

Alice Smith Elementary School



2026-2027

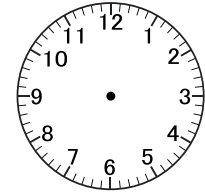
Information & Calendar





BREAKFAST AND LUNCH

Alice Smith is a Community Eligibility Provision school for the 26-27 school year, which means that all students receive breakfast and lunch at no cost to the family.



School Hours

Grades K-5 9:30-3:30

Wednesday Early Release 9:30-2:45

Teacher hours 9:00-4:00

Office hours 8:00-4:00

First bell rings at 9:25

EC Strategies 10:15 - 3:30

Integrated EC 9:30-12:00, 1:00-3:30 (M,T,TH,F)

GenEd Pre-K 9:00-3:15 (M,T,TH,F)

Student Arrival Times

Children should not arrive earlier than 9:15 a.m. and should leave promptly at 3:30 p.m. All students will enter directly into the building to put their backpacks down and outside for morning recess.



Tardiness and Missed Instruction

Arriving at school on time is extremely important. Tardiness negatively impacts your child's learning. We emphasize the importance of being on time. Any student who is tardy must report to the office upon arrival to school.

If possible, try to schedule appointments before and after school. Instructional time is important!

Did You Know Students Who Eat Breakfast:

- Are able to concentrate on schoolwork
- Score higher on tests
- Make fewer errors
- Are more creative
- Work faster
- Are more cooperative
- Get along better with classmates

SCHOOL UNIFORMS

Here at Alice Smith we are uniform school. A survey was completed by our family community in Fall of 2024 to keep the uniforms in place. We have adjusted the policy to add some colors and guidelines to make it easy for families.

TOPS

BLUE, RED OR BLACK



Can be polo or regular shirt just no writing or logos (besides Alice Smith)

Additional Information please see:

[-Admin Reg 5102](#)

[-Admin Reg 5106](#)

PANTS

Must follow WCSD Dress Code



Please review WCSD Dress Code, which can be found under "Students and Parents" at washoeschools.net

Shoes



It is highly encouraged students wear shoes they can run, jump, and play in outside. If students do decide to wear sandals they must have a strap on the back.

WASHOE COUNTY SCHOOL
DISTRICT ATTENDANCE
POLICY- [Board Policy 5400](#)



ATTENDANCE



Attendance Mandate

- NRS 392.122 establishes that minimum attendance is required for promotion to the next grade.
- The Board of Trustees established WCSD Board Policy 5400 according to federal guidance that states students must not be absent 10% or more of school days or they will be considered chronically absent and are at risk of retention or failure of the course.
- Chronically absent students include students who are absent for any reason (e.g., illness, doctor's appointments, suspension, the need to care for a family member), regardless of whether absences are excused or unexcused.

Elementary School Students – No more than 17 days absent per school year

Middle School Students – No more than 17 days absent per class per school year

High School Students – Each HS has a trigger number for absences

WCSD will maintain the current attendance policy for the 2026-2027 school year.

✓ Students will be classified each day as “present” or “absent.” The reason for each absence will no longer be considered; if a student is absent, they will be listed as “absent from school.”

✓ All students should make up any missed work resulting from an absence to keep up with their classes. However, make-up work will not remove the absence from their records.

✓ There are 3 different types of absences that are used under the WCSD policy.

- Excused (parent/guardian called and let school know reason for absence)
- Exempt (doctors note is provided)
- Unexcused (no call from parent/guardian)

! When looking at the yearly absent day count with a max of 17, the only ones that do NOT count to the 17 days is “exempt”.

Attendance Procedure for Alice Smith:

- Families must call the school each day their student(s) is absent to acknowledge their absence and ensure their safety. Families may also request absences through Infinite Campus.
- Families must provide a verbal or written excuse explaining the reason for the absence prior to, during, or within three days after an absence.
- All absences will count against the student's chronic absenteeism unless there is a doctor's note.
- Students will have the opportunity to complete make up work from the absence, however the absence will still count towards chronic absenteeism and possible retention or failure.
- If the student is absent due to illness and is seen by a health care professional, families must provide a note from the health care professional to the school. This absence will not count against the student's chronic absenteeism
- If a student is going to be absent for 3 or more days, families must provide a note to school two days prior to their absence. This absence will count against the student's chronic absenteeism.
- Families are encouraged to notify their school of any changes to their contact information, including phone numbers, email address, home address, and emergency contact information.
- There is no longer an option for Distance Learning for students at Alice Smith. When students are absent due to illness, they will receive missed work upon their return to school. Students will have the number of days missed plus one additional day to complete and return the work.



TRANSPORTATION



Transportation Policy- [Admin Reg 7501](#)

Alice Smith has multiple busses bring our children to and from school. There are other buses for some of our special programs. We will make every effort to teach your child his/her bus and help him/her to find and board the correct bus after school each day. Our bus drivers will help students learn their bus stop and teach them safe behavior on the bus. Please check the bus schedule online. If your child has parent permission to get off at a different stop than usual, at any time, they must present a written note from the parent and signed by the principal to the bus driver before he/she can ride. Please encourage your child to keep track of their barcode/badge for scanning to load the bus.

School Bus Safety Tips for Kids

Tips provided by WCSD Transportation:

- Arrive at your bus stop 5 minutes early
- Stand at least 5 giant steps (10 feet) away from the edge of the road
- Wait until the bus stops, the doors open, and the driver gives the okay to load the bus
- The bus driver and others cannot see you if you are standing closer than 10 feet to the bus, STAY OUT OF THE DANGER ZONE
- When crossing the street walk 10 giant steps to the front of the bus and wait for the driver to give the okay to cross the street.
- If you can't see the driver, the driver can't see you.
- If you drop something under the bus, ALWAYS have your driver get it for you.
- If you see a vehicle run a bus stop signs (red lights), please get the license plate number and report it to dispatch at 353-5900



Communication

We have several ways of trying to keep parents informed. We hope you will call or come in whenever you need information or help.

- Weekly ClassDOJO updates to inform families on events for the week and other important information.
- Emails from the Principal will be sent with information about upcoming events and other information pertaining to school activities, as necessary.
- Graded work will be sent home weekly.
- Grades are input into Infinite Campus each week. Parents should be checking grades on a weekly basis.



Parents and Visitors

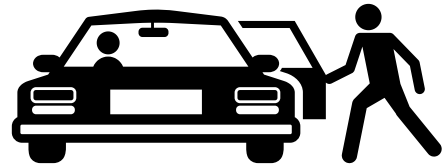
For your child's safety, all parents and visitors must check in through our single point of entry. Visitors are not allowed to enter the playground. When waiting for your child after school, please come to the parent pick up gate/grass area for the duty teacher to release your student. Any student leaving before the end of the day must be checked out at the office. Please follow this policy, as it is in place strictly for your child's safety.

[Admin Reg 1506](#)

[Admin Reg 5146](#)



Student Drop-Off and Pick-Up

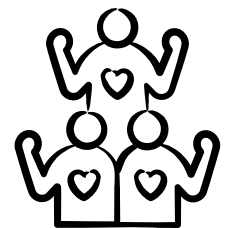


Students will exit out of the gates on the west side of the school. Students in kindergarten will be released from the gate at the kinder playground on the east side of the school. If parents choose to pick up and drop off, please be advised you can't do so in the staff parking lot or in the bus loading zone. Students also can't be picked up/loaded while cars are stopped in the street or in the red zone. The parent pick up and drop off area is a "loading zone" only. Parents must stay in the vehicle, in the right lane, and pull up with the flow of traffic. All parents and students must use the crosswalk at all times. Safety is our top priority. Please note that when standing looking at the school the bus loading zone is to the left of the front doors and parent pick up is to the right of the front doors. U-TURNS ARE NOT PERMITTED IN SCHOOL ZONES.



Volunteers

[Admin Reg 1501](#)



There is a new process for volunteer applications! It is now all online (no paper copies). Please go the WCSD website and fill out the Volunteer Application. The new process is fast, easy, and flexible. We are also excited to share that once you complete your volunteer application and are accepted, they will now be good for 5 years.

For applications, please visit www.washoeschools.net/volunteer to get started today.



Time Allocations

The time varies with the subject area, content matter, teacher, the student's ability, and the complexity of the assigned task.

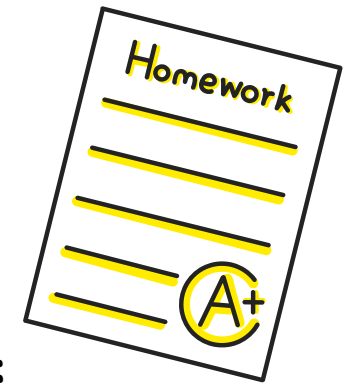
- Grades K: 15 minutes per night
- Grades 1-3: 30 minutes per night
- Grades 4-6: 45 minutes per night
- Grades 7-8: 90 minutes per night (across all subjects)
- Grades 9-12: 120-180 minutes per night (across all subjects)

Student Responsibility

- Homework is a positive tool
- Ask for help if you don't understand something
- Keep a record of assignments
- Have materials available
- Schedule regular homework time, when possible.
- Be responsible-turn in your homework
- If absent, ask for assignments when you return

Visit the WCSD's HW Policy for more information:

[Admin Reg 6154:HOMEWORK](#)



Teacher Responsibilities

- Communicate homework expectations to families
- Homework is not given as punishment
- Monitor students' completion and progress with homework.

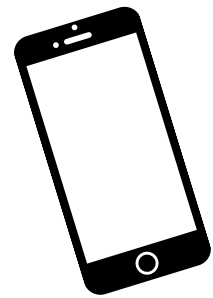
Family Responsibilities

- Reinforce the value of homework
- Set a specific time and place at home to complete homework
- Guide your child in doing his/her homework and encourage him/her to give their best effort.
- Set up a meeting with the teacher if concerns arise.
- Show interest in your child's work, but let your child complete his/her own work.

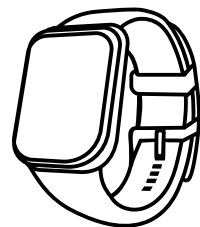
Homework Allocation Policy

- Average homework times are suggested total time recommendations only and are not meant to be minimum or maximum times. Parents: If your child is spending an inordinate amount of time doing homework, you should contact your child's teacher(s). Students are encouraged to pursue non-assigned, independent, leisure reading.
- At the elementary level independent reading is often assigned for homework and does not count towards the suggested minutes outlined above.





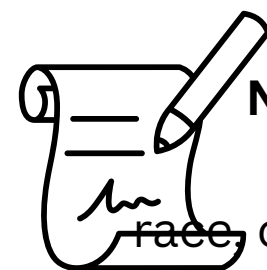
Cell Phones



[Admin Reg 5810](#) – Use of Personal Electronic Devices By Students

For any questions, please visit the WCSD Website for the Administrative Regulation

Cell phones and Smart Watches must be turned off and kept in the backpack while at school. Cell phones and Smart Watches can't be used during school hours while on campus.



Non-Discrimination Statement: The Washoe County School District is committed to nondiscrimination on the basis of race, color, national origin or ethnic group identification, marital status, ancestry, sex, sexual orientation, gender identity or expression, genetic information, religion, age, mental or physical disability, military or veteran's status in educational programs or activities, and employment as required by applicable federal and state laws and regulations. No District employee, including, without limitation, administrators, faculty, or other staff members, nor students shall engage in acts of bullying, harassment, or discrimination on the premises of any public school, school-sponsored event, or school bus in the District. Prohibited behaviors include cyber-bullying, sexual harassment, hazing, intimidation and retaliation.

This includes but is not limited to:

-[Admin Reg 5161](#)

-[Admin Reg 5701](#)



Disclaimer: This Parent-Student Handbook contains references to Board Policies and other documents pertaining to the rules and regulations of the Washoe County School District. The District reserves the right to revise any of these documents during the course of the school year. For the current version of any of these documents, please check the District's website at www.washoeschools.net/Policy.

Declaración de No Discriminación: El Distrito Escolar del Condado de Washoe se ha comprometido a no discriminar en base a raza, color, origen nacional o grupo étnico, estado civil, ascendencia, sexo, orientación sexual, identidad o expresión de género, información genética, religión, edad, discapacidad mental o física, militar o condición de veterano en programas o actividades educativas y de empleo como requerido por las leyes y reglamentos federales y estatales aplicables. Ningún empleado del Distrito, incluyendo, sin limitación, los administradores, profesores u otros miembros del personal, ni los estudiantes no deberán participar en los actos de intimidación, acoso o discriminación en las instalaciones de cualquier escuela pública, evento patrocinado por la escuela o autobús escolar en el Distrito. Conductas prohibidas incluyen el acoso cibernético, acoso sexual, hostigamiento, intimidación y represalias.

Negación de responsabilidad:

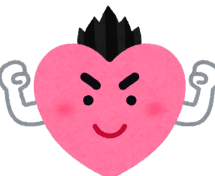
Este Manual para Padres y Estudiantes contiene Políticas del Consejo Directivo y Administrativo y otros documentos relativos a las normas y reglamentos del Distrito Escolar del Condado de Washoe. El Distrito se reserva el derecho de modificar cualquiera de estos documentos en el transcurso del año escolar. Para la versión actual de cualquiera de estos documentos, por favor revise la página web del Distrito en www.washoeschools.net

2026

AUGUST



Alice Smith Monthly
SEL Focus



Awareness and Courage

Self-Awareness: The ability to recognize one’s own emotions, thoughts, and values and how they influence our behavior. The ability to accurately assess our own strengths and limitations with a well-grounded sense of confidence, optimism and “growth mindset”.

Courage: doing the right thing even when it’s difficult.

Bicycles/Skateboards/Rollerblades/Scooters

Any student riding a bicycle or scooter to school must supply a lock and have an understanding of safety and traffic laws. Scooters, skateboards, bikes and roller blades are NOT to be ridden on the school grounds OR in front of our school at any time. WALK ON SIDEWALK AREAS with bikes, etc.

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6 3:00-5:00 Back to School Event	7	8
9	10 1st Day of School	11	12	13	14	15
16	17	18	19	20	21	22
23	24 School Pictures	25	26	27	28	29
30	31					

2026

SEPTEMBER



ALICE SMITH MONTHLY SEL FOCUS

SELF-MANAGEMENT AND GRATITUDE

Self-management: The ability to successfully regulate one's emotions, thoughts and behaviors in different situations. Effectively managing things that make you feel stressed, controlling impulses, and motivating yourself even when it is difficult. The ability to set and work towards personal and academic goals.

Gratitude: thankfulness



Alice Smith Leadership

4th and 5th Grade Students that promote responsive, respectful and ready to learn behaviors at Alice Smith may be nominated or may apply based on their S.L.B. grade from the prior quarter to be on the leadership team. Leadership members are student leaders that help around the school and with community projects. They are rewarded throughout the year and receive extra incentives/recognition for their hard work!

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7 NO SCHOOL- Labor Day	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2026

OCTOBER



ALICE SMITH MONTHLY SEL FOCUS



SOCIAL AWARENESS & COMPASSION

Social awareness: the ability to take the perspective of another person. Empathize with others, including those from diverse backgrounds and cultures. The ability to understand social and ethical norms for behavior and recognize family, school, and community resources and supports.

Compassion: the understanding of a problem or the suffering of another person. Acting to help solve the problem or help to alleviate the suffering.

Conference Week(s)

Conferences have been scheduled for October 23rd, 26th - 29th. Students will be dismissed at 1:20 on conference dates. Please contact the teacher before conference week if you are concerned about your child. You can contact the teacher during regular school hours at any time during the year. If you can't make a scheduled conference, please call to reschedule.

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	No School- Fall Break					10
11	12 NO SCHOOL- Teacher Professional Development day	13	14	15 Fall Picture Make Up Day	16 End of grading period	17
18	19	20	21	22	23 Conferences- Students Release at 1:20 PM	24
25	Conferences- Students Release at 1:20 PM					31
	26	27	28	29	30 No School- Nevada Day	

2026

NOVEMBER



ALICE SMITH MONTHLY SEL FOCUS



RELATIONSHIP SKILLS AND IDENTITY

Relationship skills: the ability to establish and maintain healthy and rewarding relationships with others. The ability to communicate clearly and effectively, listen well, and cooperate with others even if they are different than you. Resist inappropriate social pressures, negotiate conflict constructively, and seek to offer help to others when needed.

Identity: who you are.

Health



If your child becomes ill or gets hurt at school, we have a clinical aide who will attend to the child's immediate needs, however sick children should stay at home. Please do not send your child to school if he/she has had the following within the last 24 hours:

- Vomiting or diarrhea
- A fever of 99.6 or higher

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 No School- Teacher PD Day	4	5	6	7
8	9	10	11	12	13	14
15	16	17 No School- Veterans Day	18	19	20	21
22	23	24	No School - Thanksgiving Break			28
29	30					

2026

DECEMBER



ALICE SMITH MONTHLY
SEL FOCUS



RESPONSIBLE DECISION-MAKING
AND ORGANIZATION

Responsible decision-making: the ability to make constructive choices about your personal behavior and social interactions. Demonstrate ethical standards, safety and social norms. Understanding consequences for various actions and considerations to avoid those consequences.

Organization: put things in order, to prepare for your future.



Emergency parent info

For the safety of your child due to illness or accident, it is imperative that the school have your current telephone numbers for work, home, and emergency contacts. Please notify the school of any changes in order for the information in Infinite Campus to remain up to date.

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 End of grading period	18 No School- Teacher Work Day	19
20	21	22	23	24	25	26
	Winter Break- December 18-January 3					
27	28	29	30	31		

2027

JANUARY



ALICE SMITH MONTHLY SEL FOCUS



SELF-AWARENESS AND DETERMINATION

Self-awareness: the ability to accurately recognize your own emotions, thoughts, values and how often they influence your behavior. The ability to accurately assess one's strengths and limitations, with a well-grounded sense of confidence, optimism and "growth mindset".

Determination: a quality that makes you continue trying to do or achieve something even when it is difficult.

Changing Weather



As the weather gets cold for winter, please make sure to send your students with appropriate footwear and jackets. Also, if students get wet or dirty outside, we do not have extra clothing for them to change into. If that is something they need please keep spare clothes in their backpack.

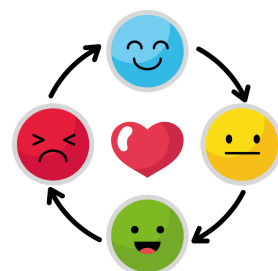
SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04 No School- Teacher Work Day	05	06	07	08	09
10	11	12	13	14	15	16
17	18 No School- Martin Luther King Jr. Day	19	20	21	22	23
24	25	26	27	28	29	30
31						

2027

FEBRUARY



ALICE SMITH MONTHLY SEL FOCUS



SELF-MANAGEMENT AND EMOTIONS

Self-management: the ability to successfully regulate your emotions, thoughts and behaviors in different situations. Effectively manage things that make you stressed, controlling impulses, and motivating yourself even when something is hard. The ability to set and work toward personal and academic goals.

Emotions: your reactions to the world around you.



What Are Whinny Tickets?

We use a school-wide Positive Behavioral Interventions and Supports (PBIS) system to encourage and recognize positive student behavior. As part of this system, students can earn Whinny Tickets—our school's special reward currency—for demonstrating our core behavioral expectations:

Be Responsive, Be Respectful, and Be Ready to Learn.

Whether it's showing kindness to a classmate, following directions the first time, or participating actively in class, students may receive a Whinny for making great choices throughout their day.

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12 9:00 AM Donuts with Dad	13
14	15 No School- President's Day	16	17	18	19	20
21	22	23 Kinder Grad Pictures	24	25	26	27
28						



What Can Students Do with Whinny Tickets?

Students are encouraged to save their Whinnies and spend them at the Whinny Store, which opens once a month. The Whinny Store offers a variety of fun rewards, from small items for 5 Whinnies to special high-ticket items that range from 100 to 500 Whinnies. This helps students learn the value of saving, setting goals, and making responsible choices.

The Whinny system is just one of the many ways we celebrate students for being their best selves every day at school!



2027

MARCH



ALICE SMITH MONTHLY SEL FOCUS

SOCIAL AWARENESS AND MINDFULNESS

Social awareness: the ability to take the perspective of another person. Empathize with others, including those from diverse backgrounds and cultures. The ability to understand social and ethical norms for behavior and recognize family, school, and community resources and supports.

Mindfulness: when you focus your attention on the present moment. What is happening right now?

State Testing Coming in April

 Our 3rd-5th grade students will soon begin SBAC testing! This is a great opportunity for them to show what they've learned and how hard they've worked all year. To help students do their best, please support them by:

-  Making sure they get a good night's sleep before each testing day
-  Providing a healthy breakfast to help them stay focused
-  Encouraging them to stay calm, try their best, and not stress—they've got this!

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08 Spring Pictures (Individual and Class)	09	10	11	12 End of grading period	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	No School-Spring Break March 23-April 3					
28	29 Spring Break Continued	30	31			

PROUD

WORK
HARD

YOU'VE
GOT THIS

We are so proud of our students and the growth they've made. Thank you for your support at home!

2027

APRIL



 **ALICE SMITH MONTHLY
SEL FOCUS**
RELATIONSHIP SKILLS AND FRIENDSHIP

Relationship skills: the ability to establish and maintain healthy and rewarding relationships with others. The ability to communicate clearly and effectively, listen well, and cooperate with others even if they are different than you. Resist inappropriate social pressures, negotiate conflict constructively, and seek to offer help to others when needed.

Friendship: the way you connect with others in your life.

Report Cards

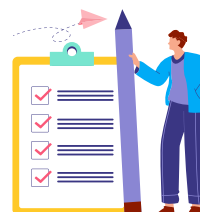


Report Cards are issued every nine weeks. Parents are encouraged to conference with teachers whenever they have a concern. Please remember that school functions are not appropriate times to conference with a teacher. Please call the school, and we will make every effort to accommodate you.

SUN	MON	TUE	WED	THU	FRI	SAT
			Spring Break	01	02	03
04	05	06 SBAC Testing Starts		08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2027

MAY



ALICE SMITH MONTHLY SEL FOCUS

RESPONSIBLE DECISION-MAKING AND ACCOUNTABILITY

Responsible decision-making: the ability to make constructive choices about your personal behavior and social interactions. Demonstrate ethical standards, safety and social norms. Understanding consequences for various actions and considerations to avoid those consequences.

Accountability: doing your part and taking responsibility for yourself and your choices.

Dress Code

Dress Code Reminder

Just a reminder as the weather warms up, students are still required to follow dress code policy. Students may wear blue, red, or black shirts and any bottoms that follow WCSD Dress Code. You can find the dress code on the Washoe County website.

SUN	MON	TUE	WED	THU	FRI	SAT
						01
02	03	04	05 5 th Grade Panoramic Picture	06	07 9:00 AM Muffins with Mom	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 No School- Memorial Day					

2027

JUNE



ALICE SMITH 3 R’S

We have been practicing and implementing our 3 R's all year! We hope these continue outside of school!

Responsive: Stop, look and listen!
Respectful: Treat others how you want to be treated.
Ready to Learn!



SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05 Last Day of School	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



Important WCSD Policy/Regulations

Policy/Regulation	Link
Safe and Respectful Learning Environment	<u>Board Policy 5700</u>
Student Behavior	<u>Board Policy 5100</u>
Student Bullying, Harassment	<u>Admin Reg 5701</u>
Gender Identity	<u>Admin Reg 5161</u>
Student Dress Code	<u>Admin Reg 5102</u>
Student Uniforms (for Uniform Schools)	<u>Admin Reg 5106</u>
Homework	<u>Admin Reg 6154</u>
Plagiarism and Cheating Prohibited	<u>Admin Reg 6642</u>
Use of Personal Electronic Device by Students	<u>Admin Reg 5810</u>
Responsible Use and Internet Safety	<u>Admin Reg 7211</u>
Student E-mail	<u>Admin Reg 5007</u>
Student Attendance	<u>Board Policy 5400</u>
Service Animals	<u>Admin Reg 7521</u>
Transportation of Students	<u>Admin Reg 7501</u>
Release of Students during School Hours	<u>Admin Reg 5146</u>
Student Records and Information	<u>Board Policy 5000</u>
Volunteer Screen and Background Checks	<u>Admin Reg 1501</u>
Protocols for Visitors to District Property	<u>Admin Reg 1506</u>
Student Behavior Manual	<u>Student Behavior Manual</u>