



LINCOLN UNIFIED SCHOOL DISTRICT

Don Riggio School

3110 Brookside Road
Stockton, CA 95219
(209) 953-8753

Title I School-Level Parent and Family Engagement Policy

Don Riggio School

2025-26

2.0 With approval from the local governing board, Don Riggio has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

Don Riggio School jointly develops its **Title I Parent and Family Engagement Policy** with parents and family members through collaboration with the **School Site Council (SSC)**, **English Learner Advisory Committee (ELAC)**, and **Parent Teacher Student Association (PTSA)**. Parents are invited to participate in the review and development of the policy during scheduled meetings where feedback, recommendations, and input are gathered to ensure the policy reflects the needs of families and students.

The policy is **reviewed and updated periodically** based on parent input, survey results, and school needs. Opportunities for feedback are provided during SSC and ELAC meetings, parent forums, and through school surveys to ensure parents have meaningful involvement in the process.

Once finalized, the Parent and Family Engagement Policy is **distributed to all parents and family members of participating students** through multiple methods to ensure accessibility. These include posting the policy on the school website, sharing it through ParentSquare and Monthly Principal Messages, providing copies during parent meetings and school events, and making printed copies available in the school office. Translations are provided as needed to ensure all families can access the information.

Through this collaborative process, Don Riggio ensures that parents and families are active partners in supporting student success and that the policy reflects the shared commitment of the school and families to student learning and engagement.]



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2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Don Riggio School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

Don Riggio School convenes an **annual Title I Parent Meeting** at a convenient time to inform parents and family members about the school's participation in the **Title I program** and their rights to be involved in their child's education. All parents of participating students are invited and encouraged to attend.

To address this requirement, the school will implement the following activities:

- **Host an Annual Title I Information Meeting** where school administration explains the Title I program, funding, services provided to students, and parent rights under Title I.
- **Provide an overview of the school's Title I programs**, including academic supports, interventions, and resources available to students.
- **Explain parents' rights and opportunities for involvement**, including participation in School Site Council (SSC), English Learner Advisory Committee (ELAC), PTSA, and other school committees.
- **Review key Title I documents**, including the Parent and Family Engagement Policy and the School-Parent Compact.
- **Provide opportunities for parents to ask questions, provide feedback, and share suggestions** regarding the Title I program and family engagement activities.



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- **Notify families of the meeting through multiple communication methods**, such as ParentSquare, school newsletters, flyers, and the school website.
- **Provide translated materials and interpretation services as needed** to ensure all families can participate.

These efforts ensure that parents and families are informed about the Title I program and are encouraged to be active partners in supporting student learning and school improvement.

b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

Don Riggio School convenes an **annual Title I parent meeting** at a convenient time to ensure all parents and family members of participating students have the opportunity to attend and learn about the Title I program.

During this meeting, school staff provide information about the **school's participation in the Title I program**, including the purpose of Title I funding, program requirements, and how the funds are used to support student learning. Parents are also informed of their **rights to be involved in their child's education** and the various opportunities available for participation at the school.

Activities implemented to meet this requirement include:

- Hosting an **Annual Title I Meeting** during a scheduled parent event to maximize attendance.
- Providing an **overview of Title I services**, academic supports, and school programs available to students.



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- Explaining the **Parent and Family Engagement Policy, School–Parent Compact**, and opportunities for parent involvement.
- Sharing information about **School Site Council (SSC), ELAC, and PTSA** and how parents can participate in decision-making.
- Providing time for **questions, discussion, and parent feedback**.
- Distributing meeting materials and information through **ParentSquare, newsletters, and the school website** for families unable to attend.

These activities ensure that parents and families are informed about Title I and encouraged to actively participate in supporting their child's education.

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

Don Riggio School involves parents and family members in an **organized, ongoing, and timely manner** in the planning, review, and improvement of the school's Title I program.

Parents are provided opportunities to participate through **School Site Council (SSC), English Learner Advisory Committee (ELAC), and PTSA meetings**, where input is gathered on the development, implementation, and evaluation of the schoolwide program and the **Parent and Family Engagement Policy**. These groups review student achievement data, school goals, and proposed Title I expenditures to help guide decision-making.

Additional opportunities for parent involvement include:



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- Providing feedback through **parent surveys**, including the YouthTruth Family Survey and other school feedback opportunities.
- Discussing programs and initiatives during **Coffee and Conversations with the Principal** and other parent engagement meetings.
- Reviewing and providing input on the **School Plan for Student Achievement (SPSA)** and the Parent and Family Engagement Policy prior to approval.
- Sharing information and collecting feedback through **ParentSquare messages, newsletters, and school meetings**.

Through these ongoing opportunities, Don Riggio ensures parents are active partners in the continuous **planning, review, and improvement of the Title I program and schoolwide initiatives**.

- d) The school provides parents of participating children with the following:
- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

Don Riggio School provides parents and family members of participating students with **timely information about the Title I program** through multiple forms of communication throughout the school year.

To ensure parents are well informed, the school implements the following activities:

- Sharing information during the **Annual Title I Parent Meeting**, where the purpose, services, and requirements of the Title I program are explained.
- Communicating regularly through **ParentSquare messages, the Principal's Weekly Message, and school newsletters**.



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- Posting important information and updates on the **school website**.
- Providing information during **School Site Council (SSC), English Learner Advisory Committee (ELAC), and PTSA meetings**.
- Sharing program details during **parent meetings, school events, and conferences**.
- Providing **translated materials and interpretation when needed** to ensure all families can access the information.

These efforts ensure parents receive timely and clear information about the Title I program and how it supports student learning at Don Riggio School.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.
(20 U.S.C. § 6318[c][4][B])

Don Riggio School provides parents and family members with a **description and explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the expected levels of student achievement aligned with California State Standards**.

To meet this requirement, the school implements the following activities:

- Sharing information about the **school's curriculum, instructional programs, and grade-level standards** during **Back-to-School Night and parent meetings**.
- Explaining student progress and achievement during **parent-teacher conferences and individual parent meetings**.
- Providing information about **state and local assessments**, including the **California Assessment of Student Performance and Progress (CAASPP)**,



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- **ELPAC, district benchmark assessments, and classroom assessments.**
- Discussing **student progress toward meeting California academic standards** and providing strategies families can use to support learning at home.
- Sharing assessment results and school performance information through **ParentSquare communications, monthly principal message, and the school website.**
- Providing **translations and interpretation services when needed** to ensure all families can understand the information.

These activities ensure that parents have a clear understanding of the **curriculum, assessments, and academic expectations** that support their child's success at Don Riggio School.

iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

If requested by parents, Don Riggio School will provide opportunities for regular meetings where parents and family members can share suggestions and participate in decisions related to the education of their children. These opportunities may include meetings with the principal or teachers, parent conferences, School Site Council (SSC), English Learner Advisory Committee (ELAC), and PTSA meetings. Parents may also communicate concerns or suggestions through email, phone calls, or scheduled appointments. The school will review and respond to parent input in a timely manner and, when appropriate, incorporate feedback into school programs and supports that benefit student learning.

e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan



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when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

If the Schoolwide Program (SWP) plan is not satisfactory to the parents of participating children, Don Riggio School will provide opportunities for parents to share their concerns and comments through meetings such as School Site Council (SSC), ELAC, PTSA, and through direct communication with school administration. Parent feedback will be documented and reviewed by the school. When the schoolwide plan is submitted to the local educational agency (LEA), any parent comments regarding dissatisfaction with the plan will be included and forwarded to the LEA as required.

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

Don Riggio School will provide assistance to parents by sharing information about California's challenging state academic standards, state and local assessments, and Title I, Part A requirements through parent meetings, School Site Council (SSC), ELAC, PTSA meetings, and the Principal's



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Monthly Message. The school will also provide opportunities such as parent-teacher conferences, workshops, and informational materials that explain curriculum expectations and assessment results. Staff will support parents in learning how to monitor their child's academic progress through tools such as Aeries Parent Portal, progress reports, and report cards, and will encourage ongoing communication between families and teachers to support student achievement.

b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

Don Riggio School will provide materials and training to help parents support their child's academic success. The school will share resources and strategies through family engagement events such as Literacy Night, Bedtime Stories, Bingo for Books, and other parent workshops that focus on reading, math, and supporting learning at home. Teachers and staff will also provide

guidance during parent-teacher conferences and through classroom communication on how parents can reinforce skills at home. Additional materials and information may be shared through newsletters, the Principal's Monthly Message, and digital platforms to encourage continued parent involvement in student learning.

c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])



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Don Riggio School will educate teachers, principals, and staff on the value of parent and family engagement through professional development and staff meetings that emphasize effective communication and collaboration with families. Staff will be encouraged to maintain regular communication with parents through conferences, phone calls, email, and the Aeries Parent Portal. Parents will also be invited to participate in school committees and activities such as School Site Council (SSC), ELAC, PTSA, and family engagement events. Feedback from parents will help guide school programs and strengthen partnerships between families and the school community.

d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

Don Riggio School will coordinate and integrate parent involvement activities with other federal, state, and local programs when appropriate. The school will collaborate with programs such as Transitional Kindergarten (TK), preschool, and other district or community programs to support families as students transition into school. Information and resources will be shared with families through parent meetings, ELAC, PTSA, School Site Council (SSC), newsletters, and the Principal's Monthly Message. The school will also provide family engagement events and resources that encourage parents to actively participate in their child's education and strengthen connections between home and school.

e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

Don Riggio School will ensure that information related to school and parent



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programs, meetings, and activities is communicated to families in clear and accessible formats. School communications such as newsletters, the Principal's Weekly Message, flyers, emails, and website postings will be provided in languages understood by families whenever practicable. Translation and interpretation services will be made available for meetings, conferences, and school events when needed. The school will also use multiple communication platforms, including the Aeries Parent Portal, phone messages, and printed materials, to ensure families receive timely and understandable information.

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

Don Riggio School will provide additional reasonable support for parent and family engagement activities as requested by parents. The school will gather input through meetings such as School Site Council (SSC), ELAC, PTSA, surveys, and direct communication with staff. Based on parent feedback, the school may provide additional workshops, informational resources, meeting opportunities, or family engagement events that support student learning. The school will make efforts to accommodate parent needs, such as providing flexible meeting times, translation services, and access to staff to strengthen family involvement in their child's education.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, *Don Riggio School*, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])



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Don Riggio School will ensure that all parents and family members have opportunities to participate in school programs and activities, including those with limited English proficiency, disabilities, or migratory backgrounds. The school will provide translated written communication, interpretation services for meetings and conferences, and accessible formats for school reports and information related to student progress and academic standards. Information will be shared through multiple communication methods such as newsletters, the Principal's Monthly Message, flyers, the Aeries Parent Portal, and school meetings including ELAC, School Site Council (SSC), and PTSA. These efforts will help ensure that all families can meaningfully participate in their child's education and stay informed about school programs and student achievement.

Christopher Livengood
Principal
Don Riggio School