

Early Dismissals

To minimize classroom disruptions:

- Students must bring a signed parent/guardian note to Homeroom on the morning of the early dismissal.
- Please do not rely on last-minute emails to teachers, as they may not be seen in time.
- If no advance note or email has been received, students will remain in class until a parent or guardian arrives. They will be called to the office once the parent or guardian checks in.
- Students will not be released during the final 30 minutes of the school day unless the principal determines there is an emergency.

Attendance Expectations

According to the CCSD Student Code of Conduct and South Carolina Compulsory Attendance Law:

- A student is considered chronically absent when they miss 10% or more of the school year.
- Missing 50% or more of the instructional day counts as a full-day absence.
- Students ages 6–17 who accumulate three consecutive unlawful absences or five total unlawful absences are considered truant and will be subject to intervention.

If you believe your student's attendance has been recorded incorrectly, your student should speak with the teacher who marked the attendance.

Lawful (Excused) Absences

Lawful absences include, but are not limited to:

- Student illness when attendance would endanger the student's health or the health of others.
- Illness or death of an immediate family member.
- Recognized religious holidays.
- School, district, or state-sponsored activities.
- In-school or Out-of-school suspension.
- Principal-Approved field trips.
- Military-related family leave for students whose parent or legal guardian is an active-duty service member who has been deployed, is on leave from deployment, or has recently returned from deployment (up to five excused days with principal approval and appropriate documentation).

Unlawful (Unexcused) Absences

Unlawful absences include, but are not limited to:

- Absences without the knowledge of a parent or guardian.
- Absences without an acceptable reason, even with parent or guardian knowledge.
- Vacations or out-of-town trips.