLIES-CUSTODIAL	$39,000.00	$0.00	$0.00	$39,000.00	$0.00	$39,000.00	100.00%
1000.4110.570.84.4.1	SUPPLIES - SNOW REMOVAL	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.4120.450.84.4.1	BUILDING HEAT - NATURAL GAS	$313,000.00	$0.00	$0.00	$313,000.00	$0.00	$313,000.00	100.00%
1000.4120.470.84.4.1	ELECTRIC	$536,000.00	$0.00	$0.00	$536,000.00	$0.00	$536,000.00	100.00%
1000.4130.450.84.4.1	CONTRACTED HAZARDOUS WASTE	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.4130.458.84.4.1	WATER	$112,000.00	$0.00	$0.00	$112,000.00	$0.00	$112,000.00	100.00%
1000.4130.470.84.4.1	KITCHEN USE - NATURAL GAS	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
1000.4131.450.84.4.1	TELEPHONE USAGE	$35,000.00	$0.00	$0.00	$35,000.00	$12,830.00	$22,170.00	63.34%
1000.4131.458.84.4.1	TELEPHONE MAINTENANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.4210.450.84.4.1	C/S - GROUNDS	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.4210.550.84.4.1	SUPPLIES-GROUNDS MAINT	$12,000.00	$0.00	$0.00	$12,000.00	$0.00	$12,000.00	100.00%
1000.4220.450.84.4.1	C/S - BUILDING	$107,000.00	$0.00	$0.00	$107,000.00	$9,174.19	$97,825.81	91.43%
1000.4220.480.84.4.1	REPAIR/MAINT- BUILDING	$115,000.00	$0.00	$0.00	$115,000.00	$0.00	$115,000.00	100.00%
1000.4220.550.84.4.1	SUPPLIES-BUILDING MAINT	$70,000.00	$0.00	$0.00	$70,000.00	$99.97	$69,900.03	99.86%
1000.4220.560.84.4.1	EQUIP-BUILDING&GROUNDS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.4230.460.84.4.1	C/S - EQUIPMENT	$155,000.00	$0.00	$0.00	$155,000.00	$2,065.00	$152,935.00	98.67%
1000.4230.480.84.4.1	REPAIR/MAINT- EQUIPMENT	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.4230.488.84.4.1	VEHICLE REPAIRS	$14,000.00	$0.00	$0.00	$14,000.00	$7,500.00	$6,500.00	46.43%
1000.4230.560.84.4.1	SUPPLIES-EQUIP	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
1000.4230.570.84.4.1	GASOLINE POOL ACCOUNT	$11,000.00	$0.00	$0.00	$11,000.00	$0.00	$11,000.00	100.00%
1000.4230.690.84.4.1	DUES/SUBS-BLDG MAINTENANCE	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1000.4230.770.84.4.1	TRAVEL/TRAINING-BLDG MAINT	$3,500.00	$0.00	$0.00	$3,500.00	$175.00	$3,325.00	95.00%
1000.4300.450.84.4.1	EXTRAORDINARY MAINTENANCE SER	$50,000.00	$0.00	$0.00	$50,000.00	$0.00	$50,000.00	100.00%
1000.4300.550.84.4.1	EXTRAORDINARY SUPPLIES & MATLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.7200.650.84.7.1	ASSET ACQUISITION-BUILDING IMP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.7300.650.84.7.1	ASSET ACQUISITION-EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Dept: Buildings/Grounds/Maint. - 84	$2,153,000.00	$0.00	$0.00	$2,153,000.00	$31,844.16	$2,121,155.84	98.52%
1000.1410.510.85.1.1	SUPPLIES-BUSINESS OFFICE	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.1410.690.85.1.1	DUES/SUBS-BUSINESS OFFICE	$4,200.00	$2,794.00	$2,794.00	$1,406.00	$0.00	$1,406.00	33.48%
1000.1410.770.85.1.1	TRAVEL IN-STATE-BUSINESS OFFIC	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%

Budget Report: Non-Salary Expenses - By Department

From Date: 7/1/2026 To Date: 7/31/2026

Fiscal Year: 2026-2027

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude Inactive Accounts with zero balance ☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.1410.775.85.1.1	TRAVEL OUT-OF-STATE-BUS MGR	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
1000.1420.510.85.1.1	SUPPLIES-HR/BENEFITS	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00	100.00%
1000.5100.600.85.5.1	MEDICARE CONTRIBUTIONS	$200,000.00	$16,358.56	$16,358.56	$183,641.44	$29.08	$183,612.36	91.81%
1000.5100.670.85.5.1	EMPLOYEE RETIREMENT	$862,294.00	$847,534.00	$847,534.00	$14,760.00	$0.00	$14,760.00	1.71%
1000.5150.670.85.5.1	EMPLOYEE SEPARATION COSTS	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
1000.5200.600.85.5.1	HEALTH INSURANCE- ACTIVE EMPLO	$3,107,484.73	$290,965.95	$290,965.95	$2,816,518.78	$0.00	$2,816,518.78	90.64%
1000.5200.608.85.5.1	LONG TERM DISABILITY	$30,000.00	$2,349.25	$2,349.25	$27,650.75	$0.00	$27,650.75	92.17%
1000.5200.618.85.5.1	DENTAL INSURANCE-ACTIVE EMPLOY	$156,350.00	$7,832.90	$7,832.90	$148,517.10	$0.00	$148,517.10	94.99%
1000.5200.650.85.5.1	GROUP LIFE INSURANCE	$4,000.00	$197.00	$197.00	$3,803.00	$1.00	$3,802.00	95.05%
1000.5200.658.85.5.1	UNEMPLOYMENT INSURANCE	$35,000.00	$3,987.35	$3,987.35	$31,012.65	$0.00	$31,012.65	88.61%
1000.5200.678.85.5.1	WORKERS COMPENSATION INSURAN	$80,000.00	$0.00	$0.00	$80,000.00	$0.00	$80,000.00	100.00%
1000.5250.650.85.5.1	RETIREE INSURANCE EXPENSE	$804,732.22	$48,272.86	$48,272.86	$756,459.36	$0.00	$756,459.36	94.00%
1000.5260.600.85.5.1	GENERAL LIABILITY/P&C INSURANC	$208,750.00	$0.00	$0.00	$208,750.00	$0.00	$208,750.00	100.00%
1000.5260.610.85.5.1	SCHOOL COMMITTEE LIABILITY INS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.5260.618.85.5.1	TREASURER & EMPLOYEE BONDS	$425.00	$0.00	$0.00	$425.00	$0.00	$425.00	100.00%
1000.5260.630.85.5.1	CH 74 INSURANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.5260.650.85.5.1	STUDENT INSURANCE	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
1000.5260.660.85.5.1	FLEET AUTO INSURANCE	$55,257.30	$0.00	$0.00	$55,257.30	$0.00	$55,257.30	100.00%
1000.5500.600.85.5.1	BANK FEES/MEDICAID BILLINGS	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
	Dept: Business/Finance/HR/Benefits - 85	$5,600,893.25	$1,220,291.87	$1,220,291.87	$4,380,601.38	$30.08	$4,380,571.30	78.21%
1000.2434.550.86.1.1	SUPPLIES-DISTRICT WIDE	$16,000.00	$0.00	$0.00	$16,000.00	$1,690.00	$14,310.00	89.44%
	Dept: District Wide - 86	$16,000.00	$0.00	$0.00	$16,000.00	$1,690.00	$14,310.00	89.44%
	Grand Total:	$11,603,781.88	$1,223,916.87	$1,223,916.87	$10,379,865.01	$666,871.94	$9,712,993.07	83.71%

End of Report

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
750 Winter Street • Framingham, MA 01702 • 508-416-2100 • Fax 508-879-1059

JONATHAN EVANS
Superintendent/Director
jevans@jpkeefehs.org

DOLORES D. SHAREK
Director of Finance and Business Operations
dsharek@jpkeefehs.org

To: Keefe Regional Technical School District School Committee

From: Dolores D. Sharek, Director of Finance and Business Operations

Date: July 20, 2026

SUBJECT: FINAL FY26 BUDGET TRANSFER REQUEST

I ask that the School Committee vote to approve the following FY26 transfer in the amount of $223,359 for the purposes outlined below.

The following area of surplus has been identified:

Account	Account Description	Adjusted Budget	Surplus
2000	SALARY VARIANCE	$ 149,289	$ 118,901
1000	POSTAGE	$ 25,000	$ 18,954
2000	C/S - PROF DEV	$ 38,000	$ 16,236
4000	EXTRAORDINARY MAINTENANCE	$ 50,000	$ 50,000
5000	UNEMPLOYMENT INSURANCE	$ 35,000	$ 19,268
	Total	**$ 297,289**	**$ 223,359**

The following areas of need have been identified:

Account	Account Description	Adjusted Budget	Deficit
1000	SUPPLIES-SCHOOL COMMITTEE	$ 3,500	$ 1,300
1000	COMMUNITY RELATIONS	$ 2,000	$ 2,622
1000	LEGAL CONTRACTED SERVICES	$ 35,000	$ 4,311
2000	GRADUATION	$ 61,708	$ 2,928
2000	TEXTBOOKS CARPENTRY	$ 504	$ 700
2000	EQUIPMENT – HVAC, METAL TECH, COSMO	$ 1,580	$ 22,221
2000	SUPPLIES – PLUMBING, HEALTH CAREERS, CULINARY, ELECTRICAL	$ 103,008	$ 25,394

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Superintendent/Director
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DOLORES D. SHAREK
Director of Finance and Business Operations
dsharek@jpkeefehs.org

2000	REPAIR/MAINT-CULINARY, AUTOMOTIVE, CARPENTRY	$ 9,423	$ 23,461
2000	TRAVEL IN-STATE – BPA, SKILLS USA	$ 39 000	$ 34,966
2000	TRAVEL OUT OF STATE – BPA, SKILLS USA	$ 40,000	$ 14,637
2000	TECH SUPPLIES-GUIDANCE	$ 11,000	$ 5,740
3000	TRANSPORTATION CONTRACTED SERVICES	$ 511,920	$ 38,120
3000	ATHLETIC TRANSPORTATION	$ 61,000	$ 2,108
3000	SUPPLIES-ATHLETICS	$ 24,637	$ 2,311
4000	TELEPHONE MAINTENANCE	$ 0	$ 4,925
4000	C/S - GROUNDS	$ 7,081	$ 1,028
4000	REPAIR/MAINT- BUILDING	$ 103,000	$ 27,310
4000	SUPPLIES-BUILDING MAINT	$ 70,000	$ 3,989
4000	VEHICLE REPAIRS	$ 15,626	$ 5,288
	Total	**$ 1,099,987**	**$ 223,359**

Thank you for your consideration.