

PARKER COUNTY EXTENSION SERVICE

Date 06/20/2026

Dr. Rebecca Stephens
Peaster ISD
3602 Harwell Lake Road
Weatherford, Texas 76088

Dear Superintendent Stephens:

On behalf of the 4-H members of Parker County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Peaster Independent School District. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Kayla Neill
County Extension Agent -
4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

EXTRACURRICULAR STATUS REQUEST

Resolution Requesting Extracurricular Status For 4-H

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Peaster Independent School District

meeting in public with a quorum present and certified, did
adopt this resolution that recognizes the

Parker County Texas 4-H Organization

County Texas 4-H Organization as approved for recognition and eligible for
extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all
rules and regulations set forth under the 19 Texas Administrative Code as
interpreted by this Board and designated officials of this school district whose
rules shall be final.

Approved this 20th day of July, 20 26.

Mandy Cross
Mandy Cross, Vice President
Board of Trustee

Rebecca Stephens
Dr. Rebecca Stephens
Superintendent

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ADJUNCT FACULTY REQUEST

Cover Letter Requesting Adjunct Faculty Status

PARKER COUNTY EXTENSION SERVICE

TEXAS A&M
AGRI LIFE
EXTENSION

Date: 6/20/2026

Dr. Rebecca Stephens
Peaster ISD
3602 Harwell Lake Road
Weatherford, Texas 76088

Dear Superintendent Stephens:

On behalf of the Parker County Texas A&M AgriLife Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Peaster Independent School District.

The State Board of Education passed an amendment to 19 TAC § 129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

(A) has a minimum of a bachelor's degree; and

(B) is eligible for participation in the Teacher Retirement System of Texas.

Parker County Texas A&M AgriLife Extension Staff requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Peaster Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Kayla Neill
County Extension Agent -
4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

Parker County Extension Office
604 N. Main Street 200
Weatherford, TX 76086
| Tel. 817-598-6172 | Fax. 817-598-6159

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS COUNTY OF PARKER

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Peaster Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Peaster Independent School District.

Upon consideration and vote of _____ in favor, Kayla Neill, Charlie Martin & Kathy Smith is hereby named as adjunct faculty member(s) of the Peaster Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 20 day of July, 20 26 and remain in effect until the 20 day of July, 20 27.

2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Kayla Neill	CEA 4-H	M.Ag.	Texas A&M University	2007
Charlie Martin	CEA Ag	M.Ag.	West Texas A&M University	2004
Kathy Smith	CEA FCH	M.Ed.	Texas A&M University	1992

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Peaster Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 3.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Parker County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Kayla Neill, Charlie Martin & Kathy Smith County Extension Agents, is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Peaster Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this day of July 20, 2026

Peaster Independent School District

By: Mandy Cross
Mandy Cross, Board Vice President