

Cheektowaga-Sloan UFSD
166 Halstead Ave
Sloan, NY 14212

Cheektowaga-Sloan Board of Education
Reorganizational Meeting and Regular Meeting

DATE: July 21, 2026

TIME: 6:00 p.m. – Reorganizational Mtg.
Regular Mtg. to follow

LOCATION: Irma Czubaj Board of Education Room
Woodrow Wilson Elementary School

If you have a special requirement, please contact the ADA Coordinator 48 hours prior to the meeting. The ADA Coordinator is Mrs. Andrea L. Galenski, Superintendent of Schools. She may be contacted at 716-891-6402 during school hours.

Cheektowaga-Sloan UFSD
Reorganizational Meeting of the Board of Education
Irma Czubaj Board Room, Woodrow Wilson
Tuesday, July 21, 2026
6:00 p.m.

Pledge of Allegiance

Meeting called to order by former President

Roll Call

Appoint Clerk Pro-Tem

Administer Oath to Newly Elected Board Member

Possible Executive Session

1. Election of President, *Administer Oath*
2. Election of Vice President, *Administer Oath*
3. Appointment of District Clerk and Secretary to the Superintendent
4. Appointment of District Treasurer
5. Appointment of Deputy Treasurer
(*Administer Oaths to District Clerk and Deputy District Treasurer*)
6. Suspend Reading of Appointments, Approve Appointments
7. Authorize School Business Manager to Certify Payrolls
8. Authorization of Investments
9. Adopt Resolution to Borrow
10. Authorize the Superintendent to Approve Transfers
11. Bond District Treasurer
12. Bond Deputy District Treasurer
13. Abolish Existing Committees
14. Approve New Committee Members
15. Approve Participation in BOCES Bids
16. Appoint Designated Official for Safe Schools Against Violence in Education
17. Appoint Hearing Officers
18. Appoint Special Education Hearing Officers
19. Approve RIC ONE Risk Operations Center (ROC)
20. Approve Plans and Student Code of Conduct 2026-2027
21. Adjourn

CHEEKTOWAGA-SLOAN UFSD BOARD OF EDUCATION
ANNUAL REORGANIZATIONAL MEETING
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
Tuesday, July 21, 2026
6:00 p.m.

Pledge of Allegiance

Former Board President will call meeting to order

Roll Call: Gary Sieczkarek
James Stachewicz
Stephanie Dombrowski
Jennifer L. Kregg
Denise McCowan
Racheal Tarapacki

Motion by _____ seconded by _____, to appoint Andrea L. Galenski as Clerk Pro-Tem.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

***OATH OF OFFICE TO BE GIVEN TO THE NEWLY ELECTED BOARD MEMBER,
LESLYY HARMON BY THE CLERK PRO-TEM.***

POSSIBLE EXECUTIVE SESSION

Motion by _____ seconded by _____, to go into Executive Session at _____ p.m.
for _____.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

Motion by _____ seconded by _____, to adjourn from Executive Session
and resume regular order of business at _____ p.m.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

ELECTION OF OFFICERS: Nominations from the floor for **Board President** are needed.

_____ nomination

_____ nomination

1. ELECTION OF PRESIDENT

Motion by _____ seconded by _____, that the following resolution be adopted:

RESOLVED, that _____ be elected President of the Board of Education for the ensuing year ending June 30, 2027.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

OATH OF OFFICE TO BE GIVEN TO THE NEW PRESIDENT AT THIS TIME BY THE CLERK PRO-TEM.

I need a nomination from the floor for **Vice-President**.

_____ nomination

_____ nomination

2. ELECTION OF VICE-PRESIDENT

Motion by _____ seconded by _____, that the following resolution be adopted:

RESOLVED, that _____ be elected Vice President of this Board of Education for the ensuing year ending June 30, 2027.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

OATH OF OFFICE TO BE GIVEN TO THE NEW VICE PRESIDENT AT THIS TIME BY THE CLERK PRO-TEM.

APPOINTMENTS

3. APPOINTMENT OF DISTRICT CLERK AND SECRETARY TO THE SUPERINTENDENT

Motion by _____ seconded by _____, that Denise Knaebe be appointed as District Clerk and Secretary to the Superintendent for the ensuing year ending June 30, 2027, at the annual salary identified in the Terms of Employment.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

4. APPOINTMENT OF TREASURER

Motion by _____ seconded by _____, that Jennifer Heiler be appointed as District Treasurer for the ensuing year ending June 30, 2027, at the annual salary identified in the Terms of Employment.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

5. APPOINTMENT OF DEPUTY TREASURER (ALTERNATIVE OFFICER)

Motion by _____ seconded by _____, that Wayne Drescher be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

OATH OF OFFICE GIVEN TO THE DISTRICT CLERK/SECRETARY TO THE SUPERINTENDENT AND DEPUTY TREASURER (ALTERNATIVE OFFICER) BY CLERK PRO-TEM.

At this time, we will assign the following positions to Board Members:

Voting Delegate for NYSSBA Convention October 22-24, 2026

_____ (Jim Stachewicz was appointed last year)

Alternate Voting Delegate for NYSSBA Convention October 22-24, 2026

_____ (Jennifer Kregg was appointed last year)

ECASB Delegate Assembly Representative _____
(Denise McCowan was appointed last year)

ECASB Delegate Assembly Alternate _____
(Jennifer Kregg was appointed last year)

ECASB Budget & Finance Team Representative _____
(Stephanie Dombrowski was appointed last year)

ECASB Budget & Finance Team Alternate _____
(Zachary Smith was appointed last year)

ECASB Legislative Team Representative _____
(Jim Stachewicz was appointed last year)

ECASB Legislative Team Alternate _____
(Gary Sieczkarek was appointed last year)

National Affiliate Advocacy Network: _____
(Gary Sieczkarek was appointed last year)

6. Suspend Reading and Approve Appointments

Motion by _____ seconded by _____, to approve the above appointments and suspend the reading of each appointment listed below for the 2026-2027 school year (*skip to pg. 7*):

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School Attorney:

Scott Horton, Horton Law PLLC

Bond, Schoeneck & King PLLC

Hodgson Russ LLP – Special Education Attorneys

Auditors:

Lumsden McCormick, LLP

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, and NYCLASS (New York Cooperative Liquid Assets Securities System / formerly NYLAF).

Date and Hour of Meetings:

Third Tuesday, of each month, beginning at 6:30 p.m., except for the following months:
August 2026 – the meeting will take place on August 25, 2026
December 2026 – the meeting will take place on December 8, 2026
February 2027 – the meeting will take place on February 23, 2027
June 2027 – the meeting will take place on June 22, 2027

Official Newspaper:

Cheektowaga-Bee

Purchasing Agent:

Wayne Drescher

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Tax Collector & Deputies:

Towns of West Seneca and Cheektowaga

Establishment of Petty Cash Funds:

District Treasurer – District Office - \$100.00

Establish Mileage Reimbursement rate:

The rate established for business travel as per the Internal Revenue Service

Members of the Committee on Special Education/504:

Jessica Emmerling, Katrina Kaminski, and Hannah Smith – Chairpersons
Hannah Smith, School Psychologist
Lisa Branecki, Kayla Small, and Cara Minervini, Speech Pathologists as appropriate
Dr. Prise, School Physician – when requested by the parent of the child
Parent of the child
General Education Teacher of the child
Special Education Teacher as assigned
Amy Schulz, Occupational Therapist as appropriate
Karen Durawa and Sara Paul, Physical Therapists as appropriate
Alyssa Ernst, Heidi Kildal, Mikayla Sciortino, and Jessica Stiglmeier, Social Workers as appropriate

Committee on Preschool Special Education:

Jessica Emmerling, Chairperson	Special Education Teacher or Provider
Katrina Kaminski, Chairperson	Representative from Erie County
Parent of the child	Representative from the agency, which
General Education Teacher as appropriate	conducted the evaluation

Local Educational Agency Representatives (LEA):

Jessica Emmerling

Medicaid Compliance Officer:

Jessica Emmerling

Reviewing Official to Determine Student Residency:

Jessica Emmerling

Liaison for Homeless Children & Youth (McKinney-Vento):

Jessica Emmerling

Central Treasurer, Extraclassroom Activities Account:

Peter Fuchs

Chief Emergency Officer:

Andrea L. Galenski

Dignity Act Coordinators:

Jessica Stiglmeier, High School

Alyssa Ernst, Woodrow Wilson

Mikayla Sciortino, Middle School

Heidi Kildal, Theodore Roosevelt

LEADP (Local Education Agency Designated Person) for compliance with AHERA (Asbestos Hazard Emergency Response Act) requirements for asbestos:

Joseph Goodrow

School and Municipal Energy Cooperative (SMEC):

Wayne Drescher

School Pesticide Representative:

Joseph Goodrow

Chemical Hygiene Officer:

Joseph Goodrow

Records Access and Management Officer:

District Clerk

Title IX Compliance Officer:

Andrea L. Galenski

Designated Educational Official (DEO) to receive court notification:

Andrea L. Galenski

Reviewing Official and Verification Official for the Federal Child Nutrition Program:

Erin Greene

Hearing Official for the Federal Child Nutrition Program:

Jessica Emmerling

Harassment/Sexual Harassment Officer:

Wayne Drescher

Appointing Officer - Civil Service

Wayne Drescher, School Business Manager

Insurance Advisor:

New York Insurance Reciprocal (NYSIR)

Representative to New York School Insurance Reciprocal (NYSIR):

Wayne Drescher, School Business Manager

Data Protection Officer:

Brian Zybala

Self-Funded Workers Compensation:

Wayne Drescher

Supervisors of Attendance:

Building Principals

* Skip to this page -
motion for Resolution #6

* Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

AUTHORIZATIONS

7. SCHOOL BUSINESS MANAGER TO CERTIFY PAYROLLS

Motion by _____ seconded by _____, that Wayne Drescher, School Business Manager, be authorized to certify all payrolls during the fiscal year ending June 30, 2027.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

8. AUTHORIZATION OF INVESTMENTS

Motion by _____ seconded by _____, that the following resolution be adopted:

BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

9. RESOLUTION TO BORROW

Motion by _____ seconded by _____, that upon the recommendation of the Superintendent of Schools, the following resolution be adopted:

BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00 (four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent of Schools that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

10. AUTHORIZE THE SUPERINTENDENT TO APPROVE TRANSFERS

Motion by _____ seconded by _____, that the Superintendent of Schools be authorized to approve budget transfers up to \$10,000 for the ensuing fiscal year, ending June 30, 2027.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

11. BOND DISTRICT TREASURER

Motion by _____ seconded by _____, that the District Treasurer be bonded in the total amount of at least **\$100,000** and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

12. BOND DEPUTY DISTRICT TREASURER

Motion by _____ seconded by _____, that the Alternate Officer designated to substitute for the District Treasurer, in their absence, be bonded also.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

13. ABOLISH EXISTING COMMITTEES

Motion by _____ seconded by _____, that all existing committees of the Board of Education be abolished.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

14. APPROVE NEW COMMITTEE MEMBERS

Motion by _____ seconded by _____ to approve the new committee members as outlined below, for the 2026-2027 school year. The president of the Board of Education has the authority to appoint Board Members to the following Committees, which are used on a regular basis:

1. Buildings and Grounds Committee (Jennifer was appointed last year): _____
2. Interviewing Committee (Denise was appointed last year): _____
3. Audit Committee (Zack was appointed last year): _____

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

15. APPROVE PARTICIPATION IN BOCES BIDS

Motion by _____ seconded by _____, to participate in the BOCES Co-operative Bids for the items, as submitted, for the 2026-2027 school year.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

16. APPOINT DESIGNATED OFFICIAL FOR SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

Motion by _____ seconded by _____, to appoint Andrea L. Galenski as the “Designated Educational Official” for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

17. APPOINT HEARING OFFICERS

Motion by _____ seconded by _____, that upon the recommendation of the of the Superintendent of Schools, the Board of Education approves the resolution appointing the Hearing Officers pursuant to either Section 71 or 73 of the Civil Service Law, as submitted, for the 2026-2027 fiscal year.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

18. APPOINT SPECIAL EDUCATION HEARING OFFICERS

Motion by _____ seconded by _____, That **WHEREAS**, The Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made.

NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

19. RIC ONE Risk Operations Center (the “ROC”)

Motion by _____ seconded by _____, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resolution regarding the RIC ONE Risk Operations Center (the “ROC”), as submitted, for the 2026-2027 fiscal year.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

20. APPROVE PLANS and STUDENT CODE OF CONDUCT

Motion by _____ seconded by _____, to approve the District-Wide Safety Plans, Mentoring Plan, and the Student Code of Conduct for the 2026-2027 school year, as submitted.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

21. ADJOURN

Motion by _____ seconded by _____, to adjourn this meeting at _____ p.m.

Motion Carried ___ Ayes ___ Noes ___ Absent ___ Abstain

Sincerely,



Andrea L. Galenski
Superintendent of Schools