



**RED CLAY CONSOLIDATED  
SCHOOL DISTRICT**

**Hugh Broomall**  
*Interim Superintendent*

**Administrative Offices**  
1502 Spruce Avenue  
Wilmington, DE 19805

**HENRY C. CONRAD  
SCHOOLS OF SCIENCE**  
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**Kendra Todd-Dixon**  
*Principal*

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**Joe Rappa**  
*Assistant Principal*  
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**Monica Malen**  
*Assistant Principal*

August 28, 2026

Dear Parent/Guardian:

State Law indicates that students who are licensed to drive a motor vehicle have the option of driving a private vehicle to school or accepting transportation to school provided by the district via a school bus. Students who apply for and receive a parking permit to park on school grounds shall not be transported by a school bus and those students who choose to be transported by school bus shall not be permitted to park on school grounds. Principals have the authority to provide temporary parking passes on an emergency basis. In essence, if your son/daughter receives a parking permit, they will not be able to ride the bus to school.

Students receive a parking tag to hang from the rearview mirror and are directed to park in the student section of the rear parking lot (behind the gym between Victoria Ave. and the white painted pedestrian walkway).

Please sign below to indicate that you are aware of this policy and return this letter with \$10 to the school office.

Sincerely,

Kendra Todd-Dixon

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

Year: \_\_\_\_\_ Vehicle License: \_\_\_\_\_

Parent Name \_\_\_\_\_



\_\_\_\_\_  
Parent Signature Date: \_\_\_\_\_