



Kingsway Regional High School National Honor Society Bylaws



Article I—NAME AND PURPOSE

Section 1 - The name of this chapter shall be the Kingsway Regional High School Chapter of the National Honor Society of Secondary Schools, which appears on the charter granted by the National Council of the National Honor Society, duly signed by the members of the National Council.

Section 2 - The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in the pupils of Kingsway Regional High School.

Article II—AUTHORITY

Section 1—The chapter advisor(s) are given the authority to supervise the administration of chapter activities, as delegated by the school principal. The chapter advisor(s) shall be members of the school. The advisor(s) approves chapter activities, maintains chapter records, and attends all meetings and functions. The chapter advisor(s) is an ex-officio, non-voting, member of the faculty council.

Section 2—The principal shall reserve the right to approve all activities and decisions of the chapter. This authority extends to selection and dismissal of members. The principal cannot serve as chapter advisor and is not a member of the voting Faculty Council. The principal receives appeals of non-selection of candidates and the discipline or dismissal of members.

Section 5—Candidates eligible to receive an application for membership should have a minimum scholarship cumulative grade point average of 3.700 (weighted and not rounded), which is required by the National Honors Society of Secondary Schools. This scholastic level of achievement shall remain fixed and shall be the required minimum level of scholastic achievement for admission to candidacy.

Article III—MEMBERSHIP

Section 1—Membership in this chapter shall be based on scholarship, service, leadership, and character.

Section 2—Membership is divided into three categories: active, graduate, and honorary.

Section 3—To be eligible for membership in this chapter, the candidate must have been in attendance for a period equivalent to one semester at Kingsway Regional High School.

Section 4—Candidates eligible for election to this chapter must be a first-semester junior or first-semester senior.

Section 5—Candidates eligible to receive an application for membership should have a minimum scholarship cumulative grade point average of 3.700 (weighted and not rounded), which is required by the National Honor Society of Secondary Schools. This scholastic level of achievement shall remain fixed and shall be the required minimum level of scholastic achievement for admission to candidacy.

Article IV—SELECTION PROCEDURES.

Section 1—The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members appointed by the principal. The chapter advisor shall be the sixth, non-voting, ex-officio member of the Faculty Council.

Section 2—Prior to selection, the following shall occur:

- A. Students' academic records shall be reviewed to determine scholastic eligibility.
- B. Students who are eligible scholastically (cumulative GPA of at least 3.700) shall be notified and asked to complete and submit the Student Activity Information Form for further consideration for selection.
- C. The Faculty Council shall review the Student Activity Information Form and faculty evaluations in order to determine membership.
- D. To be considered for membership, students must have accumulated at least 15 Leadership Points and at least 10 Service Hours. These points and hours must be accumulated during the two prior school years in which the application is submitted.

Section 3—The selection of new active members shall be held once a year during the first semester of the school year.

Section 4 - Prior to induction, a meeting will be held with all selected members to review membership obligations/by-laws.

Section 5—Candidates become members when inducted at a special ceremony.

Section 6—Once selected and inducted, all members are **expected to maintain the standards by which they were selected and maintain all obligations of membership**. Students may not earn or accumulate points until they have been officially inducted. Students and parents will be expected to review and sign the Kingsway Regional High School National Honor Society Bylaws.

Section 7 - If a student is not selected for membership by the Faculty Council, they may appeal the decision to the building principal who will gather character statements from faculty members.

Article V—DISCIPLINE AND DISMISSAL OF MEMBERS

Section 1—Any member who falls below the standards of scholarship, leadership, character, or service may be considered for dismissal from the Kingsway Regional High School chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in service and leadership to his or her school and community.

Section 2—If a member's cumulative GPA falls below the standard in effect when he or she was selected, 3.700 or above (weighted), he or she will be given a written warning and a period of time equal to one half of a semester to meet the required standards. If the cumulative GPA remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include consideration of dismissal from the chapter.

Section 3—If a member fails to perform any of the published obligations of membership, he or she will be given a written warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include dismissal from the chapter.

- Once a member has been on probation for any violation, if the member would need to be placed on probation for a second time; he or she would need to meet with the Faculty Council upon which time they could decide if a second probation would be granted or a dismissal is necessary.
- Obligations include attending all meetings, participating in the Whole Member Service Project, completing and submitting an approved Individual Service Project, and meeting the minimum service hour requirement per year.

Section 4 - NHS students are required to sign a copy of the NHS bylaws. Below are expectations by which all NHS members are expected to abide. At any point, students who do not meet the expectations outlined in this agreement will be required to meet with the NHS advisors to determine a plan of action to guide more responsible decisions. Students may be placed on probationary status which will be reviewed quarterly. NHS students who violate NHS probation will be granted a Faculty Council review, at which point a decision will be made regarding whether or not they will be dismissed from the NHS..

- Code of Conduct: NHS students abide by the Kingsway Regional High School code of conduct.
 - Three Tier 1 or Tier 2 Offenses, or any combination thereof, will result in the student being placed on NHS Probation and requiring the student to complete the NHS Student Action Plan for Improvement.
 - One Tier 3 or Tier 4 Offense will result in the student being placed on NHS Probation and require the student to complete the NHS Student Action Plan for Improvement.
 - One Tier 5 or One Tier 6 Offense will result in the student being immediately dismissed from the chapter.
- Academics: NHS students abide by the Kingsway Regional High School plagiarism and academic integrity code, this includes the unauthorized use of artificial intelligence (AI).
- Attendance: NHS students have mandatory SMART meetings and community events. Students may not miss more than 3 mandatory member meetings. If a student cannot attend a meeting, they must notify the NHS advisors via email. Once a member has missed 3 meetings they will receive a warning. If more than 3 meetings are missed, the student will be placed probation.

Section 5—In all cases of pending dismissal:

- A. The member will receive written notification indicating the reason for possible dismissal from the advisor or Faculty Council. The member and advisor will discuss the written notification in a conference. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning although a hearing must still be held (see below).
- B. The member will be given the opportunity to respond to the charge against him or her at a hearing before the Faculty Council prior to the vote on dismissal. The Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.
- C. The results of the Faculty Council vote will be reviewed by the principal and then, if confirmed, expressed in a letter sent to the student, parents, and principal. Dismissed members must surrender any membership emblems to the advisor.
- D. The Faculty Council's decision may be appealed to the building principal. The principal will gather character statements from faculty members.
- E. When a student is dismissed or resigns, he or she is no longer a member and may not be reconsidered for membership in the National Honor Society.

Section 6—In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

Article VI—MEETINGS

Section 1—Meetings of this chapter shall be held monthly.

Section 2—All chapter members are expected to attend all regularly scheduled chapter meetings.

- If you cannot attend a meeting you must notify one of the chapter advisors at least one day in advance. Meetings must be made up within one week of the original date of the meeting to excuse the absence.
- Missing more than 3 meetings will result in probationary notice.

Article VII—ACTIVITIES

Section 1—The chapter shall determine two group service projects for each year.

Section 2—All members shall be required to participate in at least one of these service projects.

- If you cannot participate on the day of the service project, there will be an opportunity to participate in other ways.
- If you do not participate, in order to fulfill the obligation, you will be expected to perform an approved alternate service/task.

Section 3 - All members must collect service hours based on meaningful community service. The following rules apply for obtaining your service hours for the year:

- **You must participate in one NHS-sponsored function/activity. This participation does not count towards service hours.**
- **Juniors must accumulate at least 25 hours of approved community service hours by June 10th of their Junior Year.**
- **Seniors must accumulate at least 20 hours of approved community service hours by April 30th of their senior year.**
- **Extra community service hours from your junior year do not carry over to your senior year. You are capped at 25 hours of community service in your junior year.**
- **Two-year members will have a total of 45 hours by graduation, and newly inducted seniors will have a total of 20 hours by graduation.**
- **Juniors who have met the minimum 25 hours of community service by June 10th may start accumulating their senior year hours over their summer break.**
- **Juniors who have not met the minimum 25 hours of community service by June 10th must accumulate those hours over summer break and submit their proof of hours by the first day of the school year of their senior year.**
- **If Juniors do not meet the minimum number of community service hours, they will receive a probationary notice.**
- **The following organizations are approved for community service hours:**

NHS Tutoring Club	Boys & Girls Club of Gloucester County
Scholastics Tutoring	Shady Lanes Nursing Home
Any Schoology Volunteer Opportunities	St. Pete's Community Pantry
Any library in Gloucester, Camden, Salem, or Cumberland County	King's Things

Any organized religious organization in Gloucester, Camden, Salem, or Cumberland County	Kingsway Ambassador Community Service Events
Any nursing home (no research or internship) in Gloucester, Camden, Salem, or Cumberland County	Jersey Cares
Any soup kitchen in Gloucester, Camden, Salem, or Cumberland County	Philabundance
Any hospital (no research or internship) in Gloucester, Camden, Salem, or Cumberland County	Angels Community Outreach
Any animal shelter in Gloucester, Camden, Salem, or Cumberland County.	Your Place At The Table
South Jersey Dream Center	CB Special Needs (Crossbridge Community Church)
Food Bank of South Jersey	Angels Community Outreach
Philly Book Bank	Dragon Run
Blood Drives (working blood drive, not donating blood)	Cradles to Crayons
Holiday Events (Thompson Park Tree Lighting, Lights on Main, etc)	Clothing Our Kids

***For any organizations not on the list, you must get approval before completing the hours.**

****No form of babysitting, pet sitting, yard work, or at-home tutoring will be approved.**

*****No Internships**

* Please note a member's individual service project may not be used for points for themselves or other members.

Article VIII- Individual Service Projects

Section 1— Individual service projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed. BLA and STEM Academy projects may not be used to fulfill this obligation.

Section 2—Each member may have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests and is approved by the chapter advisors. This is in addition to the chapter projects to which all members contribute.

Section 3—For returning seniors, Individual Service Project proposals are due on 10/31. Individual Service project completion and submission is due by 1/31.

Section 4- For newly inducted members, ISP proposals are due 1/15. Individual Service Project completion and submission are due by 4/15.

Section 5– If choosing to work with a group, there will be a limit of 5 members per group.

Section 6– Service projects may not be used to count towards any type of point accumulation. Members may not help other groups for points.

Section 7- Service projects should be held off of school property and out in the community. No collection boxes will be permitted.

Article IX—OFFICER ELECTION.

Section 1—The officers of the chapter shall be president, vice president, secretary, treasurer, and parliamentarian. These positions will be assigned by the advisors.

Section 2—Student officers shall be elected at the last meeting of each school year. All returning active members are eligible to run for a position as an officer. All active junior members of the chapter are eligible to vote.

Section 3— Officers will be chosen by a process which includes teacher recommendation, personal essay, peer voting, and individual speeches.

Section 4—It shall be the duty of the officers to preside at the meetings for this chapter as well as prepare a written agenda before each meeting.

Section 5—The officers shall keep the minutes of meetings and be responsible for all official chapter correspondence.

Section 6 – The officers shall keep a log of all community service hours earned by each member.

Article X—EXECUTIVE COMMITTEE

Section 1—The executive committee shall consist of the faculty advisor and the chapter officers.

Section 2—The executive committee shall have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

Revised and Updated by Ms. Badechha and Mrs. Smith-June 12, 2026

I acknowledge that I have read and understand all the terms and conditions of my membership to the Kingsway Regional High School Chapter of the National Honor Society.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date

Please return this signed form to Ms. Badechha (RM 148) or Mrs. Smith (RM 113) no later than the morning of the Induction Ceremony.