



2026-2027 Student & Family Handbook

Graduating the leaders, thinkers and explorers of tomorrow.

How to use this handbook

Start with the Quick Reference section for common questions. Policy summaries explain the most important expectations, rights, responsibilities and possible consequences. When a summary differs from an official Board policy or law, the official policy or law controls.

Contact Englewood Schools for language assistance or another accessible format.

Welcome to the 2026-2027 School Year

Dear Students and Families,

Welcome to the 2026-2027 school year. Thank you for being part of the Englewood Schools family and for partnering with us in our mission to prepare all students for future success through learning, leading, engagement, and action.

Englewood Schools remains committed to our vision of graduating the leaders, thinkers, and explorers of tomorrow. That work begins with creating safe, welcoming, and orderly learning environments where students and families understand expectations and our staff members can focus on teaching and learning.

This handbook makes important District information easier to find and understand. Please review it with your student, especially the sections on attendance, technology, conduct, discipline, and how to ask for help.

Our core values - high expectations, accountability, integrity, respect and community - guide how we learn together and care for one another. Thank you for trusting Englewood Schools. We are grateful to partner with you in the year ahead.

Sincerely,

Joanna W. Polzin
Superintendent

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Quick Reference for Families

Topic	What families should know
Attendance	Notify the school whenever your student is absent. A student may be identified as chronically absent after missing 10% of enrolled school days, whether absences are excused or unexcused.
Make-up work	Students should ask teachers for make-up work when they return. District policy generally allows two days of make-up work for each day of absence, unless the building administrator determines otherwise.
Health and medication	Medication at school requires proper labeling and parent/guardian authorization. Many medications also require authorization from a licensed health-care practitioner.
Cell phones and personal devices	Students must follow Board Policy JICJ and building procedures. PK–8: Bell-to-bell restriction. Personal technology devices must be silenced and stored in a school-designated location or storage device during the entire school day. Grades 9–12: Limited access. Personal technology devices must be silenced and stored in a school-designated location or storage device during class. Use during lunch or passing periods may be allowed at the principal's discretion.
Technology use	Students and families must review and follow the district responsible-use agreement before using district technology or accounts.
Bullying	Report bullying to a trusted staff member or building administrator. Bullying based on a protected class should also be reported to the district compliance officer.
Harassment or discrimination	Report concerns to a building administrator or the district compliance officer. Retaliation for making a good-faith report is prohibited.
Safety concerns	Call 911 for an immediate emergency. Safe2Tell accepts anonymous safety reports at 877-542-SAFE or https://safe2tell.org .
Fees	Families who cannot afford required fees should ask the school about a fee waiver.
Student records	Parents/guardians and eligible students may inspect education records and may opt out of designated directory information by the district deadline.

Where to Go for Help

Concern	Start here
Classroom concern	Teacher, then principal
Attendance	School attendance office
Bullying or student conflict	Principal, dean or trusted staff member
Discrimination or harassment	District compliance officer
Title IX or sex-based discrimination	Title IX coordinator
Special education or Section 504	Case manager, school team or Student Services
Student records	School registrar or district records contact
Immediate threat	911; Safe2Tell for anonymous reporting

District and School Contacts

Office or school	Contact information
Board of Education	Katie Wilberding Cross, President; Erica Elvove, 1st Vice President; Janée McConnell, 2nd Vice President; Anna Whistler, Secretary and Treasurer; Danielle “Dani” Herman, Board Member
Superintendent Cabinet	Joanna Polzin, Superintendent; Ryan Cowell, Deputy Superintendent; Callan Ware, Executive Director of Student Services; Hyesun Son, Chief Financial Officer; Paul Whitaker, Executive Director of Technology and Innovation; Rana Razzaque, Director of Opportunity, Access & Inclusion; Diana Zakhem, Director of Secondary Success; Mike Loitz, Director of Human Resources
Early Childhood Education at Maddox	Kara Blanchard, Principal 3838 S. Huron St. 303-781-7585
Bishop Elementary School	Sheri Spenhoff, Principal 3100 S. Elati St. 303-761-1496
Charles Hay World School	Dr. Darik Williams, Principal; Kate Tober, Assistant Principal 1221 E. Eastman Ave. 303-761-2433
Cherrelyn Elementary School	Laura Harringa, Principal; Gina DeLeon, Dean 4500 S. Lincoln St. 303-761-2102
Clayton Elementary School	Matt Hoganson, Principal; Ciani Williams, Assistant Principal 475 W. Union Ave. 303-781-7831
Englewood Middle School	Brandon Masters, Principal; Amber Darnell and Melissa Rhodes, Assistant Principals 3800 S. Logan St. 303-781-7817
Colorado's Finest High School of Choice	Cynthia Chick, Principal; Justin Johnson, Assistant Principal 300 W. Chenango Ave. 303-934-5786
Englewood High School	Nate Smith, Principal; Jamie Pollett, Assistant Principal; Thomas Rode, Athletic Director/Assistant Principal; Morgan Otey, Dean 3800 S. Logan St. 303-806-2200
Colorado's Finest Salon & Spa Academy	Michelle Schiltz, Program Coordinator 300 W. Chenango Ave. 303-806-2390

Attendance, Enrollment and Academics

Compulsory Attendance Ages (JEA)

Colorado law requires children of compulsory school-attendance age to attend school unless a lawful exception exists. Parents/guardians are responsible for ensuring that students attend regularly. Families should notify the school regarding changes in enrollment, home-based instruction, illness or other circumstances affecting attendance.

Full policy: [Review JEA in the Englewood Schools Board Policy Portal](#).

Student Absences and Excuses (JH)

Regular and punctual attendance supports academic progress and student well-being. Parents/guardians are responsible for ensuring that children of compulsory attendance age attend school. Excused absences include temporary illness or injury, approved prearranged absences, certain disabilities or health conditions, school-sponsored activities, work-study and suspension or expulsion.

What families and students should do

- Notify the school as soon as possible when a student will be absent.
- Provide documentation when the school reasonably requests it.
- Work with school staff on an attendance plan if absences become excessive.

Possible consequences or district response

- Unexcused absences are recorded, and families are notified.
- A student missing 10% of enrolled school days may be identified as chronically absent and receive an attendance-support plan.

Full policy: [Review JH in the Englewood Schools Board Policy Portal](#).

Truancy (JHB)

A student is truant when absent without an accepted excuse or when leaving school or class without permission. A habitual truant is a student of compulsory attendance age with four total days of unexcused absence in one month or 10 total days during a school year.

What families and students should do

- Keep current telephone and contact information on file.
- Participate in a school attendance plan when requested.

Possible consequences or district response

- The district may use research-based interventions and, when required, judicial proceedings to enforce compulsory attendance.

Full policy: [Review JHB in the Englewood Schools Board Policy Portal](#).

Choice Enrollment within Englewood Schools - Resident Students (JFBA)

Resident students may apply to attend a district school or program outside of their assigned attendance area. Admission is contingent upon staffing, building capacity, and available space, in accordance with standards defined by law and Board policy. Unless otherwise required by specific program rules or legal mandate, families are responsible for providing student transportation.

What families should do

- Submit an application for each desired school or program during the district's designated enrollment window.
- Ensure all submitted materials are accurate and complete.
- Understand all requirements regarding attendance, transportation, and continued enrollment before accepting a seat.
- Notify the district promptly if your educational plans change.

District response

- The district evaluates all applications using lawful, objective, and nondiscriminatory criteria.
- Families will receive notification regarding whether their request was approved, denied, or placed on a waitlist.
- Approved placements may continue in subsequent years, subject to enrollment requirements and program availability.

Full policy: [Read Board Policy JFBA: Intra-District Choice/Open Enrollment](#).

Choice Enrollment into Englewood Schools - Nonresident Students (JFBB)

Students who live outside Englewood Schools may apply to attend a district school or program through the district's choice-enrollment process. Admission depends on available space, staffing, program capacity and the criteria established by law and Board policy. Applications may be approved, denied or placed on a waitlist.

What families should do

- Submit a choice-enrollment application for each requested school or program during a published enrollment window.
- Provide complete and accurate information by the applicable deadline.
- Review program requirements, transportation responsibilities and continued-enrollment expectations before accepting placement.
- Notify the district if enrollment plans change.

District response

- Applications will be considered using lawful, nondiscriminatory criteria.
- Families will be notified whether an application is approved, denied or placed on a waitlist.
- Approval may depend on actual enrollment and attendance, satisfaction of district admission requirements and continued space availability.
- Transportation is generally the responsibility of the family unless otherwise required by law.
- Students may need to apply again when changing schools, programs or school levels.

Full policy: [Read Board Policy JFBB: Inter-District Choice/Open Enrollment](#).

Grading and Assessment Systems (IKA)

Classroom, district, and state-level evaluations are utilized to track student proficiency and refine educational practices. The district ensures families remain informed regarding testing schedules and individual achievement. Mandatory legal accommodations are provided for English language learners and students with disabilities.

What families and students should do

- Consult the published annual testing schedule for upcoming dates.
- Follow established district protocols to submit an exemption request if choosing to opt out of a qualifying state assessment.

Possible consequences or district response

- No adverse actions will be taken against a student primarily because a parent or guardian elected to excuse them from participating in an eligible state test.

Full policy: [Review IKA in the Englewood Schools Board Policy Portal.](#)

Concurrent Enrollment (IHCD)

Eligible high school students have the opportunity to earn college credit by enrolling in approved postsecondary courses. Specific regulations regarding eligibility, course authorization, financial obligations, and logistical arrangements are established through Board policy and formal cooperative agreements.

What families and students should do

- Schedule a consultation with a school counselor before beginning the enrollment process.
- Adhere to district timelines for the completion of all necessary academic planning and application materials.
- Thoroughly examine all financial and repayment responsibilities before formalizing the participation agreement.

Full policy: [Review IHCD in the Englewood Schools Board Policy Portal.](#)

Graduation Requirements (IKF and IKF-E-3 and IKF-E-4)

To earn a diploma, students are required to complete designated coursework and provide evidence of readiness for civic engagement and postsecondary success. Board Exhibits IKF-E-3 and IKF-E-4 outline various metrics and pathways through which students may demonstrate preparation for higher education or the workforce.

What families and students should do

- Engage in frequent consultations with school counselors to review and maintain a personal graduation plan.
- Monitor individual status regarding credit accumulation, specific course completion, and required readiness benchmarks.
- Consult with staff regarding unique circumstances such as early graduation, transfer credits, or participation in alternative settings.
- Ensure all necessary portfolios, assessments, and evidence are finalized and submitted by the established deadlines.

Possible consequences or district response

- District staff and counselors provide consistent guidance to help students evaluate their progress toward completion.
- Students who are at risk of not meeting requirements will be notified and connected with appropriate academic support and alternative pathways.

Full policies: [Review IKF](#), [IKF-E-3](#), and [IKF-E-4](#) in the Board Policy Portal.

Extracurricular Activity Eligibility (JJJ)

Participation in school-sponsored sports, clubs, and extracurricular programs requires students to maintain eligibility in accordance with district, school, and state association standards. These requirements often encompass academic performance, consistent attendance, proper conduct, and other benchmarks specific to the activity.

What families and students should do

- Understand all eligibility regulations before participating in a season or program.
- Consistently track academic grades, school attendance, and behavioral standing.
- Consult with school sponsors or the athletic department regarding specific rules or appeals.
- Promptly notify school officials of any situation that could impact student eligibility.

Possible consequences or district response

- Students who fail to meet established criteria may face temporary or restricted participation.
- Official eligibility determinations are guided by district policy and relevant governing bodies.

Full policy: [Review Board Policy JJJ in the Englewood Schools Board Policy Portal.](#)

Free and Reduced-Price Food Services (EFC)

Englewood Schools participates in federal and state initiatives to provide no-cost or lower-cost meals to qualifying students. To protect student privacy, the district maintains strict confidentiality of all eligibility data and uses it only for authorized purposes permitted by law.

What families should do

- Provide all required household income and meal-benefit documentation by the district deadline.
- Promptly inform Nutrition Services of any changes to household size or financial status.
- Consult school personnel or Nutrition Services for guidance during the application process.

Possible consequences or district response

- Eligible students receive benefits without public disclosure or unnecessary embarrassment.
- The district ensures compliance with all legal standards regarding confidentiality, application review, and service delivery.

Full policy: [Review EFC in the Englewood Schools Board Policy Portal.](#)

Student Fees, Fines and Charges (JQ)

Students are not charged an instructional fee as a condition of enrollment in the academic program. Still, the Board may approve fees for textbooks, expendable supplies, extracurricular activities, transportation or damaged/lost property. The district provides fee waivers for eligible students.

What families and students should do

- Request the current fee schedule from the school.
- Ask for a waiver when the student is eligible.
- Return district property in good condition or arrange an approved payment alternative when needed.

Full policy: [Review JQ in the Englewood Schools Board Policy Portal.](#)

Health and Student Wellness

Immunization of Students (JLCB and JLCB-R)

Colorado law requires students to provide an up-to-date immunization record, an approved in-process plan, or a valid medical or nonmedical exemption. Nonmedical exemptions must be submitted annually. Students who do not meet legal requirements may be excluded, suspended or expelled until documentation is received.

What families and students should do

- Give the school updated records whenever a student receives a vaccine.
- Submit exemptions on the required state form.
- Review the 2026-2027 English or Spanish immunization notice in the appendices.

Full policy: Review [JLCB](#) and [JLCB-R](#) in the Englewood Schools Board Policy Portal.

Administering Medications to Students (JLCD)

School personnel may administer prescription or nonprescription medication when administration cannot reasonably occur outside school hours and all required permissions are in place. Medication must be in its original, properly labeled container. Students may self-carry certain emergency or prescribed medications when authorized.

What families and students should do

- Contact the school nurse before sending medication to school.
- Provide parent/guardian authorization and practitioner authorization when required.
- Do not send medication loose, unlabeled or in a student backpack unless self-carry has been authorized.

Pursuant to Regulation JLCD-R, students may carry and self-administer rescue medications (such as inhalers or epinephrine auto-injectors) if authorized in writing by their physician and parent.

Full policy: Review [JLCD](#) and [JLCD-R](#) in the Englewood Schools Board Policy Portal.

Students With Food Allergies (JLCDA)

The school nurse or administrator develops a health-care plan for students with potentially life-threatening food allergies. The plan addresses reasonable accommodations, emergency medication and staff training.

What families and students should do

- Notify the school of a diagnosed allergy.
- Provide emergency medication and current medical orders promptly.
- Work with the school on a health plan, Section 504 plan or IEP when applicable.

Full policy: [Review JLCDA in the Englewood Schools Board Policy Portal.](#)

Medically Necessary Treatment in School (JLCDC* and JLCDC*-R)

A student's IEP or Section 504 team determines whether medically necessary treatment must be provided in the school setting. Approved private health-care specialists must follow district access, confidentiality, insurance, licensing and scheduling requirements.

What families and students should do

- Contact the student's school team before arranging a private provider visit.
- Participate in developing the required written plan and consent forms.

Full policy: Review [JLCDC*](#) and [JLCDC*-R](#) in the Englewood Schools Board Policy Portal.

Health and Family Life Education Exemption (IHAM-R)

A parent/guardian may request an exemption from a specific portion of the health education curriculum. The request must be submitted in writing to the principal at least five school days before the instruction. The school will provide an alternative activity for credit.

Full policy: [Review IHAM-R in the Englewood Schools Board Policy Portal.](#)

Emergency medication

The district maintains stock emergency epinephrine and opioid antagonists for qualifying emergencies. Stock medication does not replace student-specific medication and orders supplied by families.

Student and Family Rights

Equal Educational Opportunity (JB)

Every student is entitled to equal educational opportunity without unlawful discrimination. Students with qualifying disabilities receive a free appropriate public education and access to district programs consistent with federal and state law.

Full policy: [Review JB in the Englewood Schools Board Policy Portal.](#)

Nondiscrimination and Harassment (AC)

The district prohibits discrimination, harassment and retaliation based on protected class. Anyone may report a concern. The district provides supportive measures, investigates under the applicable procedure and takes corrective action when appropriate.

Student Harassment and Discrimination Complaints ([AC-R-1](#))

Use AC-R-1 for reports that a student experienced harassment or discrimination. Reports may be made by phone, email, in person or through the district complaint form. Staff who receive a report must promptly share it with the compliance officer. The district offers supportive measures, provides regular updates and uses a fair, impartial process. Retaliation is prohibited.

Employee, Applicant and Public Complaints ([AC-R-2](#))

Use AC-R-2 when the person alleged to have experienced harassment or discrimination is an employee, applicant for employment or member of the public. Complaints may be made to the compliance officer by phone, email, in person or through the complaint form. The district follows a fair, impartial and prompt process. Retaliation is prohibited.

Title IX Sex Discrimination and Sexual Harassment Complaints ([AC-R-3*](#))

Use AC-R-3 for reports of sex discrimination or sexual harassment governed by Title IX. The Title IX coordinator explains available supportive measures and the applicable complaint process. Emergency or criminal concerns should also be reported to 911 or law enforcement when appropriate.

How to report

- Tell a trusted staff member, principal, compliance officer or Title IX coordinator.
- Include what happened, dates and names of involved people or witnesses when known.
- Call 911 for immediate danger. Safe2Tell may be used for anonymous safety reporting.

Full procedures: Review [AC](#), [AC-R-1](#), [AC-R-2](#) and [AC-R-3*](#) in the Board Policy Portal.

Title IX information and complaint forms: [Englewood Schools Title IX Policies & Complaints](#)

Title IX Coordinator & Compliance Officer Contact:

Dr. Rana Razzaque, Director of Opportunity, Access and Inclusion
RDAB – 4101 S. Bannock St., Englewood, CO 80110 | Phone: 303-806-2004
Email: rana_razzaque@engschools.net

Sexual Harassment (JBB*)

Sexual harassment is prohibited. Reports are forwarded to the Title IX coordinator and addressed through the applicable district complaint procedure. Retaliation is prohibited. Supportive measures may be available even before a formal determination.

Full policy: [Review JBB* in the Englewood Schools Board Policy Portal.](#)

Student Concerns, Complaints and Grievances (JII)

Englewood Schools encourages students to voice concerns regarding school regulations, administrative decisions, or conditions they perceive as inequitable. We recommend starting with the staff member most closely involved and seeking support from a parent or guardian. If matters remain unresolved, students may consult the building principal or utilize the formal district grievance process.

What families and students should do

- Clearly define the situation and provide any relevant information or facts.
- Address the issue first with the teacher or official nearest to the concern.
- Utilize the formal district complaint procedure if a resolution is not achieved.
- Apply specific Title IX or nondiscrimination routes for concerns involving protected classes.

Full policy: [Review JII in the Englewood Schools Board Policy Portal.](#)

Public Concerns and Complaints (KE)

Community members and families should initially address concerns with the building administrator or staff member closest to the situation. If informal resolution is unsuccessful, concerns may be escalated through the district's formal grievance process. Reports regarding sex-based discrimination, harassment, Title IX, or instructional resources must follow the specific procedures established for those areas.

What families should do

- Contact the teacher or school official most involved in the issue.
- Define the specific concern and the desired outcome clearly.
- Share any dates, documentation, or facts that assist district understanding.
- Utilize the formal district complaint procedure if matters remain unresolved.
- Apply the relevant specialized process for complaints involving protected classes or materials.

Full policy: [Review KE in the Englewood Schools Board Policy Portal.](#)

Teaching About Controversial Issues (IMB)

Legitimate educational goals may include the use of age-appropriate controversial materials and topics. Instruction is designed to promote inquiry and present diverse perspectives fairly, fostering a respectful environment where students can explore various viewpoints without pressure to adopt any specific stance.

What families and students should know

- Ensure controversial topics align with the district curriculum and student maturity levels.
- Teachers will distinguish personal opinions from instructional content while presenting viewpoints neutrally.
- Respectfully share differing opinions without fear of academic or disciplinary penalty.
- Address concerns initially with the classroom teacher and utilize the district grievance process if needed.
- Use the specific procedure for reconsidering instructional resources when requesting a material review.

Full policy: [Review IMB in the Englewood Schools Board Policy Portal.](#)

Student Surveys, Screening and PPRA Rights (JLDAC and JLDAC-E)

Parents/guardians and eligible students have rights to inspect certain surveys and instructional materials, provide consent before specified protected-information surveys, and opt out of specified marketing activities and non-emergency invasive physical examinations. Rights transfer to an eligible student at age 18 or emancipation.

What families and students should do

- Review annual PPRA notices and approximate activity dates.
- Submit consent or opt-out decisions according to the instructions in the notice.

Full policy: Review [JLDAC](#) and [JLDAC-E](#) in the Englewood Schools Board Policy Portal.

Student Records and FERPA (JRA/JRC, JRA/JRC-R and JRA/JRC-E-1)

Parents/guardians and eligible students may inspect and review education records, request amendment of records believed to be inaccurate, consent to disclosures when required, and file a complaint concerning FERPA rights. The district may disclose designated directory information unless a timely opt-out is received.

What families and students should do

- Review the annual FERPA and directory-information notice.
- Submit a written directory-information opt-out by the published deadline.
- Contact the school registrar to request access to records.

Full policy: Review [JRA/JRC](#), [JRA/JRC-R](#) and [JRA/JRC-E-1](#) in the Englewood Schools Board Policy Portal.

Sharing Records With State Agencies (JRCA)

The district may share student information with state agencies when authorized or required by law. Privacy protections and limits on use continue to apply.

Full policy: [Review JRCA in the Englewood Schools Board Policy Portal.](#)

Technology and Personal Devices

Student Use of Technology and Electronic Communications (JS* and JS*-E)

District technology and internet access are provided for educational purposes. Students must use accounts, devices, networks and online services safely, responsibly and lawfully. The district may monitor use as permitted by law and policy. Students should not expect personal privacy when using district systems.

What families and students should do

- Protect passwords and account credentials.
- Use district technology for authorized educational purposes.
- Report suspected security problems, inappropriate content or lost devices immediately.
- Follow copyright, privacy and academic-integrity expectations.

Possible consequences or district response

- Access may be restricted or revoked.
- Students may be responsible for loss or damage caused by misuse.
- Serious violations may result in discipline or referral to law enforcement.

Full policy: Review [JS*](#) and [JS*-E](#) in the Englewood Schools Board Policy Portal.

Student Use of Electronic Communication Devices (JICJ)

To promote learning environments focused on instruction and student well-being, Englewood Schools restricts the use of personal technology during the school day. These devices encompass cell phones, smartwatches, earbuds, tablets, laptops, and other privately owned electronics capable of communication, data storage, or digital media capture.

Device expectations by grade level:

PK–8: Bell-to-bell restriction

Personal technology devices must be silenced and stored in a school-designated location or storage device during the entire school day. Devices may not be kept on a student's person.

Grades 9–12: Limited access

Personal technology devices must be silenced and stored in a school-designated location or storage device during class. Devices may not be kept on a student's person during instructional time. Use during lunch or passing periods may be allowed at the principal's discretion.

What families and students should do

- Keep devices silenced and stored in the school-designated location.
- Follow staff directions regarding device use, storage and collection.
- Use the school office or other school-approved communication channels when family communication is needed during the school day.
- Turn over a device to a teacher or school official when requested.
- Do not use a device to record or photograph anyone in a bathroom, locker room or another location where a person has a reasonable expectation of privacy.
- Do not use a device to violate the student code of conduct, Board policy or state or federal law.

Exceptions

Device possession or use may be permitted when specifically authorized by a student's IEP, Section 504 plan or health-care plan; when necessary to respond to or report an actual or imminent emergency; or for an instructional purpose under the principal's direction. Students should not use devices during a lockdown unless directed by staff.

Possible consequences or district response

- Violation of this policy or a school or classroom device rule may result in disciplinary action and temporary confiscation of the device. A confiscated device may be returned according to the school's procedures.
- Refusing to surrender a device when requested by a teacher or school official may result in disciplinary action. Suspected unlawful possession or use may also be referred to law enforcement.
- The district is not responsible for the loss, theft or destruction of personal technology devices brought onto school property, district vehicles or school-sponsored activities.

Full policy: [Review JICJ in the Englewood Schools Board Policy Portal.](#)

Student Conduct and Discipline

Student Conduct and Code of Conduct (JIC and JICDA)

Students are expected to act in ways that support safety, learning, respect and the rights of others. Prohibited conduct includes behavior that disrupts school, harms or threatens others, damages property, violates law or policy, or interferes with the educational process. Expectations apply at school, on district transportation, at school activities and, when legally permitted, to off-campus conduct connected to school.

What families and students should do

- Follow reasonable directions from staff.
- Treat students, staff, visitors and property with respect.
- Report safety concerns and prohibited conduct promptly.

Full policy: Review [JIC](#) and [JICDA](#) in the Englewood Schools Board Policy Portal.

Student Dress Code (JICA)

Student dress and appearance may not materially disrupt learning, create a safety concern, display prohibited substances or content, or violate the rights of others. Dress code enforcement will be consistent with the law and district policy and should avoid discrimination or unnecessary embarrassment.

Full policy: [Review JICA in the Englewood Schools Board Policy Portal.](#)

Student Conduct in School Vehicles (JICC)

Students must follow driver directions and transportation safety rules. Conduct that distracts the driver, threatens safety, damages vehicles or interferes with transportation is prohibited.

Possible consequences or district response

- Transportation privileges may be limited or suspended in addition to other school discipline.

Full policy: [Review JICC in the Englewood Schools Board Policy Portal.](#)

Violent and Aggressive Behavior (JICDD*)

Violence, threats, intimidation, fighting, assault, serious property damage and other aggressive conduct are prohibited. The district responds based on safety needs, severity, age, disability, prior behavior and other legally relevant factors.

Full policy: [Review JICDD* in the Englewood Schools Board Policy Portal.](#)

Bullying Prevention and Education (JICDE*)

Bullying includes written, oral, physical or electronic conduct intended to coerce, intimidate or cause physical, mental or emotional harm. The district provides prevention education and responds to reports. Bullying based on a protected class may also be harassment or discrimination and is handled under AC-R-1.

What families and students should do

- Report bullying to a trusted adult, building administrator or through available reporting channels.
- Preserve messages, screenshots or other information that may help the school respond.

Full policy: [Review JICDE* in the Englewood Schools Board Policy Portal.](#)

Secret Societies and Gang Activity (JICF)

Gang-related conduct, symbols, intimidation, recruitment and activities that threaten safety or disrupt school are prohibited.

Full policy: [Review JICF in the Englewood Schools Board Policy Portal.](#)

Drug and Alcohol Involvement by Students (JICH)

Students may not possess, use, distribute, sell, exchange or be under the influence of alcohol, controlled substances, unauthorized medications, marijuana, nicotine products or other prohibited substances at school or school activities. Policy also applies to look-alike substances and drug paraphernalia.

Possible consequences or district response

- Consequences may include education or intervention, discipline, suspension, expulsion and referral to law enforcement depending on the conduct and applicable law.

Full policy: [Review JICH in the Englewood Schools Board Policy Portal.](#)

Weapons in School (JICI)

Students may not possess or use weapons or objects used as weapons on district property, transportation or at school activities. Mandatory expulsion provisions may apply to firearms, subject to law and the superintendent's authority.

Full policy: [Review JICI in the Englewood Schools Board Policy Portal.](#)

Student Interviews, Interrogations, Searches and Arrests (JIH)

School officials may question students and may conduct searches when legal standards are met. Law-enforcement interviews, arrests and parent/guardian notification are handled in accordance with law and policy. School lockers, desks and district property remain under district control.

Full policy: Review [JIH in the Englewood Schools Board Policy Portal.](#)

Parking Lot Searches (JIHB)

Bringing a student-operated motor vehicle onto school grounds is a privilege. This access is contingent upon the student driver consenting to a vehicle search if there is reasonable suspicion that it will uncover evidence of prohibited items or contraband.

Full policy: Review [JIHB in the Englewood Schools Board Policy Portal.](#)

Use of Metal Detectors (JIHC)

The administration may utilize stationary or mobile metal detectors when there is reasonable cause to believe that students possess weapons, or when there are patterns of weapon discovery or violence at school-sanctioned events. Any subsequent personal search resulting from a detector activation must be conducted privately and in alignment with district policy regarding student searches.

Full policy: Review [JIHC in the Englewood Schools Board Policy Portal.](#)

Student Discipline (JK, JK-R and JK-2)

Discipline is intended to maintain a safe and productive learning environment and may include restorative, instructional and corrective responses. The district considers the nature of the conduct,

student age, prior behavior, disability and other relevant factors. Students with disabilities receive protections required by federal and state law.

Full policy: Review [JK](#), [JK-R](#) and [JK-2](#) in the Englewood Schools Board Policy Portal.

Physical Intervention, Restraint and Seclusion (JKA, JKA-R and JKA-E-2)

Restraint or seclusion may be used only as permitted by law and policy, generally when needed to protect a student or others from a serious, probable and imminent threat of bodily injury. Parents/guardians receive required notice. Complaints may be filed under the district procedure and state rules.

Full policy: Review [JKA](#), [JKA-R](#) and [JKA-E-2](#) in the Englewood Schools Board Policy Portal.

Disciplinary Removal From Classroom (JKBA* and JKBA-R)

A teacher may remove a student from class for behavior that seriously interferes with teaching or learning, subject to district procedures, notice and a plan for return.

Full policy: Review [JKBA*](#) and [JKBA*-R](#) in the Englewood Schools Board Policy Portal.

Suspension and Expulsion (JKD/JKE)

The principal or superintendent may suspend a student, and the Board or an authorized designee may expel a student, for grounds established by law and policy. Students receive due-process protections, notice and educational services as required by law.

What families and students should do

- Families should review notices promptly and participate in conferences or hearings.
- Students should complete available make-up work or alternative education services.

Full policy: [Review JKD/JKE in the Englewood Schools Board Policy Portal.](#)

Safety and School Operations

School Closings and Cancellations (EBCE)

The superintendent or a designated official may close schools, implement delayed starts, dismiss students early, or cancel district activities when severe weather, utility failures, or other emergencies make operations unsafe. Schedule adjustments will be shared through established notification channels.

What families should do

- Maintain current telephone and email information in district communication systems.
- Monitor ParentSquare and the district website for official updates during emergencies.
- Follow staff directions regarding changes to transportation or school schedules.
- Develop a contingency plan for unexpected dismissals or closures.

Full policy: [Review EBCE in the Englewood Schools Board Policy Portal](#).

Visitors to Schools (KI)

Visitors must report to the school office, sign in and out, wear identification and follow school procedures. Visits may be limited or denied to protect safety, student privacy, instruction and efficient operations.

Full policy: [Review KI in the Englewood Schools Board Policy Portal](#).

Tobacco-Free Schools (ADC)

Use or possession of tobacco and nicotine products, including vaping devices, is prohibited for students on school property, in district vehicles and at school-sanctioned activities. No student will be expelled solely for tobacco use.

Full policy: [Review ADC in the Englewood Schools Board Policy Portal](#).

Student Publications and Distribution of Noncurricular Materials (JICEA and JICEC*)

Students have expression rights consistent with law and policy. School-sponsored publications and noncurricular materials may be subject to reasonable time, place and manner rules and may not substantially disrupt school, invade rights or contain prohibited content.

Full policy: Review [JICEA](#) and [JICEC*](#) in the Englewood Schools Board Policy Portal.

Student Organizations (JJA-1)

Student organizations operate under school rules and applicable law. Secondary schools that maintain a limited open forum provide equal access to qualifying noncurriculum-related student groups.

Full policy: [Review JJA-1 in the Englewood Schools Board Policy Portal](#).

Reporting Child Abuse/Child Protection (JLF)

Colorado law mandates that all district staff report any reasonable suspicion of child neglect or abuse to law enforcement or the appropriate county department. Employees are not required to provide proof before filing a report and must not delay this legal obligation to conduct internal investigations.

What families and students should know

- Concerns may be shared with any trusted school employee.
- Staff members will immediately notify the proper authorities when a report is required.
- The district fulfills its legal duty to cooperate with law enforcement and child-protection agencies.
- Good-faith reporting is a critical measure used to ensure student well-being and safety.

Full policy: [Review JLF in the Englewood Schools Board Policy Portal](#).

Sex Offender Information

Information concerning registered sex offenders is available through law-enforcement resources. The district does not guarantee the completeness or accuracy of third-party registries and encourages families to use information responsibly. In accordance with C.R.S. § 22-1-124, Englewood Schools notifies families that sex offender registries for individuals living in our community are available through local law enforcement. Families may contact the **Englewood Police Department** at 3615 S. Elati Street, Englewood, CO 80110, or call 303-761-7410 to request information about registered individuals.

Safe2Tell

Safe2Tell provides an anonymous way to report threats, planned violence, weapons, bullying, self-harm concerns and other safety risks. Call 877-542-SAFE or visit safe2tell.org. Safe2Tell is not a substitute for 911 during an immediate emergency.

Annual Notices and Family Resources

Englewood Schools shares mandatory annual notices via registration documents, ParentSquare, school-based updates, and our district site. In the event of changes throughout the year, the latest published notice, form, or calendar remains the controlling document.

Notice	What families should know	Where to find it
Immunization	State-required vaccinations, legal exemption procedures and documented immunization percentages for each campus.	Please refer to the CDPHE 2026-2027 immunization notices provided in both English and Spanish .
Assessments	State and district assessment calendars, administration formats and state-assessment exemption procedures.	District assessment calendar and Board Policy IKA/IKA-R .
Student records and privacy	Educational records privacy, designated directory information, relevant opt-out timelines, and rights under the Protection of Pupil Rights Amendment.	Annual registration documents, official district notifications, and Board policies JRA/JRC and JLDAC .
McKinney-Vento	Family rights, services and support for eligible students and families.	Student Services and McKinney-Vento .
Meals and fees	Free/reduced-price meal information, meal benefits, fee schedules and waiver information for eligible families.	Nutrition Services , the student's school and Board policies EFC and JQ .
Technology use	Responsible-use expectations for district devices, accounts and online services.	Annual student/family acknowledgment and Board policies JS and JS-E .
School calendar and closures	School dates, weather closures, delayed starts and emergency schedule changes.	District calendar , ParentSquare and Board Policy EBCE .
Language and accessibility support	Translation, interpretation and accessible document formats are available upon request.	Contact Englewood Schools at 303-761-7050 or the student's school.

Handbook Policy Crosswalk

This crosswalk summarizes Board policies, regulations and exhibits in this handbook, as well as those identified by CASB for annual distribution and additional district policies selected because they are especially relevant to students and families. The Sex Offender Information notice is included elsewhere in the handbook as a statutory notice, not as a Board policy.

Policy	Subject	Handbook location
AC / AC-R-1	Nondiscrimination and student complaint procedures	Student and Family Rights p. 15
AC-R-2	Employee, applicant and public complaint procedure	Student and Family Rights p. 15
AC-R-3	Title IX sex-discrimination and sexual-harassment procedures	Student and Family Rights p. 15
ADC	Tobacco-Free Schools	Safety and School Operations p. 21
EBCE	School Closings and Cancellations	Safety and School Operations p. 21
EFC	Free and Reduced-Price Food Services	Attendance, Enrollment and Academics p. 10
IHAM-R	Health and Family Life Education Exemption	Health and Student Wellness p. 14
IHCDA	Concurrent Enrollment	Attendance, Enrollment and Academics p. 9
IKA	Grading and Assessment Systems	Attendance, Enrollment and Academics p. 8
IKF / IKF-E-3 / IKF-E-4	Graduation Requirements	Attendance, Enrollment and Academics p. 9
IMB	Teaching About Controversial Issues	Student and Family Rights p. 14
JB	Equal Educational Opportunity	Student and Family Rights p. 13
JBB	Sexual Harassment	Student and Family Rights p. 13
JEA	Compulsory Attendance Ages	Attendance, Enrollment and Academics p. 7
JFBA	Intra-District Choice/Open Enrollment	Attendance, Enrollment and Academics p. 7
JFBB	Inter-District Choice/Open Enrollment	Attendance, Enrollment and Academics p. 8
JH	Student Absences and Excuses	Attendance, Enrollment and Academics p. 7
JHB	Truancy	Attendance, Enrollment and Academics p. 7
JIC / JICDA	Student Conduct / Code of Conduct	Student Conduct and Discipline p. 18
JICA	Student Dress Code	Student Conduct and Discipline p. 18
JICC	Student Conduct in School Vehicles	Student Conduct and Discipline p. 18
JICDD	Violent and Aggressive Behavior	Student Conduct and Discipline p. 18
JICDE	Bullying Prevention and Education	Student Conduct and Discipline p. 18
JICEA / JICEC	Student Publications / Noncurricular Materials	Safety and School Operations p. 21
JICF	Secret Societies / Gang Activity	Student Conduct and Discipline p. 19
JICH	Drug and Alcohol Involvement	Student Conduct and Discipline p. 19
JICI	Weapons in School	Student Conduct and Discipline p. 19
JICJ	Personal Technology Devices	Technology and Personal Devices p. 16
JIH	Interviews, Searches and Arrests	Student Conduct and Discipline p. 19
JIHB	Parking Lot Searches	Student Conduct and Discipline p. 19

Policy	Subject	Handbook location
JIHC	Use of Metal Detectors	Student Conduct and Discipline p. 19
JII	Student Concerns, Complaints and Grievances	Student and Family Rights p. 14
JJA-1	Student Organizations	Safety and School Operations p. 21
JJJ	Extracurricular Activity Eligibility	Attendance, Enrollment and Academics p. 10
JK / JK-R / JK-2	Student Discipline	Student Conduct and Discipline p. 19
JKA / JKA-R / JKA-E-2	Physical Intervention, Restraint and Seclusion	Student Conduct and Discipline p. 20
JKBA / JKBA-R	Disciplinary Removal From Classroom	Student Conduct and Discipline p. 20
JKD/JKE	Suspension and Expulsion	Student Conduct and Discipline p. 20
JLCB / JLCB-R	Immunization of Students	Health and Student Wellness p. 11
JLCD / JLCD-R	Administering Medications to Students	Health and Student Wellness p. 11
JLCDA	Students With Food Allergies	Health and Student Wellness p. 11
JLCDC* / JLCDC-R*	Medically Necessary Treatment in School	Health and Student Wellness p. 11
JLDAC / JLDAC-E	Student Surveys, Screening and PPRA	Student and Family Rights p. 15
JLF	Reporting Child Abuse / Child Protection	Safety and School Operations p. 21
JQ	Student Fees, Fines and Charges	Attendance, Enrollment and Academics p. 10
JRA/JRC and related documents	Student Records / FERPA	Student and Family Rights p. 15
JRCA	Sharing Records With State Agencies	Student and Family Rights p. 15
JS / JS-E	Student Technology Use	Technology and Personal Devices p. 16
KE	Public Concerns and Complaints	Student and Family Rights p. 14
KI	Visitors to Schools	Safety and School Operations p. 21

Appendix A: 2026-2027 Immunization Notice - English

For Colorado students attending kindergarten through grade 12 in the 2026-2027 school year

Colorado law requires students attending school to be vaccinated against specified diseases unless a valid certificate of exemption is filed. Before a student's first day, families must provide each school with an up-to-date immunization record, an approved in-process plan or a medical/nonmedical exemption for missing required doses.

Required vaccine	Typical number of valid doses*
Hepatitis B (HepB)	3 doses
Diphtheria, tetanus, pertussis (DTaP)	5 doses
Polio (IPV)	4 doses
Measles, mumps, rubella (MMR)	2 doses
Varicella (chickenpox)	2 doses
Tdap at seventh-grade entry	1 dose

*The number of doses may vary when a student is following a catch-up schedule. Colorado Board of Health rules determine valid dose timing and spacing.

Beginning in 2026-2027, Colorado law requires one dose of Tdap before the first day of seventh grade. Students who received Tdap for sixth-grade entry in 2025-2026 do not need another dose for seventh grade.

Vaccination records: Provide an updated Certificate of Immunization whenever the student receives a vaccine.

Exclusion during outbreaks: A student who is not vaccinated against a disease involved in an outbreak may be excluded from school. For example, a student not up to date on MMR may be excluded for at least 21 days after exposure to measles.

Medical exemption: Submit the state Certificate of Medical Exemption completed as required.

Nonmedical exemption: Submit the state Certificate of Nonmedical Exemption signed by an authorized Colorado health professional, or complete the Colorado online immunization education module and submit the resulting certificate. Nonmedical exemptions must be submitted annually.

Finding and paying for vaccines: Families may contact a health-care provider, local public health agency, 2-1-1, COVax4Kids.org or the Colorado Department of Public Health and Environment for assistance.

School rates: Schools report immunization and exemption numbers to the state annually. The state-established Vaccinated Children Standard is 95%.

Official notice

Read the [2026-2027 CDPHE English letter](#) with active links and school-specific rates.

Appendix B: Aviso de vacunación 2026-2027 - Español

Para estudiantes de Colorado desde kindergarten hasta 12.º grado durante el año escolar 2026-2027

La legislación de Colorado exige que los estudiantes que asisten a la escuela estén vacunados contra enfermedades específicas, a menos que se presente un certificado de exoneración válido. Antes del primer día de clases, las familias deben entregar a cada escuela un registro de vacunación actualizado, un plan de vacunación en curso aprobado o una exoneración médica/no médica para las dosis requeridas que falten.

Vacuna obligatoria	Cantidad típica de dosis válidas*
Hepatitis B (HepB)	3 dosis
Difteria, tétanos, tos ferina (DTaP)	5 dosis
Poliomielitis (IPV)	4 dosis
Sarampión, paperas, rubéola (MMR)	2 dosis
Varicela	2 dosis
Tdap al ingresar a séptimo grado	1 dosis

*La cantidad de dosis puede variar cuando un estudiante sigue un calendario de recuperación. Las normas del Consejo de Salud de Colorado determinan el intervalo y la validez de las dosis.

A partir de 2026-2027, la ley de Colorado exige una dosis de Tdap antes del primer día de séptimo grado. Los estudiantes que recibieron Tdap al ingresar a sexto grado en 2025-2026 no necesitan otra dosis de Tdap para séptimo grado.

Registros de vacunación: entregue un certificado de vacunación actualizado cada vez que el estudiante reciba una vacuna.

Exclusión durante brotes: Un estudiante que no esté vacunado contra una enfermedad presente en un brote puede ser excluido de la escuela. Por ejemplo, un estudiante que no esté al día con MMR puede ser excluido durante al menos 21 días después de una exposición al sarampión.

Exoneración médica: Presente el certificado estatal de exoneración médica completado según los requisitos.

Exoneración no médica: Presente el certificado estatal de exoneración no médica firmado por un profesional de la salud autorizado en Colorado, o complete el módulo educativo de vacunación en línea de Colorado y entregue el certificado resultante. Las exoneraciones no médicas deben presentarse anualmente.

Cómo encontrar y pagar las vacunas: Las familias pueden comunicarse con un proveedor de atención médica, la agencia local de salud pública, 2-1-1, COVax4Kids.org o el Departamento de Salud Pública y Medio Ambiente de Colorado.

Tasas escolares: Las escuelas informan anualmente al estado sobre las cifras de vacunación y exoneración. El estándar estatal de vacunación infantil es del 95 %.

Aviso oficial

[Publique o adjunte la carta oficial de CDPHE en español para 2026-2027 con enlaces activos y las tasas específicas de la escuela.](#)

Document Control

Board policies and applicable law control when a conflict exists. The district may revise procedures during the school year to comply with law, Board action or operational needs. The online version of the board policy displays a publication date and a last updated date.