

**NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**11926 W. HWY K
FRANKSVILLE, WI 53126**

5:00 p.m.

MINUTES

June 22, 2026

North Cape Conference Room

1. Call meeting to order. President Dan Hying called meeting to order at 5:06 p.m. School Board members present were Keith Jacobson, Ryan Menken and Ryan Malchine. Also present were Dr. Lehnert, Ms. Hansen, Mrs. Holden Mr. Dahl and Mr. Olszewski
2. Approval of Minutes from May 18, 2026. Motion to approve as presented by Keith Jacobson, second by Ryan Menken. No additional discussion. All in favor, motion carries.
3. Superintendent Report: The end of the year came quickly; Kim Kaye did an outstanding job leading the preparation for a wonderful graduation night. As always, graduation was a great success and we are so proud of our 8th graders and all that they achieved at North Cape. We wish them well moving forward to HS. The cookout and field day was outstanding; weather was a little challenging in the beginning, but later turned out to be a great day. We wish everyone a safe and relaxing summer.
4. Treasurer's Report:
 - a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
Looking good as far as end of the year. Audit starts tomorrow. Motion to approve as presented by Ryan Menken, second by Ryan Malchine. No additional discussion. All in favor, motion carries.
 - b. Approval of payroll and disbursement checks Menken
Just a few staff with remaining personal leave to pay out. Motion to approve as presented by Keith Jacobson, second by Dan Hying. No additional discussion. All in favor, motion carries.
 - c. Approval of corrected revenues and expenditure reports for April 2026 Hansen
A skyward software "glitch" pulled numbers incorrectly in the finite details of expenses; however, Ms. Hansen discovered it and corrected it. Although the bottom line total expenses did not change, the Board corrected the previous motion and approval in May on the details. Motion to approve the corrections in May as presented by Keith Jacobson, second by Ryan Malchine. All in favor, no additional discussion. Motion carries.
5. Old Business
 - a. Facilities Update: all summer projects. The roofing replacement is on schedule.. All Pro has come out and done the removals that were necessary. Pioneer Roofing Company will start this week. Next Monday the paving company will do the concrete pad.
 - b. Neola timeline implementation schedule will begin in July. Training for John Lehnert and initial meeting established with our Rep from Neola, John Thomsen. We will be looking at all policies to update and improve, adding policy according to legislative changes and needs of the District. We are planning for the future. Our contract includes additional customer service when it comes to

policies. Contract will be signed in late June to invoice in July 2026, start of the new fiscal budget. First meeting is set for July 21st with John Thomsen and Dr. Lehn.

c. Update of current projection for end of 25-26 fiscal year and estimates for the '26-'27 fiscal year budget. Big pieces are falling into place, and it looks that we will have a balanced budget again this year.

d. Update on hiring; We had another interview today for Math. We also have an open position for educational assistant.

6. New Business

a. Discussion, Motion and approval of purchase of next rotation of chromebooks. Invoice attached and reviewed by the Board. Updating 75 chromebooks that were at the end of their 4 year life cycle. Motion to approve as presented by Dan Hying, second by Ryan Menken. No additional discussion, all in favor, motion carries.

7. Motion to adjourn to Executive Session under State Statute 19.85(1)(f) to inform the Board regarding personal matters of a specific student. At 5:44 p.m. by Dan Hying, second by Keith Jacobson. No additional discussion, motion carries.

8. Motion to return to Open Session 6:11 pm by Ryan Menken, second by Ryan Malchin. No additional discussion, all in favor, motion carries.

9. Motion to adjourn Ryan Malchine, Dan Hying 6:12 p.m. No additional discussion, all in favor, motion carries.