



Today's Date: _____ The last day the student will attend school: _____

School: _____ Homeroom #: _____ Student ID#: _____

Student Name: _____ Date of Birth: _____

Current Address: _____
Street City State Zip Code

Parent/Guardian's Name: _____ Telephone Number: _____

Reason for Withdrawal:

- ☐ Student attending Non-Public, Private and/or Home Education Program within District Boundaries
- ☐ Student transferring to Charter School
- ☐ Moving out of District ☐ Moving out of State ☐ Moving out of Country
- ☐ Extended absence (more than ten days)..... Tentative return date _____
- ☐ Other _____

Name of New School (if applicable): _____

Forwarding Address for Family (if applicable):

Street City State Zip Code

Parent/Guardian's Signature (If Student under 18 years)

Student's Signature (If 18 years or older)

School Principal Signature or Designee

INTERNAL USE ONLY - CHECK APPROPRIATE BOX

- ☐ Parent completed form ☐ Information taken over telephone ☐ Received Request for Records
- ☐ Cyber School Enrollment Form received by Business Office ☐ Collected iPad/Laptop

Withdrawal Code: _____ Withdrawal Date: _____ Official Return Date: _____
(Use appropriate code) (Enter the day after the last day attended school) (Should match the return date in Tyler)

Processed By: _____ Date: _____

Re-Activated By: _____ Date: _____

- Original Form to Remain in Student File
- Email Scanned Form to (Central Registration Assistant): seaton@northallegheny.org
- Email Scanned Form to (Transportation Department): lhaves@northallegheny.org
- Email Scanned Form to (Pupil Services) IF Student Receives Services: SpEd/IEP: lstevens@northallegheny.org
- Gifted/GIEP: aperez@northallegheny.org 504: aperez@northallegheny.org ESL: aweidman@northallegheny.org

*Note - You can send one email and include everyone that needs to be aware of the withdrawal/reentry.