Andover Regional Board of Education Budget Transfers printed on 7/15/2026

Report Includes Effective Dates from Jun 01, 2026 to Jun 30, 2026

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/26	11-212-100-106-100-002 MD Substitutes - FMB	11-212-100-101-000-002 MD Teacher Salary - FMB	adj. for MD Salaries	1,136.50
06/30/26	11-213-100-106-100-001 Resource Rm Para Sub - LPS	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for resource room salaries	859.00
06/30/26	11-110-100-106-000-002 Kindergarten Paras	11-212-100-106-000-002 MD Para Salary - FMB	adj. for MD Salaries	6,877.51
06/30/26	11-204-100-101-100-002 LLD Substitute Salary - FMB	11-212-100-106-000-002 MD Para Salary - FMB	adj. for MD Salaries	680.00
06/30/26	11-204-100-106-000-002 LLD Para Salary - FMB	11-212-100-106-000-002 MD Para Salary - FMB	adj. for MD Salaries	3,550.77
06/30/26	11-204-100-106-000-002 LLD Para Salary - FMB	11-212-100-101-100-002 MD Substitute Salary - FMB	adj. for MD Salaries	660.00
06/30/26	11-204-100-106-000-002 LLD Para Salary - FMB	11-212-100-101-000-002 MD Teacher Salary - FMB	adj. for MD Salaries	4,791.96
06/30/26	11-213-100-106-100-002 Resource Rm Para Sub - FMB	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for resource room salaries	310.00
06/30/26	11-212-100-600-000-002 MD Supplies - FMB	11-212-100-101-000-002 MD Teacher Salary - FMB	adj. for MD Salaries	180.52
06/30/26	11-219-100-101-000-000 Home Instruction Salary	11-213-100-101-000-002 Resource Rm Salary - FMB	adj. for resource room salaries	266.53
06/30/26	11-204-100-106-000-002 LLD Para Salary - FMB	11-204-100-106-100-001 LLD Para Substitutes - LPS	adj. for LLD salaries	499.49
06/30/26	11-204-100-106-100-002 LLD Para Substitutes - FMB	11-212-100-101-000-002 MD Teacher Salary - FMB	adj. for MD Salaries	4,816.00
06/30/26	11-213-100-610-000-001 Resource Room Supplies - LPS	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for resource room salaries	733.98
06/30/26	11-204-100-101-000-002 LLD Teacher Salary - FMB	11-204-100-106-100-001 LLD Para Substitutes - LPS	adj. for LLD salaries	4,679.29
06/30/26	11-215-100-106-000-002 PSD TA Salary	11-213-100-101-000-002 Resource Rm Salary - FMB	adj. for resource room salaries	3,418.47
06/30/26	11-120-100-101-050-002 Grade 1-4 Salary - Specials	11-190-100-610-005-001 Grade 5 Supplies	adj. for grade 5 chromebooks	4,323.31
06/30/26	11-219-100-101-000-000 Home Instruction Salary	11-213-100-101-100-001 Resource Rm Substitutes - LPS	adj. for resource room salaries	1,200.00
06/30/26	11-219-100-101-000-000 Home Instruction Salary	11-213-100-106-000-001 Resource Rm Para - LPS	adj. for resource room salaries	1,387.55
06/30/26	11-219-100-101-000-000 Home Instruction Salary	11-213-100-106-000-002 Resource Rm Para - FMB	adj. for resource room salaries	1,240.47
06/30/26	11-230-100-100-100-001 Basic Skill - Sub Sal - LPS	11-230-100-100-100-002 Basic Skill - Sub Sal - FMB	adj. for basic skills salaries	1,140.00
06/30/26	11-240-100-610-000-000 Supplies	11-240-100-100-100-001 ESL Substitutes- LPS	adj. for ESL salaries	200.00
06/30/26	11-000-100-564-000-000 Tuit to Cnty Voc Sch-Spec Ed	11-000-100-562-000-000 Tuition to Other LEA's - Spec	adj. for tuition adj. for 24-25	568.80
06/30/26	11-000-211-500-000-001 Attend - Purch Svc - LPS	11-000-211-100-100-001 Attendance Sub Salary - LPS	adj. for Attendance salaries	261.56
06/30/26	11-215-100-106-000-002 PSD TA Salary	11-213-100-101-000-001 Resource Rm Salary - LPS	adj. for resource room salaries	2,147.02
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-130-100-101-100-001 Grade 6-8 Substitutes - LPS	adj. for grade level salaries	12,607.20
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-110-100-101-000-002 Kindergarten - Salary - FMB	adj. for grade level salaries	36,641.00

© 2008 CDK Systems, Inc.

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-120-100-101-000-001 Grade 5 Salary - LPS	adj. for grade level salaries	27,682.95
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-120-100-101-100-001 Grade 5 Substitutes - LPS	adj. for grade level salaries	1,340.00
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-120-100-106-000-002 GR 1-4 PARAS	adj. for grade level salaries	11,021.78
06/30/26	11-204-100-101-000-002 LLD Teacher Salary - FMB	11-204-100-101-100-001 LLD Substitute Salary - LPS	adj. for LLD salaries	580.00
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-130-100-101-000-001 Grade 6-8 Salaries - LPS	adj. for grade level salaries	36,921.71
06/30/26	11-204-100-101-000-002 LLD Teacher Salary - FMB	11-204-100-106-000-001 LLD Para Salary - LPS	adj. for LLD salaries	2,366.33
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-130-100-106-000-001 Grade 6-8 Paraprofessionals	adj. for grade level salaries	4,348.34
06/30/26	11-190-100-610-000-002 FMB - Copy Paper/Supply Closet	11-190-100-340-000-002 Purch Technical Svc - FMB	adj. for lease purchases	14,278.22
06/30/26	11-190-100-610-000-002 FMB - Copy Paper/Supply Closet	11-190-100-440-000-000 Lease Purchase	adj. for lease purchases	2,860.00
06/30/26	11-190-100-610-000-001 LPS - Copy Paper/Supply Closet	11-190-100-610-001-002 Grade 1 Supplies	adj. for grade 1 supplies	20,197.05
06/30/26	11-190-100-610-000-002 FMB - Copy Paper/Supply Closet	11-190-100-610-001-002 Grade 1 Supplies	adj. for grade 1 supplies	6,995.40
06/30/26	11-190-100-340-000-001 Purch Technical Svcs - LPS	11-190-100-610-001-002 Grade 1 Supplies	adj. for grade 1 supplies	1,374.57
06/30/26	11-190-100-610-018-001 Language Arts - LPS	11-190-100-610-001-002 Grade 1 Supplies	adj. for grade 1 supplies	3,875.57
06/30/26	11-120-100-101-050-001 Grade 5 Salary - Specials	11-190-100-610-005-001 Grade 5 Supplies	adj. for grade 5 chromebooks	27,480.30
06/30/26	11-000-217-106-000-001 Extraordinary Svcs- Paras	11-000-217-106-000-002 Extraordinary Svcs- Paras	adj. for Extraordinary Services	1,421.56
06/30/26	11-204-100-101-000-002 LLD Teacher Salary - FMB	11-204-100-101-000-001 LLD Teacher Salary - LPS	adj. for LLD salaries	6,442.59
06/30/26	11-000-217-106-000-001 Extraordinary Svcs- Paras	11-000-217-100-000-001 Extraordinary - Salary - LPS	adj. for Extraordinary Services	87.60
06/30/26	11-120-100-101-000-002 Grade 1-4 Salary - FMB	11-120-100-106-101-001 Grade 5 Paras	adj. for grade level salaries	2,982.50
06/30/26	11-000-270-513-000-000 Contr Svcs - Jointures	11-000-270-610-000-000 Supplies	adj. for Transportation Salaries	93.99
06/30/26	11-000-262-622-000-000 Energy - Electricity	11-000-262-610-000-001 Custodial - Supplies - LPS	adj. for Custodial supplies	3,681.60
06/30/26	11-000-262-622-000-000 Energy - Electricity	11-000-262-621-000-000 Energy - Natural Gas	adj. for Custodial supplies	1,711.60
06/30/26	11-000-262-622-000-000 Energy - Electricity	11-000-262-800-000-000 Custodial - Other Objects	adj. for Custodial supplies	92.16
06/30/26	11-000-263-100-000-001 Grounds Salary - LPS	11-000-263-100-100-001 Grounds Substitutes - LPS	adj. for grounds supplies	1,576.93
06/30/26	11-000-263-100-110-000 Grounds - Summer Help	11-000-263-100-100-001 Grounds Substitutes - LPS	adj. for grounds supplies	57.81
06/30/26	11-000-263-100-110-000 Grounds - Summer Help	11-000-263-420-000-001 Grounds - Repairs - LPS	adj. for grounds supplies	98.82

© 2008 CDK Systems, Inc.

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/26	11-000-263-610-000-002 Grounds - Supplies - FMB	11-000-263-420-000-001 Grounds - Repairs - LPS	adj. for grounds supplies	257.26
06/30/26	11-000-266-420-000-001 Security - Repairs - LPS	11-000-263-420-000-001 Grounds - Repairs - LPS	adj. for grounds supplies	39,055.92
06/30/26	11-000-266-420-000-001 Security - Repairs - LPS	11-000-263-420-000-002 Grounds - Repairs - FMB	adj. for grounds supplies	36,326.18
06/30/26	11-000-266-420-000-001 Security - Repairs - LPS	11-000-263-610-000-001 Grounds - Supplies - LPS	adj. for grounds supplies	2,254.39
06/30/26	11-000-266-420-000-001 Security - Repairs - LPS	11-000-266-100-000-001 Security Officer- LPS	adj. for Security Salaries	5,459.98
06/30/26	11-000-213-100-000-001 Health - Nurse Salary - LPS	11-000-213-100-000-002 Health - Nurse Salary - FMB	adj. for nurse salaries	644.60
06/30/26	11-000-270-513-000-000 Contr Svcs - Jointures	11-000-270-161-000-000 Transportation Salary - Specia	adj. for Transportation Salaries	487.12
06/30/26	11-000-261-420-000-002 Maintenance - Repairs - FMB	11-000-261-610-000-002 Maintenance - Supplies - FMB	adj. for maintenance supplies	441.91
06/30/26	11-000-291-241-000-000 Other Retirements	11-000-291-220-000-000 Social Security	adj. for Social Security	4,624.99
06/30/26	11-000-291-241-000-000 Other Retirements	11-000-291-240-000-000 DCRP	adj. for DCRP	4,954.66
06/30/26	11-110-100-106-000-002 Kindergarten Paras	11-130-100-101-000-001 Grade 6-8 Salaries - LPS	adj. for grade 6-8 salaries	0.03
06/30/26	11-219-100-101-000-000 Home Instruction Salary	11-216-100-101-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	885.04
06/30/26	11-240-100-100-000-001 Salary - ESL	11-216-100-101-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	615.72
06/30/26	11-240-100-100-000-001 Salary - ESL	11-216-100-106-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	5,405.70
06/30/26	11-216-100-600-000-002 General Supplies	11-216-100-106-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	156.09
06/30/26	11-422-100-300-000-000 Purch Prof/Ed Svcs	11-216-100-106-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	5,596.16
06/30/26	11-000-262-626-000-000 Energy - Gasoline	11-000-262-621-000-000 Energy - Natural Gas	adj. for energy	0.01
06/30/26	11-000-100-566-000-000 Tuition - Private Schools	12-000-300-730-000-001 Undist Exp - Non-Inst. Serv.	adj. for Equipment	39,175.04
06/30/26	11-000-291-290-000-000 Other Employee	11-216-100-106-000-002 Pre-School Spec. Ed. F/T	adj. for PreK salaries	7,788.42
06/30/26	11-000-270-513-000-000 Contr Svcs - Jointures	11-000-270-160-000-000 Transportation Salary - Regula	adj. for Transportation Salaries	243.96
06/30/26	11-000-230-331-000-000 General Admin - Legal Services	11-000-230-100-000-000 General Admin Salaries	adj. for admin. salaries	3,058.60
06/30/26	11-000-217-106-000-001 Extraordinary Svcs- Paras	11-000-217-106-100-002 EXTR SVCS SUBS	adj. for Extraordinary Services	6,928.34
06/30/26	11-000-221-320-000-001 Curriculum - Prof Svc - LPS	11-000-221-104-000-000 Curriculum Salary	adj. for Curriculum salaries & supplies	2,590.02
06/30/26	11-000-221-320-000-001 Curriculum - Prof Svc - LPS	11-000-221-600-000-001 Curriculum - Supplies - LPS	adj. for Curriculum salaries & supplies	4,659.11

© 2008 CDK Systems, Inc.

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/26	11-000-221-320-000-001 Curriculum - Prof Svc - LPS	11-000-221-600-000-002 Curriculum - Supplies - FMB	adj. for Curriculum salaries & supplies	4,136.43
06/30/26	11-000-221-320-000-002 Curriculum - Prof Svc - FMB	11-000-221-600-000-002 Curriculum - Supplies - FMB	adj. for Curriculum salaries & supplies	1,791.56
06/30/26	11-401-100-100-000-000 Salary - CoCurricular	11-000-221-600-000-002 Curriculum - Supplies - FMB	adj. for Curriculum salaries & supplies	12,574.42
06/30/26	11-401-100-600-000-000 Supplies	11-000-221-600-000-002 Curriculum - Supplies - FMB	adj. for Curriculum salaries & supplies	4,230.00
06/30/26	11-000-219-390-000-000 CST - Purch Prof Svcs	11-000-221-600-000-002 Curriculum - Supplies - FMB	adj. for Curriculum salaries & supplies	3,546.22
06/30/26	11-000-222-100-000-002 Media - Salary - FMB	11-000-222-100-000-001 Media - Salary - LPS	adj. for Library & Media salaries & supplies	1,283.60
06/30/26	11-000-222-100-000-002 Media - Salary - FMB	11-000-222-100-100-002 Media - Substitutes - FMB	adj. for Library & Media salaries & supplies	180.00
06/30/26	11-000-222-100-000-002 Media - Salary - FMB	11-000-222-177-000-002 Technology Salary - FMB	adj. for Library & Media salaries & supplies	3,987.92
06/30/26	11-000-262-622-000-000 Energy - Electricity	11-000-262-100-000-002 Custodial Salary - FMB	adj. for Custodial supplies	4,371.39
06/30/26	11-000-222-177-000-001 Technology - Salary - LPS	11-000-222-600-000-002 Media - Supplies - FMB	adj. for Library & Media salaries & supplies	1,797.02
06/30/26	11-000-262-100-000-001 Custodial Salary - LPS	11-000-261-610-000-002 Maintenance - Supplies - FMB	adj. for maintenance supplies	7,569.82
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-103-000-001 School Admin - Principal Salar	adj. for admin. support services	373.74
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-105-000-001 School Admin - Prin Sec Salary	adj. for admin. support services	475.60
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-105-000-002 School Admin - Prin Sec Salary	adj. for admin. support services	991.82
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-105-100-002 School Admin - Prin Sec - Subs	adj. for admin. support services	445.76
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-800-000-001 School Admin - Other - LPS	adj. for admin. support services	254.82
06/30/26	11-000-240-103-000-002 School Admin - Principal Salar	11-000-240-800-000-002 School Admin - Other - FMB	adj. for admin. support services	2,118.00
06/30/26	11-000-251-100-000-000 Central Svc Salary	11-000-251-890-000-000 Central Svc - Other Objects	adj. for central office purchased services	473.93
06/30/26	11-000-251-100-000-000 Central Svc Salary	11-000-251-330-000-000 Central Svc - Purch Prof Svcs	adj. for central office purchased services	1,629.40
06/30/26	11-000-261-420-000-001 Maintenance - Repairs - LPS	11-000-261-610-000-001 Maintenance - Supplies - LPS	adj. for maintenance supplies	13,705.02
06/30/26	11-000-261-420-000-001 Maintenance - Repairs - LPS	11-000-261-610-000-002 Maintenance - Supplies - FMB	adj. for maintenance supplies	6,122.94

© 2008 CDK Systems, Inc.

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/30/26	11-000-261-100-000-000 Maintenance Salary	11-000-261-610-000-002 Maintenance - Supplies - FMB	adj. for maintenance supplies	452.92
06/30/26	11-000-291-290-000-000 Other Employee	11-216-100-106-100-002 FT PSD Para Subs	adj. for PreK salaries	2,208.00
06/30/26	11-000-222-100-000-002 Media - Salary - FMB	11-000-222-600-000-002 Media - Supplies - FMB	adj. for Library & Media salaries & supplies	13,340.48
			The total of all transfers within fund 10 is:	**534,416.37**

Date	Source Account/Title	Target Account/Title	Comments	Amount
06/18/26	20-218-100-600-000-002 General Supplies	20-218-100-106-000-002 Other Salaries for Instruction	adj. for PEA grant	1,034.06
06/18/26	20-218-100-600-000-002 General Supplies	20-218-200-420-000-002 Cleaning Repair & Maint Svcs.	adj. for PEA grant	8,640.00
06/18/26	20-218-100-600-000-002 General Supplies	20-218-200-600-000-000 Supplies and Materials	adj. to PEA account number	6,915.80
06/18/26	20-280-100-300-000-000 Title IV- Purchased Services	20-280-200-600-000-000 Supplies and Materials-Support	adj. to grant line	586.77
06/18/26	20-218-200-516-000-002 Contr Serv-Trans.(Field Trips)	20-218-100-106-000-002 Other Salaries for Instruction	adj. for PEA grant	3,500.00
06/30/26	20-218-200-176-000-002 Salaries of Master Teachers	20-218-200-420-000-002 Cleaning Repair & Maint Svcs.	adj. in PEA grant	54.51
06/30/26	20-218-100-600-000-002 General Supplies	20-218-200-600-000-000 Supplies and Materials	adj. in PEA grant	8,640.48
06/30/26	20-218-200-176-000-002 Salaries of Master Teachers	20-218-200-600-000-000 Supplies and Materials	adj. in PEA grant	1,077.66
06/30/26	20-218-200-176-000-002 Salaries of Master Teachers	20-218-200-105-000-002 Sal of Sec and Clerical Assist	adj. in PEA	495.96
06/30/26	20-218-200-176-000-002 Salaries of Master Teachers	20-218-100-600-000-002 General Supplies	adj. in PEA	1,867.58
06/30/26	20-218-200-176-000-002 Salaries of Master Teachers	20-218-200-600-000-000 Supplies and Materials	adj. in PEA	2,727.00
			The total of all transfers within fund 20 is:	**35,539.82**

© 2008 CDK Systems, Inc.

All Bank Accounts Included

Check#	Date	Vendor (Payee)	Amount
A:38550	6/17/26	HD Supply	401.01
A:38551	6/17/26	Villa Capri II	40.00
A:38552	6/17/26	Villa Capri II	20.00
A:38553	6/17/26	HD Supply	236.46
A:38554	6/17/26	HD Supply	1,999.95
A:38556	6/17/26	Delta Dental of New Jersey, Inc.	8,466.39
A:38557	6/17/26	Nancy Schultz	200.00
A:N0618	6/18/26	Andover Regional Payroll Agency	377,188.15
N:03842	6/18/26	Keira Jay Zuidema	50.00
N:03843	6/18/26	Logan Storch	50.00
A:38558	6/19/26	Nancy Schultz	200.00
A:N0121	6/23/26	Andover Regional Payroll Agency	667.48
A:38559	6/30/26	Amazon Capital Services	13.56
A:38560	6/30/26	Atlantic Tomorrows Office	10,740.36
A:38561	6/30/26	Blue Diamond Disposal, Inc.	1,772.00
A:38562	6/30/26	Soloff LLC	273.00
A:38564	6/30/26	Accurate Pest Control, Inc.	100.00
A:38565	6/30/26	Cleary Giacobbe Alfieri & Jacobs, LLC	499.50
A:38566	6/30/26	Nancy Schultz	200.00
A:38567	6/30/26	Corporate Source, Inc.	105,005.72
A:38568	6/30/26	Discount School Supply/Early Childhood LLC	2,726.04
A:38569	6/30/26	Kelly Edsall	139.87
A:38570	6/30/26	Encore Fire Protection	840.00
A:38571	6/30/26	Michael K. Cravotta	2,400.00
A:38572	6/30/26	Handle With Care Behavior Management System	625.00
A:38573	6/30/26	HD Supply	59.93
A:38574	6/30/26	HD Supply	799.95
A:38575	6/30/26	Dave Henderson	119.98
A:38576	6/30/26	J & B Therapy, LLC	4,921.63

© 2022 CDK Systems, Inc.

Check#	Date	Vendor (Payee)	Amount
A:38577	6/30/26	Kaplan Early Learning Company	154.75
A:38578	6/30/26	Krista Gimigliano	291.40
A:38579	6/30/26	Lakeshore Learning Materials	37.78
A:38581	6/30/26	Lakeshore Learning Materials	1,930.96
A:38582	6/30/26	Lakeshore Learning Materials	233.98
A:38583	6/30/26	Lakeshore Learning Materials	1,789.64
A:38584	6/30/26	Lakeshore Learning Materials	37.78
A:38585	6/30/26	Learning Without Tears	736.67
A:38586	6/30/26	Lyons Environmental Services, LLC	1,760.00
A:38587	6/30/26	MGL FORMS-SYSTEMS, LLC	1,844.00
A:38588	6/30/26	Municipal Capital Finance	1,760.00
A:38589	6/30/26	Newton Board of Education	10,065.22
A:38590	6/30/26	Owusu, Danielle	178.32
A:38591	6/30/26	P.G. Chambers School, Inc.	1,144.00
A:38592	6/30/26	Performance Pediatrics, P.C.	5,872.00
A:38593	6/30/26	Promethean, Inc.	600.00
A:38594	6/30/26	Puresan	3,220.48
A:38595	6/30/26	Puresan	21,972.54
A:38596	6/30/26	Puresan	3,090.50
A:38597	6/30/26	Puresan	6,184.76
A:38598	6/30/26	RoNetco Supermarkets, Inc.	135.25
A:38599	6/30/26	SAL Electric Co., Inc.	4,865.00
A:38600	6/30/26	Schenck Price Smith & King LLP	2,808.00
A:38601	6/30/26	Stocker Bus Company, Inc.	320.00
A:38602	6/30/26	Sussex County Technical School	18,275.00
A:38603	6/30/26	Sussex County Regional Cooperative	75.00
A:38604	6/30/26	Sussex County Regional Cooperative	67,964.47
A:38605	6/30/26	Sussex County Regional Cooperative	1,102.40
A:38606	6/30/26	The Craig School	90.00

© 2022 CDK Systems, Inc.

All Bank Accounts Included

Check#	Date	Vendor (Payee)	Amount
A:38607	6/30/26	The Craig School	6,500.00
A:38608	6/30/26	The Music Shop, LLC	94.00
A:38609	6/30/26	VERIZON WIRELESS	382.76
A:38610	6/30/26	WPS	284.90
A:38611	6/30/26	CDW-G	24,305.00
A:38612	6/30/26	CDW-G	30,275.00
A:38613	6/30/26	B&H Photo-Video	139.44
A:38618	6/30/26	Staples Business Advantage	841.37
A:38619	6/30/26	Staples Business Advantage	145.33
A:38620	6/30/26	Staples Business Advantage	58.11
A:38621	6/30/26	Staples Business Advantage	18.74
A:38622	6/30/26	Staples Business Advantage	274.53
A:38623	6/30/26	Staples Business Advantage	74.34
A:38624	6/30/26	Staples Business Advantage	798.50
A:38625	6/30/26	Stocker Bus Company, Inc.	2,350.00
A:38632	6/30/26	General Plumbing Supply, Inc.	7,266.56
A:38633	6/30/26	HD Supply	3,279.29
A:38634	6/30/26	Direct Energy Business	10.82
A:38635	6/30/26	School Specialty, LLC	1,631.63
A:38636	6/30/26	TREASURER , STATE OF NEW JERSEY	1,090.00
A:38637	6/30/26	Ridge & Valley Charter School	555.00
A:38638	6/30/26	Dave Peterson	25.94
A:N0630	6/30/26	Andover Regional Payroll Agency	129,407.49
M:01855	6/30/26	First Student, Inc.	2,010.00
M:01856	6/30/26	Stocker Bus Company, Inc.	325.00
N:03844	6/30/26	BYRAM BUS INC.	966.00
N:03845	6/30/26	First Student, Inc.	370.00
N:03846	6/30/26	RoNetco Supermarkets, Inc.	52.96
N:03847	6/30/26	Stocker Bus Company, Inc.	850.00

© 2022 CDK Systems, Inc.

All Bank Accounts Included

Check#	Date	Vendor (Payee)	Amount
O:01480	6/30/26	Maschios Food Services, Inc.	23,431.14

The Grand Total of all Checks from Fund 10 is:	20,711.56
The Grand Total of all Checks from Fund 11 is:	744,038.91
The Grand Total of all Checks from Fund 20 is:	124,254.16
The Grand Total of all Checks from Fund 60 is:	23,431.14
The Grand Total of all Checks from Fund 94 is:	2,335.00
The Grand Total of all Checks from Fund 95 is:	2,338.96
The Grand total of all checks for this period is:	917,109.73

© 2022 CDK Systems, Inc.

DRAFT

Andover Regional Board of Education Regular Meeting

June 16, 2026

Attendance:

Present: Ms. Jane Byron, Mr. James Fetcho, Mr. Brian Hertenstein, Mr. Steven Minnick, Mr. William Porter, Ms. Kelsey Shalinksy and Dr. Robert Koroski

Also Present: Mr. John Fritzky, Superintendent
Ms. Nicole Sylveter, Business Administrator/Board Secretary
3 members of the public

Not Present: Dr. Maria Dunbar and Ms. Margaret Widgren

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 7:30 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION: None at this time.

III. PRESENTATION: None at this time.

IV. APPROVAL OF MINUTES:

Mr. Minnick moved and Mr. Porter seconded, that the Andover Regional Board of Education approve the minutes as amended of the following Board of Education meeting, as recommended by the Superintendent of Schools.

May 13, 2026 Regular Meeting Minutes
May 13, 2026 Executive Session Meeting Minutes

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

Mr. Hertenstein entered the room at 7:33 p.m.

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Ms. Byron (Chair)
Dr. Dunbar	Ms. Widgren	Mr. Hertenstein
Dr. Koroski	Mr. Minnick	Ms. Shalinsky

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Ms. Byron/Ms. Widgren/Dr. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Ms. Widgren/Dr. Dunbar
Newton Board of Education Rep.	Ms. Widgren	Mr. Hertenstein/Dr. Koroski
Sussex County Educational Services	Dr. Koroski	Ms. Widgren/Mr. Hertenstein

Andover Regional PTA	Ms. Shalinsky	Ms. Widgren/Dr. Dunbar
Township Liaison	Ms. Widgren	Dr. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mr. Fetcho/Ms. Widgren/Mr. Hertenstein
QSAC Committee	Dr. Koroski	Mr. Minnick/Ms. Widgren
SEPAG Liaison	Mr. Hertenstein	Dr. Koroski/Mr. Fetcho/Ms. Widgren
Andover Regional Education Foundation	Dr. Dunbar	Dr. Koroski

Mr. Porter reported on the Personnel/Policy committee stating that they met to discuss graduation, ESY and personnel matters, discussion ensued.

Ms. Sylvester reported on the Finance/Operations committee stating that they met to discuss negotiations, staffing updates, reserve resolutions and FMB septic and playground updates, discussion ensued.

Ms. Byron reported on the Curriculum/Instruction committee stating they discussed how well testing went, inter office transfers, 14 students qualified for advanced algebra, field day was a success and students will be growing trout eggs, discussion ensued.

Ms. Shalinsky gave a PTA report stating they had their last meeting before summer and that they would be taking the summer off!

Dr. Koroski reported that the Board would be approving the MOA tonight for negotiations with the Union.

VI. SUPERINTENDENT REPORT:

A. Mr. Fritzky thanked all involved with our Flag Day Celebration.
B. Mr. Fritzky thanked Mr. Fleming for hosting a 4th grade transition night for students and parents.
C. Mr. Fritzky congratulated all students who performed at the Spring Concerts held at FMB and LPS.
D. Mr. Fritzky thanked Mayor Walsh for holding a meeting regarding PILOT Projects.
E. Mr. Fritzky stated there was great parent support and turnout for our Field Days.
F. Mr. Fritzky stated the promotion ceremony for our 8th graders is on June 17th.
G. Mr. Fritzky informed everyone that the FMB reading goal had been reached and congratulated the entire staff!

H. Mr. Fritzky gave his monthly Suspension/HIB Report.

Ms. Byron moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve the resolution below as presented:

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Hertenstein, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Completed final evaluations
- Worked on planning documents for the 26-27 school year
- Closed out state testing for the 25-26 school year
- Completed interviews for open teaching positions
- Attended the County Curriculum Consortium meeting for May
- Presented at the NJAssociation of School Administrators Conference in Atlantic City
- Worked with Admin Team to complete agenda's for the May 18 Professional Development
- Hosted the Preschool and Kindergarten Orientations
- Analyzed the End of Year Dibels Data
- Attended the last NJTSS Early Literacy Grant Webinar
- Attended the last NJTSS Early Literacy Consultative Meeting
- Attended end of year planning webinar with Teaching Strategies
- Arranged an Engage App PLC for preschool teachers
- Held the end of year Early Childhood Advisory Committee
- Met with Zach Ottman regarding Science Materials Planning
- Worked with Mr. Zanella and Mrs. March on Algebra 1 Placement Planning and Notifications
- Worked with the Preschool Team on the Donuts with Dad event

C. Technology Report: Listed below is a report from **Joseph DeLuca**, Technology/Network Systems Administrator.

- Attended state mandated Cambium TIDE training for Spring NJSLA testing.
- Met with Ms. Housby and Ms. Reynolds to discuss NJSLA preparation for assistive technologies.
- Met with CST to discuss assigning assistive technologies to students through their IEP.

D. Child Study Team Report: Listed below is a report prepared by **Suzanne Ross**, Supervisor of Special Services/LDTC.

- None at this time.

Mr. Minnick moved and Mr. Hertenstein seconded, that the Andover Regional Board of Education approve resolution E below as presented:

E. HIB Findings: Resolved that the Andover Regional Board of Education, upon the recommendation of the Superintendent, affirm the Superintendent's findings on HIB(s) LPS-2526-6 and FMB-2526-9.

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Hertenstein, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

F. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS: None at this time.

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Mr. Porter moved and Ms. Shalinsky seconded, that the Andover Regional Board of Education approve resolutions #1-28 as presented:

1. **Resignation**: Approve and accept with best wishes the resignation of Tara Meller, Occupational Therapist, with the last day of July 14, 2026, as recommended by the Superintendent of Schools.

2. **Resignation**: Approve and accept with best wishes the resignation of Laurie Morano, CST Secretary, with the last day of June 19, 2026, as recommended by the Superintendent of Schools.

3. **Resignation**: Approve and accept with best wishes the resignation of Marianela Torres, Spanish Teacher, with the last day of June 30, 2026, as recommended by the Superintendent of Schools.

4. **Leave of Absence**: Approve FMLA (pending required hours worked) medical leave of absence for Brittany Cifelli, Teacher, on or around September 8, 2026 through the end of the 2026-2027 school year using sick and unpaid days, as recommended by the Superintendent of Schools.

5. **Internal Transfer**: Approve the internal transfer of Melissa Maney to PIC, PIRS, G/T effective August 31, 2026, as recommended by the Superintendent.

6. **Summer 2026 Technology Assistant**: Approve Akeem Etienne as the 2026-2027 school year Summer Technology Assistant, starting June 22, 2026, for up to 28 hrs/wk, at the rate of $16/hour for 10 weeks, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

7. **New Hire**: Approve Glenn M. Grey, II as full-time custodian at FMB with a start date of July 1, 2026 through June 30, 2027 with a salary of $44,095, Step 5 (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

8. **New Hire**: Approve Jeanine Clingingsmith as Physical Education & Health Teacher for the 2026-2027 school year with a start date of August 31, 2026 through June 30, 2027 at a salary of $67,243, BA Step 5, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

9. **New Hire**: Approve Lindsay Severino as ESL Teacher for the 2026-2027 school year with a start date of August 31, 2026 through June 30, 2027, at a salary of $78,627, MA STEP 9, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

10. **New Hire**: Approve Melissa Gilbert as Occupational Therapist for the 2026-2027 school year with a start date of August 31, 2026 through June 30, 2027, at a salary of $75,372, MA Step 7, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

11. **New Hire**: Approve Nichole Reed as Special Education Teacher for the 2026-2027 school year (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) with a start date of August 31, 2026 through June 30, 2027, at a salary of $73,811, MA Step 6, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

12. **New Hire**: Approve Brooke Phillips as Special Education Teacher for the 2026-2027 school year with a start date of August 31, 2026 through June 30, 2027, at a salary of $91,443, MA+30 Step 15, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

13. **New Hire**: Approve Lisa Ingrasselino as CST Secretary for the 2026-2027 school year with a start date of July 1, 2026 through June 30, 2027, at a salary of $59,309, Step 17, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

14. **Temporary Summer Custodian:** Approve Craig Roio as temporary summer custodian at a rate of $16.00/hour, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

15. **2026 Extended School Year ParaProfessionals:** Approve the following ParaProfessionals for the Extended School Year for the period of July 6, 2026 through August 6, 2026 running 4 days/week M-Th for 4 hrs/day for 20 days at a rate of $20 per hour (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), as recommended by the Superintendent of Schools.

Cassie Bouvier
Kimberly Clark

Stephanie Cook
Ashley DiCapua
Monique Erickson
Alexis Holland
Emily McDole
Meghan Murphy
Emily Nause
Marianne Nichols
Elizabeth "Liz" Nuvolone
Jennie Pike
Hannah Posser
Maria Roque
Charlotte Sullivan
Kaylee Wildrick (pending receipt of all required paperwork, including criminal history clearance)

16. **2026 Extended School Year Substitutes:** Approve the following Substitutes for the Extended School Year for the period of July 6, 2026 through August 6, 2026 for up to 4 hrs/day at a rate of $50/hr for Substitute Teachers and $20/hr for Substitute Paraprofessionals (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE), as recommended by the Superintendent of Schools.

Kristen Brady - Substitute Teacher
Tara Cotter - Substitute Teacher
Erica Farrell - Substitute Teacher
Dave Petersen - Substitute Teacher
Louise Powers - Substitute Teacher
Kimberly Roselli - Substitute Teacher

Christine Bollman-Decker - Substitute ParaProfessional
Peyton Coye - Substitute ParaProfessional
Kaila McGuire - Substitute ParaProfessional
Jenny Thomas - Substitute ParaProfessional
Loretta Williams - Substitute ParaProfessional

Tara Dietz - Substitute Teacher & Substitute ParaProfessional
Michelle Sweeney - Substitute Teacher & Substitute ParaProfessional
Karen Dul - Substitute Teacher & Substitute ParaProfessional

17. **ParaProfessional Part-Time New Hire(s):** Approve the following paraprofessionals for the 2026-2027 school year, without benefits, (salary may be subject to adjustment upon conclusion of AREA negotiations and after successor Collective Negotiation Agreement is ratified by the Association and approved by the BOE) prorated to start date and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Elizabeth Austin	Faith Etienne	Marianne Nichols
Christine Bollmann-Decker	Shante Etienne	Scott Nikolakopoulos
Kimberly Clark	Erica Farrell	Elizabeth Nuvolone
Stephanie Cook	Amy Finley	Sheri Picinic
Candice Coston	Judi Hiler	Jennie Pike
Darrius Coye	Autumn Hoover	Stephanie Rivetti
Peyton Coye	Jessica Kulesa	Donna Roio
Rosita Coye	Joanne McDole	Maria Roque
Audrey D'Angelo	Kaily McGuire	Karen Skelly
Shirley Denamen	Kiana Mellogno	Lisa Sumski
Ashley Dicapua	Marita Mohanram	Jennifer Thomas
Tara Dietz	Meghan Murphy	Bozena Toczynski
Monique Erickson		Loretta Williams

18. **BA/Board Secretary Contract:** Approve and accept from the County Executive Superintendent, the employment contract for Nicole Sylvester, Business Administrator/ Board Secretary, in accordance with N.J.S.A. 18A:7-8(j) and determined compliant with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1 for the period commencing July 1, 2026 through June 30, 2027 with an annual salary of $147,453 plus longevity, as recommended by the Superintendent of Schools.

19. **Merit Goal:** Approve the payment of $1,731 for the completion of contractual merit goal for Nicole Sylvester, Business Administrator, to review upgrading lighting in both schools to LED lighting to see potential energy savings, as recommended by the Superintendent of Schools.

20. **Merit Goal:** Approve the payment of $1,731 for the completion of contractual merit goal for Nicole Sylvester, Business Administrator, to evaluate bringing the 4th grade to LPS, as recommended by the Superintendent of Schools.

21. **Special Project Stipend**: Approve contractual special project proposal for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to work with students, run groups and engage different student stakeholders to achieve Schools To Watch status in three years with a stipend of $1,169 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

22. **Special Project Stipend**: Approve contractual special project proposal for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to serve as the Systems Change Leader for the Multi-Tiered Systems of Support Early Reading Grant with a stipend of $1,169 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

23. **Special Project Stipend**: Approve contractual special project proposal for Nicole Dilkes, FMB Principal to work through the NJTSS grant process to improve our programming for early intervention as well as RTI for literacy with a stipend of $1,389, as recommended by the Superintendent of Schools.

24. **Special Project Stipend**: Approve special project proposal for Bryan Fleming, LPS Principal, to continue professional growth and development (10 hours) to maintain School Safety Specialist certificate with a stipend of $1,450 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

25. **Special Project Stipend**: Approve special project proposal for Bryan Fleming, LPS Principal, to create and oversee a Faculty Advisory Program and a Charger of the Month assembly to build relationships among students and staff and honor and celebrate students enhancing LPS's overall culture and morale as part of the Schools To Watch program with a stipend of $1,450 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

26. **Merit Goal**: Approve the payment of $4,480 for completion of the following merit goal for John Fritzky, Superintendent of Schools:

> By May, conduct a comprehensive study of the district's changing population and demographics, with a focus on grade level band population, multilingual learners (MLLs) and students from economically disadvantaged backgrounds.
> Rationale: As the district experiences demographic shifts, it is critical to understand the evolving needs of students and families in order to ensure equitable access, targeted resources, and strong home–school connections.

27. **Superintendent's Evaluation**: Approve the evaluation of John Fritzky for the 2025-2026 school year.

28. **Substitutes:** Approve the following substitute(s) for the 2025-2026 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Erica Ferrell - Substitute Teacher
Cesar Arana - Substitute Teacher & & Substitute ParaProfessional

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Hertenstein, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

B. FINANCE/OPERATIONS:

Mr. Porter moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve resolutions #1-27 as amended:

1. **Treasurer & Board Secretary's Certification and Report**: Approve the May 2026 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of May 2026 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, *and reflects all audit adjustments to date,* to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Transfers**: Approve/accept the Transfer Report for May 2026, as recommended by the Superintendent of Schools.

3. **Bills List**: Approve/accept the Bills List from May 14, 2026 through June 16, 2026 for a total of $2,519,476.74 as recommended by the Superintendent of Schools.

4. **Appointments:** Approval of the following appointments for the 2026-2027 school year, as recommended by the Superintendent of Schools:

a. Appoint Nicole Sylvester as the Affirmative Action Officer
b. Appoint John Fritzky as the Homeless Liaison
b. Appoint Nicole Dilkes, elementary school principal as the ADA/504 Officer
c. Appoint Bryan Fleming, intermediate school principal as the ADA/504 Officer

5. **Renewal of Insurance Proposal:** Approve the renewal proposal for the New Jersey Schools Insurance Group for the period of July 1, 2026- June 30, 2029 for all coverage excluding medical and prescription, as recommended by the Superintendent of Schools;

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Andover Regional Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;
2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2026, and ending July 1, 2029 at 12:01 a.m.;
3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

6. **Petty Cash for 2026-2027 School Year**: Approves the Business Administrator to be authorized to close the Business Office petty cash accounts as of June 30, 2026 and reopen the petty cash account Business Office accounts in the amount of $150 and $500 as of July 1, 2026, as recommended by the Superintendent of Schools.

7. **Member Participation in a Cooperative Pricing System (HCESC)**:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 16, 2026 the governing body of the Andover Regional Board of Education, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services, as recommended by the Superintendent of Schools;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Andover Regional Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Andover Regional Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public*

Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

8. **State Contract Purchases:** Approve purchases using the following state contracts/cooperatives to be approved for the 2026-2027 school year, as recommended by the Superintendent of Schools.

- Sourcewell
- ESCNJ
- Morris County Cooperative
- Hunderton County Cooperative
- TIPS Cooperative Purchasing
- Ed Data
- OPUS-Omnia Partners
- NJSBA Cooperative Pricing System

9. **Transfer of 2025-2026 Surplus to Capital Reserve:** Approve the transfer of 2025-2026 surplus to the capital reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to **$800,000** is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. **Transfer of 2025-2026 Surplus to Tuition Reserve:** Approve the transfer of 2025-2026 surplus to the tuition reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit

into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to **$340,686** is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11. **School Security Drills SOA**: Approve Andover Regional's School Security Drill Statement of Assurance for the 2025-2026 school year, as recommended by the Superintendent of Schools.

12. **Tuition Contract with Celebrate the Children:** Approve the contract with Celebrate the Children for tuition for Student ID#1796019814 at a cost of $100,485 with a 1:1 aide at a cost of $42,630 for ESY and the 2026-2027 school year, as recommended by the Superintendent of Schools.

13. **Tuition Contract with Celebrate the Children:** Approve the contract with Celebrate the Children for tuition for Student ID#1181709119 at a cost of $100,485 with a 1:1 aide at a cost of $42,630 for ESY and the 2026-2027 school year, as recommended by the Superintendent of Schools.

14. **Tuition Contract with Craig School:** Approve the annual tuition contract with The Craig School for tuition from September 8, 2026 through June 11, 2027 at a cost of $68,250 with additional services costs for student #8803736599, as recommended by the Superintendent of Schools.

15. **Tuition Contract with Craig School:** Approve the annual ESY tuition contract with The Craig School for the 2026-2027 school year at a cost of $2,600 with additional services costs for student #8803736599, as recommended by the Superintendent of Schools.

16. **Contract with Encore Fire Protection:** Approve the proposal with Encore Fire Protection for the period of July 1, 2026 through June 30, 2027 at a cost of $1,369 for testing and inspection services of fire alarms systems at Florence M. Burd School, as recommended by the Superintendent of Schools.

17. **Contract with Encore Fire Protection:** Approve the proposal with Encore Fire Protection for the period of July 1, 2026 through June 30, 2027 at a cost of $2,985 for testing and inspection services of fire alarms systems at Long Pond School, as recommended by the Superintendent of Schools.

18. **Contract with Performance Pediatrics:** Approve the contract with Performance Pediatrics for therapy services for the 2026-2027 school year at various rates per the contract, as recommended by the Superintendent of Schools.

19. **2026 ESY Contract:** Approve the Extended School year contract with Sandyston-Walpack Board of Education for Student ID#7605842618 at a cost to be paid to Andover Regional School District of $2,136.40, as recommended by the Superintendent of Schools.

20. **2026 Contract with Gloucester City Board of Education:** Approve the contract with Gloucester City Board of Education to remit payment to Andover Regional School District in the amount of $2,953.26 for McKinney Vento Student ID#6323435710, as recommended by the Superintendent of Schools.

21. **District Supervisors Evaluation Tool**: Approve the adoption of the Stronge District Leadership Evaluation System as the official evaluation tool for district-level supervisors, effective for the 2026–2027 school year, as recommended by the Superintendent of Schools.

22. **Lead Testing Program SOA:** Approve the submission of the 2025-2026 Lead Testing Program Statement of Assurance, as recommended by the Superintendent of Schools.

23. **Transportation Contract**: Approve the parent transportation contract #P-15 between the parent and the Andover Regional School District for the 2026-2027 (July 1, 2026-June 30, 2027) school year for SID #5614547984 for transportation to Celebrate the Children at a cost of $24,200, as recommended by the Superintendent of Schools.

24. **Transportation Contract**: Approve the parent transportation contract #P-14 between the parent and the Andover Regional School District for the 2026-2027 (July 1, 2026 –June 30, 2027) school year for SID #3008652385 for transportation to Northern Hills Academy, at a cost of $20,405.70, as recommended by the Superintendent of Schools.

25. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per	Reimbursement	Dates

				Credit	**Cost**	
Rebecca Burrows	OL-5212 A Closer Look at Dyslexia, Dysgraphia and Dyscalculia	3	SNHU	$163.00	$489.00	Fall 2026
Rebecca Burrows	OL-5269 Building Comp w/the Science of Reading	3	SNHU	$163.00	$489.00	Fall 2026
Maia Febrero	NUR-5601 Counseling Skills for School Nurses	3	WPU	$1,069.20	$3,207.60 (Estimate)	Fall 2026
Maia Febrero	NUR-5520 School Health Student Teaching Practicum	3	WPU	$1,069.20	$3,207.60 (Estimate)	Fall 2026
Nicole Sautter	ELLM-6210 Field Experience 1	3	WPU	$625.80	$1,877.40 Tech Fee: $64.50	Fall 2026
Nicole Sautter	ELLM-6220 Field Experience 2	3	WPU	$625.80	$1,877.40 Tech Fee: $64.50	Fall 2026

26. **Job Description Coordinator Stipend**: Approve the job description and the creation of a stipend position for Special Education Coordinator, to be compensated in accordance with the collective bargaining agreement between the Board of Education and the Andover Regional Administrator's Association, as the recommendation of the Superintendent of Schools.

27. **Acceptance of MOA:** Be it resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Andover Township Education Association, dated as of June 2, 2026, for the contract period July 1, 2026 through June 30, 2029, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary;

and be it Further Resolved, that the Board authorizes its Board President and/or Superintendent, or

designee, as applicable, to execute an appropriate successor collective negotiations agreement upon finalization of same.

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Hertenstein, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

C. CURRICULUM/INSTRUCTION:

Mr. Minnick moved and Mr. Hertenstein seconded, that the Andover Regional Board of Education approve resolutions #1-2 as presented:

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Dave Petersen	Solar Sprint Finals Pompton Lakes, NJ	May 19, 2026	Mileage: $25.94
Kristin VanBenschoten	Teacher Workshop of Buehler Challenger & Science Center (Expedition Mars) Bergen County Community College	September 23, 2026	Mileage: $43.24

2. **Digital Student Resources**: Approve the addition of the below listed digital resources to the list of board-approved Digital Student Programming, as recommended by the Superintendent of Schools.

Gemini
NotebookLM

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Hertenstein, Mr. Minnick, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

X. **COMMUNICATIONS TO BOARD**: None at this time.

XI. **OLD and NEW BUSINESS:** Mr. Hertenstein asked for clarification on the playground update, discussion ensued.

XII. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**: None at this time.

XIII. **EXECUTIVE SESSION:** None at this time.

Adjournment: Ms. Byron moved to adjourn the meeting, seconded by Mr. Minnick and approved at 7:46 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,

Nicole Sylvester

Business Administrator/Board Secretary

All Bank Accounts Included

Check#	Date	Vendor (Payee)	Amount
A:N0121	7/14/26	Andover Regional Board of Education	39,175.04
A:N0715	7/15/26	Andover Regional Payroll Agency	112,189.82
A:38639	7/22/26	Apple Inc.	8,225.00
A:38640	7/22/26	B&G Solutions, LLC	1,100.00
A:38641	7/22/26	B&H Photo-Video	2,338.20
A:38642	7/22/26	CDK Systems, Inc.	10,811.00
A:38643	7/22/26	CDW-G	584.00
A:38644	7/22/26	Corby Associates, Inc.	650.00
A:38645	7/22/26	Delta Dental of New Jersey, Inc.	9,189.93
A:38646	7/22/26	Demco, Inc.	9.68
A:38647	7/22/26	Discount School Supply/Early Childhood LLC	172.47
A:38648	7/22/26	Encore Fire Protection	948.00
A:38649	7/22/26	Active Internet Technologies, LLC	8,901.00
A:38650	7/22/26	Active Internet Technologies, LLC	1,000.00
A:38651	7/22/26	Frontline Technologies Group, LLC	7,940.41
A:38652	7/22/26	HD Supply	4,681.60
A:38653	7/22/26	HD Supply	4,681.60
A:38654	7/22/26	HD Supply	8,284.35
A:38655	7/22/26	Literacy Resources, LLC	344.08
A:38656	7/22/26	Kenvil Power Equipment	2,254.39
A:38657	7/22/26	Lakeshore Learning Materials	648.78
A:38659	7/22/26	Mystery Science	1,799.00
A:38660	7/22/26	NJSBGA	400.00
A:38661	7/22/26	Newton Board of Education	6,461.30
A:38662	7/22/26	Newton Board of Education	6,426.36
A:38663	7/22/26	New Jersey Principals & Supervisors Assoc.	930.00
A:38664	7/22/26	New Jersey Principals & Supervisors Assoc.	930.00
A:38665	7/22/26	New Jersey Association of School Administrators	2,350.00
A:38666	7/22/26	Networks & More!, Inc.	2,640.00

© 2022 CDK Systems, Inc.

All Bank Accounts Included

Check#	Date	Vendor (Payee)	Amount
A:38668	7/22/26	Par Code Symbology, Inc.	445.00
A:38669	7/22/26	Parette Somjen Architects LLC	1,250.00
A:38670	7/22/26	Puresan	16,535.07
A:38671	7/22/26	R&L Data Centers, Inc.	1,371.55
A:38672	7/22/26	School Specialty, LLC	1,359.81
A:38673	7/22/26	Securly, Inc.	8,210.00
A:38674	7/22/26	SHI International Corp	18,708.70
A:38675	7/22/26	Sussex County Chamber of Commerce	297.00
A:38676	7/22/26	Nicole Sylvester	99.37
A:38677	7/22/26	Teaching Strategies, LLC	1,380.80
A:38678	7/22/26	The Autism Helper, Inc.	699.00
A:38679	7/22/26	TransFinder Corporation	4,400.00
A:38680	7/22/26	W.B. Mason Co., Inc.	520.00
M:01857	7/22/26	Longstreth Sporting Goods, LLC	117.95
O:01482	7/22/26	Maschios Food Services, Inc.	17,424.17
O:01483	7/22/26	CDW-G	247.53
O:38667	7/22/26	CP-DBS, LLC	1,915.35

The Grand Total of all Checks from Fund 10 is:	108,227.52
The Grand Total of all Checks from Fund 11 is:	175,162.62
The Grand Total of all Checks from Fund 20 is:	17,952.17
The Grand Total of all Checks from Fund 60 is:	19,587.05
The Grand Total of all Checks from Fund 94 is:	117.95
The Grand total of all checks for this period is:	321,047.31

© 2022 CDK Systems, Inc.

ANDOVER REGIONAL SCHOOL DISTRICT
707 Limecrest Road
Newton, NJ 07860
Telephone: 973-315-5255 FAX: 973-383-8348

ARSD Monthly Suspension/HIB Report

6/11/26-7/15/26

Suspensions						
	Student ID	**Grade**	**Gender**	**Infraction**	**ISS/OSS**	**# of Days**
FMB	-	-	-	-	-	-
LPS	-	-	-	-	-	-

Harassment, Intimidation and Bullying Reports						
	# of Alleged Incidents	# of Alleged Incidents not Investigated	# of Confirmed Incidents	# in progress	Nature of Confirmed Incidents	Hours of Investigation
FMB	0	0	FMB2526-10	0	Physical Characteristics	2
LPS	NA	NA	NA	NA	NA	NA

EMERGENCY VIRTUAL/REMOTE INSTRUCTION PROGRAM
2026-2027 School Year

I. NOTIFICATION TO FAMILIES of the NJDOE requirements to create a health related closure preparedness plan:

A. The superintendent will provide digital, and paper information blasts to all families containing the Department of Education's requirements via:
1. RealTime (primary alert/emergency system)
2. RealTime Student Information System (non-emergency alert systems)
3. School website - https://www.andoverregional.org/
4. LPS Instagram - @lpschargers
5. FMB Instagram - @fmbchargers

B. Provide the New Jersey Department of Health hotline established for COVID-19, information (800) 222-1222

II. GENERAL PROVISIONS

A. No extracurricular activities will take place.

B. The campus will be closed to all students, employees, and guests. The administration will grant access to the school on an as-needed basis.

C. The RealTime Parent Portal will be active so that families can monitor their students' progress.

D. Any questions regarding academic assignments, please contact the respective teacher directly through e-mail.

E. Interior doors will remain propped open to avoid contamination, if necessary.

III. PROVIDING EQUITABLE ACCESS to Instruction for All Students

A. Instructional Expectations:
1. Students will be engaged in guided learning experiences via virtual/online class meetings, lessons and activities, and assessments. Our online/remote learning platforms include, but are not limited to: Google applications such as "Classroom" and "Meet," online textbook subscriptions, and RealTime. At the outset of the current crisis, on the last day of on campus schooling, students brought home their textbooks and materials.

2. Some exceptions have been for the few students who are without internet access, on which the district continues to work with a goal of providing 100% access. In those cases, hard copies of guided learning experiences are being provided by the teaching staff.

3. Teachers will modify lessons and materials for students with accommodations according to their IEP/504 plans. Teachers will be monitoring their emails during school hours to answer questions.

B. As each student is issued a Chromebook in grades 3- 8, daily assignments and activities will be provided via internet using Google Classroom, e-mail, online textbook subscriptions, and other common applications that are already used in school-based instruction. Families without access to a device will be able to pick up an i-Pad or Chromebook at the Board Office located at 707 Limecrest Road, Newton, NJ 07860

1. Teacher websites will also provide information regarding assignments.

2. Weekly lesson plans will continue to be completed and inspected by supervisors

3. Assignments will be: given due dates, collected, graded, and posted to RealTime.

4. Principals and supervisors will check daily to ensure that standards are being instructed.

C. Daily instructional hours: students and teachers will be online for instruction from 10:00 am to 2:00 pm on Monday through Friday.

1. Teachers will be available online during normal school hours to answer questions through Google, e-mail, and other common applications.

2. Families without internet access can make notes on their child's work with specific questions and that work can be completed upon the student's return to school.

D. Special education resource room teachers will be setting up ways to continue the learning process with students, as the general education teachers are doing.

1. Special education teachers in "in-class support" settings are doing their best to work with general education teachers to ensure that students are keeping on track of assignments and that they are getting what they need to do those assignments, tests and quizzes. In this way, for our resource room and "in-class support" students, IEP goals and objectives are being implemented and followed.

2. All IEP and 504 accommodations will be addressed in materials/packets sent home with students, if these modifications are not able to be implemented electronically. Parents who feel their child's modifications are not appropriate can e-mail the special education teacher and the work can be adjusted.

3. Students in our special education resource room classes are accessing their remote classrooms through google classrooms. Their teachers are utilizing google meet, slides

presentations, videos, etc. to educate them. The teachers have been flexible with the particular needs of the students at this time (i.e. work schedules, caring for younger siblings, etc.) and learning has gone on as usual, with all IEP accommodations and modifications accounted for.

4. For the more self-contained special education rooms (i.e. LLD, Life Skills, etc.), students will receive packets of work that will be sent home, due to their learning being much more hands-on. These teachers will attempt to communicate with parents via telephone or email, if the students are having issues with any of the work.

5. Self-Contained Students (LLD, Life Skills and Cognitive Severe Classrooms) IEP goals and objectives are being addressed with our three self-contained classrooms as well. Teachers are having daily google meets with their students, and incorporating our transition services coordinator and related service providers into their lessons as well. Teachers continue to keep track of goals and objectives for their students, to the greatest extent possible without face to face contact with students.

a. Related service providers, including speech, occupational therapy and physical therapy have been working on goals and objectives with students and their parents to try to prevent regression at this time, also to the greatest extent possible.

b. Students will be evaluated upon returning to school to check for regression in skills, and accommodated at that time.

c. All related services are being tracked by the providers, as well as all information and work that is sent home.

6. Job sites will resume once the school is back in session.

7. We are working with our Out-Of-District placements to set up plans for students who attend.

8. Families without e-mail access can make notes on their child's work with specific questions and the work can be completed upon the student's return to school.

IV. MULTI-LANGUAGE LEARNERS (MLLs)

A. The course continues to develop students' communication skills in English. Although the spoken word is no longer the central medium of instruction, the instructor makes herself available for one-to-one interactions and Google Meets; classes that are "live" via Google Meet begin with some type of oral discussion. She implements grammar and writing assignments with multi-leveled sources that directly measure content and skill; personal writings/responses play a major role in the format of the class. Google Classroom displays assignments, schedules, and teacher information, while cataloging student work for revision and assessment.

B. The school communicates through Google Classroom, RealTime, email, and phone. Most MLLs and their families satisfactorily receive information through these means. A small group has not logged on or completed work since distance learning began. Emails and phone calls from both the instructor and guidance counselors to parents/guardians have been used, and students' attendance is monitored through RealTime's self-reporting function.

C. As our school has a 1:1 Google Chromebook/student ratio, the instructor uses Google Suite to best meet students' needs. She encourages them to use online Spanish-to English translation sites, both as primary sources and to proofread material. Second, and sometimes third, chances are provided to fix/edit/correct submissions on Google Docs, respectful of teacher feedback. Emphasis is placed on the more personal aspects of students' lives and culture, specifically choosing topics that produce authentic writing.

V. ATTENDANCE

A. During an extended closure we are asking that STUDENTS or PARENTS on a daily basis, by 9:00 am, post their attendance as follows. With the exception of today - please post by 10:00 today.

1. Sign on to your Google Classroom portal (username is the same as your Google sign on: for example 20cbresney@lvhs.org)
2. On SUMMARY screen, near bottom you see a gray button "NOTIFY ATTENDANCE OFFICE"
3. Click the button and you will be directed to the ATTENDANCE tab.
4. On next screen, by "STUDENT WILL BE," drop down and select PRESENT. Add a note if you wish, but not required.
5. ALTERNATELY, if a parent is marking a student as sick/absent, drop down and select ABSENT - all absences require a parent note stating reason.
6. Click SUBMIT TO OFFICE

B. After accepting the attendance posting, you will then see this logged on your ATTENDANCE tab of RealTime.

VI. SUMMER PROGRAMMING

A. Extended School Year will be offered using remote/virtual instruction. Related services will be provided to those who receive them remotely as well.

VII. NUTRITIONAL SERVICES

A. The cafeteria staff will distribute bagged breakfast and lunch for students receiving free and reduced lunch at the Long Pond School. Families can pick up between 8:00 AM and 9:00 AM.

VIII. CUSTODIAL & MAINTENANCE

A. Adopt enhanced disinfectant protocols for custodial staff and cleaning crews. 1. Staff will increase cleaning protocols for frequently touched surfaces and objects 2. The district will purchase gloves, additional hand sanitizer dispensers, peroxide wipes/wash, masks for nurses who care for any student with a fever.

B. Daily Basis Protocol

1. When any office or meeting room is used, the custodians will sanitize and disinfect the utilized area immediately after the use is completed.

2. Verification that all HVAC, electric, security, and maintenance systems are operating properly.

IX. ESSENTIAL EMPLOYEES

List of Essential Employees by Category	Role of Employee	Duties/Work Stream	How Many Essential Employees Per Category	Teachers Instruction Hours per day via remote learning
Administrators: Certificated Officials	Oversee operations of school district	Interact with BOE, community (including emergency responders), staff; student instruction; business office functions	Eight (8): CSA, BA, Two Principals, Curriculum Supervisor, Supervisor of Special Services, Technology Supervisor and Facilities Supervisor	Four hour per day
Administration: Non-Certificated Employees	Administrative functions	Student records and guidance department functions, purchasing, and payroll.	Fi): One (1) Adm. assistant to CSA, Three (2) Business office, One (1) in Technology office	
Supervisors: Certificated	Supervision of employees - by departments	Monitoring grades and lesson plans, scheduling for 2025-2026, oversee special education services	Six	

Custodial & Maintenance	Maintaining buildings and grounds	Repairs, upkeep and cleaning, receiving deliveries, ensuring all systems such as electricity and boilers remain in working order, and grounds maintenance.	Nine	
Technology	Technology support	Maintain servers and internet capacity for remote instruction, data security, and immediate response to issues both on campus and those reported by remote network users.	Two: network administrator and assistant	
Security	Security and safety	Monitor buildings and grounds, provide rapid response for emergent situations.	Two (2 security officers)	
Food Service	Meal Service	Preparation and Distribution of meals	Three	

OTHER CONSIDERATIONS

A. Social and Emotional Health of Staff & Students:, Clinical Psychotherapist, Child Study Team, and Guidance staff will be available every day. Additionally, we have a dedicated therapist available for employees.
B. Title I Extended Learning Programs: All regular features of targeted assistance will remain in effect.
C. 21st Century Learning Programs: All programmatic offerings will remain in effect.
D. Transportation: As needed
E. Extracurricular Programs: All clubs and activities that can be offered virtually will remain in effect.
F. Childcare: Will not be available as the facility is closed.
G. Community Programming: N/A