

Poland Local Schools BOE

Board of Education Regular Meeting Minutes

Wednesday, March 25, 2026 – 6:00 p.m.

Little Red School House - 4515 Center Rd, Lowellville, OH 44436

I. Call to Order

A. The Regular Meeting of the Board of Education was called to order at 6:00 p.m. by President Polis.

B. Roll Call:

- Mrs. Erin Memo – present
- Mr. Troy Polis – present
- Mr. Gregg Riddle – present
- Mr. Jeff Sabrin – absent
- Mr. Larry Warren – present

Also present: Andy Tommelleo, Interim Superintendent; Jeanette Medina, Treasurer/CFO; Maria Hoffmaster, Deputy Superintendent; Matt McKenzie, Director of Operations; Patrice Almasy, Secretary to the Superintendent.

II. Public Participation

A. Mr. Dave Smith, Poland Historical Society Trustee, welcomed the Poland BOE members and attendees. After briefly summarizing the Historical Society's mission, he showcased some of the new displays.

III. Treasurer/CFO's Requests of Consent

Motion to approve the financial items as presented in the agenda. (**#2026-58**)

- A. The minutes of the Special Meetings of March 6, 2026, and March 9, 2026, and the Regular Meeting of March 11, 2026.
- B. February 2026 Financial Reports as submitted.
- C. Establishment of the Outdoor Club fund 200-990M

Motion by Mr. Riddle, seconded by Mrs. Memo.

Motion carried 4-0.

IV. Superintendent's Requests of Consent

Motion to approve items 1-7 as presented in the agenda. **(#2026-59)**

- A. HR/Staffing recommendations – items 1-3
- B. Curriculum recommendations – item 4-6
- C. Athletics recommendations – item 7

Motion by Mr. Riddle, seconded by Mr. Warren. Motion carried 4-0.

V. Superintendent's Requests Not Included in Consent

HR/Staffing

- A. APPROVED additional compensation for certified staff members who provide class coverage during the scheduled planning period due to maternity leave vacancy at a negotiated rate stated in the MOU **(#2026-60)**

Motion by Mr. Warren, seconded by Mrs. Memo. Motion carried 4-0.

Operations

- A. AUTHORIZED the Superintendent to enter into a resolution with the Ohio School Facilities Commission to establish a new scope, estimated basic project cost and local share in the Classroom Facilities Assistance Program **(#2026-61)**

Motion by Mr. Warren, seconded by Mrs. Memo. Motion carried 4-0.

- B. Motion to table the acceptance of the Cybersecurity Policy between Forward Edge and Poland Local Schools as stated in the agenda; Mr. Riddle suggested the cybersecurity policy be written into Board Policy through NEOLA rather than adopting the Statement of Work presented on agenda. Dr. Tommelleo will follow up with NEOLA and add a formal policy to be approved at a future agenda when completed. **(#2026-62)**

Motion by Mr. Riddle, seconded by Mr. Warren. Motion carried 4-0.

VI. Informational Items/Discussions

A. Dr. Tommelleo updated the BOE on the bus accident that occurred on March 25, 2026 at Riverside Drive in Poland, stating that no one was hurt, the bus suffered minimal damage, and that the Transportation Department handled the situation incredibly well. The bus driver was not at fault and was stopped at an intersection when the accident occurred.

VII. Reports/Presentations

- Foundation - Mr. Warren – no report

- Legislation – Mr. Riddle – Reminder Election Day is May 5th

VIII. Executive Session

Motion to enter into Executive Session to consider the employment and compensation of a public employee(s). (**#2026-63**).

Motion by Mr. Riddle, seconded by Mr. Warren. Motion Carried 4-0.

The Board entered Executive Session at 6:27 p.m. and returned at 6:54 p.m.

IX. Reconvene to Regular Session

Motion to reconvene to regular session (**#2026-64**)

Motion by Mr. Warren, seconded by Mrs. Memo. Motion carried 4-0.

X. Adjourn Meeting

Motion to adjourn meeting. (**2026-65**)

Motion by Mr. Warren, seconded by Mrs. Memo. Motion carried 4-0.

Meeting adjourned at 6:54 p.m.

XI. Announcements

The next scheduled regular and/or work session will be held on April 15, 2026, at 6:00 p.m. at Dobbins.

Approved by the Board of Education on: _____

President, Board of Education: _____ Date: _____

Treasurer/CFO: _____ Date: _____