



Baltimore City Community College

Board of Trustees ~ Open Session
4:00 PM June 17, 2026

Dr. Roger Ward, Vice Chair
Dr. Debra L. McCurdy, President

BALTIMORE CITY COMMUNITY COLLEGE | BOARD OF TRUSTEES MEETING

OPEN SESSION AGENDA (revised) | 4:00 PM June 17, 2026

Meeting Link: <https://bccc-edu.zoom.us/j/81244185670>

I. **Call to Order - (Vote)**

Dr. Roger Ward, Vice Chair

- a. Adoption of the June 17, 2026, Agenda

II. **Board Actions/Consent Agenda - (Vote)**

Dr. Roger Ward, Vice Chair

- a. May 20, 2026, Open Session Meeting Minutes
- b. May 20, 2026, Closed Session Meeting Minutes
- c. June 11, 2026, Finance/Audit Committee Meeting Minutes
- d. Student Government Association Report
- e. American Federation of Teachers/UAMD-BCCC Report

III. **Items Removed from the Agenda**

Dr. Roger Ward, Vice Chair

- a. AFSCME Local #1870 at BCCC Report
- b. Faculty Senate Report

IV. **New Business**

Dr. Roger Ward, Vice Chair

- a. Finance/Audit Committee
 - Dr. Debra McCurdy, President*
 - Dr. Ty Stone, Vice President Finance & Administration/CFO*
 - Mr. Michael Thomas, Vice President WDCE*
 - Dr. Wayne Rose, Chief Information Officer*
 - Ms. Becky Burrell, Vice President for Institutional Effectiveness*
 - Ms. Anna Lansaw, Executive Director Procurement*
 - i. Procurements \$25,000 to \$99,999 – (Information)
 1. Campus Signage System
(Quinn Evans) \$94,000.00
 2. Towson Summer Program – TRIO Upward Bound WDCE
(Towson University) \$80,149.50
 3. Azure Marketplace – Year 3
(Bell Techlogix) \$61,678.59
 4. Adobe Creative Cloud
(Bell Techlogix) \$46,055.57
 5. Learning Management System / CANVAS -Year 3
(Instructure, Inc.) \$58,453.58

6. Mongoose (SHI International Corporation) \$46,122.00
7. Data Center Hardware Refresh – Year 3
(CAS Severn Corporation) \$78,233.00
- ii. Procurement Exceeding \$100,000 (Vote)
 1. Infrastructure Improvements (Southland Industries, Inc.)
 - a. Boiler Plant Replacement \$4,143,184
 - b. IT Department Space Renovation \$3,428,051
 - c. Fire Alarm System Upgrade \$1,814,803
 - Total Contract Amount \$9,386,038
 2. West Pavilion Window Replacement Change Order
(Johnson-Laux Construction)

Contract Amount:	\$979,190.30
Change Order Amount:	\$ 5,872.48
Revised Amount:	\$985,062.78
 3. Occupational Training Services (Grant Funded)
 - a. Literacy Services and Accounting Assistant Training
(International Continuing Education Consultants)
\$260,000.00
 - b. Make-up Artistry Training
(Roshe Cosmetics, LLC)
\$329,800.00
 - c. Hospitality Training
(The Maryland Center for Hospitality Training)
\$332,000.00
 4. Designated Advisory Services
(Ellucian, LLP) \$ 393,269.00
 5. Okta Single Sign-On
(ePlus Technology, Inc.) \$119,563.74
 6. Microsoft Cloud Subscriptions
(Bell Techlogix) \$119,146.55
 7. Aruba Access Points Upgrade (WiFi)
(Daly Computers, Inc.) \$203,408.67
 8. Integrated Institutional Planning Services
(Carnegie Dartlett, Inc. aka CREDO) \$252,290.00
- iii. Paid Family Medical Leave (PFML) (Informational)
Dr. Debra McCurdy, President
Dr. Ty Stone, Vice President Finance & Administration/CFO
- iv. Audit 2025 Update (Information)
Dr. Debra McCurdy, President
Dr. Ty Stone, Vice President Finance & Administration/CFO
Ms. Eileen Waitsman, Controller
Ms. Monique Booker, SB & Company, Chief Operation Officer
Ms. Tobi Hollander, SB & Company, Partner

1. SB & Company Presentation
 - a. College's Financial Statements
 - b. CC4
 - c. WBJC-FM Audit
2. Overall Status 2025 Audit Updates
 - a. BCCC Foundation
 - b. Howard P. Rawlings
- v. OLA Legislative Audit Update (Information)
Dr. Debra McCurdy, President
Dr. Ty Stone, Vice President Finance & Administration/CFO
- vi. Financial Update (Information)
Dr. Debra McCurdy, President
Dr. Ty Stone, Vice President Finance & Administration/CFO
Mr. Brandon Cohen, Director of Budgets

V. College Policies

Dr. Roger Ward, Vice Chair

- a. None

VI. Presentations

Dr. Roger Ward, Vice Chair

Dr. Debra McCurdy, President

- a. Enrollment Report
Ms. Donna Thomas, Vice President Student Affairs
Ms. Becky Burrell, Vice President Institutional Effectiveness
Ms. Eileen Hawkins, Director of Institutional Research
- b. Information Technology Report
Dr. Wayne Rose, CIO

VII. President's Report

Dr. Roger Ward, Vice Chair

Dr. Debra L. McCurdy, President

VIII. Active Search Listing

Dr. Roger Ward, Vice Chair

Dr. Debra L. McCurdy, President

IX. Motion for Adjournment - (Vote)

Dr. Roger Ward, Vice Chair



Board Actions/ Consent Agenda

BOARD OF TRUSTEES

BALTIMORE CITY COMMUNITY COLLEGE

Open Session Minutes | 4:00pm May 20, 2026 (Virtual Zoom Meeting)

Board Members Present: Vice Chair Dr. Roger Ward, Esq.; Ms. Billie Malcolm; Ms. Onahlea Shimunek; Mr. John C. Weiss; and Mr. Tyrese McBain.

Also Present: President Debra L. McCurdy, PhD.

- I.** Vice Chair Ward called the meeting to order at 4:01. The consent agenda (items a-c below) was unanimously approved upon a motion by Trustee Weiss, seconded by Trustee Malcolm.

- a. April 15, 2026, Open Session Meeting Minutes
- b. April 15, 2026, Closed Session Meeting Summary
- c. Student Government Association Report

Vice Chair Ward noted that the Faculty Senate had submitted a report that arrived too late to be included in the Board materials, but that it had been received.

- II.** The BOT received no requests to speak at the meeting:

III. Procurements.

All procurements considered by the Board were for informational purposes only. All were under \$100,000 and not subject to a vote.

- Radio Programming (American Public Media) \$34,396.00
VP Agustus described the sole source service the radio station uses. It is a long-standing contract up for renewal. No questions were raised
- Anthology Ally Software (Blackboard T&L, LLC) \$83,000.
Dr. Wayne Rose, CIO, explained that this is software that works with Canvas to enable student accessibility as required by law. Vice Chair Ward asked Dr. Rose for details of the Canvas hostage malware situation. Dr. Rose stated that some bad actors had taken over the Canvas system, affecting thousands of institutions. Instructure, which owns Canvas, was able to make a deal with the bad actors that allowed institutions, including BCCC, to continue using the program. There were no questions.
- IT Ticketing System (Freshworks, Inc.) \$58,797.60
Dr. Rose explained that this software allows IT to keep track of what it does to help IT users.
- Commencement Venue (Baltimore Symphony Orchestra, Inc.) \$28,600.00

V.P of Student Affairs Donna Thomas explained that BCCC is looking into a multi-year contract to reduce the cost. Trustee Malcolm complimented the ceremony, as did Trustee Shimunek, who commented on the positive energy of the event. The turnout was very good and other comments focused on the Commencement speaker and the singer who were both excellent.

- WBJC Membership Premiums (Forest Incentives, LLC) \$60,000
Mr. Augustus, VP of Advancement, spoke to this procurement for the gifts that the radio station provides. They have several membership drives, and the last one surpassed the \$80K goal, which included the cost of providing gifts.
- Indefinite Quantity A&E Service – No cost extension
VP Micheal Thomas explained the contract for engineering and architectural services. The College still has monies remaining on the contract, so this is a no-cost extension for an additional year to ensure BCCC can complete all of its deferred maintenance projects. There were no questions from Trustees.

IV. Financial Report.

Dr. Tyria Stone, Vice President of Finance and Administration, reviewed the financials as of the month ending April 30, 2026. She also presented a high level report regarding the status of the College, Foundation, and OLA audit.

Regarding the OLA audit, she was asked whether items that were identified by the auditors but were immediately addressed by the College would be noted in the final report. She stated that they will not. She added that the College would request that the auditors return early to address the changes to the findings before the next 5-year audit is scheduled.

Asked how many of the repeat findings would be addressed by the College, she stated that they all would be resolved, many would be addressed by the end of June/July, 2026. She noted that the findings related to inventory will take more time because the College needs to build an infrastructure to manage it and needed to identify the right technology to track inventory and assign staffing to oversee that effort.

When asked, she stated that the College will limit the scope of the early audit visit to only those items that were earlier identified in the report.

V. Enrollment Report.

Ms. Donna Thomas, VP of Student Affairs, spoke:

Phi Theta Kappa: BCCC hosted the honor society recognition dinner again this year which included the two-year institutions in Maryland. The College increased its participation by 51% with 3 students recognized. BCCC will host the dinner again in 2027.

The college reintroduced the academic awards ceremony to be held annually in April. Forty-five students were honored this year as they excelled academically.

Ms. Thomas addressed how well Commencement went this year. Twenty-five P Tech students graduated, including a 17-year old who earned his nursing degree and his high school diploma at the same time.

She spoke about the Mayor's scholars summer bridge program which is anticipated to enroll 350 to 375 students this summer.

Dual Enrollment for 2026-27 is on track with 9 schools participating and 20 course requests so far from those 9 schools. BCCC anticipates a few additional high-school partner requests.

Ms. Eileen Hawkins, Director of Institutional Research, also presented:

She stated that for Summer (all sessions), 1,659 students are registered as of May 21. The first day of classes is May 26 and the last day to register for any of the Summer sessions is July 7. Donna Thomas added that the Mayor's Scholars Program Summer Bridge registrations have not begun. These students will be enrolling in the Summer II session, which begins on July 7.

With several months of registration still ahead, Fall 2026 has nearly 1,500 students registered as of May 21. The first day of Fall classes is August 26 and the last day to register for any of the Fall sessions is October 20.

VI. Information Technology Report.

Wayne Rose, the College's CIO, presented the Information Technology Report, focusing on Realignment Task #9, and addressing critical information technology and infrastructure needs.

The presentation was organized around three key initiatives:

- Infrastructure Improvements
- Enterprise Resource Planning (ERP) System & Advisory Services
- Disaster Recovery

Dr. Rose stated that together, these initiatives aim to modernize systems, improve operational efficiency, and strengthen resiliency across the college's IT environment.

Dr. Rose explained that significant progress is underway to enhance the college's ERP system (Banner) and align it with institutional needs:

- Human Resources is actively testing a *Leave Request* module.
- Workforce & Continuing Education programs are being migrated into Banner.
- Finance and Administration employees are improving internal approval workflows.
- There is ongoing review of 2026 contractual work and planning for support needs through 2027.

Dr. Rose clarified that the College is making targeted upgrades to its technology infrastructure to improve security, access, and user experience:

- Implementation of student Verkada access cards
- Decommissioning of the legacy Lenel system
- Completion of a Wi-Fi assessment and selection of a vendor
- Microsoft lab upgrades
- Expansion of disability software services to support accessibility

Trustee Malcolm asked how Wi Fi was affecting students, and Dr. Rose explained that students often have difficulty connecting to Wi Fi and that some cannot connect at all from various access points. Trustee Malcom noted that the information provided was clear and non-technical, and said she appreciated and wanted to note such.

As it relates to Disaster Recovery & Resilience, Dr. Rose expressed that BCCC is strengthening its disaster preparedness and business continuity capabilities:

- Collaboration with State DoIT engineers at the backup site to validate preparedness
- Focus on ensuring data accessibility during emergencies while reducing costs
- Planning a Tabletop Exercise to test institutional readiness

The College is proactively mitigating risk and ensuring continuity of operations in the event of disruptions.

VII. President's Report

Dr. McCurdy and V.P. Michael Thomas provided a history of capital funding for BCCC and deferred maintenance projects at the College, including:

- Loop Road HVAC and Monopole Removal – *completed* \$46,431 Construction
- South Pavilion IT Closets – *completed* \$16,134
- Replace Exterior Doors Campus-wide – *completed* \$421,432 Construction

- Life Science Skylight Repair – *completed* \$88,850 Construction
- Main Building Cooling Tower and Roof Replacement (DGS) – *completed* \$848,777.90 Construction
- Life Science Restroom Renovation – (DGS) – *completed* \$42,410 Design
- South Pavilion – Replace Windows (DGS) – *completed* \$48,500 Design
- Campus Entry Sign – (BCCC) – *completed* \$99,745 Construction
- Campus Landscape Improvements – (BCCC) – *completed* \$19,087 Construction
- Physical Education Concrete Column Repairs – (BCCC) – *completed* \$779,030 Construction
- Fine Arts – Replace curtainwall windows (DGS) – in progress \$83,290 Design
- Security Kiosk (BCCC) – *completed* \$252,972 Construction

Dr. McCurdy and V.P. Michael Thomas provided updates regarding ongoing building projects.

- **The Nursing Building Renovation and Addition:** In FY 2025, the College received \$1,289,000 to begin the redesign of the Nursing Building, built in 1977. Significant building systems will be replaced, including HVAC, electrical, lighting, plumbing, building envelope, and fire alarm. Currently, the building has insufficient space to meet enrollment demand and is not configured for a modern nursing education curriculum. The new facility will provide nursing simulation suites that meet current hospital and accreditation standards. Programs will include Nursing, Respiratory Care, Surgical Technology, Physical Therapist Assistant, Radiology Technician, and Occupational Therapy. DBM-DGS reduced the total project area from 30,000 SF to 24,278 SF. The new cost estimate is \$44,498,000.
- **Learning Commons Renovation & Addition:** The College received \$3,370,000 to begin the design of the Learning Commons project in FY 2023 and FY 2024. BCCC received \$9,790,000 to continue design and begin construction, creating a new Learning Commons facility for the campus. The request is based on the College's need to renovate and expand the 57-year-old facility, which is beyond its useful life and no longer serves the needs of the students today. The project is currently in the Design Phase. This is the first project in the Facilities Master Plan to begin the transformation of the Liberty Campus. The total funding for this project is \$44,357,000.

The following projects are envisioned for the future:

- **Unidentified Property Acquisition:** The fiscal 2026 operating budget included authorization for Baltimore City Community College (BCCC) to use \$9.0 million of special funds from the college's fund balance to purchase an unidentified parcel of land adjacent to the Liberty Campus.
- **Demolition of North Pavilion:** This project will demolish the vacant North Pavilion. The 2025 CIP programmed design and construction in fiscal 2027 and 2028, respectively. BCCC has proposed converting the site to include parking and to accommodate the commercial driver's license program. The schedule and scope result in an estimated total project cost of \$2.8 million, and DBM is pre-authorizing funds in FY28.
- **Wellness Center:** Currently the College is finalizing the program documents. The Wellness Center is currently being programmed and will expand the recreation, health, and physical therapy spaces for students, staff, and community partners at the Physical Education Center. The entire project is estimated to cost \$50,393,000.
- **Facilities Building:** Currently the College is finalizing the program documents. BCCC plans to construct a new facility to house offices, a shop, garage, and storage areas. The trailer has exceeded its useful life. The project will result in a new permanent facility providing centralized office and storage space. The entire project is estimated to cost \$8,461,000.
- **Center for Innovation at the Harbor:** BCCC requested funds to redevelop the Bard site for the Center for Innovation at the Harbor, which will consolidate leased space into one facility owned and operated by the College. This will allow efficient operations for the College and offer new innovative programs and expansion of the College's services. The total estimated cost of is \$166,000,000.

VIII. Closing statement and Motion for Adjournment.

Vice Chair Ward read the following closing statement:

The open session meeting of the Board of Trustees has concluded. Pursuant to the General Provisions Article, Sections 3-305(b)(1), (7), (8), and (9), the meeting will move into closed session so that the Board can:

- Consult with counsel to obtain legal advice;
- Discuss strategy, merits, and legal advice regarding pending litigation and administrative complaints involving the College; and
- Discuss matters related to collective bargaining.

Vice Chair Ward asked for a motion to adjourn and close. Trustee Weiss made a motion and Trustee Malcolm seconded. The motion was unanimously approved and the Open meeting was adjourned.at 5:27 P.M.



BOARD OF TRUSTEES

BALTIMORE CITY COMMUNITY COLLEGE

Closed Session Summary | May 20, 2026 (Virtual Zoom Meeting)

Board Members Present: Mr. Roger Ward, Esq. (vice-chair); Ms. Billie Malcolm; Mr. John C. Weiss; and Mr. Tyrese McBayne.

Also Present: Dr. Debra L. McCurdy; Ms. Maria E. Rodriguez, Esq.; Ms. Kirstin McFarlane, Esq.; Dr. Tyria Stone (VP of Finance and Administration); Ms. Becky Burrell (VP of Institutional Effectiveness, Research and Planning) and Ms. Donna Thomas (VP of Student Affairs).

Trustee Ward brought the closed session meeting to order at 5:31 PM.

Upon a motion brought by Trustee Weiss and seconded by Trustee McBayne, the trustees unanimously approved the consent agenda and the attached closed session materials.

Counsel answered questions from the Trustees regarding pending litigation and collective bargaining.

Upon a motion brought by Trustee Malcolm and seconded by Trustee Weiss, the Board voted unanimously to adjourn the meeting at 5:53 PM.

Respectfully submitted,

Debra L. McCurdy

BOARD OF TRUSTEES
BALTIMORE CITY COMMUNITY COLLEGE
FINANCE COMMITTEE

MINUTES | 8:00 AM June 11, 2026 (Virtual Zoom Meeting)

Attendees:	Dr. Roger Ward, Vice Chair	Trustee J. C. Weiss
	Trustee Billie Malcolm	Ms. Donna Thomas, Vice President of Student Affairs
	Dr. Debra L. McCurdy, President	Mr. Brandon Cohen, Director of Budgets
	Dr. Ty Stone, Vice President of	Ms. Anna Lansaw, Director of Procurement
	Finance & Administration	Services
	Dr. Wayne Rose, Chief Information Officer	Mr. Michael Thomas, Vice President of
	Ms. Becky Burrell, Vice President of Institutional	Workforce Development & Continue Education
	Effectiveness, Research, & Planning	Ms. Eileen Waitsman, Controller
	Ms. Kristin McFarlane, Assist Attorney General	Ms. Tobi Hollander, SB & Company Partner
	Ms. Monique Booker, SB & Company's Chief	
	Operation Officer	

I. Call to Order

The meeting was called to order by Vice Chair Roger Ward at 8:01 a.m. Dr. Ward started the discussion of the informational procurements and then the voting items for procurements.

II. Procurement Policies and Procedures - No discussion was held under this section.**III. Procurement(s) Exceeding \$25,000 to \$99,999**

a.	Campus Signage System (Quinn Evans)	\$94,000.00
b.	Towson Summer Program (Towson University)	\$80,149.50
c.	Azure Marketplace – Year 3 (Bell Techlogix)	\$61,678.59
d.	Adobe Creative Cloud (Bell Techlogix)	\$46,055.57
e.	Learning Management System / CANVAS -Year 3 (Instructure, Inc.)	\$58,453.58
f.	Mongoose (SHI International Corporation)	\$46,122.00
g.	Data Center Hardware Refresh – Year 3 (CAS Severn Corporation)	\$78,233.00

Mr. Michael Thomas, Vice President of Workforce Development and Continuing Education, began the discussion on the Campus Signage System. Mr. Thomas explained that the College currently lacks adequate wayfinding signage both externally and internally across the campus, with existing signage being outdated and visitors frequently experience difficulty navigating the campus without direct assistance from personnel. The proposed task order is intended to address these challenges by providing a comprehensive design plan for wayfinding signage, including strategic placement in centralized and high-traffic areas to improve navigation and overall visitor experience. It was clarified during the discussion that the contract under consideration pertains only to the design phase and does not include the implementation or installation of the signage.

Ms. Donna Thomas, Vice President of Student Affairs, provided an overview, explaining that the contract supports the TRIO Program, which operates as a Summer Bridge experience for participating students. The program spans approximately five to six weeks and is hosted on Towson University's campus, where students reside during the week and return home on weekends. The contract covers lodging and meals in campus residence halls. Additionally, BCCC faculty and staff participate in the program, with approximately five staff members residing on-site to supervise and instruct students throughout the duration. The program serves approximately 40 students each summer and concludes in late July.

Dr. Wayne Rose, Chief Information Officer, presented the technology-related contracts and renewals, starting with the Azure Cloud and Disaster Recovery contract. It was noted that the College is currently in the third and final year of a multi-year agreement established to strengthen backend systems and ensure operational continuity in the event of an emergency. This initiative supports the institution's ability to recover critical systems and data in a timely manner.

Dr. Rose continued with the annual renewal for Adobe Creative Cloud licensing, which provides essential software access for faculty and staff beginning in July through June of the following year. This was followed by discussion of the Canvas Learning Management System (LMS) renewal, which ensures continued access to the College's primary online teaching and learning platform under its existing licensing agreement.

Attention was also given to the annual renewal of the Mongoose application, a communication tool utilized primarily by Student Affairs and Workforce Development to engage with current and prospective students. The platform enables direct text messaging communication and includes chatbot functionality that allows users to receive immediate responses to frequently asked questions via the College's website. During the discussion, Committee members inquired about the functionality and branding of the system, noting the potential value of customizing chatbot identity to enhance student engagement and familiarity. Ms. Thomas clarified that the system is widely used across institutions and operates as an internal communication and outreach tool, supporting initiatives such as orientation reminders, registration notifications, and event promotion.

Finally, Dr. Rose discussed the data center refresh initiative, which represents the final year of a three-year phased investment in hardware infrastructure. The cost structure was intentionally distributed over multiple years to support the replacement and modernization of critical equipment. The Committee acknowledged the importance of maintaining up-to-date technology infrastructure to support institutional operations and long-term sustainability.

Trustee Malcolm inquired about the institution's readiness for upcoming transitions and whether a significant reinvestment or "heavy lift" would be required. In response, Dr. Rose noted that the College has been proactively addressing key areas such as cybersecurity, disaster recovery, and its partnership with the Maryland Department of Information Technology (DoIT). He explained that, as the current agreements near their conclusion, the College has already begun evaluating future needs and exploring options in collaboration with DoIT to ensure continued effectiveness while identifying more cost-efficient solutions. Dr. Rose expressed confidence in the institution's current positioning and indicated that, while planning for the next phase is underway, it is not expected to require a substantial or disruptive effort. The Committee acknowledged the forward-looking approach and the importance of strategic planning in maintaining a secure and sustainable technology environment.

IV. Procurement Exceeding \$100,000

a.	Infrastructure Improvements (Southland Industries, Inc.)	
i.	Boiler Plant Replacement	\$4,143,184
ii.	IT Department Space Renovation	\$3,428,051
iii.	Fire Alarm System Upgrade	\$1,814,803
	Total Contract Amount	\$9,386,038

Mr. Thomas presented the design-build construction contract with Southland Industries to address multiple deferred maintenance and operational needs across the campus. The proposed project consolidates several priorities into a single effort under an existing Department of General Services (DGS) energy efficiency task order contract, which includes a 20% Minority Business Enterprise (MBE) participation goal. It was noted that the Board had previously approved the selection of Southland Industries to conduct an energy audit, and the project is now advancing into the final design and construction phases.

The scope of work includes renovations to the Fine Arts Wing to facilitate the relocation of the Information Technology department back to the main campus to improve service delivery to faculty, staff, and students. Additionally, the project will address critical infrastructure needs, including the replacement of aging boilers in the main building that have required ongoing temporary repairs to remain operational, as well as the replacement of the campus’s primary fire alarm system.

During the discussion, Trustee Malcolm raised questions regarding the 20% MBE participation goal in comparison to broader state targets. Ms. Anna Lansaw, Director of Procurement explained that while the State maintains an overall MBE goal of 29%, individual contracts are assigned goals based on the scope of work and subcontracting opportunities available. Given the nature of this project and the limited subcontracting components, the 20% goal was deemed reasonable. It was further noted that, if approved, the contract will proceed to the Board of Public Works, where the participation goal may be subject to additional review. The Committee also discussed the College’s ongoing tracking and reporting of MBE participation, noting continued progress in increasing utilization over time.

Following discussion, a motion was made by Trustee J.C. Weis and seconded by Trustee Malcolm. The motion passed unanimously.

b.	West Pavilion Window Replacement Change Order (Johnson-Laux Construction)	
	Contract Amount:	\$979,190.30
	Change Order Amount:	\$ 5,872.48
	Revised Amount:	\$985,062.78

Mr. Thomas discussed a contract modification related to the West Pavilion window replacement project. It was explained that the Board had previously approved the original contract; however, during a subsequent walkthrough with the contractor, it was discovered that a portion of the window inventory—specifically in a lower-level area—had been inadvertently omitted from the original count and pricing. As a result, the proposed modification in the amount of \$5,872 and change is necessary to ensure that all windows included in the project scope are fully addressed.

Trustee Weis motioned for approval, seconded by Trustee Malcolm. The motion passed unanimously.

c.	Occupational Training Services (Grant Funded)	
i.	Literacy Services and Accounting Assistant Training (International Continuing Education Consultants)	\$260,000.00
ii.	Make-up Artistry Training (Roshe Cosmetics, LLC)	\$329,800.00
iii.	Hospitality Training (The Maryland Center for Hospitality Training)	\$332,000.00

Mr. Thomas presented the contracts to support workforce training services funded through a grant from the Baltimore City Department of Social Services. It was noted that these contracts are required under the terms of the grant to provide specialized training services that are not currently offered by the College. Mr. Thomas explained that the request represents a continuation of previously approved agreements and is consistent with prior Board actions.

The contracts include International Continuing Education Consultants, which is expected to serve approximately 130 students by providing instruction in accounting, financial theory, and financial literacy. It was further explained that the services provided by Roshe Cosmetics, which deliver specialized training in professional makeup artistry for individuals pursuing careers in entertainment and related industries—an area outside the College’s traditional program offerings. Additionally, the Maryland Center for Hospitality Training will provide workforce training in the hospitality field, where participating students will have the opportunity to earn up to four industry-recognized credentials upon program completion.

Vice Chair Ward motioned for approval; Trustee Weiss seconded. The motion passed unanimously.

d. Designated Advisory Services (Ellucian, LLP) \$ 393,269.00

Dr. Rose presented the ERP Banner advisory services to the Committee members. Dr. Rose explained that the current contract is set to expire at the end of the month and that the College is proposing to enter into a new contract with the vendor. He noted that the advisory services have supported the institution working toward a set of previously established goals across major operational areas. Significant progress has been made, and the College is now approaching the final stages of achieving those objectives. The requested renewal will provide continued support to ensure full implementation, stabilization, and consistent utilization of the Banner system across the institution.

Trustee Malcolm motioned for approval; Trustee Weiss seconded. The motion passed unanimously.

e. Okta Single Sign-On (ePlus Technology, Inc.) \$119,563.74

The annual renewal of the College’s single sign-on (SSO) solution, which serves as a key component of the institution’s cybersecurity infrastructure was presented by Dr. Rose. Dr. Rose explained that the system provides secure access through multifactor authentication (MFA), a process familiar to users in which login credentials are verified through a secondary method. He noted that industry practices are evolving away from SMS-based authentication—where codes are sent via text message—due to security vulnerabilities, and toward more secure authentication applications installed on user devices. The current solution supports this enhanced level of protection and is necessary to maintain secure access across systems for the coming year. Dr. Rose further noted that Microsoft plans to integrate similar authentication capabilities in phases over the next year, and the College anticipates transitioning to that platform in the future. The Committee discussed the changes in authentication methods and the importance of staying ahead of emerging security risks.

Trustee Weiss motioned for approval; Trustee Malcolm seconded. The motion passed unanimously.

f. Microsoft Cloud Subscriptions (Bell Techlogix) \$119,146.55

Dr. Rose continued with the request for approval of the annual Microsoft Cloud subscription renewal. Dr. Rose explained that this subscription provides institution-wide access to Microsoft software and services, including applications used by faculty, staff, and students, as well as licensing for servers, systems, and workstation environments. The renewal ensures continuity of operations across the College’s technology infrastructure and supports daily academic and administrative functions.

Trustee Malcolm motioned for approval; Trustee Weis seconded. The motion passed unanimously.

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| g. | Aruba Access Points Upgrade (WiFi)
(Daly Computers, Inc.) | \$203,408.67 |
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The Committee reviewed a request for approval to upgrade the College's wireless network through the replacement of Aruba access points. Dr. Rose explained that the current Wi-Fi infrastructure has reached end-of-life status, meaning it will no longer be supported after this year and is already contributing to performance issues across campus. He noted that the College has received numerous complaints from students regarding unreliable connectivity, and both the Maryland Department of Information Technology (DoIT) and an external vendor have assessed the system and confirmed the need for an upgrade.

The proposed solution includes both modernization of the hardware infrastructure and improvements in overall network capacity. Dr. Rose described the upgrade using a "highway" analogy, explaining that the College must not only replace the existing infrastructure ("the highway") but also expand bandwidth capacity ("more lanes") to meet increasing demand. In coordination with DoIT, the College is working to enhance bandwidth availability, including doubling capacity specifically for student use to alleviate congestion and improve performance. The discussion centers on the importance of reliable Wi-Fi in supporting student success and institutional reputation, acknowledging that the upgrade is both necessary and overdue as part of broader institutional improvements.

Trustee Malcolm motioned for approval; Trustee Weiss seconded. The motion passed unanimously.

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| h. | Integrated Strategic Planning Services
(Carnegie Dartlett, Inc. aka CREDO) | \$252,290.00 |
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The Committee reviewed a request presented by Ms. Becky Burrell, Vice President of Institutional Effectiveness, Research & Planning, to continue the College's engagement with Carnegie Dartlett, Inc. (formerly CREDO) to advance institutional planning efforts. Dr. McCurdy noted that the Board is familiar with the firm from prior work and that this request represents a continuation of ongoing planning initiatives. Ms. Burrell explained that, over the past 16 months, the College has made significant progress and is now seeking to build upon that foundation through a more comprehensive approach that extends beyond traditional strategic planning.

The proposed engagement will support the development of a strategic planning framework aligned with institutional priorities, the College's realignment efforts, and Middle States accreditation standards related to planning, governance, and resource allocation. The scope includes facilitated working sessions to develop unit-level plans with budget managers, ensuring alignment between departmental activities and institutional goals. In addition, the engagement will result in several key master plans, including an academic master plan, enrollment master plan, marketing master plan, and a business continuity plan. Collectively, these efforts are intended to create an integrated and comprehensive planning structure that enhances transparency, accountability, and effective resource management across the College.

Discussion centered on the strategic plan initiative, noting that it extends beyond traditional strategic planning into a more holistic integrated planning model. It was suggested that the scope and impact of the work reflect a broader institutional planning effort given its inclusion of master planning, operational continuity, and performance accountability components. The Committee acknowledged the importance of this work in supporting alignment with state priorities, accreditation requirements, and institutional key performance indicators.

Vice Chair Ward motioned for approval; Trustee Weiss seconded the motion. The motion passed unanimously.

V. Paid Family Medical Leave (PFML)

Ms. Kristen McFarlane, Assistant Attorney General, provided an overview of Maryland's Paid Family Medical Leave (PFML) Act, which will take effect on July 1, 2026, and applies to state employees, including those at the College. She explained that the law provides up to 12 weeks of paid, job-protected leave within a 12-month period for qualifying reasons such as an employee's serious health condition, caring for a family member, or the birth and care of a newborn child. Unlike the Federal Family and Medical Leave Act (FMLA), which provides unpaid leave, PFML establishes a paid leave benefit and expands eligibility, allowing employees to access the benefit upon hire rather than after a waiting period. It was noted that the policy will apply to all College employees, including contractual staff, and that the institution will need to address certain policy and procedural nuances to ensure compliance. During discussion, it was further noted that while the law is not retroactive, it is expected to have operational and staffing implications, and the full impact will continue to be assessed as implementation begins.

VI. Audit 2025 Update

- a. SB & Company Presentation
 - i. College's Financial Statements
 - ii. CC4
 - iii. WBJC-FM Audit

Ms. Monique Booker, Chief Operation Officer of SB & Company, and Ms. Tobi Hollander, SB & Company Partner, presented an overview of the College's completed annual audit, including the financial statement audit, the Maryland Higher Education Commission (CC4) enrollment report, and the separate audit of the radio station (near completion). The audit was conducted under a State of Maryland contract using a risk-based approach that included evaluation of financial reporting, internal controls, compliance processes, and operational risks impacting the institution.

The auditors reported that **the College received a clean (unmodified) opinion** on its financial statements and enrollment report, with the expectation of the same outcome for the radio station audit. They noted improvements in the timeliness of information provided during the audit and confirmed there were no scope limitations or restrictions on access to data.

Several key findings and recommendations were highlighted. A material weakness was identified in the tuition receivables process, where a significant adjustment (approximately \$5 million) was required to align receivables with collectability. The auditors recommended implementing a formal methodology for calculating tuition allowances using historical collection data. A significant deficiency related to capital assets was also noted, including discrepancies between subledger records and the general ledger, resulting in an adjustment of approximately \$685,000. Recommendations included strengthening reconciliation processes and reviewing asset tracking practices. Additionally, auditors advised revisiting the College's capitalization threshold, which is currently set at \$100, as it creates unnecessary administrative burden compared to common industry standards.

Operationally, the audit identified opportunities to improve coordination and timeliness across departments in responding to audit requests. While not attributed to lack of cooperation, delays were linked to decentralized processes and communication gaps. Management indicated plans to implement more structured coordination, including cross-functional engagement and clearer accountability to improve efficiency.

The auditors also highlighted information technology-related recommendations, including the need to formalize processes for reviewing third-party service provider SOC reports and to strengthen user access controls within financial systems. Enhancements to data security, including encryption practices and periodic access reviews, were recommended to reduce risk.

The Committee expressed appreciation for the thorough presentation and acknowledged the clean audit outcome. It was noted that the findings and recommendations will support ongoing process improvements, operational efficiency, and strengthened internal controls. The Committee acknowledged receipt of the audit report for full Board awareness.

- b. Overall Status 2025 Audit Updates

- i. BCCC Foundation
- ii. Howard P. Rawlings

c. OLA Update

Dr. Ty Stone, Vice President of Finance & Administration, provided an update on the status of the Office of Legislative Audits (OLA) report, noting that the College received the audit earlier in the spring and has since submitted its formal response to be included in the official public record. She reported that the institution remains on track in addressing the audit findings and has established a structured timeline for corrective actions, with some items already initiated and others scheduled for completion by June 30, 2026, and full resolution targeted by June 2027.

The audit identified findings across several key areas, including cash and collections, corporate purchasing cards, information systems and vendor security, and equipment inventory. Dr. Stone emphasized that many of the findings stem from the absence of documented procedures or inconsistent application of existing processes. As a result, the College's primary focus is on strengthening internal controls through clearer documentation, standardized processes, and accountability measures to ensure consistent execution.

Vice Chair Ward engaged in discussion regarding the significance of repeat findings, stressing the importance of prioritizing these areas to avoid ongoing systemic issues. Attention was given to the longstanding inventory control finding, which has persisted across multiple audit cycles and will require a comprehensive approach, including potential external support, to fully remediate. Leadership acknowledged the complexity of this issue and confirmed that addressing inventory controls is a key priority.

The Committee acknowledged the update and the administration's proactive approach to addressing the audit recommendations, emphasizing the importance of sustained progress, transparency, and accountability moving forward.

VII. Finance Update

Dr. Stone presented the financial update, reporting that the College remains in a strong financial position as it approaches the end of the fiscal year. At 11 months into the year, total revenue has exceeded the full-year budget, reaching \$104.6 million, or 109% of the budgeted \$95.6 million, driven largely by increased federal grant activity and a recent \$7.25 million state allocation for deferred maintenance. Expenses totaled approximately \$68.3 million, or 71% of the annual budget, reflecting disciplined spending and stable cost management. As a result, the College's net position is approximately \$12.3 million stronger than at the same point in the prior year. Dr. Stone reported an operating surplus of approximately \$15 million prior to planned investments. Looking ahead, the College anticipates making approximately \$9.8 million in planned investments and projects closing the fiscal year with a positive change in net position of approximately \$5.2 million. Additional highlights included strong performance in unrestricted revenue, increases in bookstore revenue and investment income, and continued reliance on state appropriations. Expenditure distribution reflects a strong emphasis on student-facing functions, which account for approximately 60% of total spending, while personnel costs represent approximately 57% of overall expenditures.

VIII. Motion for Adjournment

Trustee Weiss motioned for adjournment and Trustee Malcolm seconded. The meeting adjourned at 9:18 a.m.

Baltimore City Community College
Board of Trustees Meeting – June 2026

STUDENT GOVERNMENT ASSOCIATION

SGA Monthly Meeting - May 6, 2026 - The SGA Leadership Team held their last general meeting of the 2025-2026 academic year on Wednesday, May 6, 2026. The meeting was held from 12:00 – 1:00 pm in person and via Zoom. Some items discussed included monthly reports deadlines, the installation of newly elected officers, the SGA Suggestion Box, mascot recruitment, and the Clubs and Orgs recognition. Advisors from each club and organization selected outstanding members to be recognized. The Student Life and Engagement Team also acknowledged and presented certificates/awards to the outgoing officers for their dedication and commitment to the BCCC Student Government Association.

Meeting with Dr. McCurdy - The SGA leadership was unable to meet with Dr. McCurdy during the month of May. The new leadership team is looking forward to getting started with the scheduling of their regular meetings for the 2026-2027 academic year.

Spring/Fall 2026-2027 SGA Team:

Chenise Brayboy	President
Nitika Dhungana	Vice-President
Maiya McKnight	Secretary
Elisa Paz	Parliamentarian
Treasurer and Senators	Open

ACTIVITIES AND EVENTS

Below are SGA and Clubs and Orgs sponsored events and/or activities. It may also include campus activities in which members of the SGA team/ Clubs and Orgs participated in and or volunteered.

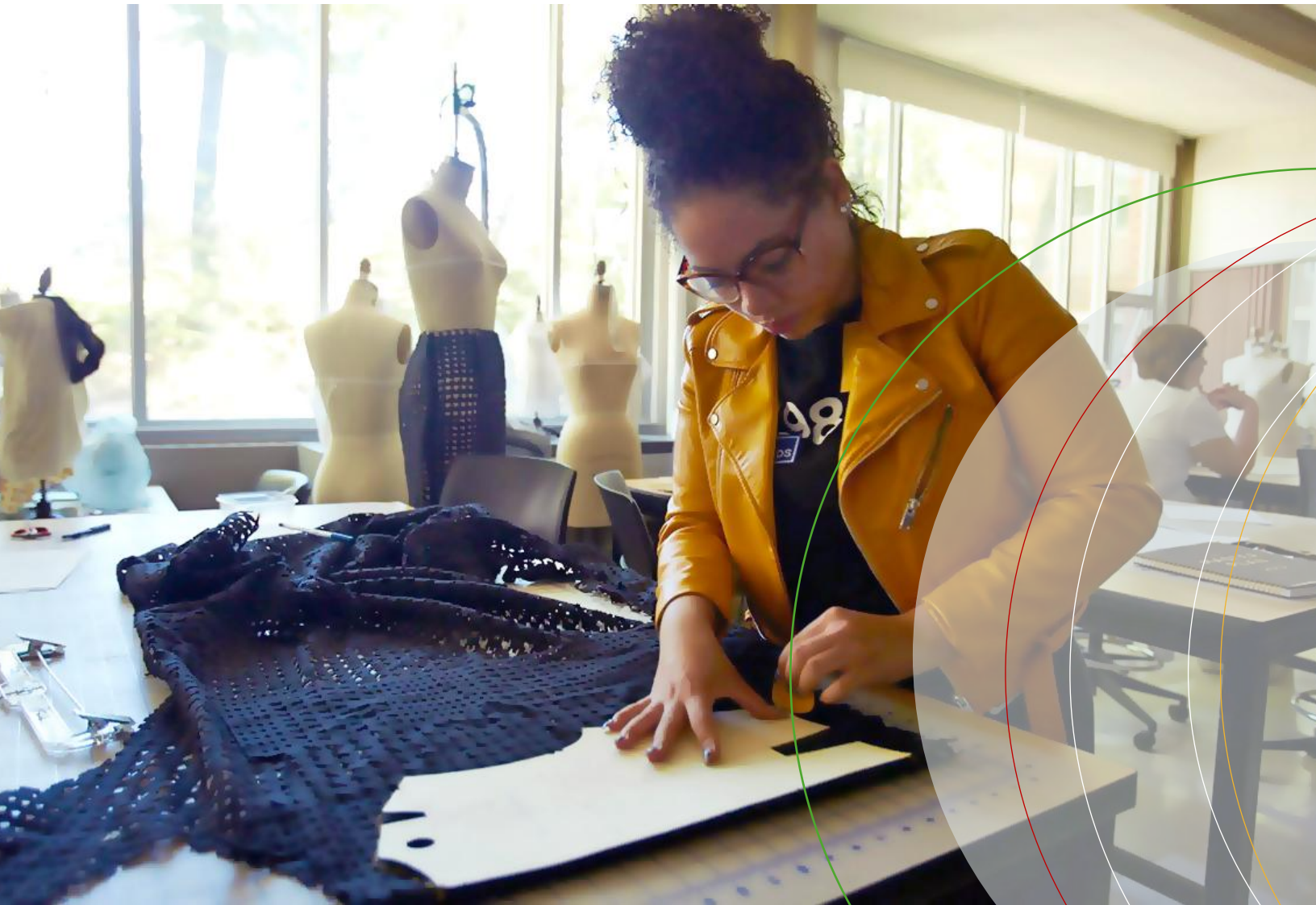
BCCC Dental Hygiene Club - May 2026 - Senior members of the BCCC Dental Hygiene Club and Dental Hygiene Program (Emily Bowen and Fasika Minasea) took first place the Maryland Coalition for Allied Dental Education Student Community Engagement (MCADE) Awards. Their project was based on the nursing symposium led by Professor Massey and focused on interprofessional collaboration and oral health education. This award recognizes projects that promote collaboration with non-dental providers and focus on underserved communities while advancing oral health equity.

STEM Scholars Club - May 2026 - The STEM Scholars Club continued research on wax worms during this month and prepared two research posters to share at the Maryland STEM collegiate conference. Members showcased their work and additionally signed up to present their findings to visiting professionals. The club also hosted guest speakers, including Theo Bien, who delivered a talk on his role as a product designer and on CAD applications. The club supported the BCCC and UMBC partnership by hosting UMBC undergraduate program coordinator, Samantha Chambers. In her presentation, Samantha provided insights into UMBC's engineering programs and pathways for aspiring students.

Environmental Science Club Closing Activity - May 5, 2026 – The Environmental Science Club Hosted their end of the year closing event. Former BCCC dean and current professor, Dr. Michelle Harris Bondima attended as a special guest. The event was also a cultural celebration and exchange event. Guests enjoyed a variety of dishes from Caribbean (Jamaica, Guinea), Nepali, Ethiopian, Nigerian, American, Kenyan, and Rwandan cuisines, and there was plenty of food for everyone. Additionally, the event provided an opportunity for program coordinators such as Dr. Gillespie (Biotechnology Program Director) to introduce their programs and inform students about the achievements possible after completing a two-year Associate of Arts degree or transferring to a four-year institution.

Welcome Back Day for Summer Students Day - May 26, 2026 - Members of the SGA, in collaboration with the Office of Student Life and Engagement volunteered as greeters and worked at the information desk handing out snacks, information and BCCC swag for the annual Summer Welcome Back Day.

SGA Panther Closet – May 27, 2026 - The SGA hosted a Panther closet event to provide students with access to essential clothing and accessories. Attendees were able to select items such as clothing, shoes, hats, bags and scarves and other accessories at no cost. This was a free event open to the entire BCCC community. Volunteers assisted with organizing the inventory, welcoming participants, and ensuring a smooth and efficient distribution process. The SGA is planning on sponsoring another Panther Closet event in July 2026.



New Business

III. Procurement(s) Exceeding \$25,000 to \$99,999 (Informational)

Contract No. /Contract Title	R95P6600299 Campus Signage System (Quinn Evans Architects)		
Description/Remarks: This task order under the Architectural & Engineering contract provides professional design services to develop a cohesive, campus-wide signage and wayfinding system for multiple buildings. Services include site analysis, stakeholder engagement, development of signage concepts, and preparation of final design and bid documents to enhance navigation, accessibility, and overall campus identity.			
Procurement Method:	Release	Category:	Architectural & Engineering Services
Contract Award:	\$94,900.00	Contract Term:	112 Calendar Days from NTP
No. of Bids	N/A	Tax Clearance:	26-2298-1111
College Department:	Facilities	Fund Source:	06618 /0872

Contract No. / Contract Title	R95P6600294 Towson Summer Program (TRIO Upward Bound) / Towson University		
Description/Remarks: TRIO Upward Bound Math and Science (UBMS) provides a five-week summer residential program at Towson University from June 22 to July 26, 2026, serving 35 students and 5 staff members. Funding will support housing, meals, instructional and lab space, recreational access, and program support services. The residential component provides a structured college immersion experience that enhances academic preparation, promotes STEM engagement, and strengthens college readiness while ensuring proper supervision and support.			
Procurement Method:	Interagency Agreement	Category:	Services
Contract Amount:	\$80,149.50	Term:	06/22/2026 – 07/24/2026
No. of Bids	N/A	Tax Clearance:	N/A
College Department:	Student Affairs	23Fund Source:	E9135 / 0873

Contract No. / Contract Title	R95P4600391 Azure Cloud-Based Disaster Recovery – Year 3 (Bell Techlogix)		
Description/Remarks: In June 2024, the Board of Trustees approved a three-year contract totaling \$185,035.79 for the purchase of the cloud-based disaster recovery system as part of the College’s IT infrastructure modernization initiative. This will create additional redundancy and enhance the speed of recovery from a disaster. The contract is now entering the third and final year of its’ three-year term. This procurement was conducted through the Maryland Education Enterprise Consortium (MEEC) contract.			
Procurement Method:	ICPA	Category:	IT Services
Year 3 Amount:	\$61,678.59	Term:	07/01/2026 -06/30/2027
No. of Bids	N/A	Tax Clearance:	26-2300-1111
College Department:	IT Services	Fund Source:	06618 / 0858 Operating

Contract No. / Contract Title		R95P7600003 Adobe Creative Cloud (Bell Techlogix)	
Description/Remarks: This purchase is for the annual renewal of Adobe software products used by the College. The renewal includes licenses for Adobe Acrobat and Adobe Sign, which support essential document management and electronic signature workflows across campus operations. The cost is a projected estimate, as the pricing for Adobe Sign is based on per-signature usage, which may vary throughout the year.			
This procurement is being made through the Maryland Education Enterprise Consortium (MEEC), allowing the College to benefit from competitively negotiated pricing and streamlined purchasing processes.			
Procurement Method:	ICPA	Category:	IT Services
Contract Amount:	\$46,055.57	Term:	07/01/2026 -06/30/2027
No. of Bids	N/A	Tax Clearance:	26-2380-1111
College Department:	IT Services	Fund Source:	06618 / 0858 Operating

Contract No. / Contract Title	R95P7600002 Learning Management System / CANVAS -Year 3(Instructure, Inc.)		
Description/Remarks: In June 2024, the Board of Trustees approved a three-year contract totaling \$217,661.06 for the renewal of the College’s learning management system, Canvas. Canvas is a cloud-based software program that integrates both the College’s Single-Sign-On (SSO) service and the Student Information System (SIS). Canvas software enables instructors to consolidate resources, services, and other features into one area for student use and interaction. This is critical to ensure the continued modernization of the College as a Higher Educational Institution.			
The contract is now entering into the third and final year of its’ three-year term.			
This procurement was conducted through the Maryland Education Enterprise Consortium (MEEC) contract.			
Procurement Method:	ICPA	Category:	IT Services
Year 3 Amount:	\$58,453.58	Term:	07/01/2024 -06/30/2027
No. of Bids	N/A	Tax Clearance:	26-2379-1111
College Department:	IT Services	Fund Source:	04427/0858 Operating

Contract No. / Contract Title	R95P6600305 Mongoose Solution (SHI International Corporation)		
Description/Remarks: This purchase order is for commercial off-the-shelf software to communicate to the student population through texting messages and the provides for web chat tools. It provides for student announcements and events going on in the College. This purchase was conducted through the MD Commercial-Off-The-Shelf contract established by the Maryland Department of Information Technology.			
Procurement Method:	Statewide Contract	Category:	IT Services
Contract Amount:	\$46,122.00	Term:	06/01/2026 -05/31/2027
No. of Bids	N/A	Tax Clearance:	26-2378-1110
College Department:	IT Services	Fund Source:	06618 / 0858 Operating

Contract No. / Contract Title	BCCC-FY24-ITS-ITW001 / R95P7600004 Data Center Hardware Refresh – Year 3 (CAS Severn)		
Description/Remarks:	In April 2024, the Board of Trustees approved a three-year contract totaling \$294,891.52 for the purchase of hardware as part of the College's IT infrastructure modernization initiative. The purchase included hardware installation and two years of extended warranty coverage. The contract is now entering the third and final year of its three-year term. This procurement was conducted through the Maryland Education Enterprise Consortium (MEEC) contract.		
Procurement Method:	ICPA	Category:	IT Services
Year 3 Amount:	\$78,233.00	Term:	07/01/2024-06/30/2027
No. of Bids	N/A	Tax Clearance:	26-2381-1110
College Department:	IT Services	Fund Source:	06618 / 0858 Operating

IV. Procurement(s) Exceeding \$100,000

BOARD OF TRUSTEES – FINANCE COMMITTEE ACTION ITEM

Contract ID: Infrastructure Improvements
BCCC-FY26-FA-01

Contract Description: This Design-Build contract provides for the renovation of the Fine Arts Building, replacement of the fire alarm system in the Main Building, and implementation of energy efficiency upgrades for the Main Building. The project is being executed under the Statewide Master Contract for Energy Efficiency Related Construction Services (EC-001-220-001), established by the Department of General Services as an Indefinite Quantity Contract and approved by the Board of Public Works on January 5, 2022, for the delivery of energy-related construction services statewide.

Award: Southland Industries, Inc. *aka* Southland Industries

Contract Term: 518 calendar days from Notice to Proceed (July 2026 – November 2027)

Contract Amount: \$9,386,038

Procurement Method: Task Order under DGS Statewide Master Contract – Energy Efficiency Related Construction Services (EC-001-220-001)

MBE Participation: 20%

Requesting Remarks: The College seeks approval to award a task order under the Statewide Master Contract for Energy Efficiency Related Construction Services (EC-001-220-001), established by the Department of General Services (DGS) as an Indefinite Quantity Contract and approved by the Board of Public Works on January 5, 2022.

In November 2025, the College conducted a secondary competition under this contract by requesting proposals from vendors awarded within Region 1. Three responses were received and evaluated, and Southland Industries was determined to be the most qualified firm. Southland Industries has committed to meeting the Minority Business Enterprise (MBE) participation goal of 20% for this project.

This Design/Build project includes an Investment Grade Audit of Energy Conservation Measures for the entire Main Building (246,732 GSF), as well as the design and construction of the Fine Arts renovation (7,690 GSF) to accommodate the relocation of the IT Department from the West Pavilion to the Main Liberty Campus. This relocation supports a more centralized operation to better serve students and staff.

The project also bundles energy efficiency upgrades with two critical deferred maintenance projects: the Main Building Boiler Replacement and the Main Building Fire Alarm Replacement. Southland Industries will perform the work under its existing State contract (BPO: 001B2600238).

In accordance with the College's Procurement Policies and Procedures, Board of Trustees approval is required for contracts that exceed, or have accumulated \$100,000 and/ or over, Additionally, this contract

will require approval by the Maryland Board of Public Works, as the total contract value exceeds the statutory delegation threshold of \$500,000 and is capital funds.

Fund Source:	Special Funds (E9627); MCCBL 2022156	\$339,600
	Capital Funds (E9628); MCCBL 2024188	\$2,250,000
	Capital Funds (E9628); MCCBL 2025170	\$5,000,000
	General Funds:	\$1,796,438

MD Tax Clearance: 26-2238-1111

BOARD OF TRUSTEES ACTION		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract ID: West Pavilion Exterior Window Replacement
CTR015543

Contract Description: Remove and replace all the exterior windows and storefront in the West Pavilion building, including all floors including the basement.

Modification: This is a modification for an additional window.

Award: Johnson-Laux Construction

Original Amount: \$979,190.30

Modification Amount: \$ 5,872.46

Revised Amount: \$985,062.78

Contract Term: 90 Calendar Days from Notice to Proceed

Procurement Method: Work Order award under DGS Contract No. DGS-22-300-JOC

MBE Goal: 43.9%

MBE Achievement: 29.4%

Requesting Remarks: The College seeks approval of a change order for the installation of an additional window as part of the West Pavilion exterior improvements. This window is an element of the building façade that was not identified in the original scope of work.

The original contract was awarded in June 2025 and subsequently approved by the Maryland Board of Public Works in August 2025. The work is being performed under the Maryland Department of General Services (DGS) Job Order Contract (JOC) for the replacement of exterior windows and storefront systems at the West Pavilion building.

In accordance with the College's Procurement Policies and Procedures, Board of Trustees' approval is required for contracts that exceed, or have accumulated \$100,000, as well as for any modifications to such contracts. Additionally, this contract modification will require approval by the Maryland Board of Public Works, as the total contract value exceeds the statutory delegation threshold of \$500,000 for service or capital-funded contracts.

Fund Source: FY24 E9627/ Deferred Maintenance

Tax Clearance: 26-2301-0010

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract ID: **Occupational Training Services (Grant Funded)**
Literacy Services and Accounting Assistant Training (BCCC-FY26-BCDSS-001)
Make-Up Artistry Training (BCCC-FY26-BCDSS-002)
Hospitality Training (BCCC-FY26-BCDSS-003)

Contract Description: These contracts are designed to provide training and support services to social service participants receiving benefits through the Baltimore City Department of Social Services (BCDSS). The programs offer a range of workforce development and life skills training opportunities, including courses in makeup and skincare, hospitality, financial literacy, and accounting assistant certification.

Awardee(s) and Amount(s):	The International Continuing Educational Consultants	\$260,000.00
	Roshe Cosmetics, LLC	\$329,800.00
	The Maryland Center of Hospitality Training	\$322,500.00

Contract Term: July 1, 2026 – June 30, 2028

Procurement Method: Sole Source(s)

Requesting Remarks: The College is requesting approval to award three sole source contracts to the vendors listed above as grant subawards. These procurements are designated as sole source due to the grant received from the Maryland State Department of Human Services, Baltimore City Department of Social Services (DHS/BCDSS), which includes pre-approved vendors and funding allocations.

The College received a \$3,212,452.00 grant to provide occupational training and support services to social service participants over a two-year period. DHS/BCDSS has identified and approved the vendors listed above as part of the grant award, and services must be delivered by these specified providers unless formal written approval for changes is obtained.

The primary goal of these services is to equip participants with practical skills and industry-recognized knowledge that enhance employability and promote long-term economic self-sufficiency for individuals and families within Baltimore City.

These contractors were originally selected through a competitive process in 2022 and have continued to demonstrate satisfactory performance. All vendors remain in good standing with the State.

Tax Clearance: 26-2239-0000
26-2241-1010
26-2240-0000

BOARD OF TRUSTEES ACTION	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract Title Designated Advisory Services
BCCC-FY27-ITS-001

Contract Description: This contract is to provide consultant services in designated areas regarding the enterprise resource planning system.

Awardee: Ellucian Company L.P.

Amount(s): \$393,269.00

Contract Term: 07/01/2026-06/30/2027

Procurement Method: Sole Source

Requesting Remarks: The College is requesting Board of Trustees approval to enter a one-year sole source contract with Ellucian for advisory consultant services for the ERP for one additional year beginning July 1, 2026 through June 30, 2027. Under this engagement, Ellucian will provide a team of specialized experts across for designated areas—including Finance, Student, Accounts Receivable, Financial Aid, Human Resources, CRM Recruit, and Information Technology—to deliver coordinated advisory support through a combination of remote, centralized, and onsite services at a fixed rate. These experts will work closely with cabinet leadership, functional departments, and IT to address institutional priorities, enhance operational efficiency, resolve system challenges, and maximize the College’s use of the ERP platform as implementation activities conclude. The managed services will specifically support critical needs identified during implementation, including data cleanup associated with legacy system migration, development of complex institutional reporting, and guidance on cyclical operational processes to ensure effective adoption and long-term system optimization.

Fund Source: 06618 /0873 Operating

Tax Clearance: 26-2395-1110

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract Title Okta Single Sign-On
R95P6600301

Contract Description: This contract is for the Okta Single Sign software products.

Awardee: ePlus Technology, Inc.

Award Amount: \$119,146.55

Quotes:	ePlus Technology, Inc.	\$119,146.55
	CAS Severn	\$124,896.02
	SHI International Corporation	\$131,834.67

Amount(s): \$119,146.55

Contract Term: 07/01/2026-06/30/2027

Procurement Method: MD Commercial Off-The-Shelf
BPO-060B2490021

Requesting Remarks: The College is seeking approval to enter into a contractual agreement with ePlus Technology to provide ongoing software support for its identity management and single sign-on (SSO) solution. This system enables seamless access to key platforms, including Banner, Canvas, and student email, and supports automated account provisioning and de-provisioning from Banner (the College’s student and HR system) to downstream applications.

All three solicited vendors are authorized resellers of Okta software products under the Maryland Commercial Off-the-Shelf (COTS) Master Contract, ensuring that pricing is fair, reasonable, and aligns with current market standards.

Fund Source: 06618 /0858 Operating

Tax Clearance: 26-2299-1111

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract Title Microsoft Cloud Subscription

Contract Description: This contract is for the continuous software maintenance of the College's current Microsoft 365 licenses.

Awardee(s) Bell Techlogix

Amount(s): \$119,146.55

Contract Term: 07/01/2026-06/30/2027

Procurement Method: Intergovernmental Cooperative Purchasing Agreement
Maryland Education Enterprise Consortium (MEEC)

Requesting Remarks: The College is requesting approval to enter into a contractual agreement with Bell Techlogix for the annual renewal of the College's Microsoft licensing. This licensing supports the College's core infrastructure and productivity tools, including security systems, Active Directory, email, phone services, SharePoint, and Microsoft Teams.

This purchase is being made through the Maryland Education Enterprise Consortium (MEEC) contract for hardware and software. Bell Techlogix serves as the sole authorized reseller for all MEEC member institutions. As a participating member of MEEC, the College is not required to conduct separate formal solicitation for these services. This procurement represents Year 3 of a 5-year MEEC contract; however, pricing is structured and approved in one-year increments.

In accordance with the College's Procurement Policies and Procedures, purchases made through interagency agreements such as MEEC are exempt from formal competitive procurement requirements.

Fund Source: 06618 /0858 Operating

Tax Clearance: 26-2299-1111

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract Title Aruba Access Points Upgrade (WiFi)
 BCCC-FY26-ITS-010

Contract Description: This contract is for upgrading the hardware for the WiFi.s.

Awardee(s) Daly Computers, Inc.

Amount(s): \$203,408.67

Contract Term: 07/01/2026-06/30/2027

MBE Participation: 10%

Procurement Method: Intergovernmental Cooperative Purchasing Agreement
 Maryland Education Enterprise Consortium (MEEC)

Requesting Remarks: The College is requesting approval to enter into a contractual agreement to upgrade the Wi-Fi throughout the College’s campus. This project represents a total investment of \$203,408.67 to modernize and expand the campus wireless infrastructure through Aruba access points, upgraded cabling, and centralized cloud-based management. The proposed solution will significantly enhance wireless coverage, reliability, and performance, supporting academic, administrative, and student functions across campus.

The solicitation was conducted through the Maryland Education Enterprise Consortium (MEEC), of which the College is a listed member, and is compliant with Section 4.3 of the College’s Procurement Policy and Procedures, which permits the use of intergovernmental agreements. As part of this process, four vendors were invited to submit proposals; one vendor (Daly) submitted a complete response, one vendor declined to propose, and two vendors did not acknowledge or respond. The Daly proposal was evaluated and determined to be technically sound, scalable, and cost-effective, including a significant hardware discount and a balanced investment across equipment, licensing, and services.

Fund Source: 06618 /0858 Operating

Tax Clearance: 26-2299-1111

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF TRUSTEES – FINANCE COMMITTEE
ACTION ITEM**

Contract Title Integrated Strategic Planning Services
BCCC-FY27-IEFRP-002

Contract Description: This contract provides comprehensive strategic planning, advisory, and institutional capacity-building services to support the College’s long-term growth and operational effectiveness.

Awardee(s) Carnegie Dartlett, Inc.

Amount(s): \$252,290.00

Contract Term: 07/01/2026-10/31/2027

Procurement Method: Sole Source

Requesting Remarks: The College is requesting approval to enter a sole source contract with Carnegie Dartlett LLC (Carnegie) to support the College’s Integrated Strategic Planning Initiative. Carnegie has developed a comprehensive, multi-phase scope of work that includes strategic plan implementation and oversight, operational planning capacity-building, and the development of key institutional plans such as enrollment, academic, marketing, and business continuity. This engagement builds directly on prior work completed by Carnegie, ensuring continuity, alignment, and minimal disruption to ongoing institutional initiatives.

The firm’s proprietary methodologies, higher education–specific expertise, and familiarity with BCCC’s strategic priorities uniquely position them to deliver the required services without duplication of effort or additional onboarding costs. The total contract value is \$252,290, structured over multiple phases through project completion. Given Carnegie’s established relationship, specialized knowledge, and the integrated nature of these services, this procurement meets the criteria for sole source award and is in the best interest of the College.

Fund Source: Operating

BOARD OF TRUSTEES ACTION

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

VI. FINANCE UPDATE

Monthly Financial Performance Snapshot Report Fiscal Year 2026 as of May 2026

Total Revenue by Fund

Revenue Fund	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)
General (Unrestricted)	\$ 64,985,412	\$ 67,501,860	\$ 70,549,438	\$ (3,047,578)	-4.32%	\$ 67,901,860	\$ 2,916,448	4.5%
Restricted	\$ 30,610,084	\$ 37,061,202	\$ 21,439,953	\$ 15,621,249	72.86%	\$ 29,811,202	\$ (798,882)	-2.6%
Total Revenue	\$ 95,595,496	\$ 104,563,062	\$ 91,989,391	\$ 12,573,671	13.67%	\$ 97,713,063	\$ 2,117,567	2.2%

Total Expenses by Fund

Expense Fund	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)
General (Unrestricted)	\$ 64,985,412	\$ 51,727,484	\$ 50,915,181	\$ 812,303	1.60%	\$ 52,879,018	\$ (12,106,394)	-18.6%
Restricted	\$ 30,610,084	\$ 16,594,283	\$ 17,144,255	\$ (549,972)	-3.21%	\$ 29,811,202	\$ (798,882)	-2.6%
Total Expenses	\$ 95,595,496	\$ 68,321,767	\$ 68,059,435	\$ 262,332	0.39%	\$ 82,690,220	\$ (12,905,276)	-13.5%

Facilities Initiatives

\$ (9,800,000)

Change in Net Position

\$ 5,222,842

Year-over-Year (YoY) Revenue Comparison

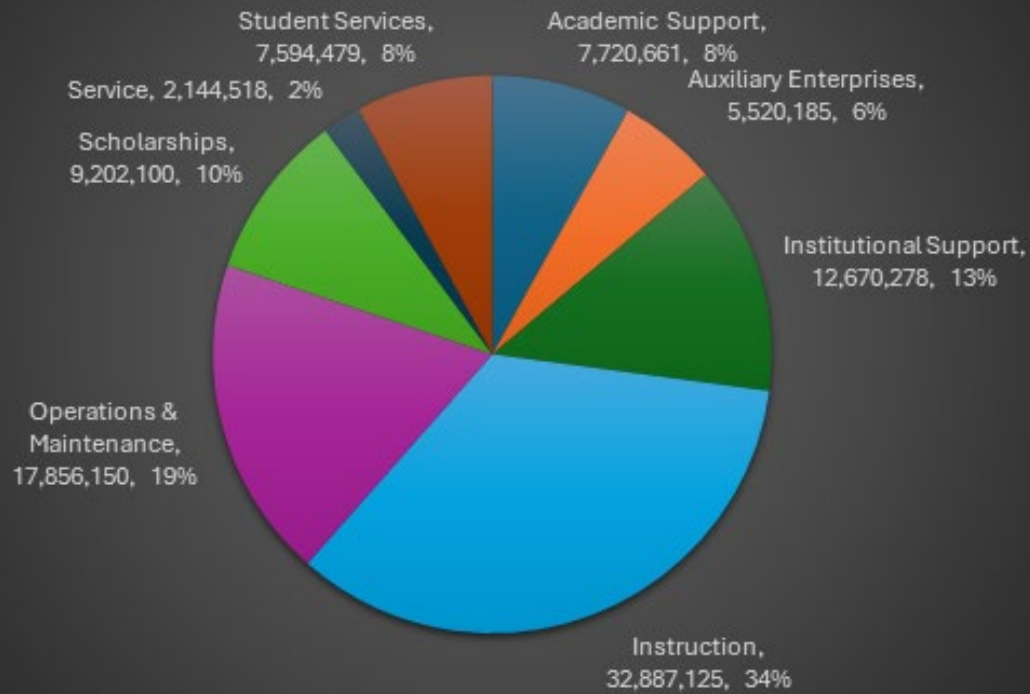
Revenue Sources	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)
Unrestricted Revenues	\$ 64,985,412	\$ 67,501,860	\$ 70,549,438	\$ (3,047,578)	-4.32%	\$ 67,901,860	\$ 2,916,448	4.5%
Board of Estimates - Unrestricted	\$ 600,000	\$ 600,000	\$ -	\$ 600,000		\$ 600,000	\$ -	0.0%
Bookstore Revenue	\$ 935,233	\$ 1,987,024	\$ 1,390,650	\$ 596,374	42.88%	\$ 1,987,024	\$ 1,051,791	112.5%
Consolidated Fees	\$ 900,000	\$ 1,077,769	\$ 1,296,195	\$ (218,426)	-16.85%	\$ 1,077,769	\$ 177,769	19.8%
Credit Tuition	\$ 9,443,275	\$ 9,338,720	\$ 11,692,523	\$ (2,353,803)	-20.13%	\$ 9,338,720	\$ (104,555)	-1.1%
Facilities Capital Fees	\$ 109,971	\$ 121,198	\$ 140,085	\$ (18,887)	-13.48%	\$ 121,198	\$ 11,227	10.2%
Investment Income	\$ 501,218	\$ 2,038,568	\$ 2,273,335	\$ (234,766)	-10.33%	\$ 2,338,568	\$ 1,837,350	366.6%
Local Contract	\$ -	\$ -	\$ 189,524	\$ (189,524)	-100.00%	\$ -	\$ -	-
Non-Credit Fee Revenue	\$ 508,440	\$ 467,574	\$ 927,976	\$ (460,402)	-49.61%	\$ 467,574	\$ (40,866)	-8.0%
Non-Credit Tuition	\$ 621,170	\$ 556,680	\$ 1,182,078	\$ (625,398)	-52.91%	\$ 556,680	\$ (64,490)	-10.4%
Other Fee Revenue	\$ -	\$ 27,563	\$ 31,457	\$ (3,894)	-12.38%	\$ 27,563	\$ 27,563	
Other Revenue	\$ -	\$ 43,665	\$ 35,555	\$ 8,110	22.81%	\$ 43,665	\$ 43,665	
Parking and Transportation	\$ 44,719	\$ 2,118	\$ 7,661	\$ (5,543)	-72.36%	\$ 2,118	\$ (42,602)	-95.3%
Real Estate Lease Income	\$ 1,402,760	\$ 1,618,246	\$ 1,637,536	\$ (19,290)	-1.18%	\$ 1,718,246	\$ 315,486	22.5%
Registration Fee	\$ 299,995	\$ 370,058	\$ 423,098	\$ (53,040)	-12.54%	\$ 370,058	\$ 70,063	23.4%
State Appropriation	\$ 48,367,088	\$ 48,367,088	\$ 48,280,224	\$ 86,864	0.18%	\$ 48,367,088	\$ -	0.0%
Student Activities	\$ 160,559	\$ -	\$ 25	\$ -	0.00%	\$ -	\$ (160,559)	-100.0%
Technology Fees	\$ 700,000	\$ 718,630	\$ 864,130	\$ (145,500)	-16.84%	\$ 718,630	\$ 18,630	2.7%
Tower Rental Income	\$ 131,092	\$ 133,240	\$ 135,829	\$ (2,589)	-1.91%	\$ 133,240	\$ 2,148	1.6%
Transcripts	\$ 49,059	\$ 22,591	\$ 28,644	\$ (6,053)	-21.13%	\$ 22,591	\$ (26,468)	-54.0%
Vending Machine Commission	\$ -	\$ 11,129	\$ 12,914	\$ (1,785)	-13.83%	\$ 11,129	\$ 11,129	
WBJC Asset Agreement	\$ 210,833	\$ -	\$ -	\$ -		\$ -	\$ (210,833)	-100.0%
Restricted Revenues	\$ 30,610,084	\$ 37,061,202	\$ 21,439,953	\$ 15,621,249	72.86%	\$ 29,811,202	\$ (798,882)	-2.6%
Deferred Maintenance	\$ 10,000,000	\$ 9,314,698	\$ -	\$ 9,314,698		\$ 2,064,698	\$ (7,935,302)	-79.4%
Federal Grants	\$ 12,022,898	\$ 18,986,318	\$ 11,630,173	\$ 7,356,145	63.25%	\$ 18,986,318	\$ 6,963,420	57.9%
Indirect Cost - Other	\$ 117,800	\$ -	\$ -	\$ -		\$ -	\$ (117,800)	-100.0%
Other Restricted Revenue	\$ -	\$ 13,893	\$ 17,176	\$ (3,283)	-19.11%	\$ 13,893	\$ 13,893	
Private Gifts, Grants & Contracts	\$ 124,710	\$ -	\$ -	\$ -		\$ -	\$ (124,710)	-100.0%
State and Local Grants	\$ 5,502,979	\$ 5,071,177	\$ 5,371,672	\$ (300,495)	-5.59%	\$ 5,071,177	\$ (431,802)	-7.8%
WBJC	\$ 2,841,697	\$ 3,675,116	\$ 4,420,932	\$ (745,816)	-16.87%	\$ 3,675,116	\$ 833,419	29.3%
Total Revenue	\$ 95,595,496	\$ 104,563,063	\$ 91,989,391	\$ 12,573,671	13.67%	\$ 97,713,063	\$ 2,117,567	2.2%



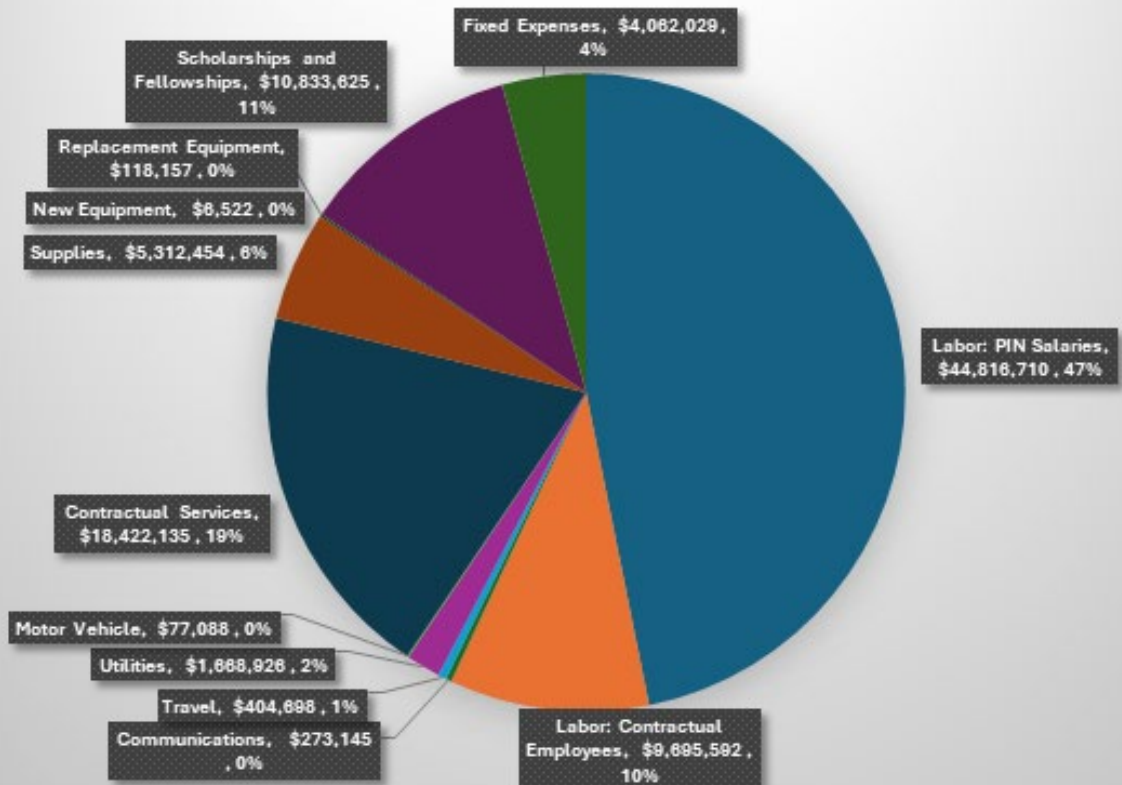
Monthly Financial Performance Snapshot Report
Fiscal Year 2026
as of May 2026

Expenditure by Category									
Description	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)	
Labor: PIN Salaries	\$ 44,816,710	\$ 33,519,051	\$ 31,845,916	\$ 1,673,135	5.25%	\$ 41,686,056	\$ (3,130,654)	-7.0%	
Labor: Contractual Employees	\$ 9,695,592	\$ 9,270,990	\$ 8,567,188	\$ 703,802	8.22%	\$ 11,751,371	\$ 2,055,778	21.2%	
Communications	\$ 273,145	\$ 127,558	\$ 34,179	\$ 93,379	273.20%	\$ 139,154	\$ (133,991)	-49.1%	
Travel	\$ 404,698	\$ 224,487	\$ 160,205	\$ 64,283	40.13%	\$ 244,895	\$ (159,803)	-39.5%	
Utilities	\$ 1,668,926	\$ 1,970,747	\$ 1,637,190	\$ 333,557	20.37%	\$ 2,149,906	\$ 480,980	28.8%	
Motor Vehicle	\$ 77,088	\$ 52,951	\$ 95,541	\$ (42,590)	-44.58%	\$ 57,764	\$ (19,324)	-25.1%	
Contractual Services	\$ 18,422,135	\$ 8,249,342	\$ 6,256,084	\$ 1,993,258	31.86%	\$ 10,399,282	\$ (8,022,853)	-43.6%	
Supplies	\$ 5,312,454	\$ 549,509	\$ 5,204,907	\$ (4,655,398)	-89.44%	\$ 599,465	\$ (4,712,989)	-88.7%	
Replacement Equipment	\$ 118,157	\$ 166,963	\$ 43,376	\$ 123,587	284.92%	\$ 182,142	\$ 63,984	54.2%	
New Equipment	\$ 6,522	\$ 89,600	\$ 80,489	\$ 9,111	11.32%	\$ 97,745	\$ 91,223	1398.7%	
Scholarships and Fellowships	\$ 10,833,625	\$ 10,804,734	\$ 11,083,839	\$ (279,105)	-2.52%	\$ 11,786,982	\$ 953,358	8.8%	
Fixed Expenses	\$ 4,062,029	\$ 3,993,725	\$ 2,996,684	\$ 997,041	33.27%	\$ 4,356,791	\$ 294,762	7.3%	
Deferred Maintenance	\$ (95,587)	\$ (697,889)	\$ 53,839	\$ (751,728)	-1396.26%	\$ (761,334)	\$ (665,747)	696.5%	
Total Expenses	\$ 95,595,495	\$ 68,321,767	\$ 68,059,435	\$ 262,332	0.39%	\$ 82,690,220	\$ (12,905,275)	-13.5%	
Expenditures by Division									
Division	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)	
Academic Affairs	\$ 25,527,172	\$ 16,255,654	\$ 16,453,121	\$ (197,467)	-1.20%	\$ 22,090,824	\$ (3,436,349)	-13.5%	
Administration & Finance	\$ 26,411,603	\$ 14,921,322	\$ 15,755,269	\$ (833,947)	-5.29%	\$ 19,077,806	\$ (7,333,797)	-27.8%	
Advancement & Strategic Partners	\$ 1,926,509	\$ 787,715	\$ 811,240	\$ (23,525)	-2.90%	\$ 859,325	\$ (1,067,184)	-55.4%	
College Wide	\$ (1,363,427)	\$ 4,947,152	\$ 3,723,597	\$ 1,223,555	32.86%	\$ 5,396,893	\$ 6,760,321	-495.8%	
Information Technology	\$ 5,536,226	\$ 4,841,412	\$ 4,531,802	\$ 309,610	6.83%	\$ 5,281,540	\$ (254,686)	-4.6%	
Institutional Research & Strategic Priorities	\$ 1,301,848	\$ 861,435	\$ 785,446	\$ 75,989	9.67%	\$ 939,747	\$ (362,101)	-27.8%	
President's Office (Executive)	\$ 2,150,793	\$ 1,200,356	\$ 1,048,495	\$ 151,861	14.84%	\$ 1,309,479	\$ (841,314)	-39.1%	
Student Affairs	\$ 17,469,915	\$ 16,937,619	\$ 17,106,726	\$ (169,108)	-0.99%	\$ 19,477,402	\$ 2,007,488	11.5%	
WBJC	\$ 2,144,518	\$ 1,362,684	\$ 1,168,024	\$ 194,660	16.67%	\$ 1,486,565	\$ (657,953)	-30.7%	
WDCED	\$ 14,490,338	\$ 6,206,418	\$ 6,675,716	\$ (469,298)	-7.03%	\$ 6,770,638	\$ (7,719,700)	-53.3%	
Total Expenses	\$ 95,595,495	\$ 68,321,767	\$ 68,059,435	\$ 262,332	0.39%	\$ 82,690,220	\$ (12,905,275)	-13.5%	
Expenditures by Function									
Program	Budget FY26	Actuals FY26	Actuals FY25	Net Change	Percentage Change	FY26 Year- End Forecast	FY26 Forecast to Budget Change (\$)	FY26 Forecast to Budget Change (%)	
Academic Support	\$ 7,720,661	\$ 4,169,855	\$ 4,153,844	\$ 16,011	0.39%	\$ 4,548,933	\$ (3,171,728)	-41.1%	
Auxiliary Enterprises	\$ 5,520,185	\$ 4,226,072	\$ 4,209,845	\$ 16,227	0.39%	\$ 4,610,260	\$ (909,925)	-16.5%	
Institutional Support	\$ 12,670,278	\$ 17,437,233	\$ 17,370,280	\$ 66,953	0.39%	\$ 20,022,436	\$ 7,352,158	58.0%	
Instruction	\$ 32,887,125	\$ 17,878,307	\$ 17,809,661	\$ 68,646	0.39%	\$ 26,660,991	\$ (6,226,134)	-18.9%	
Operations & Maintenance	\$ 17,856,150	\$ 6,856,374	\$ 6,830,048	\$ 26,326	0.39%	\$ 7,479,681	\$ (10,376,469)	-58.1%	
Scholarships	\$ 9,202,100	\$ 11,385,355	\$ 11,341,639	\$ 43,716	0.39%	\$ 12,420,387	\$ 3,218,287	35.0%	
Service	\$ 2,144,518	\$ 1,362,684	\$ 1,357,452	\$ 5,232	0.39%	\$ 1,486,565	\$ (657,953)	-30.7%	
Student Services	\$ 7,594,479	\$ 5,005,887	\$ 4,986,666	\$ 19,221	0.39%	\$ 5,460,968	\$ (2,133,511)	-28.1%	
Total Expenses	\$ 95,595,495	\$ 68,321,767	\$ 68,059,435	\$ 262,332	0.39%	\$ 82,690,220	\$ (12,905,275)	-13.5%	

FY 26 Budget by Expense FUNCTION



FY 26 Budget by Expense TYPE





Presentations

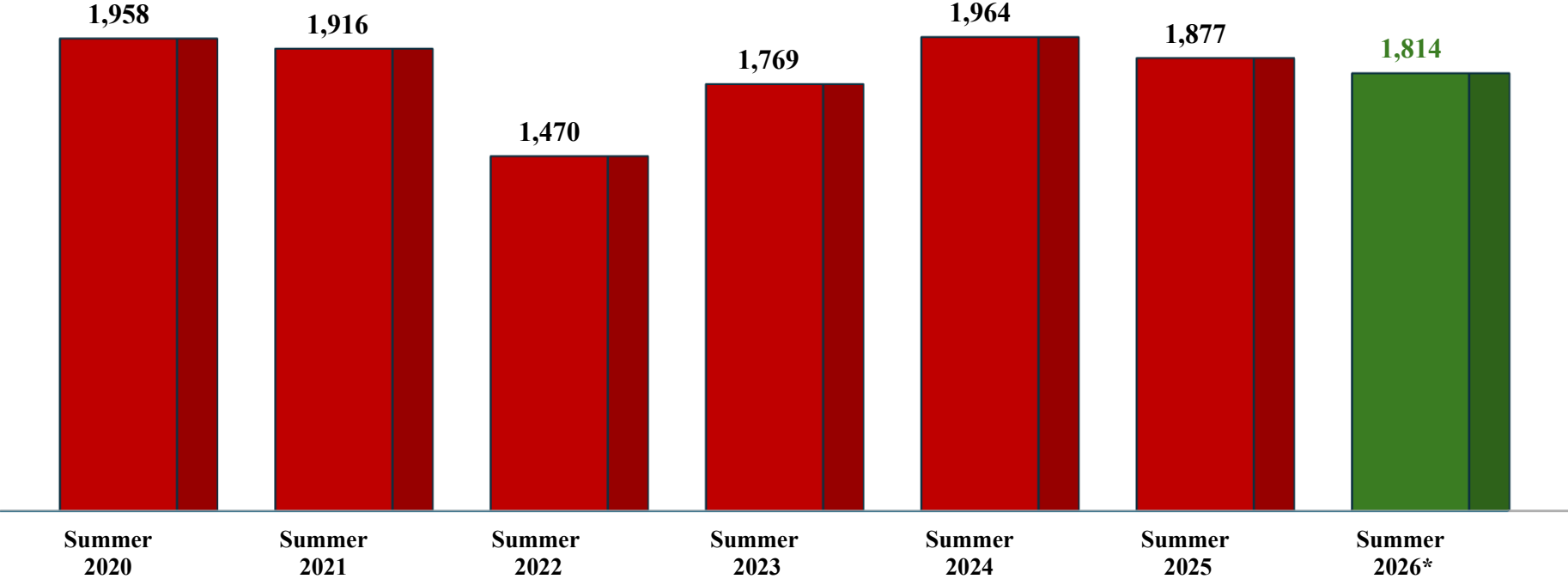
Baltimore City Community College
Board of Trustees Meeting
June 17, 2026

Enrollment Report: Task #5

- Summer & Fall Credit Enrollment
- MHEC Enrollment Projections
- MHEC State Plan and Performance Accountability Report

Enrollment Report: Summer Credit Enrollment Trends

Summer 2026 Classes Begin: May 26th
Last Day to Register: July 7th



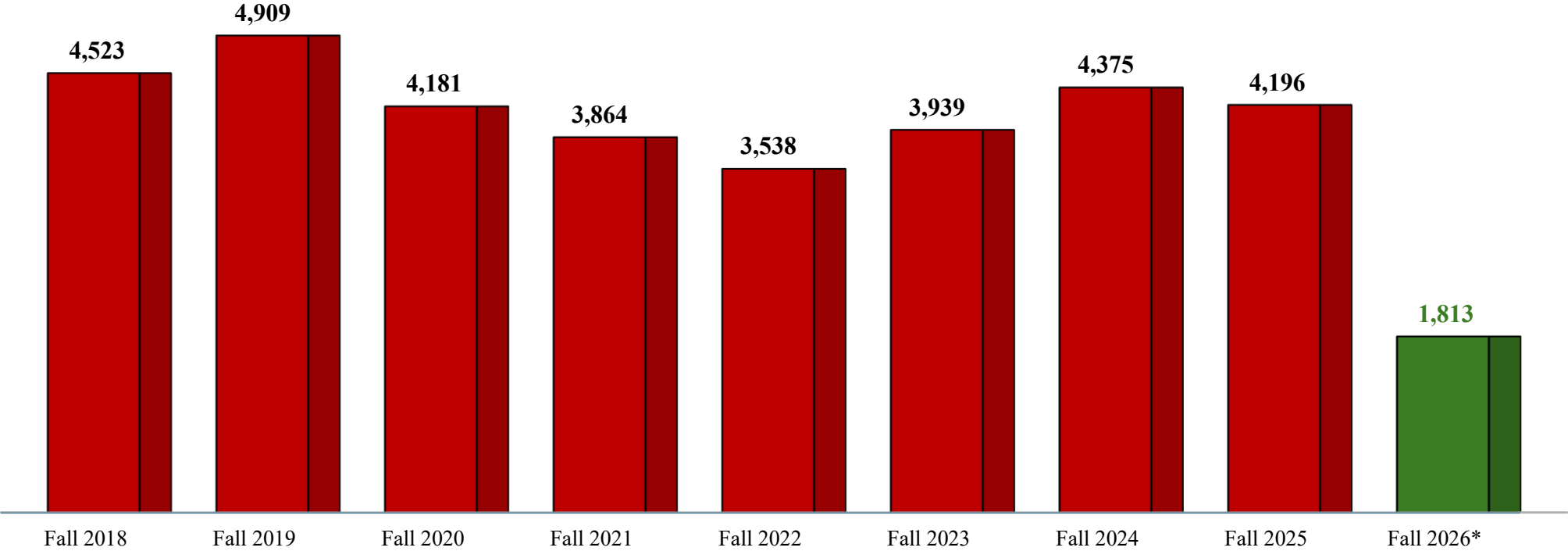
Enrollment reflects Summer I and II terms combined and unduplicated.

Summer 2020 – 2025 Source: Enrollment Information System files submitted to MHEC.

*Summer 2026 Source: BCCC Student Information System as of June 10, 2026. | Office of Institutional Research

Enrollment Report: Fall Credit Enrollment Trends

Fall 2026 Classes Begin: August 26th
Last Day to Register: October 20th



Fall 2020 – 2025 Source: Enrollment Information System files submitted to MHEC.

*Fall 2026 Source: BCCC Student Information System as of June 10, 2026. | Office of Institutional Research

2026 – 2030 State Plan for Higher Education



2026-2030 State Plan: Statewide Goals

1

Increase Postsecondary Attainment for Lifelong Success

Ensure that more Marylanders earn affordable degrees and credentials that open doors to economic mobility, civic participation, and opportunities for continuous learning throughout life.

2

Ensure Every Degree and Credential Has Value

Create the conditions for Maryland's colleges, universities, and career schools to design and grow degrees and credentials that deliver clear value to learners, employers, and communities. Value is demonstrated through transparent outcomes in earnings, career advancement, civic readiness, and social impact.

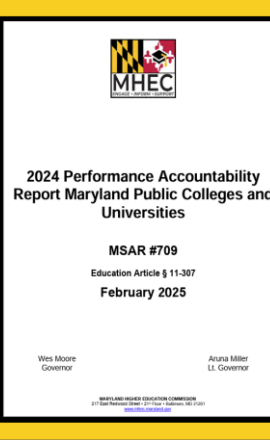
3

Mobilize Postsecondary Education Innovation and Research for Competitiveness and Public Good

Mobilize Maryland's postsecondary education system to drive discovery, innovation, and talent development in the state's lighthouse sectors, including life sciences, biotechnology, cybersecurity, clean energy, and AI, while generating solutions that enhance civic life and community well-being.

Leave No Marylander Behind





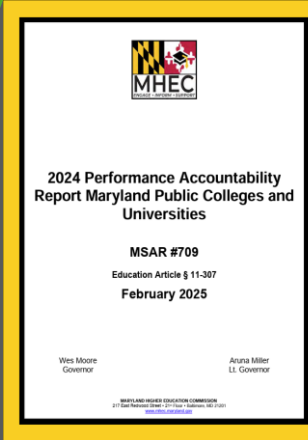




BCCC
Baltimore City Community College

Source: Maryland Higher Education Commission | BCCC Office of Institutional Research

2026 – 2030 Performance Accountability for MHEC



**Maryland's Moment:
Powering the Next Decade**

2026-2030 Maryland State Plan for
Higher Education



- The **Performance Accountability Report (PAR)** is an annual requirement for the Maryland Higher Education Commission (MHEC) for all Maryland public colleges and universities.
- The **PAR operates on a five-year cycle**. 2026 is the first year in the upcoming five-year cycle and it will align with the anticipated 2026 – 2030 Maryland State Plan for Higher Education.
- The first year of the cycle, each public institution must prepare a **Performance Accountability Plan that requires governing board approval**. Each subsequent year, institutions will report on their progress via a series of performance indicators and narrative.
- **Maryland's 16 community colleges and MHEC collaborate** to ensure clarity and consistency in the Performance Indicators and Institutional Characteristics utilized for two-year institutions through affinity groups.
- The annual Performance Accountability Report (PAR) provides an opportunity for the State, MHEC, institutions, and governing boards to **review and evaluate institutions' efforts to advance the goals of the State and fulfill their missions**.
- **PAR submissions are due to MHEC by October 1**. MHEC will compile all PARs to develop a report highlighting trends, initiatives, and progress towards State goals.
- For BCCC, the PAR provides a framework for the Managing for Results submission to the Department of Budget and Management and is a key component in the **foundation for the Strategic Plan Framework**.
- The PAR plays a key role in the **College's Self-Study for the Middle States Commission on Higher Education**.

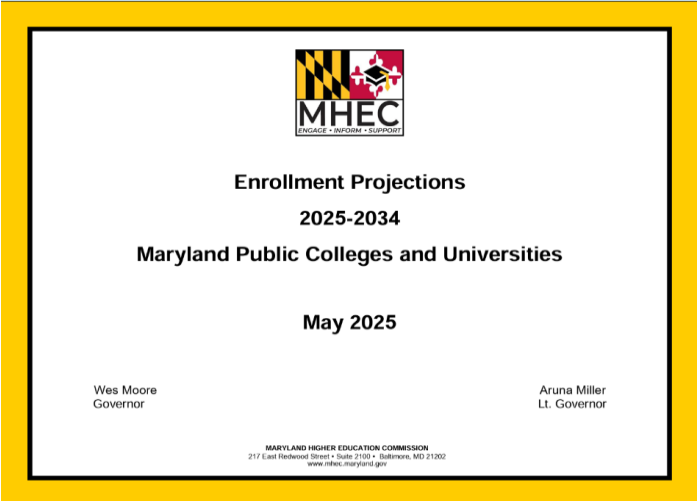
Realignment Task 5

Enrollment Planning

Maryland Higher Education Commission

Credit Enrollment Projections (2025 – 2034)

May 2025
Enrollment Projections



Fiscal Year/ Fall Term	Actual	Projections										% Change
	FY 2025 Fall 2024	FY 2026 Fall 2025	FY 2027 Fall 2026	FY 2028 Fall 2027	FY 2029 Fall 2028	FY 2030 Fall 2029	FY 2031 Fall 2030	FY 2032 Fall 2031	FY 2033 Fall 2032	FY 2034 Fall 2033	FY 2035 Fall 2034	FY 2025 to FY 2035
Full-time	840	862	883	905	927	949	970	992	1,014	1,035	1,057	25.8%
Part-time	3,535	3,553	3,571	3,589	3,607	3,626	3,644	3,662	3,680	3,698	3,716	5.1%
Total	4,375	4,415	4,455	4,494	4,534	4,574	4,614	4,654	4,693	4,733	4,773	9.1%
% Change from Prior Year	11.1%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.9%	0.8%	0.8%	

Maryland Higher Education Commission (MHEC) Credit Enrollment May 2026 Projections

May 2026 Enrollment Projections

These projections are produced to fulfill a regulatory charge.

The Maryland Higher Education Commission produces 10-year enrollment projections for Maryland public colleges and universities (13B.07.04.01)

B. The Commission shall establish annually:

(2) Enrollment projections to be used by the college to prepare capital construction projects.

C. For purposes of determining the statutory limit on State financial participation in the college capital construction projects, the proposed capacity of the college in number of students shall be the approved projected 10-year full-time equivalent enrollment as adopted by the Commission.



Enrollment Projections for Maryland Colleges and Universities 2026-2035

May 2026

Authored by The Maryland Higher
Education Commission

Enrollment Projection Model – Headcount Credit Enrollment at Public Four-Year Institutions and Community Colleges
ASSUMPTIONS 1. Enrollment among Maryland residents can be predicted by applying the historical relationship between the state’s population and past in-state enrollments to future population projections. 2. The number of full-time undergraduates at both the community colleges and public four-year institutions will be affected by the trends in high school graduates. 3. Tuition increases will have an impact on full- and part-time community college enrollments. 4. The number of undergraduates at both the community colleges and public four-year campuses will be impacted by changes in the per capita disposable income, in constant dollars, of Maryland residents. 5. The ratio of in-state to out-of-state students in Maryland will be relatively constant over time. 6. The enrollment of each individual institution is determined by the projected state-wide total enrollment and the projected market share² of the institution in the specific segment. 7. The 10-year market share of each institution is predicted based upon the historical and actual market share for each institution over the past years.

Source: Maryland Higher Education Commission (MHEC) Enrollment Projections for Colleges and Universities 2026-2025. | Office of Institutional Research

Enrollment Planning: MHEC Credit Headcount Projections (Fall 2025 to Fall 2035)

	Actual				10-Year Projections			
	Fall 25	Fall 25	FY 25	FY 25	Fall 35	Fall 35	FY 36	FY 36
	Undergraduate headcount		FTE	Non-credit FTE	Undergraduate headcount		FTE	Non-credit FTE
	Full-time	Part-time			Full-time	Part-time		
Anne Arundel Community College	3,093	9,019	6,985	2,079	3,885	9,746	8,301	2,492
Allegany College of Maryland	791	1,837	1,643	631	979	1,991	1,819	485
Baltimore City Community College	905	3,291	2,446	1,348	1,120	3,627	2,697	1,591
Carroll Community College	882	2,396	1,916	422	1,091	2,396	2,166	485
Community College of Baltimore County	4,647	13,045	9,764	4,393	5,749	14,104	12,269	4,237
Cecil College	599	1,272	1,053	318	735	1,378	1,320	373
Chesapeake College	427	1,823	1,119	575	530	1,921	1,307	698
College of Southern Maryland	1,957	3,395	3,403	583	2,410	3,679	4,427	629
Frederick Community College	2,021	5,483	4,297	547	2,500	5,941	5,055	510
Garrett College	406	334	453	193	502	330	630	186
Hagerstown Community College	1,403	3,830	2,855	895	1,736	4,174	3,478	768
Harford Community College	1,647	3,711	3,078	693	2,179	4,008	3,854	798
Howard Community College	2,261	6,607	5,632	1,109	2,797	7,235	6,572	1,264
Montgomery College	6,819	13,153	12,564	2,506	8,436	14,198	15,409	2,749
Prince George's Community College	3,571	8,783	7,235	3,261	4,418	9,417	8,976	3,673
Wor-Wic Community College	482	2,547	1,716	790	596	2,760	1,917	717
Total Community Colleges	31,911	80,526	66,159	20,344	39,663	87,105	80,197	21,654

Fiscal Year/ Fall Term	Actual	Projections										% Change FY 2026 to FY 2036
	FY 2026 Fall 2025	FY 2027 Fall 2026	FY 2028 Fall 2027	FY 2029 Fall 2028	FY 2030 Fall 2029	FY 2031 Fall 2030	FY 2032 Fall 2031	FY 2033 Fall 2032	FY 2034 Fall 2033	FY 2035 Fall 2034	FY 2036 Fall 2035	
Full-time	905	927	948	970	991	1,013	1,034	1,056	1,077	1,099	1,120	23.8%
Part-time	3,291	3,325	3,358	3,392	3,425	3,459	3,493	3,526	3,560	3,593	3,627	10.2%
Total	4,196	4,251	4,306	4,361	4,416	4,472	4,527	4,582	4,637	4,692	4,747	8.5%
% Change from Prior Year	-4.3%	-2.8%	1.3%	1.3%	1.3%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	



Maryland
MARYLAND HIGHER EDUCATION COMMISSION

Enrollment Projections for Maryland Colleges and Universities 2026-2030

May 2026

**Authored by The Maryland High
Education Commission**

BCCC
Baltimore City Community College

Source: Maryland Higher Education Commission (MHEC) *Enrollment Projections for Colleges and Universities 2026-2025*.
MHEC provides one year of actual enrollment counts and a projection for 10 years in the future.
The interim years reflect an even distribution of the total 10-year headcount increase (551). | Office of Institutional Research

Baltimore City Community College Board of Trustees Meeting June 17, 2026

Enrollment Report: Task #5

- Advising Platform Initiative Update
- Mayor's Scholars Program
- Wellness Kiosk
- BCCC Open House

Advising Platform Initiative Update

The College is advancing a strategic effort to implement a technology solution that will streamline advising processes and enhance the overall student experience.

Evaluation & Engagement: In Spring 2026 demonstrations of two leading platforms—EAB Navigate & Ellucian Advise were identified through statewide benchmarking.

Key Findings: Both systems met core requirements (360° student view, early alerts, SIS integration), with EAB Navigate receiving stronger feedback in appointments, communications, caseload management, and predictive analytics.

Next Steps: Advance final vendor selection of software for final determination and selection. Then begin implementation planning to support a more coordinated, data-informed advising model.

Mayor's Scholars Program

Mayor's Scholars Summer Bridge Participation: Currently 310 students have confirmed participation.

- As of this report 114 students are currently registered for the Summer Bridge Program, reflecting strong early engagement in onboarding and college readiness initiatives.
 - **Summer 2026 Enrollment:** *Registration for Summer 2026 is on track to surpass Summer 2025 enrollment of 175 students.*

Enhanced Registration Process: Under a new student-centered approach, participants attended multiple in-person registration events and successfully self-registered for their courses, promoting ownership of the enrollment process and improving system navigation skills.

- *Additional registration events will be held the week of June 15 and June 22*

In-Person Engagement Impact: The structured registration events increased hands-on support, allowing students to connect with staff while completing enrollment steps in real time and receiving a tour of the campus.

External Support: BCCC received donations from WellPoint and Thread, whose contributions are recognized for directly supporting Summer Bridge students through meals, extracurricular activities, and enrichment resources.

Wellness Kiosk

In alignment with Maryland's Over-the-Counter Contraceptive Access regulation, which expands access to non-prescription contraceptives and supports public health through increased availability in community settings, BCCC installed its first Wellness Kiosk to enhance student access to essential health and wellness products.

Access to Health Resources: The kiosk functions as a vending machine offering a range of products, including contraceptives such as Opil and condoms.

Affordability: Most items are priced between \$5-\$10 to ensure accessibility for students, except for Opil which is \$22.

Additional Free Resources: The College will continue to provide select contraceptives, including condoms, at no cost through Wellness services.

Student Impact: This initiative enhances equitable access to health resources, reduces barriers to care, and supports overall student wellness and success



BCCC Open House: June 27, 2026

An Open House for campus-wide recruitment & engagement initiative.

Enrollment Goal: Targeting attendance of **500 prospective students** to support Fall 2026 enrollment growth.

Student Experience: Attendees will have the opportunity to:

- Explore academic programs and career pathways
- Tour campus facilities and learning spaces
- Engage with faculty, staff, and current students
- Learn about financial aid, student services, and campus life

On-the-Spot Enrollment: The event will offer **immediate application & admissions support**, including assistance with completing applications and next steps for enrollment.

Strategic Impact: This large-scale event is designed to increase visibility, strengthen recruitment pipelines, and provide a seamless entry point for prospective students.



QUESTIONS?

Baltimore City Community College
Board of Trustees Meeting
June 17, 2026

**Information
Technology Report: Task #9**

- Infrastructure Improvement
- Enterprise Resource Planning (ERP) System

“Address the information technology (IT) and infrastructure needs of BCCC”

Realignment Task #9 Update

1. Infrastructure Improvements
2. Enterprise Resource Planning & Advisory Services
3. Disaster Recovery

Information Technology and Infrastructure

Highlights:

- DoIT strengthening data security parameters
- Quarterly Security Training- 83% (FT Pin)
- Successfully tested student ID cards
- New security key card access being tested
- WI FI network update to start this summer
- DoIT increased bandwidth to start this summer

Enterprise Resource Planning & Advisory Services

Advisory Services

- **Financial Operations Modernization:** Improving A/R and finance processes including payments, billing/refunds, WDCE billing, procurement, and budgeting.
- **Student Recruitment & Experience Enhancements:** Strengthening overall student-facing services like portals, applications, and term processes.
- **Workforce, Compliance & Aid Optimization:** Advancing HR operations alongside improvements to student services
- Legacy ERP system shutdown discussions in progress
- 2027 ERP support services contract in progress

MFA Strengthening & Disaster Recovery

- Industry security change in cell phone authentication
- Currently testing Microsoft Authentication application for better systems and data protection.
- Will provide cost savings of \$119k a year.

Way Forward:

- Training and communication to occur after testing
- Mid-July expected rollout

QUESTIONS?



President's Report

ACADEMIC AFFAIRS + REALIGNMENT TASKS #1, #3, #4

Office of the Vice President for Academic Affairs

2025-2026 Priorities

Priority One: Assess the effectiveness of teaching and learning in collaboration with the Office of Assessment and faculty-led committees including Curriculum & Instruction Committee, Student Learning Outcomes & Assessment Committee and Program Review & Evaluation Committee.

Priority Two: Institute a comprehensive faculty-led advising model to ensure that students receive personalized, sustained guidance over time. Academic and Student Affairs will produce a system with student-facing resources, an advisor toolkit and training to guide students.

Priority Three: Provide professional development experiences for faculty, including the creation of the Center for Teaching, Learning, and Innovation (CTLI) which is dedicated to evidence-based teaching, learning and assessment practices to improve student learning outcomes.

Priority Four: Design a Credit for Prior Learning (CPL) model to evaluate and award credit for college-level learning acquired outside the classroom. CLP enables learners to earn credit for knowledge and skills gained through work experience, military training, employer training, volunteer service, independent study and noncredit courses.

Priority Five: Implement a Guided Pathways model with Workforce Development & Continuing Education (WDCE), including high school and 4-year institutions, for students to gain competitive employment and marketplace agility. The model will call for instructional innovation and systematic changes in policies, practices, and systems for students to build essential skills across programs.

Priority Six: Align and revitalize academics and WDCE program advisory boards with external stakeholders from various fields (business and industry, government, education, and others) in the development, delivery, and promotion of its credit and noncredit programs.

Priority Seven: Articulate a strategic academic roadmap (Academic Master Plan) for projecting areas of academic growth for programs and activities. Ensure all classes, instructional practices and instructional support systems are aligned with the baseline standards and pedagogical practices.

Area Highlights

Personnel

School of Arts and Social Sciences

Professor Tamara Payne continues to showcase the talent of the Baltimore City Community College faculty with her invitation to display her artwork at the Baltimore Artscape event on May 23-24, 2026. She showcased an exhibit that highlighted the continuous progress of women in a variety of roles. Her exhibits showcase the power, strength and resilience of women across the spectrum of womanism.

As a means to support social justice and education, Professor Charles Arnette, Baltimore City Community College's full-time music faculty member, was invited to provide music for the W. E. B DuBois Circle annual closing meeting on May 19, 2026. The meeting was held at Martin's Crosswinds West. The DuBois Circle was initially founded with a focus on supporting the NAACP and educating people of color through literary focus. Over the years, this focus expanded to

include education, equity, and social justice which are tenants that Baltimore City Community College provides its students and community daily.

Dr. Terrell Brown, associate dean of the school of arts and social sciences, was recently appointed to serve as the co-chair of the Council on Social Work Education's Commission for Diversity, Social and Economic Justice (CDSEJ). This two-year appointment will be effective July 1, 2026 – June 30, 2028. As Co-Chair of the CDSEJ, Dr. Brown will help promote inclusion, equity, social and economic justice and the integration of knowledge of how varying aspects of diversity intersect with social work education. He will also assist with providing strategic directions that support the mission and advancement of the social work profession and social work education.

Dr. Rodney Redmond, the Dean for the School of Arts and Social Sciences, has been invited to serve another term on the Board of Directors for the SFA Academy. The SFA Academy is a not-for-profit educational entity that promotes learning in Thailand during its period of civil disobedience and unrest. To meet the mission of continual learning and student achievement, Thai students take online classes taught by volunteer educators in the United States. Dr. Redmond has served as an advisor to the Principal Director of the Online Academy. As an advisor, Dr. Redmond helps to align curriculum with student learning needs and Academy outcomes.

During the reporting period, Dr. Redmond and Dr. Brown met with a consultant to conduct an assessment of the ceramics classroom and the kiln. The return to offering ceramics classes would be a complementary addition to the arts program at Baltimore City Community College. The intent is to prepare the classroom for offering ceramics classes in the fall semester. Additionally, the dean is engaging potential adjunct faculty in conversation about teaching expectations for ceramics classes.

The Dean of the School of Arts and Social Sciences is engaging the leadership of the Baltimore City Police Academy in conversations to enroll future police cadets in courses at Baltimore City Community College for the fall semester. A cohort of ten future cadets were identified to enroll in classes this fall.

School of Business, Science, Technology, Engineering, and Mathematics

Dr. Kathleen Gillespie and Dr. Khandra Sears attended a conference by the American Society of Microbiology (ASM MICROB) along with a Microbiology major student, Mr. Gabriel Waluyn. It was a productive and engaging experience for both faculty and the student and the attendees participated in different sessions and did a poster presentation.

Dr. Enyinnaya Iweha, Dr. Victoria Miller, and Prof. Daniel Izume have travelled to Phoenix, AZ to attend an annual conference held by ACBSP. Attending the ACBSP annual conference is a worthwhile investment for business educators and the institution: it provides direct guidance on accreditation standards and preparation, offers professional development focused on teaching excellence and assessment, and creates networking opportunities that often lead to lasting collaborations. These faculty are integral team members who are writing a follow-up report for the accreditor, due in September 2026. Their attendance at the conference will facilitate the draft of a comprehensive report according to required standards.

School of Nursing and Health Professions

With the leadership of Interim Associate Dean Dr. Dionne Woolford-Hudgins who is President of the Maryland Association of Associate Degree Nursing Directors (MAADND), BCCC continues to contribute to statewide nursing education leadership and workforce development efforts. The association concluded a successful academic year with its Spring 2026 Conference, Student Engagement and Success in Nursing Education, which focused on strategies to enhance student achievement, retention, and nursing workforce readiness across Maryland.

Students Success

School of Nursing and Health Professions

The Associate Degree Nursing (RN) Program achieved a 100% NCLEX-RN pass rate for 2025 reflecting the program's commitment to academic excellence and student success.

The Practical Nursing (PN) Program continues to maintain licensure examination outcomes above the established benchmark, demonstrating sustained program quality and effectiveness.

Spring 2026 graduates included a 17-year-old P-TECH student who successfully completed the nursing program in just four semesters, highlighting the success of innovative educational pathways and workforce development initiatives.

Grant Activities

School of Nursing and Health Professions

In support of Maryland's commitment to strengthening the nursing workforce, the Nursing Program is collaborating with the Office of Institutional Effectiveness, Research and Planning (OIERP) and the Grants Office to prepare an application for the Nurse Support Program II (NSP II) Resource Grant. This is a funding opportunity of up to \$150,000 to support nursing education, student success, and workforce development initiatives. Grant application due date is June 17, 2026.

Vacancies

Interview Processes were completed for the following vacancies in academy:

- Assistant Professor, Mathematics
- Assistant Professor, Business Management
- Assistant Professor, Nursing

Recommendations have been made to hire at least one candidate in mathematics and one in nursing.

Area Realignment Highlights

Realignment Task #1

“Review and strategically align core course offerings of BCCC, consistent with accreditation requirements, and focused on the needs of students at BCCC and the workforce of BaltimoreCity.”

School of Arts and Social Sciences

Dr. Tiffane McCaskill completed the updates on the syllabi for EDU 200: Introduction to Education and EDU 291: AAT Fieldwork Training Experience. In updating the syllabi for the courses, Dr. McCaskill conducted a thorough review and discussion with her colleagues of the courses' student learning outcomes. These outcomes were also reviewed for effectiveness and measurability by the Director of Assessment before the curriculum instruction committee could review the proposed changes to the courses. In the revision process,

Dr. McCaskill also discussed the proposed revisions with her education program coordinator colleagues to help ensure that the courses would continue to meet the goals of preparing educators to meet the State's workforce need in education. The course revisions were presented to the curriculum instruction committee during its final meeting in May and approved with unanimous support.

School of Business, Science, Technology, Engineering, and Mathematics

The Business faculty met with the Interim Dean and the Office of Institutional Effectiveness, Research, and Planning (OIERP) to develop a coordinated plan for preparing and completing the follow-up report addressing the notes and conditions cited by the Accreditation Council for Business Schools and Programs (ACBSP) during the site visit, specifically regarding Standard 3 (Student and Stakeholder Focus), Standard 4 (Measurement, Analysis, and Knowledge Management), and Standard 5 (Faculty Focus). During the meeting, participants reviewed detail, clarified the evidence and documentation required to demonstrate compliance, and assigned responsibility for specific components of the response. The group established a timeline with interim checkpoints for drafting responses, internal review, and final submission to ACBSP ahead of the required deadline of September 15, 2026, and agreed to meet weekly to monitor progress and ensure a complete, evidence-based report that resolves cited notes and conditions.

School of Nursing and Health Professions

The Associate Degree Nursing Program completed a comprehensive follow-up report in response to findings from the Spring 2026 ACEN visit. Many of the findings reflected areas where documentation and processes could not be verified at the time of review, rather than deficiencies in program quality.

Since the visit, the Program, in collaboration with the College, has implemented structured and sustainable improvements related to faculty documentation, student policies, and program evaluation processes. These include strengthened tracking systems for faculty qualifications and professional development, removal of high-stakes testing practices, development of a formal student grievance process outside of matters related to final course grades, and enhanced use of data to support program outcomes.

The report demonstrates that all cited areas have been addressed and that systems are now in place to ensure ongoing compliance. Continued institutional support and collaboration will be important to sustain these improvements and maintain compliance with accreditation standards.

Realignment Task #3

Improve student pathways to success, including remedial education, attainment of a degree or postsecondary certificate, and transfer to four-year institutions of higher education.”

School of Arts and Social Sciences

Dr. Tiffany McCaskill attended the Maryland Community College Education Program Coordinators Meeting during the reporting period. As a result of her attendance at the meeting, she learned that the State of Maryland is making several changes to its education requirements for teachers. These changes will impact the needs of students earning education degrees at Baltimore City Community College. All education majors at Baltimore City Community College will need to now demonstrate proficiency in reading through approved assessment or professional learning. The College currently offers six reading proficiency courses to meet this requirement. In instances where a new course will be needed, Dr. McCaskill is developing the course over the summer with plans to present the new course to the curriculum committee in the fall 2026 semester. She anticipates being able to offer the new course in spring 2027. For secondary education program majors, the State is revising its traditional and alternative pathways to teaching program options. Dr. McCaskill is collaborating with community college education program colleagues to ensure that they develop their courses in accordance with State of Maryland guidelines.

Realignment Task #4

“Enter into memoranda of understanding in order to establish student pathways to success with the Baltimore City Public Schools (BCPSS), institutions of higher education, and employers.”

Operational Update***School of Arts and Social Sciences******School of Business, Science, Technology, Engineering, and Mathematics*****Mayor’s Scholars Program (MSP) Planning Meetings**

To prepare for approximately 350 incoming students, the Academy in collaboration with key stakeholders in Student Affairs and other College departments held multiple meetings to coordinate logistics and course offerings for the Summer Bridge Program. This six-week transition initiative introduces incoming MSP students to the academic environment at BCCC, prepares them for college-level coursework, and connects them to student resources. Given the size of the incoming cohort, planning meetings prioritized sufficient course sections, classroom capacity, instructional staffing, and student support services to address the needs of all scholars.

MSP meetings facilitated cross-departmental collaboration, alignment of academic and student support services, and provided a forum to anticipate and address potential challenges such as scheduling, advising capacity, and large-scale resource allocation prior to program launch. Additionally, the planning team adopted a deliberate approach to the design and delivery of the Summer Bridge Program to improve retention and persistence outcomes for all 350 anticipated students. By convening diverse perspectives and key stakeholders from across the institution, the planning process enhanced program and course offerings, improved integration of academic and co-curricular programming, and positioned the College to deliver a high-quality, well-supported transition experience for one of its largest incoming MSP cohorts.

School of Nursing and Health Professions

Baltimore City Community College has entered into a clinical affiliation agreement with Sheppard Pratt, a leading provider of mental and behavioral health services. Through this partnership, BCCC Nursing students will complete their required mental and behavioral health clinical rotations at Sheppard Pratt facilities, gaining hands-on experience in a top psychiatric care setting under the supervision of experienced professionals.

Adding Sheppard Pratt as a clinical externship site strengthens the Nursing program’s ability to deliver comprehensive clinical education. This partnership increases placement capacity for mental health rotations, reduces scheduling challenges, and supports compliance with requirements from the Maryland Board of Nursing and the program’s accrediting body. It also enriches the student learning experience, introduces students to behavioral health career pathways in a high-demand field, and demonstrates the College’s commitment to partnering with leading healthcare institutions in the region.

E-LEARNING**Training & Professional Development**

- Delivered professional development related to Canvas updates to faculty during the faculty academy on May 12, 2026.
- Participated in Summer 2026 New Student Orientation providing directions on accessing Canvas.

- Participated in Mayor Scholars Program orientation planning sessions.

BNC First Day Complete

- Performed a full review of Summer course materials delivered digitally
- 121 sections, identifying 35 digital issues
 - 27 related to faculty pairing
 - 8 related to BNC material delivery errors

Canvas

- Completed full review of users with Administrator Rights at some level; Removed or demoted permissions where possible; suspended accounts of staff no longer active.
- Removed Direct Canvas Authentication for faculty not teaching in Summer I or II session pushing them to SSO only access; remainder of faculty will be fully transitioned to SSO at the end of Summer II session; only four users will continue to have Canvas Direct Authentication access due to the need to access Beta and Test versions of Canvas for data recovery.
- Suspended user accounts without recorded access in the last 13 months.
- Created training shell and loaded content in Canvas for HR Sexual Harassment, FMLA, and Performance Management training.

Catalog

- Completed edits to Student Affairs, Workforce, Public Safety, and Facilities sections of the catalog.
 - Original Publication Target: April 1, 2026
 - New Publication Target: July 1, 2026

Procurements

- Blackboard Ally Year 1 \$19,000 (in procurement)
 - Title II ADA compliance software for digital print accessibility
- Respondus Lockdown Browser contract renewal \$11,500 (August 1, 2026)
 - Anti cheating test monitoring software in use by the College since 2020
- Instructure Canvas LMS Year 3 \$58,453 (July 1, 2026)
 - Third year of 3-year Canvas contract
- Modern Campus Acalog renewal \$10,500 (August 1, 2026)
 - Catalog hosting software in use by the College since 2018

ACADEMIC ACHIEVEMENT CENTER

Tutors returned to service on May 26, for in-person, virtual, and asynchronous support to students. Seventeen tutors are currently scheduled for work across the four tutoring labs and online.

The Center is researching a comprehensive student support management system to better organize, deliver, and evaluate tutoring and potentially other academic support services. The system would centralize how the Center schedules appointments, track student engagement, and manage tutoring resources, replacing manual processes with a more streamlined and data-informed approach. It will ensure that students can connect with the right support at the right time, which is important for promoting persistence and academic success.

BARD LIBRARY

Utilization Summary

In May 2026, the library saw increased eBook and physical media usage. Usage for eBooks went up by 60% when compared to May 2025, from 113 eBook checkouts in May 2025 to 181 eBook checkouts in May 2026. Physical checkouts went up from 15 items in May 2025 to 424 items in May 2026. The library's LibGuides system for research guides went up from 848 hits in May 2025 to 1,228 hits in May 2026. Database usage decreased in May 2026, from 2,574 searches and 968 article downloads in May 2025 to 719 searches and 753 downloads in May 2026. Canvas was temporarily inaccessible to students at the end of finals due to a national outage, which could explain this downturn. The library also saw an increase in foot traffic, rising from 2,528 on the gate count in May 2025 to 2,704 in May 2026.

Weeding & Inventory Update

The library, in preparation for moving, first to a temporary location, and eventually to a renovated building, has been conducting two projects. First, a weeding of damaged, unused, and outdated material. This is in the final phase and should be completed by the end of the summer. Second, a complete inventory of books and other physical media, to ensure that an accurate record exists before the necessary physical storage of material during the construction period. This is a time intensive project and about halfway completed at this point. It should be done before the construction begins.

Fiscal Management

The library has been successfully added to the textbook acquisition system. This will allow a full knowledge of assigned textbooks, and a smooth path to acquiring those copies that can be had. Many thanks for this to the bookstore and administration.

The library is being introduced to the new financial systems in Banner, and will soon be able to make requisitions directly, allowing a faster response to small, ongoing needs, as well as clear information on the status of larger requests. In addition, the developing budget planning process will allow the library to plan ahead in future with greater transparency and engagement.

Summer Student Workers

The library has engaged 4 federal work-study student workers this summer. Their work will allow the circulation functions of the library to operate smoothly, while also adding needed worker-hours to the weeding and inventory projects.

WORKFORCE DEVELOPMENT & CONTINUING EDUCATION + REALIGNMENT TASK #2**Office of the Vice President for Workforce Development & Continuing Education**2025-2026 Priorities

Priority One: Expand access to workforce training, Adult Basic Education (ABE) programs, English Language Instruction (ELI) programs, and Pathways in Technology Early College High School (P-TECH). Provide targeted remediation to improve pathway completion rates and increase certification and licensure attainment. Advocate and aid students with job placement opportunities that provide a current living wage.

Priority Two: Secure additional funding to expand access, support services, and resources for students historically marginalized due to socioeconomic status. Create equitable access to educational and workforce opportunities utilizing grants, scholarships, and contract training.

Priority Three: Enhance WDCE's visibility and impact by expanding and strengthening partnerships with Baltimore City Public Schools, Baltimore City Government, regional workforce boards, community organizations, and employers to better serve the community and align workforce training initiatives.

Priority Four: Revise the Facilities Master Plan to reflect the current state of the college, incorporating recent improvements and aligning future infrastructure investments with institutional goals, student needs, and community engagement.

Priority Five: Collaborate with the Baltimore City Police Department and surrounding jurisdictions to obtain/share crime data and trends, enhancing campus awareness and safety measures to protect the college community.

Realignment Task #2

"Make workforce development and job placement top educational priorities of BCCC."

Area Highlights**GRANTS AND CONTRACTS**

WDCE continues to secure funding sources to provide students with free access to workforce development training programs. On January 20, 2026, the Maryland Department of Labor approved additional funding to expand offerings in Literacy Works and Adult Basic Education & English as a Second Language (ABE/ESL). The budget modification increased the grant amounts for Literacy Works by \$167,874 and for ABE/ESL by \$88,684. The total funding for FY2026 for the Maryland Department of Labor is \$1,144,058.

The charts below highlight the division's efforts in securing grants, scholarships, and contract training, totaling \$11,315,410. As previously highlighted, WDCE's goal is to add additional contract training throughout the fiscal year.

STATE FUNDING	AMOUNT
Literacy Works (LW) ¹	\$457,246.00
STATE TOTAL	\$457,246.00
FEDERAL FUNDING	AMOUNT
Adult Basic Education & English as a Second Language (ABE & ESL)	\$502,170.00
Adult Secondary Education (ASE)	\$38,002.00
Local Institutionalized (LI)	\$17,337.00
Integrated English Literacy & Civics Education (IELCE)	\$129,303.00
FEDERAL TOTAL	\$686,812.00
TOTAL AWARD	\$1,144,058.00

WDCE Contract Training FY2026

FUNDING SOURCE	AMOUNT
Baltimore City Public Schools – Summer Program	\$158,050.00
University of Maryland Medical Center	\$217,800.00
Goodwill Industries	\$140,000.00
Johns Hopkins Hospital / University	\$3,500.00
Thomas Shortman Training Fund	\$42,000.00
Levindale Hebrew Geriatric Center and Hospital	\$87,500.00
Green Street Academy	\$38,500.00
Department of Juvenile Services	\$40,000.00
Vivien T. Thomas Medical Arts Academy	\$61,250.00
Mayor's Office of Employment Development	\$76,000.00
Gore Brothers Reporting	\$4,914.00
Maryland State Department of Education Division of Rehabilitation	\$22,500.00
TOTAL AWARD	\$892,014.00

WDCE – Grants & Other Funding FY2026

FUNDING SOURCE	AMOUNT
MD Office of Refugees and Asylees (MORA) Afghan Grant (AS2SI)	\$431,944.00
MORA Refugee School Impact Grant	\$1,144,457.00
MORA English to Speakers of Other Languages (ESOL)	\$328,425.00
MORA Services to Older Refugees (SOR)	\$244,312.00
DHS Supplemental Nutrition Assistance Program (SNAP)	\$3,003,535.00
Department of Social Service (DSS)	\$2,259,339.00
Maryland Community Colleges Promise Grant	\$1,278,688.00
Maryland Community Colleges Cyber Warrior	\$476,400.00
Maryland Community College Workforce Development Sequence	\$112,238.00
TOTAL AWARD	\$9,279,338.00
GRAND TOTAL	\$11,315,410.00

¹ Includes increase of \$167,874 from Maryland Department of Labor.

ADULT BASIC EDUCATION (ABE) & GENERAL EDUCATIONAL DEVELOPMENT (GED)

Baltimore City Community College (BCCC) operates the largest Adult Basic Education (ABE) and GED® preparation programs in Baltimore City, providing free instruction in literacy, numeracy, life skills, and pathways to a Maryland high school diploma. These programs are foundational to strengthen Baltimore's workforce and improve economic mobility. According to the most recent data, 16.5% of Baltimore City adults (approximately 69,800 residents) lack a high school diploma, a rate that is significantly higher than the state average that demonstrates a substantial need for adult education services. To assist residents with obtaining a diploma, ABE provides free classes throughout the city.

FY26 May Statistical Indicators of Performance

Collectively, from December through May, there were 1,676 students enrolled in at least one of the courses offered.

Class and Level	Students
Essentials Math	612
Essentials Reasoning through Language Arts (RLA)	493
Advanced Math	253
Advanced Reasoning through Language Arts (RLA)	318

In May, 805 students were enrolled in at least one ABE class. During the month, four GED classes began, enrolling 49 students.

Class and Level	Students
Essentials Math	11
Essentials Reasoning through Language Arts (RLA)	12
Advanced Math	12
Advanced Reasoning through Language Arts (RLA)	14

The Adult Basic Education (ABE) program has successfully recruited 12 ABE students from Advanced Levels 4–6 to participate in WDCE's Integrated Education and Training (IET) initiative. Through this program, participants simultaneously pursue a Maryland High School Diploma while completing workforce training leading to industry-recognized credentials as certified nursing assistants (CNA) / geriatric nursing assistants (GNA), community health workers (CHW) or childcare professionals.

- The Clinical Nursing Assistant (CNA/GNA) IET Program began on February 9, 2026, and finished on May 15, 2026. The program enrolled 10 students. Of these students, 2 dropped during week 2 of the program, 2 more missed either a mandatory CPR course or a course exam, and 3 more failed to attend at least 80% of all class sessions. The remaining 3 students have completed clinical rotations and submitted applications to the Maryland Board of Nursing for their final licensure.
- The Community Health Worker (CHW) IET Program began on March 16, 2026, and will continue through June 19, 2026. The program enrolled 10 students. Currently, there are 8 students active in the program; 2 students dropped due to poor attendance.

- The Childcare IET Program began on April 6, 2026, and will continue through June 26, 2026. The program enrolled 8 students. Seven (7) students are currently active in the program; 1 student never attended any classes.

Students for the IET Program are selected based on current attendance in advanced-level ABE courses, Measurable Skills Gains (MSG) and either the Test of Adult Basic Education (TABE) pre-test scores (given to new students) or post-test scores (given to continuing students after their most recent course), preferably at or above Advanced Level 5 in Math and Reading.

The IET program features supportive instruction in Math and RLA on Mondays and Fridays, and certified nursing assistant (CNA/GNA), community health worker (CHW), or childcare instruction on Tuesdays, Wednesdays, and Thursdays. Students enrolled in the CNA/GNA IET program receive clinical placement at Johns Hopkins Medical Center and FutureCare facilities. Those students who require remediation support for CNA/GNA coursework meet with the Lead Nurse for additional assistance. Community Health Worker (CHW) IET program students receive clinical placement throughout the University of Maryland Medical System facilities, National Alliance on Mental Illness Metro Baltimore, and Baltimore Healthy Babies.

Community recruitment continued in May at the following locations: Clay Pots, Affordable Homes & Communities, LifeBridge Health, Gilmore Homes, Brooklyn Homes, Our Daily Bread, and Pleasant View Homes. To ensure that students are properly placed, recruitment includes on-site TABE administration for student assessment. Classes in community-based organizations (CBOs) at Northwest Career Center (NWCC) and Eastside Career Center (ESCC) began on April 13 and continue until June 22, 2026.

Over the past month, 49 students (25 Math, 24 RLA) enrolled in ABE courses at the Maryland Transition Center (MTC). Testers/advisors administered TABE to new students at MTC to enroll them in classes that started May 11, 2026, and continue until June 30, 2026.

Student Remediation

From December to May, 73 ABE students were identified as not achieving measurable skill gains (MSGs) or educational functioning level (EFL) gains. They continue to receive remediation support in the form of individualized tutoring, AZTEC skills competency coaching, RLA or Math Lab on Friday, or online tutoring through additional digital learning resources, such as Math Antics, Khan Academy, and GED.com.

ENGLISH LANGUAGE SERVICES (ELS)

BCCC's English Language Services (ELS) Department supports multilingual students in developing the English language skills needed for academic success, career advancement, and community engagement. The department offers a range of programs, including English as a Second Language (ESL) from Literacy through Advanced levels; English for Academic Purposes (EAP) to prepare students for college-level study; English for Young Learners; and Citizenship Preparation courses. These pathway programs connect English language instruction with students' long-term goals, including transitioning into academic programs at BCCC, entering workforce training programs, or moving directly into employment. In addition, the department partners with businesses and community organizations to deliver English for Specific Purposes (ESP) courses that provide customized language instruction tailored to specific industries, including business, manufacturing, and healthcare. Each year, more than 1,200 students from over 40 countries enroll in ELS programs offered at over 10 locations across Baltimore City.

FY26 May Statistical Indicators of Performance**Total Enrollment: 874**

- English Language Instruction (ELI): 85
 - Enrolled in January (classes run through May): 85
- Community English as a Second Language (CESL): 328
 - Enrolled in February-May 2026 class: 7 students
 - Enrolled in March-May 2026: 175 students
 - Enrolled in April – June 2026 classes: 146 students
- Refugee Assistance Program (RAP): 90
 - Enrolled in March – May 2026 classes: 13 students
 - Enrolled in April – June 2026 classes: 77 students
- Services for Older Refugees (SOR): 49
 - Participating in other program activities
- Refugee Youth Project (RYP): 254
 - Participating in after-school programming
- Afghan Refugee Support Services (ARSS): 68
 - Participating in the Workforce Scholarship Program or mental health services

The English Language Instruction (ELI) program concluded its 16-week Spring semester courses with 10 classes ranging from Intermediate to Advanced levels. Enrollment for the Fall semester is currently underway.

The March CESL and RAP cohorts, comprising 13 classes ranging from Literacy to Advanced levels, concluded their sessions in May, while the April cohorts, comprising 16 classes, remain in session until the end of June. The CESL program also has its Integrated English Literacy and Civics Education (IELCE) program with the Workforce Department, offering an IELCE-CNA/GNA course in January, the Community Health Worker (CHW) course in late February, a Child Care (Infant and Toddler Care) course in March, and a Construction course in April.

In May, the Refugee Youth Project (RYP) concluded programming for Academic Year 2025–2026. For summer programming, 41 students have enrolled in the RYP Summer YouthWorks program at Patterson High School, which will begin on June 29.

FY26 May Student Attainment

Of the 85 students enrolled in the ELI program, 62 students (73%) earned a grade of C or higher and were eligible to register for the next level of instruction in their course of study. The remaining 23 students were recommended to repeat courses and referred to ELS tutoring services for additional academic support and remediation. Students identified as repeating or at risk of repeating coursework were provided targeted tutoring support and access to digital learning resources, including Pearson's My English Lab. Since its launch in mid-October, the tutoring center has conducted over 213 online and in-person sessions at the Harbor Campus, and over 70 students have attended the conversation club (an informal group allowing students to practice their English language skills with peers) and career readiness workshops.

WORKFORCE DEVELOPMENT AND CONTINUING EDUCATION***FY26 May Statistical Indicators of Performance***

In May, Workforce Development enrolled 677 students, distributed across a range of career pathways. The table below shows the distribution of enrollments.

The Workforce Development department has enrolled 2,467 students since the beginning of the year, reflecting continued momentum and learner demand across workforce programs. The following trends in enrollment have emerged:

Continuing Education Non-Credit Courses	FY26 May New Enrollments
A+	26
Advanced Patient Care Tech	3
CDL-B	23
Child Care	49
CHW	26
CNA Clinical	20
CNA Theory	64
Computer Networking Concepts	38
Cyber Workforce Accelerator (CWA)	5
CPR for Healthcare Providers	110
Diesel Mechanics	16
Department of Corrections (DOC) Employee In-Service	71
EKG Essentials	16
Emergency Medical Technician (EMT)	22
Forklift	9
Medical Terminology	66
Medicine Aide Update	9
Network+ Certification Prep	30
Pharmacy Calculation & Tech	38
Venipuncture	27
Warehouse	9
TOTAL ENROLLMENTS	677

- Healthcare & Allied Health remained the dominant pathway, accounting for 401 enrollments (59% of total enrollments). Activity was driven by strong participation in CPR for Healthcare Providers (110), CNA Clinical and Theory (84 combined), Medical Terminology (66), Pharmacy Calculation & Tech (38), Venipuncture (27), Community Health Worker (26), as well as EMT (22) and EKG Essentials (16), reflecting sustained regional demand for frontline clinical and allied health professionals.
- Information Technology & Cybersecurity represented 99 enrollments (15%), supported by consistent demand for Computer Networking Concepts (38), Network+ Certification Prep (30), A+ (26), and Cyber Workforce Accelerator (5). These enrollments indicate ongoing interest in foundational IT skills and credential-driven workforce pathways.
- Transportation & Skilled Trades accounted for 57 enrollments (8%), led by Commercial Driver's License (CDL-B) Part 1 & 2 (23), along with Diesel Mechanics (16), Forklift (9), and Warehouse (9). Participation continues to align with regional logistics, transportation, and infrastructure workforce needs, though at a more moderate level this month.

- Education & Human Services comprised 120 enrollments (18%), driven by Department of Corrections (DOC) Employee In-Service training (71) and Child Care programming (49). Enrollment volume underscores the continued need to support both institutional workforce training and early childhood education pipelines.

FY26 January – May Enrollment by Career Pathway

Career Pathway	Enrollments	Percentage of Total
Healthcare & Allied Health	1,435	58%
Transportation & Skilled Trades	272	11%
Information Technology & Cybersecurity	392	16%
Education & Human Services	368	15%
TOTAL	2,467	100%

Pathway Highlights

Healthcare & Allied Health

With 1,435 enrollments (58%) from January through May, Healthcare & Allied Health remains BCCC's largest workforce pipeline.

- May FY26 new enrollments (401) represented another substantial monthly contribution to the year-to-date total, reinforcing the pathway's sustained momentum following strong performance from January through April.
- Demand continues to center on patient care, clinical support, and emergency services roles across hospitals, long-term care facilities, EMS, and pharmacy and allied health settings.
- Programs emphasize stackable credentials, clinical alignment, and employer placement, supporting immediate employment and career advancement.

Transportation & Skilled Trades

The pathway has recorded 272 enrollments (11%) year-to-date, including 57 additional students enrolling in May, reflecting continued but more moderate participation compared to earlier months.

- Growth remains driven by commercial driving, diesel mechanics, and logistics-focused programs that lead directly to licensure and rapid employment aligned with regional transportation and infrastructure workforce needs.

Information Technology & Cybersecurity

With 392 enrollments (16% of total) from January through May, this pathway continues to demonstrate stable and sustained growth.

- May new enrollments (99) mark a strong monthly increase compared to April, reflecting renewed momentum in certification-aligned IT programming, including networking and A+ preparation.
- Programs continue to support entry-level hiring and career mobility in IT support, networking, and cybersecurity roles.

Education & Human Services

With 368 enrollments (15%) year-to-date, this pathway sustained its elevated participation levels following April's surge.

- May new enrollments (120) have remained strong and consistent with April activity, driven by childcare programming and Department of Corrections (DOC) workforce training.
- Continued demand highlights the urgency of strengthening early childhood education pipelines and supporting institutional workforce training, both critical to community stability and labor force participation.

Strategic Impact for BCCC

- May FY26 enrollments further strengthened year-to-date performance across all pathways, building on April's gains by sustaining high demand in Healthcare, IT, and Transportation while maintaining elevated participation in Education & Human Services.
- Noncredit workforce programs continue to function as a primary on-ramp to employment, particularly for adult learners seeking short-term, credential-aligned training, with May adding significant volume across clinical, IT certification, and workforce training programs.
- Overall enrollment trends from January through May closely align with regional labor market needs, reinforcing BCCC's role as a central workforce development and economic mobility engine, with continued strength in healthcare delivery, technology skills, logistics, and community-based workforce sectors.

WORKFORCE DEVELOPMENT CAREER SERVICES

Career Services assists current workforce students, degree-seeking students, transfers, and recent alumni with career path planning, workplace skills, job search, and employment placement. Expanding partnerships with local organizations, city agencies, and employers remain vital to providing comprehensive support and employment to students. New employer and community partner prospecting for May included:

- Mass. Electric Construction Company – Electricians, Construction
- Whiting-Turner Contracting Company – Contractual Construction, Electricians, Scholarships, Construction Management Association of America (CMAA) for students
- Environmental Health Consultants – Environmental Hygienists, OSHA Auditors, Site Assessors
- Kiewit-Shea Tunnel Constructors – Tunnel Constructors, Outreach Coordinators, Construction Workers
- Maritime Institute of Technology and Graduate Studies (MITAGS) – Apprenticeships, Commercial Mariners
- Family Investment Administration – Veterans Services Specialist, Office Admin., Community Outreach Coordinator
- Maryland Department of Service and Civic Innovation – Workforce Programs, Career Fairs, Student Development

- Healthy Lives Behavioral Health Services – Behavioral and Substance Abuse PRP Counselors, LPCs, Therapists
- Maryland Educational Opportunity Center (MEOC) – Counseling, Financial Literacy, Financial Aid Assistants, Case Managers
- Maryland Wellness Mental Health Support – Substance Abuse Counselors, PRP Counselors, LPCs, Therapists
- Truist Bank – Accounting, HR, IT, and Auditing
- Pivot Baltimore (Women's Re-Entry Program) – Wraparound services for women, coaching, addiction counseling, and mental health support

By deepening relationships with area employers, the Career Services office not only advocates for living wage opportunities for students but also invites employers to partner with BCCC as paid and unpaid internship host sites. These collaborations create valuable pathways for BCCC students to gain hands-on, real-world experience while building skills aligned with industry needs. In many cases, these internships can lead directly to employment upon completion, helping students transition smoothly into sustainable career opportunities. In May, Career Services intentionally focused on cultivating relationships with Whiting-Turner for construction core employment, Maryland Wellness Mental Health for mental health counselors and PRP counselors, and Truist Bank for accounting, IT, and internships.

Career Services delivers comprehensive career preparation and job search support designed to ensure Workforce Development & Continuing Education (WDCE) completers are fully prepared for their next step. Services provided include individualized coaching, group sessions, and structured workshops focused on career development and job readiness.

This month, Career Services continued to deliver individualized support aimed at promoting student success. The office provided targeted remediation and intensive career assistance to 31 students who faced a range of employment barriers. These challenges included difficulty securing employment due to background check concerns, limited work or volunteer experience, and transitions into new career fields.

Career Services staff focused on helping students rebuild effective job search strategies, identify alternative career pathways, strengthen their résumés, and develop personalized approaches to enhance overall employability.

As an example, one CDL-B student was transitioning from Information Technology into the Transportation and Logistics field. Career Services assisted him in developing a revised résumé that effectively integrated his newly acquired technical certifications with his existing transferable skills. Through our established relationships with local employers, the student was quickly connected to an opportunity—receiving a callback for an interview within days. By the end of the week, he successfully secured a job offer with an hourly wage of \$22.66.

Student Services Provided in May:

- Mock Interviews: 1
- Résumé Review: 4
- Internship: 4
- GED Assistance: 2

- Job Search / Employment Assistance: 6
- Advisement: 2
- Interest in Workforce Program: 1
- Job Readiness Course Assistance / Remediation: 4
- Follow-up: 7
- Wraparound Services Referrals: 1

The Career Services office also participated in community hiring events, collaborated with workforce and employer partners, and delivered direct career services such as résumé review, job search assistance, and enrollment guidance. These continuous efforts ensure that students and community members have access to the tools, resources, and opportunities necessary to successfully navigate today's workforce.

Presentations / Workshops / Employment Events

- Masjid Ul Haqq Community Resource Fair
- Cultural Heritage Festival and Human Rights Town Hall and Resource Fair
- Catholic Charities Resource Fair

Community Outreach Events in May

The Baltimore City Board of Elections concluded its three-week Election Judges Training at the South Pavilion on May 9. From April 20 through May 9, the Board conducted training sessions at the College's South Pavilion, advancing civic participation and strengthening democratic engagement across Baltimore City. During this period, approximately 1,400 Maryland residents, including BCCC students, were trained to serve in critical precinct roles, helping to ensure free, fair, and accessible elections.

Two training sessions were held each day, Monday through Saturday, from 9:00 a.m. to 5:00 p.m., except on Wednesdays, when sessions took place from 1:00 p.m. to 9:00 p.m., providing flexibility for students' class schedules and working participants. The College encouraged students to take part in this meaningful public service opportunity, which combined civic leadership with paid work experience. Participants had the opportunity to earn \$50 for completing the training and \$250 for each day served as an election judge. BCCC is one of the Baltimore City Board of Elections' early voting sites and will support election judges and residents daily from June 11 to June 18, 2026.

On May 11, Senator Antonio Hayes held his annual Community Legislative Briefing alongside other local dignitaries. During this session, he discussed the outcomes of the most recent legislative session and proposed bills.

In May, Career Services assisted twenty-one (21) students in securing employment, with an average hourly wage of \$21.68. As shown in the table below, many of these placements were in the cybersecurity field with employers such as University of Maryland Medical Center, Verizon, and FedEx.

May Placement Summary

Pathway	Employer	Position	Hourly Rate
Administrative Support	Baltimore County Government	Office Assistant	\$23.50
Business Management - Credit	Citi Trends Retail	Sales Manager	\$22.00
CDL	Transdev Mobility	Mobility Van Driver	\$22.66
Childcare	Little Miracle's Big Blessings Childcare Center	Assistant Teacher / Aide	\$17.50
Childcare	Abacus Staffing	Administrative Assistant	\$19.00

CMA	FutureCare Lochearn	CNA/GNA	\$20.50
Community Health Worker	Macy's Department Store	Retail Associate	\$17.50
Construction	Amazon BWI-2	Warehouse Associate	\$19.00
Cybersecurity	University of Maryland Medical Center	Unit Secretary	\$18.66
Cybersecurity	GigSmart Staffing	Delivery Driver	\$19.25
Cybersecurity	Loyola University Safety and Security	Campus Police	\$24.77
Cybersecurity	FedEx Ground	Senior Operations Administrator	\$32.50
Cybersecurity	Verizon Communications	Cable Splicer	\$49.87
General Studies - Credit	Baltimore City Community College	Groundskeeper	\$17.13
General Studies - Credit	Baltimore City Community College	Groundskeeper	\$17.13
IET/Construction	National Aviation Services at BWI Airport	Safety Support	\$16.00
Pharmacy Technician	Burlington	Cashier	\$17.00
Pharmacy Technician	Whole Foods Market	Customer Service Associate	\$17.39
Phlebotomy	BJ's Wholesale Club	Member Services Ambassador	\$17.00
Phlebotomy	University of Maryland Medical Center	Team Leader	\$23.84
Warehouse & Logistics	Accurate Personnel - Abingdon Office	Warehouse Associate	\$23.00

Internships

Additionally, five (5) students secured internships earning \$1,500.00 for the upcoming semester. Two (2) of these students will join Career Services as Office Support Interns, assisting with appointment scheduling, directing students to the lab, and supporting computer-based job searches and résumé development.

May Internship Summary

Pathway	Employer	Position	Semester Salary
Transportation and Supply Chain Mgmt. - Credit	BCCC / WBJC Radio Station	Internship - Production	\$1,500.00
Robotics and Mechatronics - Credit	BCCC / WBJC Radio Station	Internship - Production	\$1,500.00
General Studies - Credit	BCCC / WBJC Radio Station	Internship - Marketing	\$1,500.00
Surgical Technician - Credit	BCCC/Career Services	Internship - Office Support	\$1,500.00
Pre-Nursing - Credit	BCCC/Career Services	Internship - Office Support	\$1,500.00

FACILITIES

Projects Under Construction

Restrooms Renovation Project – Total (14 Units)

Project Location: Main Building and Student Services Wing

The project consists of the demolition and complete renovation of 14 public restrooms located in the Administration and Student Services Wings of the Main Building. The project is in its final review stage, with 8 bathrooms fully completed in the Administration Wing and 6 bathrooms in the Student Services Wing. The list of pending tasks for the 14 bathrooms has been completed, and the final observations have been sent to the contractor; the work has been completed.

Project State: Complete 100%

Windows and Storefront Replacement

Project Location: West Pavilion

This project involves the removal and replacement of the existing windows and storefront system at the West Pavilion. The window replacement will enhance the building's appearance, improve energy efficiency, increase weather protection and structural performance, and ensure compliance with current building and safety codes. The asbestos removal work was completed on Monday, March 27, the installation of the windows on the fourth floor began on May 4, and the project is scheduled to be completed on June 12, 2026.

Project State: Complete 30%

Restrooms Renovation Project

Project Location: West and South Pavilions

This project includes the renovation of the existing public restrooms located at West and South Pavilions. The renovation will update outdated fixtures and finishes, improve accessibility and sanitation, enhance energy and water efficiency, and ensure compliance with current building and ADA standards. TMG Construction Corporation's asbestos removal work in the restrooms began on May 4 and lasted one week. Demolition began on May 11. The West Pavilion project will be completed on July 21, 2026. Demolition work on the South Pavilion will begin on July 22, and the project will be completed on December 29, 2026.

Project State: Complete 5%

Projects in Design Phase

Dental Hygiene Clinic Renovation

Project Location: Life Sciences Building

The renovation of the dental clinic is essential to ensure that the College's program continues to meet current academic, clinical, and regulatory standards. Colimore Architects has submitted 100% complete design and construction documents (CD). The project's bidding package has been forwarded to the Procurement Department, and a competitive bidding process will be initiated in accordance with procurement guidelines.

Project State: Bidding Process

Roof Replacement Project

Project Location: Physical Education Center

This project involves the removal and replacement of the existing 60-year-old roof system at the Physical Education Center. The roof replacement will address persistent leaks, improve insulation and drainage,

extend the roof's service life, and ensure compliance with current building and energy codes. The project is expected to last 90 days.

Project State: Design Process 100% Completed – Bidding Process

Restrooms Renovation Project (DGS)

Project Location: Life Sciences 1st, 2nd, 3rd, and 4th Floors

This project involves the complete renovation of the existing public restrooms. The goal is to modernize the facilities, improve sanitation and accessibility, upgrade the plumbing and electrical systems, and ensure full compliance with current building codes and ADA standards. A marked-up set of drawings from DGS-DCE has been submitted to the A/E for review and resubmission by May 10, 2026.

Project State: Design Process 95%

Windows Replacement Project (DGS)

Project Location: South Pavilion

This project involves the removal and replacement of the existing windows and storefront system at the South Pavilion. Window replacement will enhance the building's appearance, improve energy efficiency, increase weather protection and structural performance, and ensure compliance with current building and safety codes. DGS is reviewing all construction documents to be sent to the Procurement Department for tendering, which will take place at the end of May.

Project State: Design Process 100%

Curtainwall, Roof Replacement and IT Offices Relocation (DGS)

Project Location: Fine Arts Wing

This project involves the removal and replacement of the existing curtainwall system at the Fine Arts Wing. The work will enhance the building's appearance, improve energy efficiency, increase weather protection and structural performance, and ensure compliance with current building and safety codes. Additionally, the project includes redesigning the interior to accommodate the IT offices and replacing the roof, which dates to 1965. DGS is reviewing all construction documents to be sent to the Procurement Department for tendering, which will take place at the end of August.

The project is expected to be completed in 270 days.

Project State: Design Process 100%

Learning Commons Renovation and Addition Project (DGS)

Project Location: Library

The BCCC Library, constructed in 1968, has served students, faculty, and staff for over five decades. Over time, the facility has become outdated and no longer meets current educational, technological, and accessibility standards. Renovation is essential to provide a modern, safe, and functional learning environment that supports the evolving needs of students and staff. Cannon Design will provide DGS 50% of the construction documentation by July 9, 2026, for review, while all construction documentation is scheduled to be submitted by November 8, 2026.

Project State: Design Development Phase

Wellness Center Project (DGS)

Project Location: Next to the Physical Education and Facilities buildings

BCCC plans to remove the existing temporary Facilities Building and construct a new Wellness Center on its main Liberty Heights Campus, totaling 137,000 gross square feet (GSF) and 95,000 net assignable square feet (NASF). Once completed, the state-of-the-art Wellness Center will provide highly flexible, specialized environments for welcoming and orienting users, supporting the College's wellness and fitness programs and activities, accommodating related instructional facilities, and housing the building's support functions. Colimore Architects is working on Part I of the programming phase, which must be submitted before May 8, 2026.

Project State: The Program Phase I is under review.

New Facilities Building Project (DGS)

Project Location: At the rear of the Fine Arts Wing

BCCC has requested the construction of a new Facilities building to support the institution's operations and maintenance. The project includes the demolition of the current building, an older, prefabricated structure that has exceeded its lifespan. DGS-BCCC is working on Part I, which will be completed on June 6, 2026.

Project State: Part I Program

Nursing Building Renovation and Addition Project (DGS)

Project Location: Nursing Building

The College needs to renovate and expand the 46-year-old facility, which is beyond its useful life and no longer serves the needs of the students today. This is the second project in the Facilities Master Plan to transform the Liberty Campus. Creating modern nursing simulation lab space will prepare our students for the ever-growing healthcare field in this region. DGS Procurement Department will begin the bidding stage in eMMA on May 21, 2026

Project State: We are soliciting bids.

North Pavilion Demolition Project (DGS)

Project Location: 3101 Towanda Avenue

The College has proceeded with studies and plans to demolish the currently vacant and uninhabitable North Pavilion to eliminate the safety risk it poses and expand student parking space.

Project State: Based on DBM's response, the start date for this project has been deferred to FY 2028.

Wayfinding Signage Project

Project Location: Campus Wide

This project involves design, fabrication, and installation of new wayfinding signage throughout the BCCC Campus. The signage will improve campus navigation, provide clear and consistent directional information, enhance the visitor experience, and strengthen campus identity through cohesive signage design. The architectural firm Quinn Evans has been awarded this contract to carry out the designs and technical specifications for the project.

Project State: The A/E proposal was submitted on May 1, 2026.

Emergency Generators Upgrade Project

Project Location: Campus Wide

This project involves the removal and replacement of the existing aging emergency generators at the Main Building, Life Sciences Building, and West Pavilion. Upgrading the generators will ensure reliable backup power for essential building systems, improve system performance, comply with current electrical and environmental standards, and enhance the facility's emergency power capacity. Additionally, the project includes the installation of new emergency generator systems in all other BCCC buildings to ensure comprehensive backup power coverage across the campus.

Project State: Southland Industries has submitted its proposal to BCCC for review and approval as of May 7, 2026.

Replace Two Heating Boilers Project

Project Location: Main Building

This project involves the removal and replacement of two old heating boilers in the Main Building. The replacement of the boilers will provide a reliable and energy-efficient heating system that meets current safety and performance standards, improves occupant comfort, and reduces maintenance and fuel costs.

Electrical Grid Update Project**Project Location: Campus Wide**

This project involves the upgrade and modernization of the existing electrical distribution system across the BCCC Campus. The grid update will improve electrical reliability, safety, and capacity to meet current and future campus power demands. The upgrade will replace aging infrastructure, improve energy efficiency, and ensure compliance with modern electrical codes and standards.

STUDENT AFFAIRS + REALIGNMENT TASK #5**Office of the Vice President for Student Affairs**2025-2026 Priorities

Priority One: Strengthen student retention and completion through implementation of a first-year experience (FYE) program that includes mandatory advising & orientation sessions, peer mentoring, and success workshops (i.e., time management, financial literacy, and career planning). In collaboration with Academic Affairs, develop and implement an early alert system to identify at-risk students to improve student persistence and degree attainment.

Priority Two: Rebrand and enhance external partnerships with Baltimore City Public Schools to develop targeted developmental coursework that supports college readiness and expands dual enrollment access. This initiative aligns with the Blueprint for Maryland's Future by creating structured academic pathways for high school students, particularly those who need additional preparation to succeed in college-level work.

Priority Three: Develop and implement the Strategic Enrollment and Retention Plan "*Building Bridges to Success: Strategic Enrollment and Retention Framework*" to support institutional growth and student success. This initiative will focus on data-informed decision-making, targeted outreach to underserved populations, and the integration of academic and student support services.

Priority Four: Complete a comprehensive review of existing student policies to identify outdated or inequitable practices and, where necessary, lead to the development of new policies that better support student success, engagement, and well-being.

Priority Five: Collaborate with Academic Affairs to assess the current academic advising model and develop a more integrated, student-centered approach. This initiative will involve a comprehensive evaluation of advising structures, practices, and outcomes, with the goal of implementing a new model that is proactive, equitable, and aligned with national best practices.

Priority Six: Rebrand the Mayor's Scholars Program to "*City Scholars Program*," reflecting a broader, more inclusive identity that resonates with Baltimore City students and families. This reimagined initiative will include enhanced programming, proactive advising, and targeted student recruitment strategies to strengthen the dual enrollment pipeline and improve student outcomes.

Priority Seven: Streamline student services to improve student experience. Priorities include developing a student handbook, enhancing new student orientation experience (virtual, online, in-person), implementing chatbots, automated phone services, and mental health services or accommodations, as well as developing integrated service models that reduce barriers and improve responsiveness.

Priority Eight: Implement a comprehensive professional development plan focused on enhancing staff competencies, student engagement, and service excellence. Development of a student-centered customer service model that promotes consistency, responsiveness, and care across all student touchpoints.

Area Highlights

RECRUITMENT & ADMISSIONS

Operational Highlights

During May 2026, Admissions and Recruitment maintained strong external engagement and on-campus service activity. The team completed 24 outreach activities, including Decision Days, campus tours, resource fairs, career/college events, and a dual enrollment information session. Friday was the strongest outreach day, accounting for 12 of the 24 reported activities. In addition, the Admissions area recorded 391 total visitor sessions through WHOS-NEXT from May 1 through May 30, with an average session time of 35 minutes.

Metric	May 2026 Result
Outreach activities and visits	24
Decision Day events	10
Campus tours	7
Peak outreach day	Friday
Admissions visitor sessions	391
Total Admissions session time	9 days, 10 hours, 51 minutes
Average Admissions session time	35 minutes
Highest visitor-volume dates	May 5 and May 26, with 29 visits each

Admissions and Recruitment supported Decision Day activities across several Baltimore-area high schools, including Milford Mill Academy, Carver High School, Coppin Academy, Benjamin Franklin High School, NAF, Mervo, Forest Park, Vivien T., and Patterson High School.

The team provided prospective student engagement through campus tours and individual visits, including tours on May 11, May 12, May 13, May 20, and multiple tours on May 29.

Community and partner engagement continued through Youth Ventures, The Movement Team Ready Now Career Expo, MTM Foundation, YO Baltimore, Digital Harbor High School, and Health Corps.

Admissions, in collaboration with internal departments, is actively planning BCCC's June 27, 2026, Open House, with a goal of attracting at least 500 prospective students. As of June 10, 2026, 346 students have registered to attend, and registration will remain open through June 23, 2026. During the event, prospective students will have the opportunity to explore academic programs, tour campus facilities, connect with faculty and staff, and learn about student services, financial aid, and campus life.

Admission Operations

Number of Visits	
May	391

Visits by Day of the Week: May 1 - May 30, 2026

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total Visits
Admissions Visits	50	96	78	64	93	10	391

*The peak visiting day was Tuesday.***INTERNATIONAL STUDENT SERVICES**

International Student Services (ISS) at Baltimore City Community College (BCCC) manages the full lifecycle of international students—from admissions through graduation and beyond, including post-graduate employment and transfer out processes. ISS provides comprehensive support and ensures institutional compliance with federal regulations governing non-immigrant students, while fostering academic success, personal well-being, and intercultural engagement. By integrating international admissions, immigration compliance, and student development, ISS supports the recruitment, enrollment, and overall success of BCCC's international student population.

Operational Highlights***a. International Student Services***

- Individual Meetings: ISS staff held 69 meetings with F1 students/representatives & other non-U.S. citizens to address residency concerns; and 13 general students. International student visits to Admissions (n=82) comprised 20% of Admissions meetings (n=398).
- International applications for May (45) were down (-64%) compared with May 2025 (125). Applications from visa ban countries were down as well (13:32 = -59%).
- International Students Club (ISC): Advisors attended Student Life & Engagement awards; Will Hug was one of three advisers recognized for 10+ years of service to a student club (23 years). No ISC meetings- semester ended 5/6/26
- Commencement: ISS staff volunteered to work Commencement, helping students check in and distribute international flag lapel pins.

b. Collaboration

- ISS staff met with ITS staff and Ellucian trainers to improve processes.
- ISS attended Mayor's Office of Immigrant Affairs stakeholder meeting on 5/15/2026.

c. Staff Development

- ISS staff attended the Annual NAFSA (not an acronym) international education conference in Orlando, FL. Trainings attended included international enrollment management, international student services & retention, international alumni outreach, immigration regulation changes, international athletes, and international student mobility trends.

Next Steps

Communication plan for F1 applicants including automated responses.

- Study Maryland: ISS has proposed hosting "Discover Maryland Tour," along with other Study Maryland member institutions in July 2026 for international college counselors.

TRIO STUDENT SUPPORT SERVICES PROGRAM

In May the TRIO Student Support Services (SSS) Program continued advancing student success through ongoing participant engagement, academic support services, and targeted outreach initiatives. Having achieved annual recruitment goals earlier in the program year, efforts remained focused on sustaining student participation, increasing service utilization, and supporting participant persistence and academic progress.

Number Funded to Serve: Objective Met

- **Target Enrollment:** 230
- **Actual Enrollment:** 230 students (100% capacity)

Advising And Student Support

Staff maintained momentum in participant engagement through ongoing student check-ins. A total of 24 student check-ins were completed during the reporting period, focusing on degree audit reviews, career and workforce exploration, transfer planning with four-year partner institutions, and identifying tutoring and technology support needs. Staff also continued referring students to relevant campus and community resources to strengthen academic achievement and student success.

StudentLingo Engagement:

Student engagement through StudentLingo was monitored throughout the reporting period. A total of 203 learners remained enrolled on the platform. During May, two total visits were recorded, with one content module viewed and no content completions. Engagement levels may reflect competing end-of-semester demands, including final exams, graduation preparation, and transition activities, while the platform continued to serve as an available student support resource.

Student Engagement and Outreach

TRIO SSS Recognition Day, “Still Rising: A Celebration of Persistence, Purpose, and Progress.”, May 5, 2026

This event recognized the hard work, resilience, and achievements of our TRIO SSS students, including graduates, transfer students, and those making significant academic progress. The ceremony provided an opportunity to celebrate student success, foster community, and encourage continued academic and personal growth. BCCC Advisor and TRIO SSS alum Dr. Gillespie served as the keynote speaker, inspiring attendees through reflections on perseverance, educational attainment, and student success. The event also recognized BCCC TRIO SSS alum Dayona Green as the recipient of the Alumni Spotlight Award. In her heartfelt acceptance remarks, she shared her experience as a single mother of four who continues to pursue her education at Coppin State while working as a substitute teacher with Baltimore City Public Schools and completing training in special education. Staff participated in event coordination, student recognition, and engagement activities to ensure a meaningful experience for our 73 attendees and guests.

BCCC 2026 Commencement, May 9, 2026

TRIO SSS staff Ms. Jean, volunteered at BCCC Commencement as check-in and line management support, assisting with directing graduates and coordinating movement through event spaces. Participation in

Commencement reflected the program's continued commitment to celebrating student achievement, strengthening institutional engagement, and supporting students as they reached this important academic milestone.

Professional Development

President's Forum Week, May 11-13, 2026

President's Forum

The President's Forum convened as an institutional update session during which members of the college cabinet presented reports on divisional progress, ongoing initiatives, and planned projects. Updates included discussion of emerging policies and operational priorities affecting students, faculty, and staff, providing a broad overview of institutional planning and progress.

Barnes & Noble Bookstore Topic: First Day Complete Program

This session explains the process for students to utilize regarding securing required course materials by the first day of class, simplifies purchasing, and offers 35–50% savings. Materials are provided as rentals and charged as course fees, with concierge support services.

Title IX Training

Staff participated in professional development Title IX training designed to strengthen understanding of federal regulations, institutional policies, and reporting procedures related to sex-based discrimination and harassment. The training provided guidance on identifying, responding to, and appropriately reporting Title IX concerns, as well as reinforcing staff responsibilities in supporting a safe and compliant educational environment.

FERPA Training

Staff participated in professional development FERPA training focused on the Family Educational Rights and Privacy Act (FERPA) and its requirements for protecting the confidentiality of student education records. The training reinforced guidelines for appropriate access, use, and disclosure of student information, as well as staff responsibilities in maintaining compliance with federal privacy regulations.

Sexual Harassment Prevention Training

This session examined ways to strengthen student engagement through active learning, mentoring, collaborative projects, and experiential opportunities such as research, service learning, and career-connected activities. The session also emphasized aligning these practices with student needs and outcomes data to improve retention, deepen learning, and support long-term academic and career success.

Administrative Updates

- Successfully completed the TRIO SSS Director search process, resulting in the identification of a new Director to lead program operations and support student success, retention, graduation, and workforce outcomes.
- Continued data-informed advising practices through ongoing use of the TRIO Blumen database and student academic audits to support degree progress monitoring, improve advising strategies, and strengthen college and career readiness outcomes.

- Implemented a highly successful SSS Recognition Day, achieving the largest turnout in program history and celebrating student achievement and engagement.
- Completed SSS Grant Aid and Book Award identification and preparation, with awards advancing through Financial Aid review and processing for eligible students based on established criteria.
- Maintained focus on student success through continued program coordination, ensuring alignment of services with institutional goals and student support needs.

TRIO UPWARD BOUND MATH & SCIENCE (UBMS) PROGRAM

Number Funded to Serve: Objective Met

- **Target Enrollment:** 62
- **Actual Enrollment:** 62 students (100 % capacity)

Outreach and Recruitment

In May, the TRIO Upward Bound Math & Science Program continued advancing student success through ongoing participant engagement, academic support services, and targeted outreach initiatives. With annual recruitment goals already achieved earlier in the program year, efforts remained focused on sustaining student participation, increasing service utilization, and supporting persistence and academic progress.

The program also maintained active engagement with students both on and off campus, including providing support for senior farewells and high school graduation activities, celebrating key milestones and transitions for program participants.

BCCC Engagement & Outreach

TRIO UBMS 2026 Summer Residential Program Parent/Student Orientation & Workshops, May 2, 2026

The 2026 Parent/Student Orientation for the Summer Residential Program at Towson University provided students and families with key information to support preparation for the six-week residential experience. Approximately 44 participants attended the event.

Families received summer program packets containing required health documentation, program guidelines, schedules, and residential expectations. The orientation also included a Mental Health 101 presentation led by the BCCC Student Support & Wellness Services Coordinator, Brian Taltoan, focusing on student well-being and available support resources.

In addition, participants engaged in a financial literacy workshop and began account set up with SECU and Maryland Credit Union to support financial readiness. The event was highly engaging, successfully supporting student and family preparedness for the upcoming program.

TRIO SSS Recognition Day, "Still Rising: A Celebration of Persistence, Purpose, and Progress.", May 5, 2026

This event recognized the hard work, resilience, and achievements of TRIO SSS students, including graduates, transfer students, and those making significant academic progress. The ceremony provided an opportunity to celebrate student success, foster community, and encourage continued academic and personal growth. The TRIO UBMS collaborated with SSS to assist with event coordination, student recognition, and engagement activities to ensure a meaningful experience for their 73 attendees and guests.

BCCC 2026 Commencement, May 9, 2026

TRIO UBMS staff Ms. Hawkins volunteered at BCCC Commencement as check-in and line management support, assisting with directing graduates and coordinating movement through event spaces. Participation in Commencement reflected the program's continued commitment to celebrating student achievement, strengthening institutional engagement, and supporting students as they reached this important academic milestone.

Edmonson West Side High School Senior Farewell, 05/20/26

A farewell ceremony was held at Edmonson West Side High School (EHS), one of the Upward Bound Math and Science (UBMS) target schools, to celebrate graduating UBMS participants. During the event, students were recognized for their accomplishments and commitment to the program and were presented with UBMS stoles in honor of their achievements and participation. The ceremony served as a meaningful recognition of their academic success and transition to the next phase of their educational journey.

National Academy Foundation Senior Farewell, 05/22/2026

A ceremony was held at the National Academy Foundation (NAF), one of the Upward Bound Math and Science (UBMS) target schools, to honor graduating UBMS participants. Students were recognized for their academic achievements and participation in the program and were presented with UBMS stoles in celebration of their accomplishments and successful completion of the program experience.

UBMS Summer Planning

Summer planning efforts continued to advance in May as preparations moved toward full implementation of the residential program experience. All academic, cultural, enrichment, and service-learning activities were identified to provide students with a comprehensive and impactful six-week summer experience. Staff also continued meeting with Towson University partners throughout May to finalize program logistics and coordinate operational details. Planning efforts included confirmation of schedules, classroom assignments, technology access, recreational offerings, and other residential supports to ensure students have a structured, engaging, and successful summer experience.

Professional Development*President's Forum Week, May 11-13, 2026**President's Forum*

The President's Forum convened as an institutional update session during which members of the cabinet presented reports on divisional progress, ongoing initiatives, and planned projects. Updates included discussion of emerging policies and operational priorities affecting students, faculty, and staff, providing a broad overview of institutional planning and progress.

Title IX Training

Staff participated in professional development Title IX training designed to strengthen understanding of federal regulations, institutional policies, and reporting procedures related to sex-based discrimination and

harassment. The training provided guidance on identifying, responding to, and appropriately reporting Title IX concerns, as well as reinforcing staff responsibilities in supporting a safe and compliant educational environment.

FERPA Training

Staff participated in professional development FERPA training focused on the Family Educational Rights and Privacy Act (FERPA) and its requirements for protecting the confidentiality of student education records. The training reinforced guidelines for appropriate access, use, and disclosure of student information, as well as staff responsibilities in maintaining compliance with federal privacy regulations.

Sexual Harassment Prevention Training

This session examined ways to strengthen student engagement through active learning, mentoring, collaborative projects, and experiential opportunities such as research, service learning, and career-connected activities. The session also emphasized aligning these practices with student needs and outcomes data to improve retention, deepen learning, and support long-term academic and career success.

Administrative Updates

During May, the Upward Bound Math & Science (UBMS) team completed major planning and operational milestones in preparation for the 2026 Summer Residential Program at Towson University, scheduled for June 22, 2026, through July 31, 2026.

- Finalized collaborative planning efforts for academic instruction, enrichment programming, and student engagement activities to ensure a comprehensive residential experience.
- Completed coordination of program logistics for both on- and off-campus experiences, including development of BCCC shuttle transportation schedules, event planning, and operational timelines to support smooth program implementation.
- Confirmed summer staffing plans for the residential program. Core instructional staff were secured through returning summer teachers, while remaining positions were identified to support program delivery.
- Continued utilizing student data to guide decision-making and strengthen high-impact practices that support student achievement, participation, and overall program success.
- Finalized planning with institutional and residential partners to confirm program schedules, staffing assignments, and student support structures necessary for a successful six-week summer experience.

Overall, May marked the completion of key summer planning activities and positioned the program for successful launch and implementation.

ATHLETICS

The athletic program recognized the graduation of two members of the men's basketball team in May, both of whom completed their studies with honors.

All athletic teams are currently hosting open gym sessions for returning student-athletes and prospective students who have not committed to other institutions, supporting ongoing recruitment and engagement efforts.

Recreational opportunities for the broader campus community, including students, faculty, and staff, continue to be offered. The current schedule was developed in collaboration with faculty to ensure alignment with academic commitments and maximize participation.

STUDENT SUCCESS CENTER

Operational Highlights:

- **Transfer Tabling Session:** On May 6, 2026, the Student Success Center hosted a Tabling Session for colleges and universities with a focus on Technology and Engineering programs. Morgan State University, University of Maryland Global Campus, University of Maryland Baltimore County, Capitol Technology University, and Frostburg State University all participated in the event.
- **Personnel:** On May 20, 2026, Mr. Jeffrey Sams, Academic Advisor, graduated from the University of Baltimore with an MFA in Creative Writing.
- **Panther Success:** During the 2025-2026 academic year, 30 Panther Success scholars graduated with a certificate, degree, or both.

Operational Next Steps:

- **Transfer Events:** The Fall 2026 Transfer Fair is scheduled to take place on October 19, 2026. Planning has already started, and it is the goal of the Student Success Center to continue to grow and expand the event and opportunities for students. The Transfer Fair will continue to be a cornerstone event hosted by the Student Success Center. In addition, for the 2026-2027 academic year, we are planning a couple additional events such as an application workshop to support students' transfer goals.

Advising Sessions:

- Most visits were on Tuesdays and Wednesdays.
- Most students presented for assistance with Academic Planning, Career Advisors, and "Other" services.
- As compared to May 2025, the number of visits was relatively flat. However, as compared to Spring semester 2025, the number of visits increased by almost 8%.

Advising Sessions Raw Data:

Month	January 2025	February 2025	March 2025	April 2025	May 2025	Spring 2025 Total
Advising	1217	618	811	603	1001	4250

Month	June 2025	July 2025	August 2025	Summer 2025 Total
Advising	642	912	1564	3118

Month	September 2025	October 2025	November 2025	December 2025	Fall 2025 Total
Advising	858	725	1029	745	3357

Month	January 2026	February 2026	March 2026	April 2026	May 2026	Spring 2026 Total
Advising	1190	652	801	937	1002	4582

May: Week Of	Count	Average Wait Times	Average Session Times
5/1/26 - 5/2/26	56	17	24
5/3/26 - 5/9/26	220	18	27
5/10/26 - 5/16/26	220	23	23
5/17/26 - 5/23/26	232	18	28
5/24/26 - 5/30/26	274	22	24
Total/Average	1002	19.60	25.20

Service Name	Total Services
Academic Planning	693
Academic Standing (Warning and Probation)	29
Career Advising	85
Completion/Graduation	19
Group Advising	1
No Response	63
Other	123
Panther Success	1
Satisfactory Academic Progress (SAP)/Financial Aid	8
Transfer Advising	59
Withdrawal/Drop Class	9
Total of Department Services*:	1090

* Students may present for more than one service.

TESTING CENTER

Summary of Testing Appointments

The Baltimore City Community College (BCCC) Liberty Campus Testing Center administered 325 exams for BCCC students and community members. This month's collaborations included internal departments and external stakeholders: *Maryland College Testing Association, Baltimore City Teacher's Union, Baltimore City Public Schools, Maryland Department of Labor, NC State University, College of Southern Maryland, Southern Illinois University, University of Alabama, Oklahoma State University, Ohio University, University of South Dakota, Bellevue University, North Dakota State University, Allegany College of Maryland, University of West Indies Mona, Excelsior Community College and University of Technology, Jamaica*. The data table below provides a breakdown of the testing appointments that occurred in May 2026.

Exam Name	Exams Administered	Revenue
Accuplacer	156	
Accuplacer ESL	9	
Accuplacer MSP	8	
Accuplacer HS Testing	11	
Accuplacer Retest	4	
BCCC Course Exams	23	
Biology Exemption	3	
Biology Exemption Retest	1	
CLEP	10	\$135.80
Computer Literacy	4	
Computer Literacy Retest	1	
External Course Exams	2	\$33.95
GED	17	\$141.25
PearsonVue IT Exams	10	\$57.50
Parapro	23	\$1,120.35
Parapro Group Testing	18	\$450.00
TEAS	25	\$950.60
Total Exams Given	325	
Total Revenue Generated	\$2,889.45	

Data Breakdown

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	79	82	40	59	36

Updates and Collaborations Efforts towards Goals

1. BCCC Testing Center Staff administered group testing in preparation for summer/fall registration:

1. Administered the English, Math and ESL Accuplacer for **11 students for Augusta Fells Savage Institute of Visual Arts on May 29, 2026**
 1. Aligns with Test Center's Enrollment Goal #2: **Offer Accuplacer testing to prospective students as a recruitment effort.**
2. BCCC Testing Center Staff administered additional group testing:
 1. Administered the CLEP College Composition exam for a group of Dual Enrollment Students from Western High School
 1. **3 Students in April 2026**
 2. **1 Student in May 2026**
 2. Administered the Parapro Assessment to **18 Western High School students**
 1. **9 students on May 21, 2026**
 2. **9 students on May 28, 2026**

DISABILITY SUPPORT SERVICES

In May 2026, the Disability Support Services Center (DSSC) prioritized student-centered engagement by supporting approximately 17 students through the renewal of their academic accommodation for the Summer I session. Our primary focus during the month has been on designing and implementing intentional recruitment and retention efforts across Summer I, Summer II, and Fall 2026, placing student needs and experiences at the heart of our strategy.

Summer Semester 2026		
	Renewal Accommodations	Intakes
May	9	8
Total	17	

Total: students receiving Accommodative Services

All DSSC programming continues to emphasize accessibility, inclusion, and proactive student engagement. Key student-centered activities include:

- Weekly outreach efforts through personalized phone calls, text messages, and social media content tailored to connect with both new and returning students.
- Virtual drop-in office hours for students and their families, providing consistent access to support, questions, and resource navigation in a relaxed and flexible format.
- Bi-monthly educational workshops and presentations that directly address student concerns—focusing on navigating campus resources, understanding disability-related challenges, celebrating student diversity, and staying informed about important college deadlines and academic milestones.
- Robust digital resources posted regularly to our Canvas program page, including academic scholarships, employment opportunities, assistive technology tools, and other support materials curated with student success in mind.
- Ongoing partnership development within the college and greater community to advance disability awareness and to create more inclusive learning environments.
- Provided incoming students with comprehensive and relevant guidance regarding the registration process for accommodation services during the College Summer Orientation program.
- Twelve students registered with the DSSC participated in Commencement, six of which received high honors and three received honors.
- Conducted ongoing assessment, and advocacy of best-practice assistive technology solutions to support and enhance students' academic achievement and overall educational outcomes.

Throughout all programming, the DSSC team emphasized the development of self-advocacy skills and student leadership. We encouraged active participation in campus life, introduced effective communication strategies for accommodation-related discussions, and provided tools for navigating sensitive topics such as disclosure and classroom accommodations with confidence and clarity.

RECORDS AND REGISTRATION

Operational Highlights

The Spring 2026 semester ended on May 6, 2026, and the commencement ceremony was on May 9, 2026. From May 6-8, the team ensured that grades were submitted on time to confirm eligible students for graduation.

Grades: Distribution of grades awarded to students.

BCCC Grade	AS	BS	ELI	HP	Grand Total
A	1429	1277	14	117	2837
B	796	887	33	218	1934
C	487	525	16	189	1217
D	155	162		35	352
F	706	635	22	28	1391
I	20	7		35	62
W	210	188		17	415
Grand Total	3803	3681	85	639	8208

Academic Standing: The number of students is based on their academic standing.

Academic Standing	2026 Spring	2025 Fall	2025 Summer	2025 Spring
Academic Dismissal	15	17	4	8
Academic Probation	30	45	44	141
Academic Warning	330	509	203	821

Summer Enrollment Details: Currently 2,314 students enrolled, including 90 students currently on the waitlist for 19 courses. The Mayor Scholarship Program (MSP) held three registration events, resulting in 94 students enrolling in MSP courses starting July 7, 2026, which is included in this summer's total.

Year to Date: Summer 2025 to Summer 2026 Registration Comparison Chart

College	# of Students Summer I 2025	# of Students Summer I 2026
Arts & Social Sciences	844	785

BCCC	57	102
Business & STEM	342	333
Nursing & Health Professions	69	78
Workforce		
College	# of Students Summer II 2025	# of Students Summer II 2026
Arts & Social Sciences	546	640
BCCC	42	63
Business & STEM	315	290
Nursing & Health Professions	29	15
Workforce		8
Grand Total	2244	2314

Fall Enrollment Details: As of this report, 1,650 students are registered for the Fall 2026 semester, representing an increase compared to the same period last year. This growth is partially attributed to the Nursing Department's implementation of an early registration process for Fall 2026. Additionally, some students are currently classified under workforce programs despite being enrolled in credit-bearing courses; these records will be reviewed, and students will be contacted to update their declared majors.

Year to Date: Fall 2025 to Fall 2026 Registration Comparison Chart

Semester	Student Enrollment Total
Fall 2025	1204
Arts & Social Sciences	837
BCCC	17
Business & STEM	330
Nursing & Health Professions	20
Fall 2026	1650
Arts & Social Sciences	1126
BCCC	44
Business & STEM	405
English as a Second Language	1
Nursing & Health Professions	69
Workforce	5

Transcript Processing and Evaluation:

- **206 transcripts** were received for **179 students**.
- **41 transcripts** could not be matched to a student record due to missing applications in Banner, indicating a gap in admissions record completion.
- **38 transcripts** are currently pending transfer credit evaluation.

Processing efficiency has improved, as evidenced by the relatively low volume of pending evaluations, 38 transcripts.

Graduation and Commencement: A total of 249 students were confirmed for Spring 2026 graduation. Of these, twenty-two (22) students achieved High Honors, and fifty-seven (57) earned Honors distinctions.

The Nursing Program recognized an outstanding graduate, Luis Alejos Ferrera, a 19-year-old who completed his degree after beginning at BCCC as a dual-enrolled P-Tech student. His accelerated academic progress reflects exceptional focus, determination, and commitment. His achievement serves as a notable example of student success and is a source of pride for the institution. BCCC celebrates his accomplishment and the positive impact of his journey on peers and future students.

STUDENT SUPPORT & WELLNESS SERVICES

During the month of May 2026, the Student Support and Wellness Services office (SSWS) served approximately (28) students, virtually and in person via office visits, intakes, and scheduled counseling sessions with (16) new student service requests. The Counselors, Cortney Merritt, LCSW-C and Brian Taltoan, LCPC, conducted counseling intakes and facilitated (12) in-person (in-office) and virtual (telehealth) individual counseling sessions. Students presented this month with issues surrounding stress, depressive symptoms, struggles with basic needs and resources, interpersonal and relationship (family, romantic, platonic) issues.

SSWS was represented at (31) on/off campus planning and routine meetings. These meetings ranged from: weekly check-ins with key staff, professional development, and Student Affair, Academic Affairs, & Workforce Development departmental collaborations. We have started our Fall 2026 planning and continue to partner with Student Life and Engagement and their BCCC community events, AED-GED.

SSWS counselors attended (15) off-campus meetings and continuing education events to help continue attaining knowledge, competencies and build community partners & resources to best serve students. The continuation of identifying basic needs, resources, and campus support is active. Further efforts will continue in hopes of creating personalized resources for the BCCC community.

SSWS participated in faculty and staff professional development, along with the 2026 summer session student orientation. We continue to partner with the staff/faculty at Harbor Place to ensure all students are served.

New Student Contacts/Registering for Services	Student Counseling Services	On/Off Campus Meetings/Events attended	Wellness Workshops	Classroom Presentations	Faculty/Staff Consultations
16	12	31	0	0	2

STUDENT LIFE & ENGAGEMENT

The Office of Student Life & Engagement spent the month of May highlighting several different awareness initiatives and acclimating students to the engagement opportunities for Baltimore City Community College and primarily focusing on closing out the semester.

Logistics Planning Committee Meetings

The Assistant Dean of Student Life & Engagement continued hosting the bi-weekly logistics meetings. These meetings include representatives from all departments on the main campus and partners at the Harbor and RPC locations. The committee discusses upcoming events each month and coordinates logistics for each event. Many collaborations and new events occur because of these routine meetings. This semester, Assistant Dean has started working closely with representatives from the Harbor Location to increase engagement and resources. The Assistant Dean of Student Life & Engagement has been working with staff at the Harbor Location to identify the needs and use of resources, as well as a review of data that shows the increase in student traffic at programs, to create a strategic plan for enhancing programming and engagement at that location.

Graduate Advisory Committee

The Student Government Association spent the beginning of the month of May focusing on recruiting new members for the Graduate Advisory Committee for the 2026-2027 academic year.

Inter-department Collaborations

Admissions

The Assistant Dean of Student Life & Engagement and the Coordinator of Student Life attended planning meetings to assist the Office of Admissions with the upcoming Open House experience. The department has begun to contribute ideas on how to support with Student Ambassadors and student engagement throughout the day.

Student Affairs

The Office of Student Life & Engagement staff volunteered as members of the 2026 Commencement Planning Committee, and the entire staff volunteered to help with set-up and execution on the day of Commencement.

Academic Affairs

The Office of Student Life & Engagement collaborated with Academic Affairs to continuously advise Phi Theta Kappa National Honor Society. During the month of May, the Assistant Dean of Student Life & Engagement help to finalize the 2026-2027 executive board leadership.

The new leadership is as follows:

President – Taylor Henry

Vice President – Elisa Paz

Vice President of Public Relations – Malik Connolly

Secretary – Katelyn Turner

Parliamentarian – Kimberly Davis

Community Service

Community Organization	BCCC Organization	Date(s)	# of Hours
Project Love Yourself	Student Leadership Club	Ongoing	1
Paul's Place	Student Leadership Club	Ongoing	2
		Total Hours	3 hours

Activities and Events

Event Title	Sponsoring Org.	Date	Attendance
Welcome Back Day for Students	Student Life & Engagement	5/26/26	49
SGA Panther Closet	SLE & SGA	5/27/26	61
Make it Take it Thursday: Asian American & Pacific Islander Heritage Month	Student Life & Engagement	5/28/26	18

INFORMATION TECHNOLOGY + REALIGNMENT TASK #9**Office of the Chief Information Officer**2025-2026 Priorities

Priority One: Create an automated phone service that would connect students with the appropriate office and also an AI/chatbot with web-based functionality.

Priority Two: Develop internal communication and centralized intranet locations for employee resources.

Priority Three: Conduct a needs assessment that will determine operational technology. Identify the departments that require immediate attention and begin addressing technology needs in a tiered approach.

Priority Four: Create a data-governance committee that continuously updates policies and procedures and cross communicates with all faculty and staff.

Priority Five: Implementation of Data Center Modernization II which backs up College data at the Liberty Campus, BioPark location to the cloud as an additional safety measure

Area Highlights

The Information Technology Services (ITS) Realignment (Task #9) initiative at Baltimore City Community College represents a strategic effort to modernize technology services, improve operational efficiency, and better align IT capabilities with institutional priorities. The current efforts and successes outline the current state of IT, key challenges, the proposed organizational and service delivery changes, and the anticipated outcomes of the realignment.

The current IT update presents a focused progress report on Realignment Task #9, showing that BCCC is advancing a practical, phased modernization agenda across three areas: infrastructure improvement, ERP/advisory services, and disaster recovery/security modernization. The overall message of the presentation is that the College is moving from foundational stabilization into targeted modernization, with emphasis on security, student-facing technology, financial systems improvement, and operational resilience.

Overall, the presentation indicates that BCCC is addressing Realignment Task #9 through practical initiatives that support both institutional risk reduction and service delivery improvement. The work underway positions the College to improve cybersecurity, enhance user experience, modernize business processes, and better support future institutional growth.

From a governance perspective, the work that ITS is performing reflects progress in advancing the intent of Realignment Task #9 by addressing immediate operational needs while also building a more modern and secure institutional technology foundation. The work described in this report supports several strategic outcomes: stronger cybersecurity controls, improved service delivery, modernization of financial and administrative processes, and increased resilience in access and authentication practices.

This also suggests that BCCC's IT agenda is increasingly integrated with broader institutional priorities, particularly in the areas of finance, enrollment-related services, workforce operations, and student experience. This alignment is important because it positions technology not only as an operational support function, but also as an enabler of institutional effectiveness and accountability.

IT Infrastructure

Current work initiatives indicate that infrastructure and core IT environment are being strengthened. BCCC's Information Technology Services (ITS) is actively improving the institution's technology posture through several visible operational initiatives. Reported highlights include stronger data security parameters, quarterly security training with 83% full-time participation, successful testing of student ID cards, testing of new security key-card access, and planned Wi-Fi network updates and bandwidth increases beginning in summer 2026. Together, these initiatives suggest that ITS addresses and is improving both the reliability and security of its foundational technology environment. They also indicate attention to core campus operations, including network access, identity management, physical security integration, and institutional awareness of cyber risk.

Office of Enterprise Applications

A central message of the work performed is that **ERP modernization is positioned as both a business-process and student-experience initiative**, and that ERP-related work is being used to improve both administrative performance and the student experience. This work highlights **modernization of financial operations**, including improvements in accounts receivable, payments, billing and refunds, workforce development billing, procurement, and budgeting processes.

The efforts accomplished also identifies **student recruitment and experience enhancements**, including work related to portals, applications, and term-based processes. In addition, it notes efforts to improve **workforce operations, compliance, and aid optimization**, with a focus on HR and student-facing service functions.

As such, a major theme to report is that enterprise systems work is not limited to technology replacement; it is tied directly to improving institutional operations. The ERP Advisory Services work includes:

- **Financial operations modernization**, especially around accounts receivable, payments, billing/refunds, WDCE billing, procurement, and budgeting;
- **Student recruitment and experience enhancements**, including improvements to portals, applications, and term-related processes;
- **Workforce, compliance, and aid optimization**, with improvements spanning HR operations and student services;
- Ongoing **legacy ERP shutdown discussions** and work toward a **2027 ERP support services contract**.

Importantly, from an executive perspective, the current work ITS is performing signifies that legacy ERP system shutdown discussions are in progress and that a 2027 ERP support services contract is also in progress. This suggests that the College is pursuing a managed transition strategy rather than relying indefinitely on aging enterprise platforms

This further indicates that ITS views the ERP modernization as a lever for **better financial controls, better service delivery, and stronger institutional compliance**, rather than treating ERP simply as a back-office systems project.

Cybersecurity and Disaster Recovery

ITS continues to strategically focus on moving to ensure cybersecurity **modernization and disaster recovery continue to become more cost-effective**. Current security work efforts place significant emphasis on multi-factor authentication (MFA) and security modernization as part of BCCC's broader disaster recovery and resiliency posture. Due to an industry security change in cellphone authentication (SMS) practices, BCCC is **testing the Microsoft Authentication application** to strengthen protection of systems and data. This change over in the coming months is expected to deliver **approximately \$119,000 in annual cost savings** beginning FY 2027, while further improving campus, faculty, staff and student security. The rollout plan includes **training and communication after testing**.

This is significant because it shows the College is approaching disaster recovery and security not just as compliance obligations, but as a way to reduce risk and lower recurring operating costs at the same time.

In executive terms, the ITS work being performed in the past month shows that **Realignment Task #9 is progressing through concrete, operationally relevant initiatives rather than abstract planning alone**. BCCC appears to be:

1. **Hardening core infrastructure and campus security,**
2. **Modernizing enterprise systems to improve finance, HR, and student services,**
3. **Reducing technology risk while identifying measurable savings opportunities.**

BCCC's IT strategy under Task #9 is moving toward a more secure, resilient, and service-oriented environment, with direct benefits for **students, employees, and institutional operations**. This initiative is noteworthy because it combines security improvement with operational cost containment, signaling that BCCC is pursuing IT solutions that are both protective and financially sustainable.

FINANCE & ADMINISTRATION + REALIGNMENT TASKS #5, #6, #10**Office of the Vice President of Finance & Administration**2025-2026 Priorities

Priority One: Institute the College's comprehensive unit/program level budget process and allocation. This process guides important decisions regarding academic priorities, academic restructuring, budget/resource allocation, and planning.

Priority Two: Develop master financial planning and documents that are cross functional and refine processes for assessing operating and capital projections and resources.

Priority Three: Maintain central business activities, resources, policies, procedures, and information through a Business Continuity & Disaster Recovery Plan developed, tested and ready for use in the event of a disaster or major disruption of operations.

Priority Four: Prioritize talent acquisition and faculty, staff and leadership development to attract new and retain current employees. Support a welcoming and respectful workplace environment that drives and acknowledges excellence and innovation by supporting talent, engagement, and employee work experience.

Priority Five: Enhance strategic and sustainable auxiliary services (e.g. Barnes & Noble College Bookstore) to support a robust student experience. Expand partnerships to promote service excellence, sustainable practices, and financial viability and stability.

Area Highlights**HUMAN RESOURCES**

The Office of Human Resources continues to work closely with the Maryland Department of Budget and Management (DBM), and the Central Payroll Bureau (CPB) to evaluate, examine and improve payroll operations to meet the mandated state requirements and to deliver accurate and timely pay to staff and faculty. Training efforts continue to ensure that all employees and supervisors can complete, submit, and approve timesheets accurately and on time to meet payroll processing deadlines. The payroll office is currently finalizing the training schedules for each department beginning at the end of June. These training courses will continue through the end of July to educate and equip employees with the process for completing and submitting timesheets. Supervisors will receive additional training on approving and reviewing timesheets, and once completed, human resources will begin to schedule training for employees to learn to submit leave requests through Banner. The Human Resources goal is to utilize the functionalities of the Banner ERP system to streamline and centralize all human resources operations.

From the OLA audit findings, human resources and payroll have developed and implemented the payroll process to address how overpayments will be processed to return the overpayments to the College. The newly created standard operating procedures (SOP) have strengthened internal controls, documented the process and procedures for separation and termination, and improved communication within the Office of Human Resources/Payroll and Finance & Administration. This coordinated effort ensures that

separation/terminations are processed timely in reducing the risks of payments after the separation date and has improved the accuracy and effectiveness of payroll operations. In addition, the payroll office has developed and documented policies and procedures to improve monitoring of payroll transactions and establish clear responsibilities for payroll staff assigned to personnel actions. These enhancements are intended to reduce the occurrence of overpayments and provide a consistent process for recovering funds when necessary.

Additionally, to promote the college's commitment to a fair and impartial employment practices, human resources has added the following language to our job postings to educate and inform current, and prospective applicants/candidates of our commitment to this standard: *"BCCC is committed to providing a workplace free from discrimination or harassment. We expect every member of the BCCC community to do their part to cultivate and maintain an environment where everyone has the opportunity to feel included and is afforded the respect and dignity they deserve."*

Decisions related to hiring, compensating, training, evaluating performance, or terminating are made fairly. We examine our unconscious biases and take responsibility for always striving to create an inclusive environment that makes every employee and candidate feel welcome."

On July 1, 2026, the Paid Family Medical Leave (PFML) will be implemented in all state agencies. PFML is a paid leave benefit for all BCCC faculty and staff, including contractual staff. PFML provided for up to 12 weeks of job-protected leave for a "qualifying reason" in a twelve-month application year and employee's will receive their regular pay rate. Employees will not be required to use their accrued leave during the use of PFML. The Office of Human Resource is currently finalizing the PFML policy and procedures to provide employees with the information and documentation for applying for this leave. The policy will be sent to the Board for review and approval.

BUDGET OFFICE

The Budget Office continues to advance several key internal and external initiatives aimed at strengthening fiscal stewardship, operational efficiency, and strategic decision-making in support of the College's long-term financial sustainability.

Internal Financial and Operational Initiatives

The FY27 Budget Development Process is underway, with FY27 serving as a transitional year with the theme of 'Education, Insight, & Participation.' This is not simply a technical change. It represents a shift in how we think about budgeting—as a leadership responsibility, a governance tool, and a foundation for long-term strategic decision making.

FY27 is intentionally foundational and is designed to educate leadership, strengthen process discipline, and collect the data necessary to transition to a strategic budget model in FY28—one that clearly links resources to outcomes.

The FY27 Budget Development Process was presented and adopted by the President and President's Cabinet, which representing a step forward in the adoption of the new process.

In conjunction with the FY27 Budget Development Process collaborative efforts between the Budget Office and Institutional Research have begun to analyze enrollment trends, comparing Fall 2025 to Fall 2026 outcomes. These analyses, coupled with developing a comprehensive tuition and fee

revenue model serve to strengthen BCCC Realignment Task #5 to align the BCCC budget with realistic enrollment projections.

Additionally, the Business Office is developing a comprehensive financial forecast model to project year-end financial performance. This model will support proactive fiscal management and early identification of potential budget variances for leadership decision-making based on evidence while guiding future year planning cycles.

Significant progress is being made toward full utilization of the Banner Financial ERP system. This includes implementation of the complete requisition lifecycle, elimination of duplicative approvals, and formalized approval queues developed in partnership with Ellucian Advisory Services. These enhancements are expected to generate operational efficiencies across divisions and strengthen internal financial controls.

External and Regulatory Matters

From an external perspective, the College is heavily focused on the OLA Audit and responding and implementing actions to address and evidence all BCCC OLA Audit findings. Significant progress has been made developing the BCCC framework in order to ensure all recommendations are addressed. It is structured in a Corrective Action Matrix (CAM) framework, grounded in the Responsibility-Action-Collaborated-Included (RACI) model. Continued updates are provided to leadership to ensure goals are deliverable dates are being met.

The current legislative session concluded on April 13 (Sine Die). The final State Appropriation Funding awarded to BCCC is \$48.55M, which represents an additional \$189K over FY26 State Appropriations.

Barnes & Noble College Partnership Review

Ongoing discussions with Barnes & Noble College (BNC) are focused on streamlining operational and invoicing processes. As part of this effort, the BNC Lead Finance Manager and the College's Budget Director have scheduled post-census meetings to review components of term-based invoices and improve financial clarity and timeliness. The University Accounting Office is being cross-trained on the internal processes as well.

A comprehensive BNC and BCCC Retrospective is in progress to evaluate and re-assess current processes to meet best practices. This includes a return-on-investment (ROI) analysis to evaluate the financial and operational impact of outsourcing bookstore operations.

CONTROLLER'S OFFICE/GENERAL ACCOUNTING/GRANTS/FOUNDATION

The Controller's Office continues to advance multiple audit activities while strengthening coordination across Finance, Grants, and Financial Aid.

FY2025 College Audit

The FY2025 Institutional audit of Baltimore City Community College is in the final stages of review with its external auditors, SB and Company. The College is expecting the Financial Statements to be issued in May, and the College is expecting a 'clean' unqualified opinion.

The FY2025 Annual Financial Report to the Maryland Higher Education Commission of Baltimore City Community College (CC4) is in the final stages of review with its external auditors, SB and Company. The College is expecting the CC4 to be issued in May, and the College is expecting a ‘clean’ unqualified opinion.

As this is the first-year SB and Company is conducting the audit, additional procedures were required to establish baseline documentation. Current audit review efforts are focused primarily on Tuition Receivable and the Allowance for Doubtful Accounts, and draft financial statements are under review by the auditors.

Significant progress has been made addressing areas previously affected by the ERP conversion, particularly in Grants and Tuition Receivable. Some remaining work involves technical Governmental Accounting Standards Board (GASB) reporting calculations, and the College is pursuing specialized software to improve the efficiency and timeliness of these calculations going forward.

Foundation and Affiliated Audits

The BCCC Foundation audit, conducted by CLA, has been issued with a ‘clean’ unqualified opinion. The Foundation’s Form 990 tax return information is in the final stages for the final draft to be provided and then filed. The audit process progressed more smoothly this year following the addition of Finance staff supporting Foundation accounting.

Additional audits are progressing as follows:

- WBJC Audit: Draft financial statements are being finalized for auditor review. All requested documentation has been provided. WBJC-FM Audit will be finalized after the College and CC4 Audits are issued.

Grants and Title IV Reporting

Finance continues to support compliance and reporting for several active grants, including programs funded through the Maryland Department of Labor and Licensing, TRIO Student Support Services, Upward Bound, Perkins, and the CCCPDF Childcare Grant. Finance staff coordinate with program leadership to ensure timely and accurate financial reporting.

Finance also works closely with the Office of Financial Aid to process federal Title IV drawdowns, including PELL, FSEOG, and Federal Work Study, ensuring funds are requested and recorded in accordance with federal requirements.

Rents

A summary of BCCC’s leased space is below.

Location	Vendor Name	Amount Paid FY2026	Monthly Base Amount
BioPark	Wexford (Ventas, Inc)	\$2,048,157.54	\$ 118,661.56

Workforce (Downtown)	MarketPlace	469,823.60	42,000.00
Student Parking Lot	Back to the Bible	68,530.00	6,853.00
Reisterstown Plaza (College)	TRC RRP IV	220,324.64	25,018.94
Reisterstown Plaza (WBJC-FM)	TRC RRP I	82,960.44	8,253.98
Totals		\$2,889,796.22	\$ 200,787.48

Accounts Payable Outstanding Invoices as of April, 2026 * if in dispute

Aging	Invoice Amount	Adjusted Invoice Amount *	Percentage Due
0-30 days	\$ 150,387.10	\$ 150,387.10	74.1%
31-60 days	6,291.04	6,291.04	3.1%
61-90 days	8,193.37	8,193.37	4.0%
91-180 days *	2,560.84	2,560.84	1.3%
> 180 days	35,499.80	35,499.80	17.5%
Grand Total	\$ 202,932.15	\$ 202,932.15	100%

Overall, outstanding invoices decreased 77.6 percent from the previous month. Most notable is the decrease of the 91-180 days by 37.3 percent and the 31-60 days by 71.1 percent. Communication with various departments and vendors is ongoing to ensure invoices are received and processed in a timely manner.

OFFICE OF PROCUREMENT

Procurement Awards

For the month of May procurements were awarded, amounting to \$159,210.97. These procurements were awarded in the following categories:

Work Category	Amount
Services	\$83,949.50
Commodities	\$44,545.12
Maintenance	\$30,716.35
Total	\$159,210.97

For the month of May, 159 credit card transactions were processed, amounting to \$126,514.61.

Bookstore

Summer I concluded with approximately 87% of course materials available across all courses,

reflecting meaningful progress in strengthening operational efficiency and improving the accuracy of billing and course material distribution. This milestone positions the College and BNC to shift focus toward expanded marketing and communication efforts that increase awareness, drive engagement, and reinforce student understanding of program benefits. Recent communications have been primarily focused on supporting student book returns and ensuring timely pickup of Summer course materials.

OLA Corrective Actions

The Procurement Office is focused on implementing the corrective actions outlined in the College's response and has made significant progress in addressing findings directly related to procurement operations. Standard Operating Procedures (SOPs) have been developed and implemented for several key areas identified in the review.

With respect to finding 1(e), staff training on the posting of contract awards has been completed. A formal SOP has been established requiring that all contracts exceeding \$50,000 be posted on eMaryland Marketplace in accordance with compliance requirements.

Based on the recommendations outlined in Finding No. 2, the Procurement Office has taken corrective action to establish formal procedures governing the utilization of Intergovernmental Cooperative Purchasing Agreements (ICPA). A comprehensive Standard Operating Procedure (SOP) has been developed and implemented, clearly defining the requirements, review processes, and documentation standards for procurements exceeding \$25,000 conducted through ICPA.

The SOP aligns with the College's internal policies and procedures and is consistent with the standards established by the State of Maryland's Office of State Procurement, ensuring full compliance with applicable regulations. It provides structured guidance to procurement staff on the appropriate use of cooperative purchasing agreements, including required Procurement Officer Determinations, approval workflows, and supporting documentation. This framework strengthens oversight, ensures consistency in procurement practices, and reinforces the College's commitment to transparency and accountability.

ADVANCEMENT + REALIGNMENT TASKS #7, #8**Office of the Vice President of Advancement**

Priority One: Expand Institutional Access & Community Partnerships by developing a strategic, fiscally viable and sustainable industry and community partnerships plan to foster programmatic innovation and long-term collaboration igniting strong public/private funding sources. This includes promoting our brand and spreading our message as we develop a marketing strategy for seamless credit and non-Credit program pathways to promote upskilling opportunities.

Priority Two: Promote BCCC students and their stories in spaces that raise visibility and institutional impact by creating 3 premier partnerships with Baltimore City institutions that result in increased traffic to our website, increased interest in our academic and workforce programs, and increased enrollment. These partners will help establish a community outreach committee comprised of internal and external stakeholders who address academic, workforce and training needs of students seeking pathways to success.

Priority Three: Foster an internal culture of community engagement between faculty, staff and students centered on the College's core values. Host public and private community events and house community services on campus to increase the College's geographic footprint, awareness and service. This includes highlighting WBJC and its function in elevating student experience and enhancing community collaboration.

Priority Four: Expand and reimagine the Alumni experience at BCCC by accessing current alumni databases, create an Alumni Alliance and host alumni events. Develop a culture of lifelong engagement between students and alumni from enrollment to graduation.

Priority Five: Refine development and giving that focuses on donor stewardship and engagement. Onboard a development team to enhance donor relations, retention and secure future gifts. Complete donor database audit and segmentation and implement a strong stewardship and recognition strategy.

Realignment Task #7

“Establish strong relationships with key stakeholders.”

WBJC***Staff Community Engagement***

The station created opportunities to extend the BCCC brand in the community while establishing partnerships and engagement opportunities with organizations such as Baltimore Choral Arts, Washington National Opera, Music at Emmanuel, Baltimore Theatre Project, Baltimore Chamber Orchestra, New Bay Books, Columbia Orchestra, Towson University, Glass Canyon Theatre Company, US Coast Guard, Baltimore Creative Alliance, Strand Theater, Everyman Theater, In Series, and the Baltimore Theater Project.

Corporate Support Partnerships

The Station developed underwriting partnerships and content on WBJC from numerous clients, including returning clients such as Baltimore Symphony, Bach in Baltimore, Elville and Associates, Chamber Music Maryland, Pro Musica Rara, Vocal Arts DC, Opera Baltimore, Culligan Water, Everyman theater, Community Concerts at Second, Baltimore Basilica, Atwater's, Baltimore Chamber Orchestra, Cynipid Fund, Kennedy Center, Zekes Coffee, and new client Opera Delaware.

Program Highlights

WBJC programs and content of note for the month included live performances from some of Maryland's finest classical ensembles and other arts group, made possible by a generous grant from the Maryland State Arts Council. Featured artists included Baltimore Symphony Orchestra, Conductor David Zinman, pianist Leon Fleisher, cellist Amit Peled, and the Ensemble Mount Vernon Virtuosi.

Community Outreach & Engagement

The division is deepening ties with key Baltimore stakeholders to expand the College's local impact:

242nd Session of the Baltimore Washington Conference

The United Methodist Church hosted its 242nd Annual Baltimore-Washington Conference in Baltimore (Hilton Hotel). The conference included workshops and conversation sessions about education and ways to support institutions that provide opportunities for young people in need of assistance. This was a great opportunity for BCCC to network with denominational leaders and invite them to the campus. BCCC has a growing relationship with local United Methodist Churches in Northwest Baltimore (Mt. Zion UMC for example).

Independent Education Consultants Association (IECA)

The IECA hosted its annual conference in Baltimore this year. The event highlighted colleges, universities, and gap year programs to network with industry best-practice consultants. It was a great opportunity to meet peer group representatives and hear about industry trends. Many attendees were visiting Baltimore for the first time. The goal for attending was to expand networking opportunities for BCCC.

Collective Conversations: Setting Hope in Motion

Change the Conversation and Springboard Community Services co-hosted an event that included community leaders, professionals in mental and public health, education, and legal services to discuss abuse prevention and trauma-informed healing/community wellness. BCCC is in one of the most challenging zip codes in Baltimore (21215). Community organizations are striving to find ways to collaborate with anchoring institutions like BCCC, to address these chronic issues.

REALIGNMENT TASK # 8

"Develop and market a brand for BCCC."

WBJC**BCCC Event Promotion**

BCCC cobranded the station with BCCC and promoted campus events and initiatives on-air, including hourly public service announcements as "The Classical Radio Voice of Baltimore City Community College" and public service announcements for BCCC Open House, The Panther Success Program and Financial Aid Night.

Digital Marketing

The College is continuing digital advertising promotions to support Summer and Fall Registration, Apply, and Open House. Currently, the College has achieved a reach of more than 1,603,580 constituents in the target area, with ad clicks leading to the landing page of more than 78,792 since the origination of the campaigns. Of that total, 61,536 are unique, first-time visitors to BCCC's landing page.

The result of social media posts and digital advertising efforts show an increase in website traffic to the Apply, MSP, and Workforce Development Webpages. In particular, the Apply page increased visitors by 4,628 visitors for the month, while the marketing landing page increased visits from digital advertising to

more than 36,000. Also noted is a sizeable number of visitors to the Workforce Development Webpage of 9, 854 for the month.

Social Media Platforms (Brand & Enrollment)

During May 2026, the College continued its focus on brand building and expanding our reach by developing social platform posts, stories, and reels (video) dedicated to enrollment, Commencement, campus events, programs, workforce training, and more. For the month, the College achieved the following results:

- Views of 3,686,800 million
- Post viewers of 976,400
- Interactions of 34,900
- Clicks of 13,900
- Visits of 11,700
- Follows of 1,860

As a result of these efforts, the College increased total Facebook followers to 10,650 (gaining more than 1,700 for the month) and is ranked by Meta as higher results than our peers in follows and content interactions.

Building Engagement

The College continued to promote Commencement 2026, including building awareness and views of the live feed Commencement 2026 video. More than 2,500 subscribers and non-subscribers to the YouTube Channel viewed the live feed. Additional efforts included building a Commencement celebration video for the website and posting commencement photography on all platforms. Additionally, the College completed deliverables for a new student Awards Ceremony, including an event program, designed slide show, and providing photography services at the event.

The College continues efforts to promote the Barnes & Noble bookstore, including completion of a fall communication schedule for all terms and producing signage to drive student interest to The Bookstore webpage.

Brand Building & Rebranding

The College updated publications for reprint, including the MSP, Dual Enrollment, and Career Pathways brochures. Additional updates to the College Viewbook, Fast Facts, and Program Cards are also being completed.

Public Communication & Media Relations

The division successfully managed media inquiries and public notifications regarding the recent Office of Legislative Audits (OLA) report. The story ran for one full cycle but was limited to specific items of the OLA report and no issues attempted to be reported based on unsubstantiated accusations by some media outlets.

- **Media Liaison:** Acted as the primary point of contact for local news outlets (WBAL, Fox45, WJZ, WMAR, Baltimore Sun, Maryland Matters) to respond to inquiries to ensure accurate reporting.

INSTITUTIONAL EFFECTIVENESS, RESEARCH & PLANNING + REALIGNMENT TASKS #5, #12**Office of the Vice President for Institutional Effectiveness, Research & Planning**2025-2026 Priorities

Priority One: Lead data-informed decision making through operational and strategic planning and assessment for academic and non-academic units. Unit plans will align with the institutional budget process and be evaluated using MHEC, DBM/MFR and other key performance indicators.

Priority Two: Support the development of Master Plans (Academic, Enrollment, Information Technology, Marketing, Communications/Public Relations, Business Continuity/Disaster Recovery) for global alignment with the College's Strategic Plan and Realignment Tasks.

Priority Three: Continue supporting the establishment of the institutional Shared Governance infrastructure which facilitates faculty, staff, and student engagement in the College's planning, programs, policies and procedures. This collaborative decision-making structure will yield a manual, professional development, communication mechanisms and management tools.

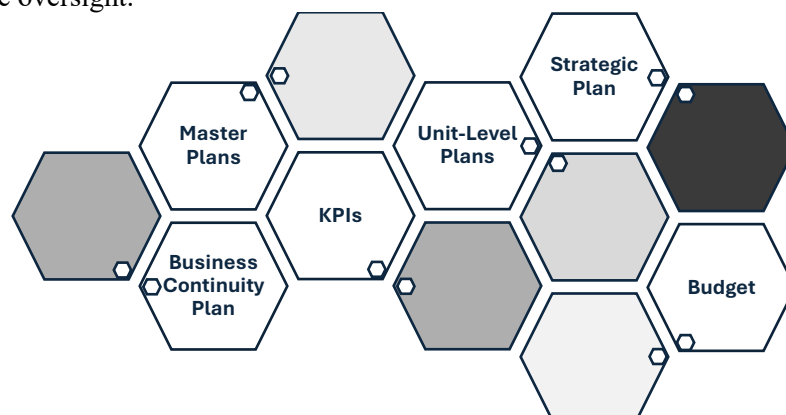
Priority Four: Collaborate with the Office of Advancement to increase in-state and out-of-state grant funding from public and private sources. Efforts to collaborate on multi-stakeholder grants will enhance the College's competitive marketplace advantage and increase restricted and unrestricted revenue.

Priority Five: Create and implement a comprehensive compliance management model to maintain compliance with external accreditors and regulatory agencies ensuring that students are well served. The external standards typically include reviews of instruction rigor, specific academic requirements dictated by the industry served, ethical practices, institutional and student performance, and resources.

Priority Six: Enhance student academic performance through a comprehensive institutional (academic and non-academic) assessment model. The College's assessment tool will manage the Plan's goals, objectives, unit-level goals, performance metrics and budget development.

Area Highlights**INSTITUTIONAL PLANNING**

BCCC is engaging in a holistic approach towards institutional planning by integrating and aligning its strategic plan, master and business continuity plans, operational unit-level plans, budget and systemic performance oversight.



STRATEGIC PLANNING

The Baltimore City Community College (BCCC) Board of Trustees is being asked to consider for approval the **2026–2029 Strategic Plan Framework (Draft)**. In 2018, the Board of Trustees approved the 2018-2022 Strategic Plan Framework which was soon supplanted by the legislatively mandated twelve Realignment Tasks, which currently drive the strategic direction of the College. **Realignment Task #12 notes “the Board of Trustees shall review and, if necessary, revise the strategic plan.”** The 2026-2029 Strategic Plan (Draft) will integrate the Realignment Tasks into the College’s strategic goals which support the Colleges Mission, Vision and Core Values.

This Strategic Plan Framework (Draft) outlines **three (3) major goals supported by four (4) corresponding sub-goals and a host of objectives** designed to advance student success, institutional effectiveness, and community impact.

BCCC’s 2026–2029 Strategic Plan (Draft) is intentionally designed to align with key State, accreditation and regulatory frameworks, ensuring that the College’s priorities advance both institutional and statewide goals for higher education.

A. Governor Moore-Miller Administration 2024 State Plan: The Strategic Plan reflects a commitment to workforce development and economic mobility by prioritizing student success, expanding access to high-demand programs, and strengthening partnerships.

B. Maryland Higher Education Commission (MHEC) 2026-2030 State Plan for Higher Education: The Plan incorporates MHEC’s core priorities through measurable objectives that improve retention and completion rates.

C. Middle States Commission on Higher Education (MSCHE) Standards for Accreditation Standards VI & VII: The Strategic Plan is grounded in MSCHE’s standards for mission-driven compliance and continuous improvement.

D. Academic Program Accreditors & Regulatory Agencies: The Plan also aligns with specialized accrediting bodies, such as the Accreditation Commission for Education in Nursing (ACEN), the Accreditation Council for Business Schools.

To ensure accountability, the Plan will be monitored through institutional **Key Performance Indicators (KPIs)** as reported to the Maryland Higher Education Commission via the Board approved Performance Accountability Report (PAR). The PAR provides a comprehensive assessment of BCCC’s progress and effectiveness in achieving its strategic priorities.

The President and members of the President’s Cabinet look forward to meeting with the Board of Trustees regarding the strategic direction of the College and review and approval of the draft 2026–2029 Strategic Plan Framework (Draft).

2026-2029 Strategic Plan Framework (Draft) | Goals, Subgoals & Objectives

1. Delivering Our Promise

- 1.1. Innovation & Outcomes-The Student Experience
 - 1.1.1. *Innovative Teaching Strategies & Methodologies*
 - 1.1.2. *BCCC Student Center*
 - 1.1.3. *Customer Service Approach*
 - 1.1.4. *Student Centered Communication Systems*
- 1.2. Deliberate Retention Approaches
 - 1.2.1. *Advising Model*
- 1.3. Designing Student-first Processes

- 1.3.1. *Supporting the Student Experience*
 - 1.4. Market-Focused Career Pathways
 - 1.4.1. *Crosswalk and Connections*
 - 1.4.2. *Bridges to Early College and Senior Institutions*
- 2. Aligning Our Strengths**
 - 2.1. Empowered & Courageous - Our Panther Community
 - 2.1.1. *Brand Education*
 - 2.2. Budget Process Built for Innovation
 - 2.2.1. *Enrollment & Retention Assessment Plan*
 - 2.3. Leveraging Technology, Data, and Systems for Institutional Success
 - 2.3.1. *Holistic Communication*
 - 2.3.2. *Learning Modernization, Innovative Teaching Strategies & Methodologies*
 - 2.3.3. *Operational Modernization*
 - 2.3.4. *Data Access & Governance*
 - 2.3.5. *Institutional Continuity/Disaster Recovery*
 - 2.3.6. *Employee and Student Access and Procurement*
 - 2.4. Supporting Extraordinary Talent
 - 2.4.1. *Center for Teaching, Learning, and Innovation*
 - 2.4.2. *Employee Retention*
 - 2.4.3. *BCCC Strong!*
- 3. Expanding our Reach**
 - 3.1. Trusted & First - The Partner of Baltimore
 - 3.1.1. *Expanding Access & Community Partnerships*
 - 3.1.2. *Our Students...Their Story*
 - 3.1.3. *Community Counts*
 - 3.1.4. *Exposure Leads to Expansion*
 - 3.1.5. *Alumni Alliance: Forever Connected, Forever Strong*
 - 3.2. Our Students, Our Story
 - 3.2.1. *Promoting Our Brand & Spreading Our Message*
 - 3.2.2. *Unified Messaging*
 - 3.2.3. *Operational Efficiency & Effectiveness*
 - 3.3. From Realigned to Resolved
 - 3.3.1. *Partnering with Institutional Stakeholders*
 - 3.4. Community Spaces that Connect and Activate
 - 3.4.1. *Creating Dynamic, Inclusive Spaces*

Implementation | Unit-Level Planning | Master Planning | Management

Step 1: Implementation & Oversight

*6-Month Planning (July 1, 2026 to December 31, 2026)**

The strategic plan and operational planning implementation support, estimated for July-December 2026, will provide continuity and support to launch the 2026-2029 Strategic Plan.

Step 1 Components:

Facilitated engagements will kick off with the Board of Trustees, faculty, staff, students and community partners focused on building capacity for advancing the strategic plan.

- Host campus-led review of initiatives, which includes summarizing progress of current year initiatives, selecting active initiatives for the upcoming year, and updating success goals for the year.

- Conduct Milestone Development Workshops for initiative owners, and support implementation of the strategic plan, adding the plan and milestones to the tracking tool (SPOL).
- Facilitate Executive Leadership sessions specifically related to the integration of implementation steps emerging from BCCC's current institutional optimization process, ensuring consistency in initiative milestones and implementation structures.
- Host monthly implementation meetings & offer office hours for the executive leaders as needed.
- Facilitate executive-level session ensuring governance oversight is aligned with strategic planning initiative and implementation.

Step 2: Unit-Level Planning & Capacity-Building

*15-Month Strategic (August 1, 2026 to October 31, 2027)**

Step 2 Components:

Following the close of Step 1, Ongoing guidance for Cabinet, directors, and budget managers on translating institutional priorities into unit plans will occur. The purpose of this engagement is to provide continued accountability coaching and support as the culture of planning matures at BCCC. Advisement on the integration of budgeting, assessment, and strategic planning within the electronic planning tool.

- Facilitate monthly sessions, specifically related to the continued operationalization of the BCCC Strategic Plan and unit-level planning with budget managers.
- Offer virtual office hours for initiative owners as needed.
- Provide monthly progress updates to the Board of Trustees

Step 3: Master Planning Integration

*16-Month Strategic Plan and Master Plan Integration & Alignment
(July 1, 2026 to October 31, 2027)**

Academic Master Plan (AMP) – Realignment Tasks #1, #2, #3, #4

This plan will define the college's long-term academic vision, including program offerings, faculty development, and curriculum innovation. It will consider emerging trends in higher education and the college's unique strengths. A comprehensive analysis of BCCC's academic portfolio will provide a holistic view of market demand and financial performance, as well as a data-driven analysis on new growth opportunities.

Enrollment Master Plan (EMP) – Realignment Task #5

This plan includes an assessment of internal and external resources, an evaluation of the institution's market position and competitive environment, and identification of key enrollment goals with measurable indicators and timelines.

Facilities Master Plan – Realignment Task #10

Since the adoption of the 2020 Facilities Master Plan, BCCC maintains an ongoing, structured review process for its facilities planning through regular updates to the State of Maryland. Each year, the College assesses progress on capital projects, reevaluates space needs, and refines priorities based on enrollment trends, programmatic changes, funding availability, and emerging infrastructure requirements.

Information Technology Master Plan - Realignment Task #9

BCCC is also engaged in the expansion of an Information Technology (IT) Master Plan, aligned with the State-mandated IT planning process which was updated annually. As a strategic extension of the state framework, the College's IT Master Plan translates statewide priorities into institution-specific actions that support teaching, learning, operations, and student services. The plan establishes a roadmap for

modernizing enterprise systems, strengthening cybersecurity, expanding digital access, and enhancing data-informed decision-making.

Marketing Master Plan (MMP) – Realignment Tasks #7, #8

This comprehensive marketing plan will include key objectives, strategies, tactics, and metrics to measure success. Serving as a strategic guide for the marketing team operating on behalf of the institution, it will consider enrollment goals, strategic priorities, educational trends, and institution-specific challenges

Business Continuity Plan (BCP) – MSCHE Standards II, VI & VII

The BCP will ensure the College's ability to continue operations during disruptions as identified in the Middle States Commission on Higher Education (MSCHE) Standards, expecting continuity of operations, risk mitigation, and institutional resilience. The BCP will address potential threats such as natural disasters, pandemics, and cyberattacks.

Step 4: Planning Management & Assessment

(July 1, 2026 to October 31, 2027)*

A **web-based platform** is being designed to manage, track, and coordinate planning efforts at the college and unit-level (e.g. department, program) for continuous improvement. Unit-level plans will be linked to **learning outcomes** in the College's learning management system and key processes like **program review**. This transparent platform will allow visibility across the institution for action-oriented, dynamic and long-term planning.

To ensure accountability, the Plan will be monitored through institutional and unit-level **key performance indicators** (KPIs) which will provide a comprehensive assessment of BCCC's progress and effectiveness in achieving its strategic priorities.

Advancing a Culture of Planning

The President and members of the President's Cabinet look forward to meeting with the Board of Trustees to discuss institutional planning including the consideration of the draft 2026–2029 Strategic Plan Framework (Draft) for approval.

*Planning timelines intentionally overlap.

OFFICE OF OFFICE OF GRANTS DEVELOPMENT

During June 2026, the Office of Grants Development continued comprehensive oversight of all active grants to ensure fiscal accountability, programmatic effectiveness, and compliance with federal, state, and private funder requirements. Regular coordination meetings were held with Principal Investigators and program staff responsible for key grants, including:

- Child Care Career and Professional Development Fund (CCCPDF),
- Radio Station grants,
- TRIO Upward Bound Math and Science (UBMS),
- TRIO Student Support Services (SSS),
- Hunger-Free Campus,
- Foundation for Women Vending Machine Grant,
- Adult Education and Family Literacy Consolidated Grant,

- Baltimore City Department of Social Services (BCDSS) Occupational Training,
- Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T),
- Problem Gambling Program, Panther Success, Maryland State Arts Council (MSAC) Grant, and
- Maryland Office for Refugees and Asylees (MORA) grants:
 - Afghan Refugee Support Services (ARSS),
 - English for Speakers of Other Languages (ESOL),
 - Refugee School Impact Grant (RSIG), and
 - Services for Older Refugees (SOR).

These meetings focused on monitoring grant performance, reviewing budgets and spending plans, ensuring compliance, addressing reporting requirements, and supporting effective program implementation.

Internal Partnerships

Academic Affairs & WDCE

The Office also collaborated closely with the Dean of Academic Affairs and Dean of School of Arts and Social Sciences along with the Associate Deans to complete the FY 2027 Perkins grant applications supporting workforce development and student success initiatives. As a result of these coordinated efforts, the Perkins FY 2027 application was submitted on May 15, 2026. Additional submissions included the Child Care Career and Professional Development Fund (CCCPDF) on May 27, 2026, the Consolidated Adult Education and Family Literacy Services Grant on May 29, 2026, and the P-TECH grant on June 1, 2026. These applications align with the College's strategic priorities and position the institution to expand educational access and workforce training opportunities.

Finance & Administration

Throughout the reporting period, the Office maintained regular coordination with the Division of Finance and Administration to ensure alignment of grant expenditures, budget modifications, reporting timelines, and compliance activities with institutional policies and funder expectations. These efforts supported ongoing fiscal monitoring, expenditure review, timely reporting, and resolution of operational matters related to grant implementation and closure.

External Partnerships & Engagement

US Department of Education

The College remained actively engaged in strategic partnerships and statewide initiatives. Representatives from BCCC included Director of Grants, Director of Institutional Research, Director of Assessment, Director of Budget and Contracts for Workforce Development and Continuing Education along with Director of Budgets participated in weekly consortium meetings with ten community colleges under the U.S. Department of Labor Strengthening Community Colleges Training Grants (Round 6) initiative.

These discussions focused on short-term workforce training expansion, Workforce Pell implementation, workforce pathway alignment, and integration with the Workforce Innovation and Opportunity Act (WIOA) systems.

The consortium grant engaging ten community colleges across Maryland, Strengthening Community Colleges aligning Short-term Credentials and Education while Networking Workforce Development (ASCEND) Maryland (MD) was submitted on May 20, 2026.

National Institutes of Health

In addition, the Office engaged in discussions and planning meetings with Howard University (HU) regarding a potential National Institutes of Health (NIH) Biomedical Undergraduate Research Training (T34) grant. This partnership represents a strategic opportunity to expand the College's research capacity and strengthen its pipeline for future funding. The grant was submitted on May 26, 2026. BCCC and HU are awaiting the award announcement for funding.



HR Active Search List as of June 5, 2026

	Div	Position	Area
1	AA	Director of Academic Achievement Center	Academic Affairs
2	AA	Dean Natural and Physical Sciences, Business, Technology, Engineering and Math	Academic Affairs
3	AA	Assistant Professor/Clinical Coordinator, Health Information Technology	Academic Affairs
4	AA	Assistant Professor & Program Coordinator for Computer Information Systems	Academic Affairs
5	AA	Assistant Professor & Program Coordinator for Business Management	Academic Affairs
6	AA	Assistant Professor of Mathematics	Academic Affairs
7	AA	Assistant Professor & Coordinator for Psychology	Academic Affairs
8	AA	Associate Dean of School of Arts & Social Sciences	Academic Affairs
9	AA	Assistant Vice President, Academic Engagement & Partnerships	Academic Affairs
10	AA	Assistant Professor & Program Coordinator of American Sign Language/ Deaf Studies	Academic Affairs
11	AA	Associate Dean of School of Nursing & Health Professions	Academic Affairs
12	AA	Vice President of Academic Affairs/CAO	Academic Affairs
13	AA	Assistant Professor & Program Coordinator Dental Hygiene	Academic Affairs
14	AA	Director of Library & Learning Commons	Academic Affairs
15	AA	Associate Dean of BSTEM	Academic Affairs
16	AA	Assistant Professor - Nursing (Mental Health)	Academic Affairs
17	AA	Assistant Professor - Nursing (Adult Medical/Surgical)	Academic Affairs
18	AA	Clinical Coordinator for Nursing (ADN & PN) Programs	Academic Affairs
19	AA	Success Coach for Nursing (ADN & PN) Programs	Academic Affairs
20	AA	Assistant Professor, Cyber Security	Academic Affairs
22	SA	Director of Financial Aid	Student Affairs

**HR Active Search List as of June 5, 2026**

	Div	Position	Area
23	SA	Financial Aid Specialist	Student Affairs
24	ASP	Director of Development	Advancement
25	ASP	Director of Public Relations-Community Outreach	Advancement
26	ASP	Director of Scholarships & Alumni Relations	Advancement
27	WDCE	Maintenance Supervisor	WDCE
28	WDCE	Assistant Director of Capital Projects	WDCE
29	WDCE	Assistant Vice President for Facilities	WDCE
30	WDCE	Director of Public Safety	WDCE
31	WDCE	ABE Instructional Specialist	WDCE
32	WDCE	ELS Instructional Specialist	WDCE
33	WDCE	Grounds Supervisor	WDCE
34	WDCE	Building Security Officer	WDCE
35	WDCE	Police Officer II	WDCE
36	WDCE	Police Officer III	WDCE
37	WDCE	Police Supervisor	WDCE
38	WDCE	Director of Workforce Development	WDCE
39	F&A	Senior Budget Analyst	Finance & Administration
40	F&A	Bursar/ Director of Student Accounting	Finance & Administration