HLWW SCHOOL BOARD WORK SESSION MEETING
Monday, June 22, 2026

The Monday, June 22, 2026 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:31 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell; student representatives: B Diers, A Grosshuesch and J Peterson were absent. Also present were Superintendent Dan Edwards, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Bauman seconded; passed unanimously.

(Item V, Subd. A) Kelli Westling, Assessment Coordinator, presented the annual Q Comp plan. Puncochar asked if most districts have Q Comp. Superintendent Edwards indicated he didn't know but that would be a good statistic to have. B Borrell inquired about the comment that we have some of the same leaders in our groups. Westling responded that we sent out a reminder to staff indicating that there are leadership roles that have an end date, and that the leadership roles are mainly helping get the information sent to staff.

(Item V, Subd. B) Superintendent Edwards reviewed the Studer Stakeholder survey results. The board indicated what were some eye-opening things that they saw with the results.
Superintendent Edwards indicated the survey window was the first two weeks of March 2026.
The principals each reported they reviewed results and set goals with their respective BLT's based on the survey results.
Superintendent Edwards indicated that the principals will present their school improvement plans to the August work session.

(Item V, Subd. C) Superintendent Edwards recommended discussing the graduation date for the class of 2027.
The board discussed a graduation date for the 2026-27 school year.

Puncochar recommended approval of the 2026-27 graduation date to be May 22, 2027 in the morning; Bauman seconded; passed unanimously.

(Item V, Subd. D) B Borrell indicated that the proposed handbook changes are in the packet to review. Superintendent Edwards indicated that we would ask for approval at the July meeting.

(Item V, Subd. E) Elementary Principal Jennifer Olson reviewed the District and School Parent Involvement Plans.

Koch recommends approval of the School and District Parent Involvement Plans; Bauman seconded; motion carried.

(Item V, Subd. F) Koch reviewed the Negotiations Committee agreements for the Community Education Secretary and the following Director Contracts for 2026-2028: Finance, Tech, Community Ed, Food Service and Buildings & Grounds.

Puncochar recommended approval of the Community Education Secretary and the following

Director Contracts for 2026-2028: Finance, Tech, Community Ed, Food Service and Buildings & Grounds; Koch seconded; passed unanimously.

(Item V, Subd. G) Koch reviewed the Negotiations Committee agreements for the Activity Director Contract for 2026-2028.

J Borrell recommended approval of the Activity Director contract for 2026-2028; Koch seconded; Puncochar abstained; passed by majority.

(Item V, Subd. H) Board members verbally recognized positive things in the district. Puncochar recognized those who participated in the survey and thanked the Negotiations Committee for all of their time and effort with all the groups negotiating.

Bauman recognized the Cross-Country running club that was recently started by parents.

Koch recognized Ben Lagergren for creating a tracking sheet for the Cross-Country running club; thank you to the elementary teachers who had to pack up rooms; and to the staff who are running the girls lifting program.

J Borrell recognized the elementary transition team and appreciation of keeping things moving forward.

Marketon recognized the summer staff, there are a lot of things happening during the summer at school.

Mulvihill recognized all the activity happening during the summer and thank you to the PTA who were able to purchase some classroom supplies for the middle and high school because they had some remaining funds.

B Borrell recognized the strength and conditioning program and thank you to the custodial and tech staff for all the things they are doing over the summer.

(Item VI, Subd. A) Upcoming Board Member Event Appearances:
Calendar Link
HLWW Summer Parades:

- Howard Lake Parade: Sunday, June 28 @ 2PM
- Waverly Parade: Sunday, July 12 @ 1PM
- Winsted Parade: Saturday, August 8 @ 6:30PM

New Teacher Workshop August 20-during the day
Back to school workshop days August 24-27
Middle School Open House August 26 from 4:30-7:30pm
High School Open House August 26 from 5-7pm
Elementary Welcome Back Days September 1-2
Leaders in Education Excellence (LEEA) End of October-Resource Training @ 4:30pm
Educational Support Staff (ESS) mid-November Resource Training @ 4:30pm
Students of Excellence mid-end of April-Resource Training @ 4:30pm

Graduation May 22, 2027

(Item VI, Subd. B) B Borrell indicated that we had a question as to the student board members attending meetings during the summer. Superintendent Edwards indicated his expectation was they would attend the June regular meeting and start back at the August work session meeting.

(Item VII) Next Meeting Dates:
Regular Board Meeting-Monday July 13, 2026 6:30 pm HLWW HS Media Center
Regular Board Meeting-Monday August 10, 2026 6:30 pm HLWW HS Media Center

(Item VIII) Items for next meeting
Regular Meeting:
• Bill Reader for June-B Borrell
• Bill Reader for July-J Borrell
• Bill Reader for August-Koch
• Bill Reader for September-Marketon
• Leave/Resignations/Retirements
• Employment Recommendations
• Approve Election Documents
• Approve First Reading of Policies
• Approve Treasurer Report-January, April, July, October
• Monthly Budget Report
• Review School Improvement Plans-August
• Approve Employee Contracts
• Approve Fall Coaching Staff
• Approve Health & Safety LTFM Plan
• Approve Truth in Taxation Hearing Date
• Approve Handbook Changes

B Borrell adjourned the meeting at 8:03 pm.

Respectfully submitted,

Katie Koch, Clerk