

Canvas Fundamentals I

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Fulton
County Schools
Where Students Come First

Have you used a
Learning
Management System
before? If so, how – as
a student or teacher?



Learning Objectives

1. Identify the primary support structure available for teachers and students using Canvas within FCS.
2. Define what a Learning Management System is.
3. Navigate the Canvas global navigation menu confidently.
4. Modify personal account settings and customize notification preferences.
5. Within the Canvas dashboard, differentiate between your sandbox and live courses and determine the appropriate scenarios to utilize each.
6. Familiarize yourself with FCS' standard course template that supports consistent communication with stakeholders.

New Teacher Celebration Resources



Access the program and session resources by going to <https://tinyurl.com/FCSNTC2026> or scanning the QR code:





CANVAS IMPLEMENTATION TIMELINE

2021-2022

Canvas LMS adopted by Virtual Learning, FAVE, and Blended Learning Campuses.

2023-2024

All High Schools begin transition to Canvas LMS.

2025-2026

All High Schools and middle schools using Canvas LMS

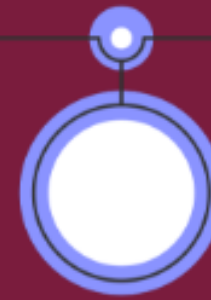
YEAR 1



YEAR 3



YEAR 5



YEAR 2

2022-2023

Canvas LMS used for Credit Recovery, Extended Learning, In-school Academies, and Early Adopter Cohort

YEAR 4

2024-2025

- All High Schools fully implementing Canvas LMS.
- All Middle Schools begin transition to Canvas LMS.

YEAR 6

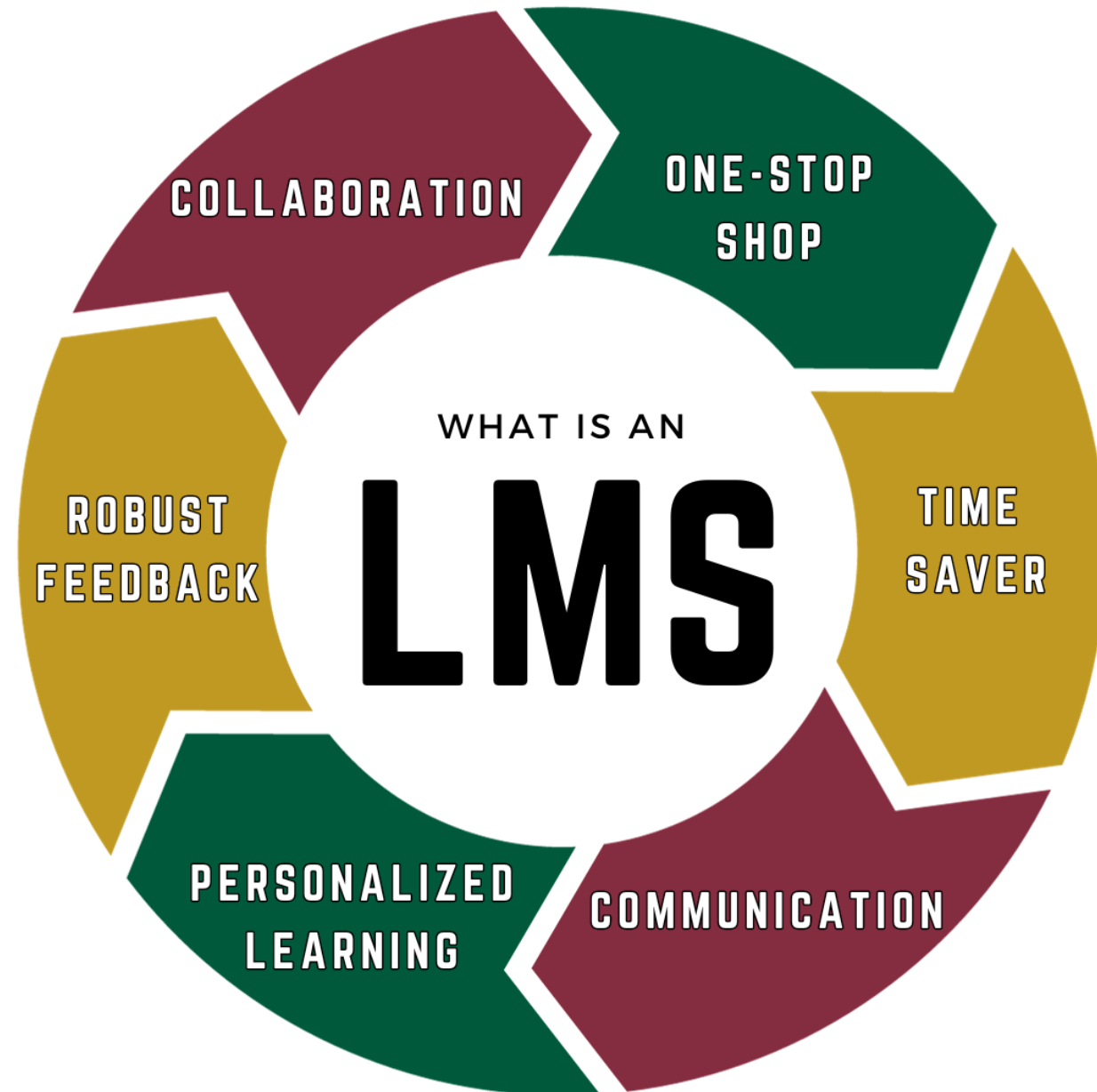
2026-2027

All Middle Schools and High Schools fully implementing Canvas LMS including grade passback to Infinite Campus

Learning Management System (LMS)

An LMS...

- Stores digital resources and activities
- Provides an online space for communication and collaboration among teachers and students
- Promotes personalized learning and transparency





A DAY IN THE LIFE OF A STUDENT USING CANVAS

Using Canvas to supplement a face-to-face class



7:30 AM

STARTS THE DAY

Checks Canvas on her phone to see what's happening today.



8:00 AM

IN CLASS: ENGAGED & PREPARED

Uses materials from Canvas in class discussions and activities.



1:30 PM

AFTER CLASS: DIGS DEEPER

Reviews a recorded lesson to reinforce what was learned in class.



3:30 PM

COLLABORATES & PARTICIPATES

Joins a discussion in Canvas to share ideas and respond to classmates.



6:00 PM

SUBMITS & GETS FEEDBACK

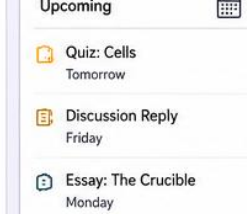
Submits her lab report and reviews feedback from her teacher.



9:00 PM

FINISHES STRONG

Checks upcoming assignments and sets goals for tomorrow.



CANVAS IS HER ONE-STOP HUB FOR LEARNING.



IT KEEPS HER ORGANIZED, CONNECTED, AND ON TRACK.



IT HELPS HER LEARN MORE, COLLABORATE BETTER, AND GROW.



IT EMPOWERS HER TO TAKE OWNERSHIP OF HER LEARNING EVERY DAY.



Accessing Canvas



All staff and students log into Classlink and locate the Canvas icon.

Enroll in Canvas Fundamentals I

Listings

Search: canvas X

Found 9 Listings



Canvas Fundamentals III
Asynchronous

Course
Canvas Fundamentals III-Asynchronous

Canvas Fundamentals III is the third course in the three-part Canvas Fundamentals Series.

Jul 1, 2026 - Jun 30, 2027



Canvas Fundamentals I
Asynchronous

Course
Canvas Fundamentals I - Asynchronous

Step into Canvas Fundamentals I, your gateway to unlocking the full potential of FCS's learning management system.

Jul 1, 2026 - Jun 30, 2027



Canvas Fundamentals II
Asynchronous

Course
Canvas Fundamentals II - Asynchronous 25-26

Welcome to Canvas Fundamentals II, the second course in the three-part Canvas Fundamentals Series!

Self-paced



Canvas Studio

Course
Canvas Studio | Fulton County Schools | Instructional Technology

Whether you're brand new to Canvas Studio or looking to sharpen your skills, this course is designed to help you explore the ...

Self-paced

<https://fultoncountycic.pdx.catalog.canvaslms.com/>



Home

Modules

Badges

Credentials

Expand All

Export Course Content

▶ Let's Get Started!

Complete All Items



▶ Module 1 | Getting Started with Canvas: What is Canvas and Global Navigation?

Complete All Items



▶ Module 2 | Making Canvas Personal: Course Settings, FCS Template and Help

Complete All Items

▶ Course Completion

Schools
Come First



Module Components

Assignments are shown as a page being written on with a pencil.



Tests and Quizzes are represented by a flying rocket icon.



A **paperclip** icon is used to represent file attachments.



Pages are represented by a page with writing on it and a folded top right-hand corner.



Discussions are represented by an icon made up of two speech boxes.



External URL/tools are depicted by a chain-link symbol.

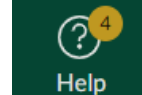
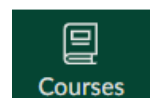
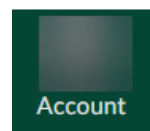


Module 1

Getting Started with Canvas



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County Schools
Where Students Come First

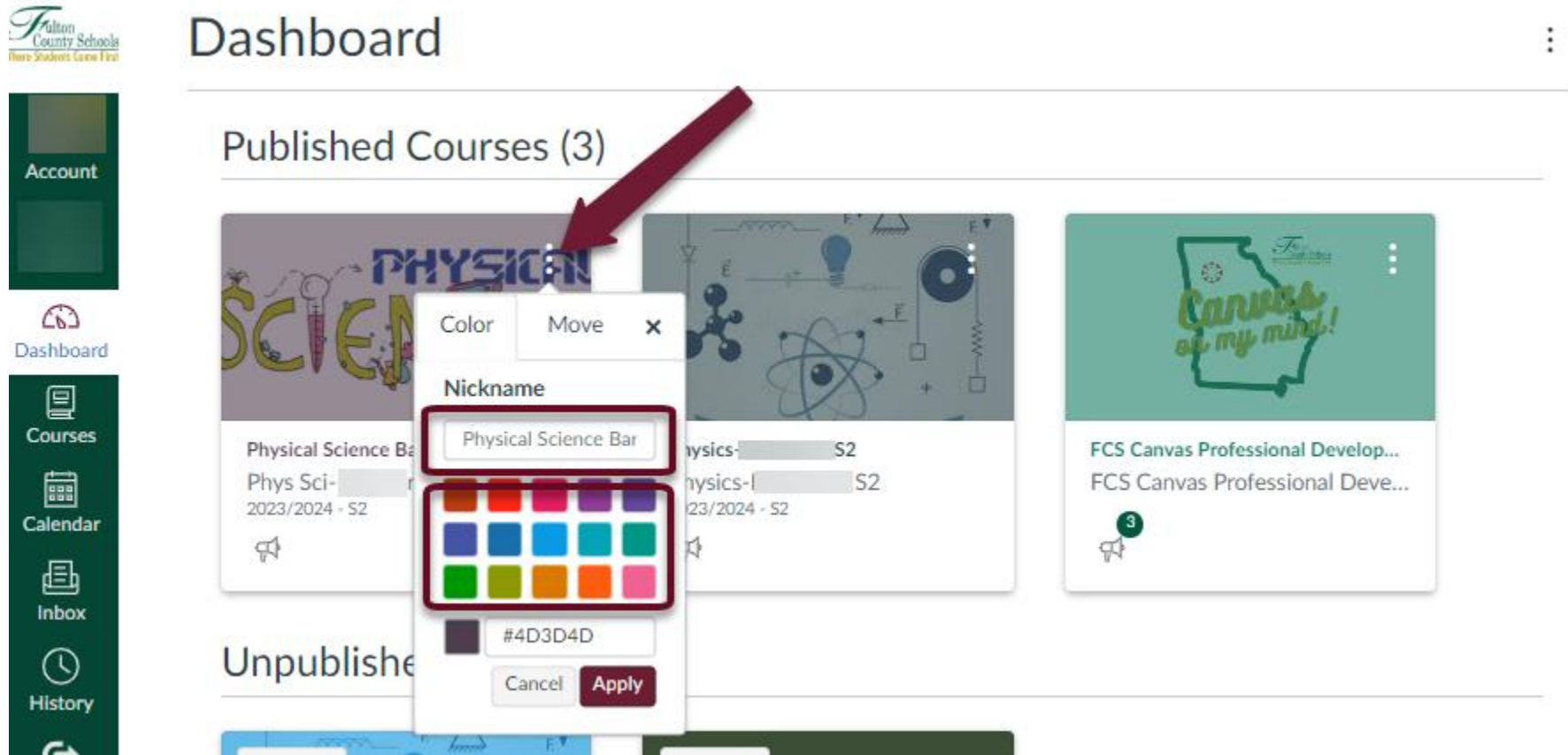


Global Navigation Menu



- Appears on the left side of the screen
- Provides consistent, system-wide access to your essential tools—like your profile settings, courses, calendar
- Tools appear in both the teacher and student interface
- Tools are independent of courses

The Dashboard



You can customize the Nickname and overlay color of your course cards as well.
 Note: These changes will only be seen by you, not your students.

Dashboard



Dashboard



Courses



Calendar



Inbox



History



Commons



Studio

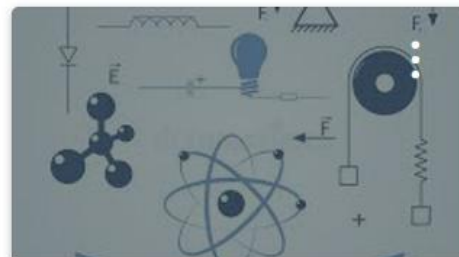


Help

Published Courses (3)



Physical Science S2
Phys Sci- S2
2023/2024 - S2



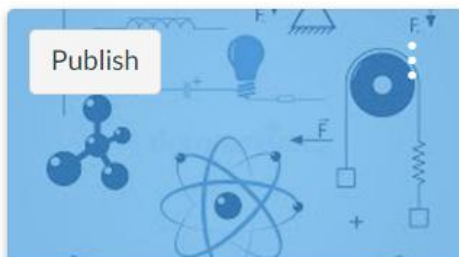
Physics- S2
Physics- S2
2023/2024 - S2



FCS Canvas Professional Develop...
FCS Canvas Professional Deve...

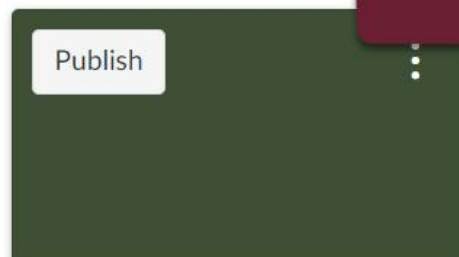
Unpublished Courses (2)

Publish



Physics Sandbox
Physics Sandbox

Publish



Physical Science Sandbox
Physical Science Sandbox

Course Tile: a physical representation of each course in which you are enrolled

To-Do List: a sidebar that shows various action items in all your courses

To Do

1 Grade Vector Lab
Physics S1
100 points • Aug 21, 2023 at 3:30pm

1 Grade Vector Practice
Physics
100 points • Aug 23, 2023 at 8:20am

1 Grade Free Fall Practice (1-D)
Physics
100 points • Sep 20, 2023 at 11:59pm

2 Grade FBD Interactive - The Sequel
Physics
100 points • Sep 29, 2023 at 11:59pm

1 Grade Newtons 2nd Law Practice
Physics
100 points • Oct 2, 2023 at 11:59pm

13 more...

Coming Up View Calendar

Egg Drop Simulation
Physics- S2
100 points • Jan 4 at 11:59pm

Course Card Image

2025/2026 - S1

Home

Announcements

Syllabus

Modules

Grades

Grade Sync

ClassLink

People

Assignments

Discussions

Pages

Outcomes

Course Details

Sections

Navigation

Apps

Feature Options

Integrations

Course Details

Image:

Choose Image

Name:

PFCCR-FCCR 10th Lit/Comp A-ONLINE

Course Code:

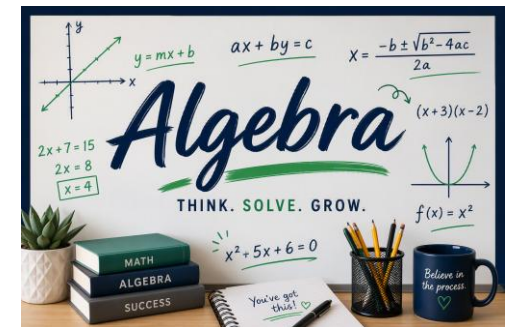
PFCCR-FCCR 10th Lit/Comp A-ONLINE

Blueprint Course:

☐ Enable course as a Blueprint Course

Course Template:

☐ Enable course as a Course Template



- Compatible file types: JPG, JPEG, GIF, and PNG
- Recommended image size: 262 pixels by 146 pixels
- Canva Template Link - <https://tinyurl.com/canvascoursecardtemplate>

Calendar



- Display all assignments, quizzes, and events from all courses or specific courses
- Month, week and agenda views
- Color Coded
- Integrated Due Dates: drag and drop assessments in your Canvas courses to change due dates for your students



The Calendar: Week, Month, and Agenda View

Fulton
County Schools
Where Students Come First

Today



November 2023

Week

Month

Agenda



< November 2023 >

29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

▼ CALENDARS

The screenshot shows the FCS Canvas Professional Development interface. On the left, there is a vertical list of items, each represented by a small colored square (blue, grey, dark blue, dark grey, blue, green, dark purple) and a corresponding text label. The labels are: 'Sandbox', 'FCS Canvas Professional Development', and 'FCS Canvas Professional Development'. To the right of this list is a large, empty rectangular area, likely a workspace or a canvas for development. The interface is clean and modern, with a white background and a dark header bar at the top.

► UNDATED

 [Calendar Feed](#)




Dashboard


Courses


Calendar

-  Inbox
-  History
-  Commons
-  Studio
-  Help

SUN	MON	TUE	WED	THU	FRI	SAT
29	30 9:59a Chapter 6 Study Guid...	31 Music Appreciation Chapter...	1	2	3 11:59p Canvas Corner: Oct...	4
5	6	7 11/7 Async Day 11/7 Async Day	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

The Calendar: Filter by Courses



Today
←
→
October 2023

Week
Month
Agenda
+

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Lab	3 Ionic/Covalent Compou...	4	5	6 Test Test	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

<
October 2023
>

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

CALENDARS

☐
☐ Physics Sandbox
☒ Physical Science
☐ Physical Science Sandbox
☐ Physics
☐ FCS Canvas Professional Development
☐ Sandbox
☐ P1-AP Physics 1
☐ P5-Phys Sci-
☐ P5P Flow/Student Success

UNDATED

Calendar Feed

- Account
- Dashboard
- Courses

- Calendar
- Inbox
- History
- Commons
- Studio
- Help



Canvas Commons



Commons [Search](#) [Shared](#) [Imported](#) [Updates \(0\)](#) [Favorites](#)

[Guides](#)

Search



Latest



Filter by content types, grade level, etc..

263,610 results



Develop in Swift Data Collections

 **FEATURED**

COURSE

Develop in Swift Data Collections, Xcode 13

9 - Graduate

Apple Education

↓ 802 ☆ 107



Develop in Swift Explorations

 **FEATURED**

COURSE

Develop in Swift Explorations, Xcode 13

9 - Graduate

Apple Education

↓ 449 ☆ 62



Develop in Swift Fundamentals

 **FEATURED**

COURSE

Develop in Swift Fundamentals, Xcode 13

9 - Graduate

Apple Education

↓ 788 ☆ 98



Develop in Swift AP® CS Principles

 **FEATURED**

COURSE

Develop in Swift AP® CS Principles, Xcode 13

9 - Graduate

Apple Education

↓ 233 ☆ 40



Adobe Express for Teaching and Learning

 **FEATURED**

COURSE

Adobe Express for Teaching and Learning

2 - 12 Grades

Cliff Archey

↓ 1.2k ☆ 266



 **FEATURED**

MODULE

Safeguard Handwashing



 **FEATURED**

VIDEO

Handwashing Game Show



 **FEATURED**

VIDEO

Safeguard Music Video



 **FEATURED**

COURSE

AWS Educate Getting Started



 **FEATURED**

COURSE

Meaningful Inclusion | Special

Module 1 Quiz



1 True or False 1 point

Canvas is the official LMS for all Middle and High School teachers in Fulton County Schools.

- ☐ True
- ☐ False

2 Multiple Answer 1 point

An LMS does all of the following (select all that apply)

- ☐ Serves as a one stop shop for your course
- ☐ Saves educators time
- ☐ Improves communications between teachers, students and families
- ☐ Promotes personalized learning
- ☐ Provides a space for collaboration
- ☐ Stores digital resources and activities



3 True or False 1 point

Your sandbox is where your students will work during the school year.

- ☐ True
- ☐ False

4 True or False 1 point

Course sections, rosters and student enrollment is an automated process from Infinite Campus to Canvas.

- ☐ True
- ☐ False

5 Multiple Choice 1 point

Support for Canvas is available..

- ☐ 5 days a week 9am-5pm
- ☐ 24 hours a day, 365 days a year
- ☐ Evenings only from 6-8 pm
- ☐ Only when Fulton schools are open



What are your main
takeaways so far?

Module 2

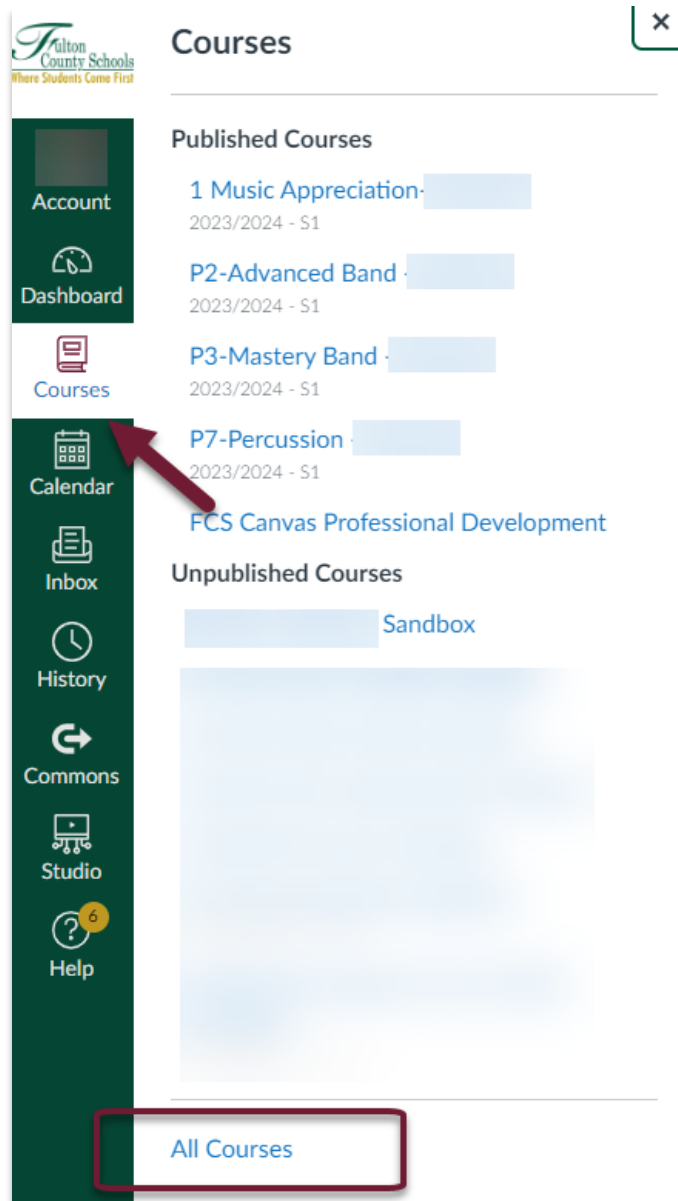
Making Canvas Personal



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Where Students Come First



All Courses



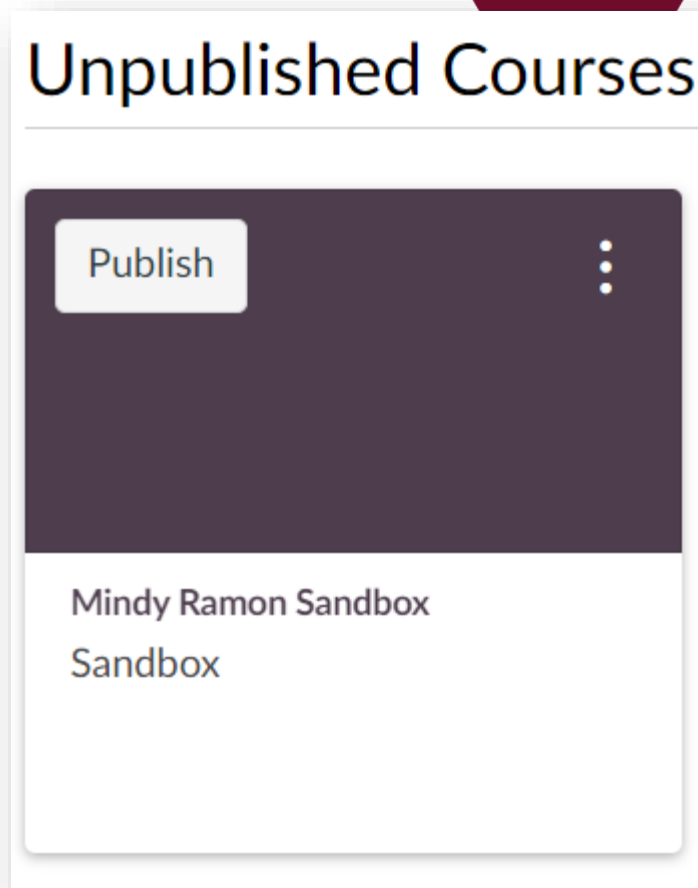
- In addition to the Dashboard, you can view all of your courses in a list view.
- You can favorite courses from this list to ensure that these courses appear on your Dashboard.



Your Sandbox

- All teachers should have at least one (1) sandbox.
- If you don't see a sandbox, please request a sandbox.
- If you would like an additional sandbox (maybe because you teach multiple preps), submit an IT ticket.

<http://tinyurl.com/CanvasSandboxRequest2>



FCS Course Template



Edit this page to
change Course
Name and
Teacher name.

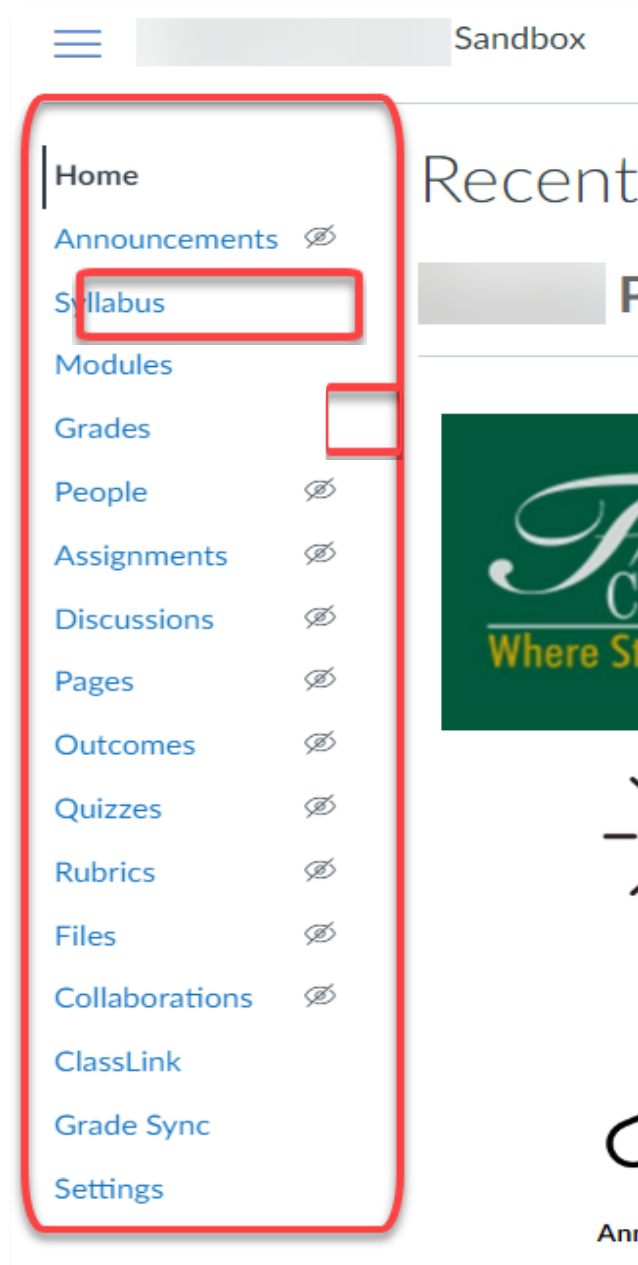


Course Name

Teacher Name

★ Start Here





- Vertical menu on the left-hand side of any Canvas course
- Hidden eye – this link is hidden from students, streamlining the student workflow
- Effective Practice: Students should always click on Modules to access any instructional content.



The Power of Modules

Modules allow you to divide your course into logical sections, making it easier for students to locate specific topics and resources.



Resources:

Before Learning

- 📌 Overview or introduction page
- 🎯 Learning targets/objectives
- 📅 Weekly agenda or pacing guide
- 📖 Required readings (textbook pages, articles, PDFs)

Instructional Content

- 🎥 Teacher-created videos
- 📺 Embedded YouTube videos
- 📄 Lesson pages with notes and explanations
- 📊 Slide decks
- 🔗 Links to external resources and websites, Images, diagrams, and infographics

Learning Activities and Assessments

- 📝 Assignments
- 💬 Discussions
- 📋 Quizzes

Support Resources

- 📄 Study guides
- 📖 Vocabulary lists
- ❓ FAQ pages
- 🎥 Recorded lessons for absent students



Three Course Examples

- Biology
- US History
- Algebra



Need help? Help icon in canvas



Chat with Canvas Support/Canvas Support Hotline

Live chat/call, 24/7, with a representative from Canvas

Canvas Support is able to help you with issues associated with Canvas tools and features.

Training Services Portal (TSP)

Synchronous and asynchronous training provided by Instructure (Canvas)

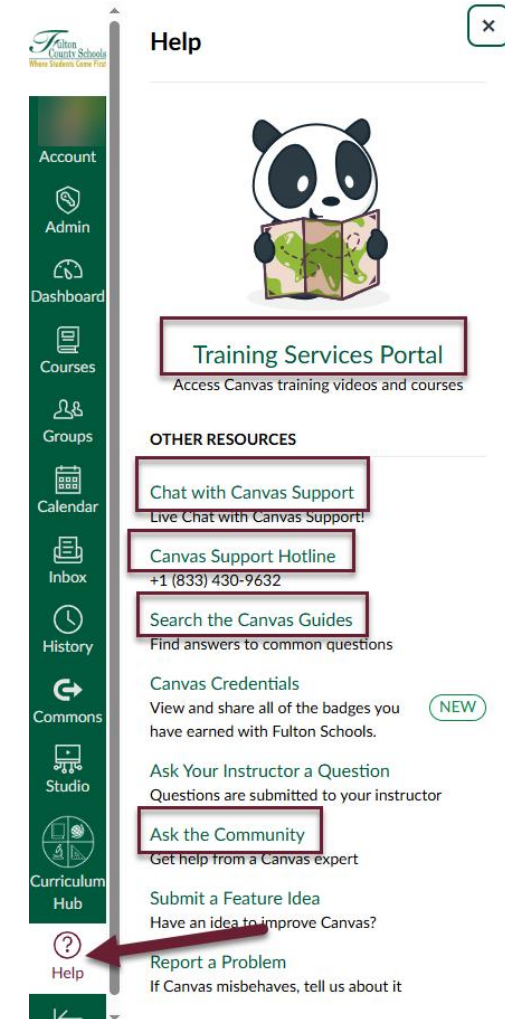
Allows you to learn what you want and when you want to.

Canvas Guides

A series of help documents that provide step-by-step instructions and screenshots for using each Canvas tool and feature.

Canvas Community

Allows you to find answers, share ideas, and collaborate with peers.



Training Services Portal



Help

Training Services Portal
Access Canvas training videos and courses

OTHER RESOURCES

[Chat with Canvas Support](#)
Live Chat with Canvas Support!

[Canvas Support Hotline](#)
+1 (833) 430-9632

[Search the Canvas Guides](#)
Find answers to common questions.

Badges
View and share all of the badges you have earned with Fulton Schools. NEW

[Ask Your Instructor a Question](#)
Questions are submitted to your instructor.

[Visit the Community](#)
Explore guides, updates, blogs, forums, and resources to help you find answers.

[Share a Contribution](#)

Account

Admin

Dashboard

Courses

Calendar

Inbox

History

Commons

Studio

Curriculum Hub

Help

Live Webinars

13 8:30 AM Pages and the Rich Content Editor 10:00 AM Canvas for Special Education 11:30 AM Assignments 1:00 PM Home Pages 2:30 PM Elementary Dashboard for Teach... +2 more	14 8:30 AM Ask a Training Expert: Canvas 10:00 AM The Student Experience 11:30 AM Creating Assessments with New ... 1:00 PM Data Review for Site Based Lead... 2:30 PM First Look +2 more	15 8:30 AM Intermediate: Gradebook and Sp... 10:00 AM Accessibility 11:30 AM Outcomes and Rubrics for Highe... 1:00 PM Managing Assessments with Ne... 2:30 PM Ask a Training Expert: Canvas +2 more	16 8:30 AM Leveraging Modules 10:00 AM ✓ What's New in Canvas 11:30 AM Templates and Blueprints for Ca... 1:00 PM Classic Quiz Basics 2:30 PM Customizing Account Settings fo... +2 more	17 8:30 AM Assignments 10:00 AM Pages and the Rich Content Editor 11:30 AM Course Design Considerations 1:00 PM Beginner: Gradebook and Speed... 2:30 PM Outcomes and Rubrics for K12 I...
20 8:30 AM Assignments 10:00 AM Managing Assessments with Ne... 11:30 AM Leveraging Modules 1:00 PM Mastery Paths Creation 2:30 PM First Look	21 8:30 AM Creating Assessments with New ... 10:00 AM What's New in Canvas 11:30 AM End of Course Best Practices 1:00 PM Assignments 2:30 PM Beginner: Gradebook and Speed...	22 8:30 AM Course Settings and Sharing 10:00 AM Beginner: Gradebook and Speed... 11:30 AM Intermediate: Gradebook and Sp... 1:00 PM Creating Assessments with New ... 2:30 PM Being an Everyday Admin	23 8:30 AM Course Communication Tools 10:00 AM Ask a Training Expert: Canvas 11:30 AM Course Data and Analytics 1:00 PM Leveraging Modules 2:30 PM Data Review for Site Based Lead...	24 8:30 AM Accessibility 10:00 AM Intermediate: Gradebook and Sp... 11:30 AM Assessment Tools for Admins 1:00 PM Ask a Training Expert: Canvas 2:30 PM Pages and the Rich Content Editor

Need help? Submit TSC Ticket



Submit a service ticket if:

- you can't login to your Canvas account.
- your courses on your dashboard are incorrect.
- you need help with your course enrollments.
- you have grade passback issues with Infinite Campus.
- you need help/support with external tools.
- you want additional sandboxes.



What is this ticket about?


Technology - (Computers / Smartb...


Software / Online Systems


Network / Wi-Fi


IT (Other Request)


User Account (Staff / Student / Cont...

Which software or online system is this related to?

Search Results:

 Canva

 Canvas

Software Not Listed

If you can't find the online system you are looking for, you can proceed by choosing 'Software Not Listed'

Canvas Champions



- One per school
- Provide support, coaching and training

Future Learning

- Modules
- Pages
- Assignments
- Quizzes

