

# Salinas City Elementary School District

## Adopting a Conflict of Interest Code Resolution 2025-26/17

**WHEREAS**, the Political Reform Act, Government Code 87300-87313, requires each public agency in California, including each school district, to adopt a conflict of interest code; and

**WHEREAS**, a district is permitted to create its conflict of interest code by incorporating by reference the terms of 2 CCR 18730, along with a list of District Officials to whom the code applies and disclosure categories, in accordance with Government Code 87300 and 87306; and

**WHEREAS**, the Governing Board of the Salinas City Elementary School District has previously adopted a local conflict of interest code in this manner; and

**WHEREAS**, the District has recently reviewed its list of District Officials, and the duties of each, and has determined that changes to the current conflict of interest code are necessary.

**NOW THEREFORE BE IT RESOLVED**, that the Salinas City Elementary School District Governing Board adopts the following Conflict of Interest Code including its Appendix of District Officials and Disclosure Categories, and

**BE IT FURTHER RESOLVED**, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code are hereby rescinded and superseded by this Resolution and Appendix.

**PASSED AND ADOPTED** by the Governing Board of the Salinas City Elementary School District, State of California, this 14<sup>th</sup> day of April, 2026 by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAINED: 0

I, Belia Garcia, President of the Salinas City Elementary School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

  
\_\_\_\_\_  
Belia Garcia, Board President

# **Salinas City Elementary School District**

I, Jennifer Zanzot, Clerk of the Board of Education of the Salinas City Elementary School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Salinas City Elementary School District at a regular meeting thereof held on the April 14, 2026 by the vote set forth above.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Salinas City Elementary School District this 14<sup>th</sup> day of April 2026.

  
Jennifer Zanzot, Board Clerk

## **Conflict of Interest Code “Code” of the Salinas City Elementary School District**

The Political Reform Act (PRA) (Government Code 81000-87505) requires the District to adopt a conflict of interest code. 2 CCR 18730 contains the terms of a conflict of interest code, which may be amended by the Fair Political Practices Commission (FPPC) to conform to amendments in the PRA. Therefore, the terms of 2 CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This Code and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the district.

District Officials, defined as those positions listed herein, shall file a Form 700 (also known as a Statement of Economic Interest) in accordance with the disclosure categories listed in the attached Appendix. The Form 700 shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

## **APPENDIX**

### **Disclosure Categories**

Category 1: A District Official designated “Category 1” shall disclose the following:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

# Salinas City Elementary School District

- b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

Category 2: A District Official designated "Category 2" shall disclose the following:

- a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs.

For the purposes of this category, a principal's department is the principal's entire school.

Category 3(Applicable to positions that "manage public investments," as defined by Government Code 87200): A District Official designated "Category 3" shall disclose, in accordance with Government Code 87200-87210, the following

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

## Designated Positions

### District Officials

### Disclosure Category

|                           |   |
|---------------------------|---|
| Governing Board Members   | 3 |
| Superintendent of Schools | 3 |
| Associate Superintendent  | 3 |
| Assistant Superintendent  | 3 |
| Executive Director        | 2 |
| Director                  | 2 |
| Principal                 | 2 |
| Vice Principal            | 2 |
| District Nurse            | 2 |
| Executive Assistant       | 2 |
| Program Coordinator       | 2 |
| Supervisor                | 2 |

# Salinas City Elementary School District

## Disclosures for Consultants

The Superintendent or designee shall annually determine, on a case-by-case basis, which district consultants, if any, shall constitute District Officials and who shall disclose financial interests. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)