



Job Description

POSITION TITLE:	Durham Ferry Camp Youth Leader (Temporary)	#4055
	STEM	
	Educational Services	

SALARY PLACEMENT:	Minimum Wage Salary Schedule
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SUMMARY OF POSITION:

Under direction of the Science Coordinator and Program Manager of Outdoor Education, help plan and facilitate summer camp activities for the SJCOE STEM Durham Ferry camps.

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

Enrolled in high school or a recent high school graduate.

DESIRABLE QUALIFICATIONS:

Experience or desire to gain knowledge and develop skills working with children of ages 9 - 13 years. Experience or desire to gain knowledge and develop skills in outdoor recreation (archery, fishing, hiking, etc.).

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to work cooperatively with the San Joaquin County Office of Education (SJCOE) Durham Ferry Outdoor Education staff, camp counselors, and other youth leaders. Help lead outdoor science, engineering, and recreational activities for students. Be flexible and receptive to change. Comfortable with taking on leadership roles.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to:

1. Participate in the Summer Leadership Workshops.
2. Collaborate with staff, camp counselors, and other youth leaders to plan, set up, lead and clean-up camp activities.
3. Supervise students to ensure their safety and notify the program manager or science coordinator in case of incidents that may arise.
4. Under the direction of Durham Ferry staff and camp counselors, lead nature walks.
5. Under the direction of Durham Ferry staff and camp counselors, facilitate recreational and team building activities and games.
6. Under the direction of Durham Ferry staff and camp counselors, help lead science and engineering activities.
7. Clean, maintain and ensure proper use of camp facilities and equipment.
8. Perform other related duties as required.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal, operate standard office equipment, and use a telephone.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone.
5. Speak so that others may understand at normal levels and on the telephone.

6. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift and/or carry up to 25 pounds to waist height.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors in a school environment; and come into direct contact and SJCOE staff, district office staff, students, and the public.

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