



HOW CAN WE HELP?

From time to time throughout the school year, you may have questions about academics, co-curricular activities, social concerns, or need general guidance. Below is a list of who to contact for many questions.

To email the contact, visit the website directory at
www.maclay.org/Directory

QUESTION/TOPIC	CONTACT	DIVISION/GRADE
I have a question about grades, assignments, homework, or class expectations.	Your child's teacher	All grades
I have questions about my child's overall school experience or a significant issue that needs additional support.	- Stacey Houston, Pre-K Director - Bentley Harris, LS Director - Barbara Rubio-Gomez, MS Director - Charles Beamer, US Director	- Pre-K - Lower School - Middle School - Upper School
I have questions about attendance, schedules, logistics, or other general division information.	- Tajuanna Nadir, Front Office - Audrey Anderson-Jackson, Middle School Office - Nella Dickens, Upper School Office	- Lower School - Middle School - Upper School
I have questions about clubs, activities, traditions, or student life.	- Stacey Houston, Dean of Student Experience, Pre-K-5 - Heather Bas, Dean of Student Experience, Grades 6-12	- Pre-K-5 - Middle and Upper School
I have questions about curriculum, academic progress, or my child's overall academic experience.	- Nikki Baker & Breann States, Deans of Academics, Pre-K-5 - Edsel Baker & Dr. Melacyn Turner, Deans of Academics, Grades 6-12	- Pre-K and Lower School - Middle and Upper School
I have questions about course selections, change requests, college planning, or the college application process.	- Daron Gallina, Director of College Counseling, Grades 11-12, Last Name Letters A-K - Lauren Furman, Asst. Director of College Counseling, Grades 11-12, Last Name Letters L-Z - Shana McComb, College Counselor, Grades 9-10, Testing Coordinator	Upper School
I have questions about behavior, peer relationships, or meeting school expectations.	- Karilyn Stefan, Dean of Students, Pre-K-5 - Angela Croston & Heather Thompson, Deans of Students, Grades 6-12	- Pre-K and Lower School - Middle and Upper School
My child may need additional academic support, intervention, or learning accommodations.	Elizabeth Sheward, Director of Center for Academic Excellence	All grades

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QUESTION/TOPIC	CONTACT	DIVISION/GRADE
I am concerned about my child's emotional well-being, friendships, or social-emotional needs.	• Jeff VanSyckle, School Counselor, Pre-K-5 • Jason Frazier, School Counselor, Grades 6-12 • Laurie McHargue, Director of Student Support	• Pre-K and Lower School • Middle and Upper School • All grades
I have questions about athletics, teams, eligibility, or athletic participation.	• Meredith Locasto, Director of Athletics • Chad McClellan and Mark Maley, Asst. Directors of Athletics	• All grades
I have a question about transcripts, school records, or official school documents.	• Cindy Stockstill, School Registrar	• All grades
I need help with my child's technology accounts, passwords, devices, or accessing school platforms.	• Kyle Baker & Lauren Holland, IT Department • Keith Mayo, IT Department (Devices) • Call 850-894-0911	• All grades
I have questions about health concerns, medications, or my child is sick at school.	• Megan Snow, School Nurse	• All grades
I have questions about admissions or enrollment	• Garrett Robinson, Director of Admissions • Jessica Gonzalez Loumiet, Assistant Director of Admissions • Roxanne Robinton, Admissions Counselor	• All grades
I have questions about tuition, billing, financial assistance, or my family account.	• Brooke Bolyard, Business Office	• All grades
I have questions about emails or website information.	• Angie Herron, Communications	• All grades

All of the staff and faculty emails can be found at
www.maclay.org/Directory

