

*** * * REQUEST FOR QUOTE * * *****RFQ: School Nutrition Service — 7" Personal Pizza****DATE OF REQUEST:** July 21, 2026**QUOTE DUE:** August 6, 2026 at 11:00 a.m. (minimum 2-week posting)**QUOTE PERIOD:** August 15, 2026 through June 30, 2027 (one-year contract term)**Name of Product, Goods or Services Requested**

Oldham County School Nutrition Services is looking for a pizza company that provides 7" fresh personal pizzas, on par with restaurant-quality pizza, for all three high schools and — new this year — all four middle schools listed below.

Middle Schools (new this year)	High Schools (existing program)
East Oldham Middle School	North Oldham High School
North Oldham Middle School	Oldham County High School
Oldham County Middle School	South Oldham High School
South Oldham Middle School	

Special Conditions

Pizza must be whole grain-rich and compliant with 6–12 grade group NSLP nutritional guidelines, providing at least 2 oz. meat/meat alternate and 2 oz. equivalent grain per serving. Complete proposals must include all recipes and nutritional information for both the middle school and high school portion sizes if they differ.

We are requesting that the pizza company work with our current equipment as much as possible and only quote the upfront cost of any additional equipment needed for the program.

High schools currently have the following equipment installed: a Turbochef ventless conveyor oven (HHC1618 VNTLS-48) and two Hatco drop-in heated shelves (GRSBF-48-1) at each site.

Middle schools do not currently have this equipment installed. Vendors must quote all equipment necessary to stand up the personal pizza program at each of the four middle school sites, in addition to any incremental equipment costs at the high schools, if applicable.

Pizzas must come with a personal-sized pizza box and additional marketing as requested. Although we understand marketing is an important piece of most programs, the Oldham County Schools Food Service Department has final say over what promotional products are or are not posted.

Evaluation

Proposals will be evaluated in five categories. Please give detailed responses to the questions below. Points will be awarded based on the ability to best fit the needs of Oldham County Schools Food Service Department. The maximum number of points available in each category is listed in the scoring worksheet at the end of this document.

Submission of Proposals

All proposals and signed attachments must be received by 11:00 a.m. on August 6, 2026. Send printed proposals to 6165 W. Highway 146, Crestwood, KY 40014, or electronic proposals to **Kate.Luxemburger@oldham.kyschools.us**. It is the bidder's responsibility to ensure the proposal has been received by the school district by the appropriate date and time.

Please contact Kate Luxemburger at (502) 241-3500 with any questions regarding the requirements, specifications, or terms and conditions of this solicitation.

Awarding of the contract is contingent on Board approval at the Board's next regular meeting following the quote closing date.

Vendor's Information

Company's Name: _____

Average Food Cost / Individual Pizza — Middle School: _____ High School: _____

Equipment Needed & Quote (by site):

Training Program Explanation (including dates):

Ordering Process:

Marketing Products / Requirements:

RFQ Evaluation Scoring Worksheet

Factor	Max Points	Supplier Score / Notes
Food / Box Cost per Slice	25	
Equipment Quote (MS sites + any additional HS needs)	25	
Training Availability	20	
Ease of Ordering	20	
Marketing	10	
TOTAL	100	

Non-Discrimination Statement

This explains what to do if you believe you have been treated unfairly. In accordance with federal law and USDA policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington DC 20250-9410, or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

The USDA prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at the USDA Office of the Assistant Secretary for Civil Rights website, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at USDA, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or by email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339, or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish, or call the State Information/Hotline Numbers found online at the USDA FNS website.

USDA is an equal opportunity provider and employer.

LEGAL NOTICE

Notice is hereby given that the Board of School Trustees of the Oldham County School District, 6165 W. Highway 146, Crestwood, KY 40014, shall receive sealed Requests for Quote for a 7" Personal Pizza Program serving the district's middle and high schools.

Complete specifications, including nutritional requirements, equipment expectations, and the evaluation scoring worksheet, may be obtained by contacting Kate Luxemburger, Oldham County Schools Food Service, at (502) 241-3500 or Kate.Luxemburger@oldham.kyschools.us.

Quotes must be submitted in a sealed envelope with a return address, plainly marked on the outside: "Quote — Personal Pizza Program." All quotes shall be in compliance with the laws governing such matters, and the Board reserves the right to reject any and all quotes and to waive any formality in the process.

Quote documents are to be submitted by 11:00 a.m. EST on August 6, 2026, to:

Oldham County Board of Education
6165 W. Highway 146
Crestwood, KY 40014
ATTN: School Nutrition Services, C/O Kate Luxemburger

Board of School Trustees
Oldham County School District